

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, January 2, 2024**

**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/c/ConValEvents>**

**Minutes**

**BOARD**

William Bryk, Richard Dunning,  
Alan Edelkind, Jim Fredrickson,  
Dan Harper, Katherine Heck,  
Michael Hoyt, Thomas Kirlin,  
Janine Lesser, Erin Pils-Martin

Lucy Jackson, Student Rep.

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Brian Cisneros, B.A.  
Heather McKillop, CVHS  
Larry Pimental, PES

**1. Call to Order and Pledge of Allegiance**

**Dick Dunning called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.**

**2. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

**3. Approval of Manifests (Board Vote Required)**

Brian Cisneros certified that manifests listed totaling \$1,844,118.88 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Jim Fredrickson moved to approve the manifests as read. Katherine Heck seconded. Unanimous.**

**4. Public Comment**

None.

**5. Reports**

**a. Student Representative – Lucy Jackson**

Lucy reported that the winter concert took place recently. Seniors had a movie night in the library where they watched the movie "Elf". Sports updates were shared.

**6. Consent Agenda**

**a. Acceptance of School Board Meeting Minutes**

1) December 19, 2023

**b. Personnel**

1) Treasurer

Kimberly Saunders shared that the current treasurer has resigned and the Deputy Treasurer has been assigned to the position.

**7. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

Alan Edelkind reported that a Strategic Organization Committee (SOC) meeting is scheduled on January 4<sup>th</sup> at 7:00 p.m. In addition, two Community Forums are scheduled; the first is on January 18<sup>th</sup> and the second on February 8<sup>th</sup> both at 7:30 p.m. at ConVal High Schools Lucy Hurlin Theatre.

The SOC meeting this week is with town officials at 7:00 p.m.

## **b. School Board Requests**

None outstanding.

## **c. January 1<sup>st</sup> Enrollment**

January 1<sup>st</sup> Enrollment was referenced.

## **8. Old Business**

### **a. FY'25 Budget**

Kimberly Saunders said that a copy of the default calculation has been added to tonight's packet and the shared drive.

The budget default is \$57,822,135 and proposed budget is \$58,370,749 with the difference of (\$548,615.00).

Jim Fredrickson said that he wants to talk about a subject under negotiations in Non-Public.

Alan Edelkind said that the three meetings that are set up reflect one this Thursday with town officials.

The second meeting on January 18th is for all residents of the four towns that are affected by the reconfiguration/consolidation project.

The third meeting is with all residents from all towns and will follow similarly to the January 18th meeting. The January 18th and February 8th meeting will be in person and online.

Communications are ready to go out. Three communications altogether will go out.

Janine Lesser said that the letter was excellent but she wondered about the rhetorical questions at the end.

Alan said that one doesn't expect an answer from a rhetorical question.

**The Board's approval to send out Liz's article was asked.**

**William Bryk abstained.**

Kimberly Saunders asked for clarification about the mailings. She said that she needs to know that this is the will of the board.

The cost for one mailing is over \$3,000.00. The number of mailings was discussed.

Katherine Heck said that we should take the opportunity to combine the mailings into one.

Alan said that we have to balance getting information out to everyone. We have one mailing now. We are looking to do a second mailing but unsure at this point.

## **9. New Business**

### **a. Policy – 1<sup>st</sup> Read**

EBBD: Indoor Air Quality

IKFC: Alternate Diploma

If Board members have any questions, please send them to the Policy Committee.

### **b. Draft Warrant**

Kimberly Saunders said that we have always placed financial warrant articles first ahead of any others.

Dick Dunning shared that historically, articles with money attached were placed on the agenda before others.

Time was given for the board to review the warrant.

Kimberly Saunders said that there is a note that can be placed under Article 1 identifying the break out by fund on how the proposed budget of the \$58,370,749 was arrived at if the Board would like to do that.

Katherine Heck said that she would be concerned about changing the format this year given everything else on the warrant. She sees the value in seeing the net but she said that she could see that it could be confusing.

Kimberly asked if it was possible if the Board could make a motion to recommend or not recommend for each article.

If there are petition articles, they would be added in and voted later.

**Katherine Heck moved to recommend Article 1, Operating budget of \$58,370,749. Should the article be defeated, the default budget shall be \$57,822,135.**

**Janine Lesser seconded.**

Dick Dunning said that the tally of votes would be added at the end of each article.

Kimberly Saunders said that the district does not do that anymore.

Katherine said that if it is unanimous it can say recommend. If it is not unanimous it has to reflect the vote count.

**Unanimous.**

**Katherine Heck moved to accept Article 2, the Collective Bargaining Agreement, for an estimated increase of \$1,229,388.**

**Janine Lesser seconded. Unanimous.**

**Katherine Heck moved to recommend Article 3, to hold a special meeting should the collective bargaining agreement be defeated.**

**Janine Lesser seconded.**

Kimberly Saunders said that because this is negotiated, we do not have to have a special meeting however, she recommends a special meeting.

Katherine said that she would like to keep her motion in place.

**Unanimous.**

**Katherine Heck recommended Article 4, to appropriate \$350,000 to the Health Maintenance Trust Fund if funds remain.**

**Janine Lesser seconded.**

**Unanimous.**

**Katherine Heck recommended Article 5, to appropriate \$500,000 to the Building Capital Reserve Fund in Article 05 if funds remain.**

**Janine Lesser seconded.**

**Unanimous**

**Katherine Heck recommended Article 06, to fund from fund balance in the amount of \$50,000 to the Technology Trust Fund.**

**Janine Lesser seconded.**

**Unanimous.**

**Katherine Heck recommended Article 07, to appropriate to the Equipment Trust Fund to come from fund balance in the amount of \$50K.**

**Janine Lesser seconded.**

**Unanimous.**

**Katherine Heck moved to recommend Article 8, appropriate to the Energy Trust Fund in the amount of \$50,000 if funds remain.**

**Janine Lesser seconded.**

**Unanimous.**

**Katherine Heck moved to recommend Article 9, to appropriate \$200,000 to the Building Capital Reserve Fund from the June 30, 2024 fund balance if funds remain.**

**Janine Lesser seconded.**

**Unanimous.**

**Katherine Heck moved to recommend Article 10, to amend Article 5 of the Articles of Agreement.**

**Janine Lesser seconded.**

**In favor: Janine Lesser, Dan Harper, Erin Pils-Martin, Mike Hoyt, Katherine Heck, Jim Fredrickson, Alan Edelkind, Dick Dunning**

**Opposed: Tom Kirlin, William Bryk**

**Abstained: None**

**Motion carried.**

**Katherine Heck moved to recommend Article 12, set School Board , Treasurer, Assistant Treasurer, and Moderator salaries. Janine Lesser seconded. Unanimous.**

Jim Fredrickson referenced a summary with information on Trust Funds

## **10. Public Comment**

None.

## **11. Non-Public Session: RSA 91-A: 3, II**

**a. Negotiations**

**b. Personnel**

**c. Student**

#### **d. Legal**

**William Bryk moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 7:38 p.m. Janine Lesser seconded. Unanimous on a roll call vote.**

**William Bryk motioned to exit Non-Public Session at 7:53 p.m. Erin Pils-Martin seconded. Unanimous.**

Katherine Heck said that the default freezes the previous year and adds back legal obligations and takes out eliminated positions and one-time expenditures. Contractual items go in.

She said that Line 430 Repair and Maintenance does not count as eligible for default.

Kimberly Saunders said that this will be taken back to legal.

Line 739 - Other equipment should be reviewed.

Jim said that the difference between the default and unmodified is minimal.

#### **12. Adjourn**

**William Bryk motioned to adjourn at 7:59 p.m. Erin Pils-Martin seconded. Unanimous.**

Respectfully submitted,

Brenda Marschok