

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY COMMITTEE

Tuesday, December 19, 2023

5:45 p.m.

Physical Location: SAU Finch Room

Minutes

Committee Members:

- Alan Edelkind
- Jim Fredrickson
- Katherine Heck
- Mike Hoyt
- Greg Kriebel

Present: Jim Fredrickson, Alan Edelkind, Mike Hoyt, Greg Kriebel, Dick Dunning, Tim Grossi, Dr. Kimberly Saunders

1. Call meeting to Order

Jim Fredrickson called the meeting to order at 5:45 p.m.

2. Approval of November 13, 2023 Minutes

Mike Hoyt motioned to approve the minutes of November 13, 2023. Alan Edelkind seconded. Unanimous.

3. High School/CTE Project

Jay Doherty and Julie Spence from Lavallee Brensinger, Architects introduced themselves. They were present to share an update on the CTE Project and how it ties into the high school.

Julie Spence shared the work to date which included assessing existing conditions, educational design and concept development, conceptual design, community engagement & marketing, aimed at getting to a bond vote.

Specific to the CTE, a survey was sent to the educators to learn more about what is currently being taught and about the space being taught in.

A room prototype was developed by educators and reviewed with their PAC.

The funding application is due January 1st 2024. The State will review and return with questions and be considered by the Department of Education budgeting process. Release of funds would be in July 2025. The community would have to have a successful bond vote in 2025 before funds would be released by the State. Bidding would take place and construction would begin with occupation in August 2027 in the space.

An "Existing Conditions" report has been issued to the school district. A secure entry point for all students and visitors was noted as part of the visioning needs.

The State is offering funds because it does take funding to stay current with programming and enhance interest and student opportunities. The programs currently in position would continue to be supported.

Current CTE programming occupies three different parts of the building. It is challenging to be attractive to sending school students.

Ideally, classrooms would have more natural light, student centered spaces, better connections and address building level changes.

In addition, the existing lecture hall (Lucy Hurlin Theatre) would be improved.

The CTE Concept Design process was outlined.

The Conceptual Design goals were outlined at different levels. Level (Option) D was the focus and outlined. It included demolition of several parts of the school building and enhancements to others. The auditorium would become a two-level space.

Total project cost is roughly \$44M with all soft costs, escalations, furniture etc. \$29.4 M would be local costs and \$14.7M State cost.

A conversation about scope and project in general can continue but we cannot add to the project and ask for more.

Jim Fredrickson asked what the board needs to do. When would it be presented?

Dick Dunning said that this information and presentation needs to go to the board in January. This project is out 2025/2026. The application to the State is underway.

Katherine Heck said that the board voted and authorized to submit the application. The paperwork for bonding will require 4-5 solid months.

Jim Fredrickson said that work on the middle schools is also underway. More to come on that in the next several months.

4. FY'25 Budget

- a. Review of Updated Capital Improvement Plan
- b. Review of CIP/Trust Fund Summary

Status of Public Hearing can be tracked, how much money has been transferred over as well.

The four (4) positions for justification were asked about. Jim Fredrickson said that he thought they were dead. Further discussion took place.

A document that included two years of data outlining each of the trust funds and detail within each as well as a year to date figure. \$4.23M is the projected balance at the end of the school year. \$1M is estimated to be added to trust funds as warrant articles. Leaving the Special Education Trust Fund will not be added to nor taken out.

Technology - \$25K

Building - \$700K

Athletics - 0

Health Maintenance - \$200K

Equipment - 0 or \$25K

Energy Project - \$50K

Katherine Heck suggested more in health maintenance - \$350K

Equipment another \$25K

The total would be \$1.1M for warrant articles.

Technology increased to \$50K

Recap:

Health \$350k

Building \$500

Technology \$50

Equipment \$25

Energy \$50

Building \$200

If a reduction were asked, the energy project could be reduced.

Budget tracking summaries and other documents were reviewed.

Katherine Heck suggested speaking with the Trustees to let them know that funds from the Health Trust will be spent. Confirmed.

ConVal is still waiting on Title IV, IVa and IIA as well as Safe Grants.
Greg Kriebel suggested staying where we are at with the Health Trust Fund.

\$300K in trust fund reductions have been taken out of the budget.

5. Technology Plan

Mark Schaub reported that the Technology Replacement Cycle plus replacement cycle is into the Technology plan.

Chromebooks are replaced on a 4-year cycle; staff laptops on a five-year replacement cycle.

The devices purchased for staff and students have been defined. This allows the ability to project the replacement cycle out.

Switches are due to be replaced and access points in some buildings. As the replacement cycle gets extended out, it allows it to be evened out.

6. Adjourn

Greg Kriebel motioned to adjourn at 6:45 p.m. Katherine Heck seconded. Unanimous.

Respectfully submitted,

Brenda Marschok