

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

Thursday, October 12, 2023

6:00 p.m.

**Physical Location: Monadnock Country Club
49 High Street, Peterborough, NH**

Minutes

BOARD

William Bryk, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Dan Harper, Katherine Heck,
Michael Hoyt, Janine Lesser,
Erin Pils-Martin

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Brian Cisneros, B.A.

1. Call to Order and Pledge of Allegiance

Dick Dunning called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Erin Pils-Martin shared that she had questions about NHSBA.

First, is the proposed bylaw change of wording to costs regarding school board dues for NHSBA. Changing verbiage to remove a table on how numbers were established and specific verbiage on the percentages. Changing the wording so that the increase would not be as large as it would have the potential was made.

Janine Lesser moved to support changes to bylaws as read. William Bryk seconded. Unanimous.

Second, bylaw change changes verbiage from “no person shall serve more than one term to no more than two terms in officer positions”.

Janine Lesser moved to accept the NHSBA decision to change by laws for Board of Directors term limits as read. William Bryk seconded. Unanimous.

Thirdly, moving away from using revised Roberts Rules of Orders to parliamentary rules of order.

Janine Lesser moved that rules of order be changed as they see needed. Mike Hoyt seconded. William Bryk opposed. All others in favor. Motion carried.

Lastly, continuing resolutions from 2022 have to be adopted for three consecutive years once adopted originally.

William Bryk waived reading the resolutions aloud.

William Bryk motioned to accept continuing resolutions. Janine Lesser seconded. Unanimous.

2. Fund Balance

The DOE 25 was passed around for signature of board members.

A vote is needed on retention of fund balance.

After all of encumbrances \$2,850,000 is the balance

\$345,000 was voted in additional adequacy was voted to return.

The total net appropriation is \$3,195,000 funds to be returned.

2.5% retained would be \$1,009,338.

The balance returned would total \$2,185,662.

Retaining maximum fund balance is recommended due to known concerns around health insurance.

We are told that the Guaranteed Maximum Rate for health insurance is 25% and would increase the budget. In addition, significant bus transportation issues exist.

It was highly recommended that the maximum allowance be retained.

Jim Fredrickson asked if the Board votes to retain this, the State allows us to retain up to 5%; policy states 2.5%.

These funds can be spent on emergency expenses as defined by the School Board.

In order to spend money, a public hearing is necessary and must be noticed.

Brian Cisneros said that if we do not use any of it by next June 30th, it returns to tax payers.

There is currently \$525,000 in the Health Trust Fund with \$25K going into it. \$1.4M is the exposure. We could use this money for this purpose. It provides the opportunity.

We are in a horrible place with transportation. We are shifting dollars in the regular budget for this purpose.

\$1.4 estimate on health insurance.

\$1.4 will be included in 24/25 budget.

Brian Cisneros said that he will provide options for insurance. There are a lot of moving parts.

A vote is needed on the amount to retain.

Jim Fredrickson moved to retain the maximum allowed by policy DIA of 2.5% of net assessment or \$1,009,338.00.

William Bryk seconded.

Unanimous.

3. Adjourn

Janine Lesser motioned to adjourn at 6:16 p.m. William Bryk seconded. Unanimous.

Respectfully submitted,

Brenda Marschok