

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, October 3, 2023

7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Agenda

- 1. Call to Order and Pledge of Allegiance**
- 2. Points of Pride**
- 3. Approval of Manifests (Board Vote Required)**
- 4. Public Comment**
- 5. Consent Agenda**
 - a. Acceptance of School Board Meeting Minutes**
 - 1) September 19, 2023 (pg. 1-4)
 - b. Personnel (pg. 5-8)**
 - 1) September 2023 Resignation
 - 2) June 2025 Retirements
 - 3) 2023-2024 Co-Curricular Notifications
- 6. Superintendent's Report and Presentation of Business**
 - a. Monthly Events Calendar (pg. 9-10)**
 - b. School Board Requests**
 - c. October 1st Enrollment Update**
 - d. Preschool Report Out**
 - e. Summer Programming**
- 7. Reports**
 - a. Student Representative – Lucy Jackson**
 - b. Policy Committee – Katherine Heck**
 - c. Selectmen's Advisory Committee – Katherine Heck/Alan Edelkind**
- 8. Old Business**
 - a. Policies – 2nd Read/Adoption (Board Vote Required)**
 - JICA: Student Dress Code (pg. 11-12)
 - b. Delegate Conversation and Resolutions**
- 9. New Business**
 - a. Expense and Encumbrances (Board Vote Required) (13-15)**
 - b. Accept Gift/Donation (Board Vote Required) (pg. 16)**
 - 1) Dublin Consolidated School requests authorization to accept from the Dublin Community Foundation, the gift/donation of \$715.00 to purchase t-shirts for DCS students and staff.
 - c. Accept Gift/Donation (Board Vote Required) (pg. 17)**
 - 1) South Meadow School Food Pantry/Community Needs requests authorization to accept from the Constance Heinz, Renew Church, the gift/donation of \$500.00 for the purpose of community assistance to help district families in need.
 - d. Equity Request for Proposal (RFP)**
- 10. Public Comment**
- 11. Non-Public Session: RSA 91-A: 3, II**
 - a. Negotiations**
 - b. Student**
 - c. Legal**
- 12. Adjourn**

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, September 19, 2023

7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

William Bryk, Tom Burgess,
Richard Dunning, Dan Harper,
Michael Hoyt, Thomas Kirlin,
Greg Kriebel, Janine Lesser,
Erin Pils-Martin

Lucy Jackson, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Brian Cisneros, B.A.
Alisha Hansen, BES
Rachel Hill, FES
Heather McKillop, CVHS
Larry Pimental, PES

1. Call to Order and Pledge of Allegiance

Dick Dunning called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Dick Dunning recognized Lucy Jackson, senior student at ConVal High School, who will serve as the Student Representative to the School Board.

Lucy Jackson introduced herself to the Board and shared that Extended Learning Opportunities (ELO's) as one of her favorites.

Lucy reported out on the start of the school year. She said that ConVal is a good school community. *Cougar Cares* helps build community. Recently, there was great turnout with students running and showing interest in ConVal Tackles Hunger, a food donation effort to support local food banks.

Lastly, a mini college fair took place where students could look at options beyond high school.

2. Points of Pride

Dr. Kimberly Saunders shared various Points of Pride as reported to her by administrators.

3. Approval of Manifests (Board Vote Required)

Brian Cisneros certified that manifests listed totaling \$1,801,631.78 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Jim Fredrickson motioned to approve the Manifests as presented. William Bryk seconded. Unanimous.

4. Public Comment

Doug Sutherland, Hancock, said that he was present to support his daughter and other students by staying aware of things going on in the ConVal School District.

Second, to support the ConVal Board and the Diversity, Equity, Inclusion, Access & Belonging (DEIAB) effort. The board works hard to make the best possible decisions for all stakeholders. This will not go away.

Doug shared a situation between equal and equitable treatment. The "N" word is not acceptable to be used and should be considered "hate speech" Is saying sorry enough? Others that look like him are dealing with situations such as this. Equality is one thing, equity is knowing that this is different. Is sorry enough to alleviate the fear? He encouraged the board to ask the questions for those not at the table.

5. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) September 5, 2023

b. Personnel

1) 2023-2024 Nominations

2) June 2025 Retirements
The Consent Agenda was accepted.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Policy Committee will meet on Tuesday at 6:45. Other dates on the calendar were shared.
Dick Dunning invited School Board members to meet with administrators on Thursday, October 12th from 4:00 to 5:30 pm at the Monadnock Country Club.

b. School Board Requests

Kimberly Saunders reported being all caught up on School Board Requests.

c. Research Project Notification

Kimberly Saunders reported on a research project involving mixed methods research looking at the unintended consequences of 1:1 paraprofessionals.

d. Curriculum Renewal

Dr. Ann Forrest shared a slideshow on Curriculum Renewal. A focus for curriculum renewal this year surrounds a decision that was made last year not to have a smaller group meet as the Education Committee but rather make the entire board the Education Committee. The education work is the most important work that you do. This allows more people to be informed.

District Policy IGA – Curriculum Development provides guidance on how to approach this. Two key facts include that the Assistant Superintendent is responsible for curriculum development and assessment and the board will make final decisions on curriculum renewal and adoptions.

A five-year plan was outlined. A halt to curriculum renewal was in place during COVID. The intent is to catch up and get back to this cycle. Further revisions will take place this year.

The board makes curriculum decisions based on the curriculum renewal cycle and assessments.

The Assessment Model was shared which was broken into classroom assessments, grade-level and subject area common assessments, benchmark assessments, and State assessments. Data is collected about people, practices, and perceptions. Non-negotiable is a commitment to all students.

Pilots happening this year include K-6 Math Program Pilots. DEIA factors into this work. How can we better meet the needs of all students always comes into view?

Pilots include a K-6 math pilot using two programs; Illustrative Mathematics and Eureka Math2.

Consistency of programming PK-8 or K-8. The two programs selected are highly rated by independent reviewers as shared in edreport.com. Minimizing the negative impact that piloting programs can have on students' learning is important.

Heather McKillop, CVHS Principal, reported that grade 9 students are piloting a Social-Emotional learning curriculum called School-Connect. It is evidence based. It is geared more toward the secondary level.

An Evaluation Report outcome was outlined. It is more than just a diploma to land a job in the workforce.

School-Connect has eight modules and is anticipated to expand. Eighteen lessons in the first two modules will be taught to this year. Each end with a project-based learning task. The program can be expanded. The lessons are 25 minutes each allowing time to engage with students afterward. Delivery will be administered by a duo where teachers are paired with a counselor or administrator.

School-Connect Lesson plans were outlined.

The program includes a Student Skill Assessment survey that will be administered in the fall and spring with parent permission.

Outcomes were outlined.

Program Reviews include English Language Arts and Social Studies.

Curriculum Adoption – Policy IGD – states that a course of study cannot be added or taken away without School Board approval nor can substantive change occur without board approval.

A pilot titled "Achieving Health Through Yoga" was discussed and voted in January 2023.

Policy IJ Instructional Materials Adoption – the board does not approve instructional materials.

Digital resource availability has exploded – ConVal processes resources to assure data is protected before it can be used educationally. Data Privacy Agreements are required.

What can the Board expect this year?

- A revised 5-year curriculum plan prior to the full-day budget session in November
- Updates on, and outcomes of, current pilots
- Findings and recommendations from program reviews
- If needed, the addition or elimination of any courses of study
- Any significant changes.

Dick Dunning said that this provides a picture of the responsibility of the board.

7. Reports

a. Policy Committee – Katherine Heck

Dick Dunning reported that Katherine will be Chair and will meet and provide a report out moving forward.

b. Budget & Property Committee –

Jim Fredrickson reported only one rep attended the last meeting. Budget Guidance was discussed. Mark Schaub joined the meeting and talked about the IT Plans for upcoming years. The Plan, similar to the CIP, will be shared moving forward several times during the year.

Looking at Use of Facilities Policy was suggested by Tim Grossi...more to come.

Kimberly Saunders said that the multi-year plans go in the budget book every year.

Jim Fredrickson said that it is important to have a line of sight into the modernization and facilities.

8. Old Business

a. Budget Guidance

Input was gathered. Jim Fredrickson said that work needs to begin.

Maintaining status quo, or a level services budget is the plan. Any possible additions to baseline budget will be discussed and voted. Deletions will also be considered. Jim Fredrickson asked if there are any significant programs that we want to add to the base budget?

Kimberly Saunders said that last year a whole Strategic Plan was adopted; clarification is needed. It is an aggressive plan.

Jim said that those things should be clearly identified outside of the budget.

Kimberly said that the Data and Equity Position, Social/Emotional pieces and aggressive academic non-negotiables that we have set out for students are examples that require staffing and funds.

Dick Dunning said that the board has to give this guidance to administration. What does Kimberly do with additional things outside of the baseline budget? The board will make decisions.

Jim Fredrickson said that next year is the third year of the Collective Bargaining Agreement adding over \$800K, CIP of 1% of operating budget or \$550K, escalation is estimated at 3% over operating budget including the CVEA. \$1.6M would be total increase.

Anything else that will add to the baseline needs consideration. We have fixed costs and we have other things that are negotiated. 3% can be a guidance. The board would need to agree. There may be an impact that will cause the 3% to be different.

Kimberly Saunders said that the transportation situation needs to be discussed. Clarity needed goes back to the Strategic Plan. Is the Strategic Plan an add on? Is the Capital Improvement Plan an add on?

Dick Dunning said that we have a Strategic Plan and voted to support it. What will it cost to support the plan approved? Guidance comes from status quo and additional items and the impact of the Strategic Plan.

Kimberly Saunders said that 3% will only happen if we cut staff.

Dick Dunning said that is the last thing we would support. We would need to look at the impact of potential reorganization.

b. Delegate Assembly

Erin Pils-Martin will represent the board.

9. New Business

a. Policies – 1st Read

- JICA: Student Dress Code

This policy comes before the Board for a first read. Please let Kimberly or Katherine Heck know of any suggested changes.

Dan Harper said that Alan Edelkind has asked him to share information about the process underway with Prismatic Services and the reconfiguration study. Mailings have gone out. The survey is live. If a town has not placed the survey link on their website, please encourage them to do so. Meetings in Sharon and Greenfield

take place this week. Board members should attend the meeting in their town. He suggested that the Board member introduce Tatia Prieto, Prismatic Services, at the meetings. If you cannot be at your town's meeting, let Alan Edelkind know.

b. Certificate of Authority – Brian Cisneros

A board vote is needed for Dick Dunning to sign the Certificate of Authority to allow Brian Cisneros to enter into contract with the State of NH relative to food service and agriculture.

Greg Kriebel moved to authorize the School Board Chair to sign the Certificate of Authority.

William Bryk seconded. Unanimous.

10. Public Comment

None.

11. Non-Public Session: RSA 91-A: 3, II

a. Negotiations

b. Student

c. Legal

Motion to enter into Non-Public Session in accordance with RSA 91-A:3,II at 8:15 p.m. Seconded. Unanimous on a roll call vote.

Greg Kriebel motioned to exit Non-Public Session at 8:54 p.m. Janine Lesser seconded. Unanimous.

Budget Guidance – Dr. Kimberly Saunders said that transportation this year has been challenging. \$450K in additional transportation costs is a reality. We will continue to have transportation issues.

Discussion took place about possible scenarios. One of which included the potential of transporting K-12 together.

Caution about doing too much at once was advised. Time on the bus is a factor as well.

Janine Lesser said that there are more unknowns than usual. She suggested doing what normally would be done (contractual, present staffing, utility increases etc.) and any new items e.g. CIP, Strategic Plan would be put in as an addition e.g. capital improvements with a justification.

Budget to maximum exposure or use trust funds for health insurance are possibilities.

Mike Hoyt agreed with Janine Lesser that you put together the budget as you would usually and make a list that can be prioritized.

Kimberly Saunders reminded the board that our budgets have come in well under inflation for the past six years. Janine Lesser said that we are dealing with diminishing funds from the State. We have a lawsuit. We know that we have a huge capacity problem and are looking at reconfiguration that impacts budget and education. It takes time.

Janine Lesser motioned to seal the minutes of Non-Public Session for negotiations for five years.

William Bryk second. Unanimous.

12. Adjourn

William Bryk motioned to adjourn at 9:20 p.m. Erin Pils-Martin seconded. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

October 3, 2023
Personnel Agenda

September 2023 Resignations:

SMS

Theresa Berna Education Technology Integrator

June 2025 Retirements

GES

Maria Gendron Special Education Teacher
Linda Gott Occupational Therapist

TES

Michelaine Turgeon School Nurse

SMS

Michelle Hautanen Math Teacher

2023-2024 Co-Curricular Notifications:

See Attached

NOTICE OF FALL STIPEND POSITIONS

School Board - October 3, 2023

First Name	Last Name	School	Position	Stipend	FTE	School Year
Athletics						
Cindy	McLaughlin	CVHS	Cross Country Coed - Assistant	\$ 2,846.20	1	23-24
Spencer	Fetrow	CVHS	Cross Country Varsity Coed	\$ 3,557.75	1	23-24
Liam	Baldwin	CVHS	Football - Assistant	\$ 2,846.20	1	23-24
Bradley	Davis	CVHS	Football - Assistant	\$ 2,846.20	1	23-24
Eric	Phillips	CVHS	Football - Assistant	\$ 2,846.20	1	23-24
Joseph	Benham	CVHS	Football - JV Head Coach	\$ 3,557.75	1	23-24
Matt	Harris	CVHS	Football - Varsity Head Coach	\$ 4,376.04	1	23-24
Michael	Young	CVHS	Golf - Varsity	\$ 3,557.75	1	23-24
Carrie	Whittemore	CVHS	Hockey Field - Assistant	\$ 2,846.20	1	23-24
Shauna	Hautanen	CVHS	Hockey Field - JV	\$ 2,846.20	1	23-24
Kelly	Shirk	CVHS	Hockey Field - Varsity	\$ 3,557.75	1	23-24
John	Szep	CVHS	Soccer - Boys Assistant	\$ 2,846.20	1	23-24
Ashley	Wadleigh	CVHS	Soccer - Boys JV	\$ 3,557.75	1	23-24
Manuel	Lima	CVHS	Soccer - Boys Varsity	\$ 4,376.04	1	23-24
Zoe	Paige	CVHS	Soccer - Girls JV	\$ 3,557.75	1	23-24
Hagen	Wegmueller	CVHS	Soccer - Girls Varsity	\$ 4,376.04	1	23-24
Kelli	Garthe	CVHS	Spirit Team - Football	\$ 1,423.10	0.5	23-24
Amanda	Haley	CVHS	Spirit Team - Football	\$ 1,423.10	0.5	23-24
Kevin	Carne	CVHS	Unified Soccer	\$ 1,071.61	1	23-24
Leslie	Foster	CVHS	Unified Soccer	\$ 1,071.61	1	23-24
Amanda	Hinton	CVHS	Volleyball Varsity	\$ 3,557.75	1	23-24
Cassie	Anderson	GBS	Field Hockey	\$ 2,134.65	1	23-24
Cassie	Anderson	GBS	Athletic Director 1st half	\$ 2,187.00	0.9	23-24
Scott	Baldwin	GBS	Boys Soccer	\$ 2,134.65	1	23-24
Riley	Beliveau	GBS	Girls Soccer	\$ 2,134.65	1	23-24
Pete	Ketchum	GBS	Athletic Director 1st half	\$ 243.00	0.1	23-24
Ellen	Kidd	GBS	Cross Country	\$ 889.44	0.5	23-24
Catrina	Young	GBS	Cross Country	\$ 889.44	0.5	23-24
Shannon	Finnegan	SMS	Soccer Boys B Team	\$ 1,778.88	1	23-24
Bern'd	Foecking	SMS	Cross Country	\$ 1,423.10	0.3	23-24
Nick	Hill	SMS	Cross Country	\$ 1,423.10	0.3	23-24
Sara	Krslovic	SMS	Field Hockey	\$ 2,134.65	1	23-24
Kevin	Morneault	SMS	Soccer Girls A Team	\$ 2,134.65	1	23-24
Tod	Silegy	SMS	Soccer Boys A Team	\$ 2,134.65	1	23-24
Tod	Silegy	SMS	Athletic Director- 1st	\$ 2,430.00	1	23-24
Nate	Townsend	SMS	Cross Country	\$ 1,423.10	0.3	23-24

NOTICE OF WINTER STIPEND POSITIONS
School Board - October 3, 2023

First Name	Last Name	School	Position	Stipend	FTE	School Year
Athletics						23-24
Liam	Baldwin	CVHS	Basketball - Boys JV	\$3,557.75	1	23-24
Jason	Starr	CVHS	Basketball - Boys Varsity	\$4,376.04	1	23-24
Tyler	Mudrick	CVHS	Basketball - Boys Varsity Assistant	\$2,846.20	1	23-24
Jessica	Weeks	CVHS	Basketball - Girls JV	\$3,557.75	1	23-24
Kyle	Murray	CVHS	Basketball - Girls Varsity	\$4,376.04	1	23-24
Holly	Wilson	CVHS	Skiing - Varsity Alpine	\$2,846.20	1	23-24
Ken	Niles	CVHS	Skiing - Varsity Nordic	\$2,846.20	1	23-24
Kelli	Garthe	CVHS	Spirit Team - Basketball	\$1,778.88	0.5	23-24
Amanda	Haley	CVHS	Spirit Team - Basketball	\$1,778.88	0.5	23-24
Cindy	McLaughlin	CVHS	Track - Winter	\$3,557.75	1	23-24
Patrick	McLaughlin	CVHS	Track Assistant - Winter	\$2,846.20	1	23-24
Kevin	Carne	CVHS	Unified Basketball	\$1,071.61	1	23-24
Emeric	Szep	CVHS	Unified Basketball	\$1,071.61	1	23-24
Leslie	Foster	CVHS	Unified Basketball	\$1,071.61	1	23-24
Matt	Harris	CVHS	Unified Floater	\$1,071.61	1	23-24
Alex	Hautanen	CVHS	Wrestling - Varsity	\$4,376.04	1	23-24

NOTICE OF SPRING STIPEND POSITIONS
School Board - October 3, 2023

First Name	Last Name	School	Position	Stipend	FTE	School Year
Athletics						23-24
Mike	Scaramellino	CVHS	Baseball - Assistant	\$2,846.20	1	23-24
Scott	Liljeberg	CVHS	Baseball - JV	\$2,846.20	1	23-24
Matt	Harris	CVHS	Baseball - Varsity	\$3,557.75	1	23-24
Kevin	Carne	CVHS	Lacrosse - Girls Assistant	\$2,846.20	1	23-24
Derek	Sorbello	CVHS	Lacrosse - Girls Varsity	\$3,557.75	1	23-24
Kelly	Shirk	CVHS	Softball - Assistant	\$2,846.20	1	23-24
Jessica	Weeks	CVHS	Softball - JV	\$2,846.20	1	23-24
Amanda	Hinton	CVHS	Softball - Varsity	\$3,557.75	1	23-24
Michael	Young	CVHS	Tennis - Boys Varsity	\$2,846.20	1	23-24
Elizabeth	Maceachran	CVHS	Tennis - Girls Varsity	\$2,846.20	1	23-24
Spencer	Fetrow	CVHS	Track Assistant - Spring	\$2,846.20	1	23-24
Cindy	McLaughlin	CVHS	Track Coed - Spring	\$4,376.04	1	23-24
Leslie	Foster	CVHS	Unified Track	\$1,071.61	1	23-24
Eric	Peterson	CVHS	Unified Track	\$1,071.61	1	23-24

October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 School Board Mtg. @ SAU @ 7:00 p.m.	4	5	6	7
8	9	10	11	12	13	14
15	16	17 Budget & Property Committee Mtg. @ SAU @ 5:45 p.m. School Board Mtg. @ SAU @ 7:00 p.m.	18	19	20	21
22	23	24 Policy Committee Mtg. @ SAU @ 6:00 p.m.	25	26 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 p.m.	27	28
29	30	31				

November 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 School Board Budget Work Session @ SAU @ 8:30 a.m.
5	6	7 School Board Mtg. @ SAU @ 7:00 p.m.	8	9	10 District Closed – Veterans Day (Observed)	11
12	13	14	15	16	17	18
19	20	21 Budget & Property Committee Mtg. @ SAU @ 5:45 p.m. School Board Mtg. @ SAU @ 7:00 p.m.	22 District Closed – Thanksgiving Recess	23 District Closed – Thanksgiving Recess	24 District Closed – Thanksgiving Recess	25
26	27	28 Policy Committee Mtg. @ SAU @ 6:00 p.m.	29	30		

JICA – Student Dress Code

~~The ConVal School Board recognizes that student individual dress is primarily a parental responsibility that should reflect concern for health and safety of students, staff, and others. When the dress of an individual student constitutes a health problem, is unsuitable for school wear, is a danger to any person, or causes a substantial and material disruption or substantial disturbance, the principal shall take appropriate action to correct the situation.~~

~~Building Principals are authorized to issue regulations consistent with this policy and developed collaboratively to provide an appropriate level of consistency throughout the District. Such regulations should be approved by the Superintendent of Schools or designee.~~

The Board recognizes that student individual dress is primarily a parental responsibility that should reflect concern for health and safety of students, staff and others. When the dress of an individual student constitutes a health problem, is unsuitable for school wear, is a danger to any person, or causes a substantial and material disruption or substantial disturbance, the principal shall take appropriate action to correct the situation.

The dress code within each school shall be administered fairly, consistently, and equally to all students. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code relative to students' gender, gender identity, sexuality, race, ethnicity, household income, or body type or size.

Enforcement must accommodate clothing worn by students as an expression of religious beliefs or worn by students with disabilities consistent with the student's needs to accommodate their disability (e.g., protective helmets). Enforcement shall not indirectly discriminate against students based on hair texture and or hairstyles, including, but not limited to, braids, locks, and twists.

School standards are included in the Student Handbook and otherwise communicated to students annually.

Notwithstanding District or School standards, some courses and school activities may require adjustments to attire and hairstyle or may require specific attire to ensure safety during academic activities (e.g., science labs or PE).

Students who do not meet the school dress code will be given an opportunity to correct the situation by either changing the clothing, removing the clothing (if appropriate), wearing it inside-out, or other means as determined by the school administration so the student is in compliance with the dress code as outlined in the appropriate student handbook. Students who repeatedly do not meet the dress code may face more severe consequences.

School staff shall not confront students on dress-code violations in a manner that unnecessarily disciplines or publicly shames the student. When a school staff member or school administrator

discusses a dress code violation with a student, it is recommended that another adult should be present and at least one of the two adults should be the same sex as the student.

Legal References:

U.S. Constitution, 1st Amendment
RSA 189:15, Regulations
RSA 193:38, Discrimination in Public Schools

Category: R

1st Read: September 2, 2014
2nd Read: November 18, 2014
Adopted: November 18, 2014

1st Read: September 19, 2023
2nd Read: October 3, 2023
Adopted:

ConVal School District
Detailed Expense and Encumbrance Report
August 2023

Object Code	Account Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
110	REGULAR SALARIES	\$17,291,463.98	\$59,447.52	\$17,350,911.50	\$228,161.24	\$287,608.76	\$16,282,299.85	\$781,002.89	4.50%	
111	PARAPROFESSIONAL SALARIES	\$3,216,105.03	\$135.00	\$3,216,240.03	\$681.25	\$816.25	\$2,766,543.42	\$448,880.36	13.96%	
112	ADMIN ASSISTANTS	\$1,220,074.35	\$75,593.69	\$1,295,668.04	\$67,498.01	\$143,091.70	\$1,243,358.79	(\$90,782.45)	-7.01%	A
113	CUSTODIAL/MAINTENANCE	\$587,816.88	\$44,198.44	\$632,015.32	\$46,192.50	\$90,390.94	\$530,516.47	\$111,107.91	1.76%	
114	ADMINISTRATOR	\$2,815,747.54	\$247,027.46	\$3,062,775.00	\$236,063.46	\$483,090.92	\$2,527,236.56	\$56,447.52	1.84%	
115	DEPARTMENT HEADS	\$28,500.00	\$0.00	\$28,500.00	\$0.00	\$0.00	\$24,000.00	\$4,500.00	15.79%	
119	SUPPORT SERVICES	\$1,013,267.30	\$63,522.68	\$1,076,789.98	\$62,603.68	\$126,126.36	\$832,475.41	\$118,188.21	10.98%	
120	TEMPORARY SALARIES	\$1,095,495.12	\$7,633.70	\$1,103,128.82	\$45,049.09	\$52,682.79	\$41,321.72	\$1,009,124.31	91.48%	
130	OVERTIME	\$38,619.25	\$1,380.75	\$40,000.00	\$2,248.95	\$3,629.70	\$3,582.71	\$32,787.59	81.97%	
211	HEALTH INSURANCE	\$5,616,268.27	\$60,014.22	\$5,676,282.49	\$79,919.58	\$140,984.03	\$931,908.43	\$4,603,390.03	81.10%	
212	DENTAL INSURANCE	\$2,333.35	\$2,260.58	\$214,593.93	\$2,313.88	\$4,620.87	\$25,237.26	\$184,735.80	86.09%	
213	LIFE INSURANCE	\$50,148.06	\$1,550.40	\$51,698.46	\$1,537.48	\$3,087.88	\$5,542.68	\$43,067.90	83.31%	
214	LONG TERM DISABILITY	\$69,092.00	\$2,412.25	\$71,504.25	\$1,463.98	\$3,876.23	\$8,308.03	\$59,319.99	82.96%	
220	FICA	\$2,009,214.38	\$37,849.93	\$2,047,064.31	\$51,708.82	\$89,329.25	\$229,973.72	\$1,727,761.34	84.40%	
231	NON - TEACH RETIRE	\$785,240.74	\$32,953.80	\$798,194.54	\$33,881.17	\$66,834.97	\$99,409.56	\$631,950.01	79.17%	
232	TEACHER RETIRE	\$3,929,615.58	\$47,025.59	\$3,976,641.17	\$82,832.58	\$129,768.97	\$434,708.72	\$3,412,663.48	85.82%	
250	UNEMPLOYMENT COMP	\$21,924.00	\$0.00	\$21,924.00	\$0.00	\$0.00	\$0.00	\$21,924.00	100.00%	
260	WORKERS' COMP	\$96,882.00	\$0.00	\$96,882.00	\$96,882.00	\$96,882.00	\$0.00	\$0.00	0.00%	
299	OTHER BENEFITS - LT CARE & ANNUITIES	\$15,781.80	\$2,328.20	\$18,110.00	\$3,105.00	\$5,433.20	\$12,676.80	\$0.00	0.00%	
321	PROF SERVICES	\$110,201.00	\$4,699.00	\$114,900.00	\$1,170.00	\$5,445.00	\$0.00	\$109,455.00	95.26%	
322	STAFF SERVICES	\$92,670.02	\$1,164.98	\$93,835.00	\$0.00	\$662.00	\$0.00	\$93,173.00	99.29%	
323	PUPIL SERVICES	\$1,091,560.00	\$0.00	\$1,091,560.00	\$30,599.99	\$30,599.99	\$1,748,765.80	(\$687,805.79)	-63.01%	B
330	PURCHASED/PROF	\$2,045,840.76	\$10,932.00	\$2,056,772.76	\$150,289.14	\$161,221.34	\$1,480,203.40	\$415,348.22	20.19%	
340	STATISTICAL SERVICES	\$28,744.00	\$0.00	\$28,744.00	\$19,305.00	\$19,305.00	\$5,355.00	\$4,084.00	14.21%	
380	PURCH SERVICES	\$263,750.00	\$6,250.00	\$270,000.00	\$0.00	\$6,250.00	\$217,750.00	\$46,000.00	17.04%	
411	WATER/SEWER	\$70,056.00	\$0.00	\$70,056.00	\$3,568.36	\$3,568.36	\$66,185.64	\$302.00	0.43%	
420	ENVIRONMENTAL DISPOSAL	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	100.00%	
421	DISPOSAL	\$48,578.00	\$4,450.00	\$53,028.00	\$3,992.00	\$8,442.00	\$45,247.60	(\$661.60)	-1.25%	C
422	SNOW PLOWING	\$138,720.00	\$0.00	\$138,720.00	\$0.00	\$0.00	\$135,186.00	\$3,534.00	2.55%	
430	REPAIR/MAINT	(\$117,865.32)	\$384,589.32	\$266,724.00	\$465,039.35	\$849,333.05	\$853,498.80	(\$1,436,107.85)	-538.42%	D
431	STRUCTURAL REPAIRS & MAINTENANCE	\$112,622.79	\$7.21	\$112,630.00	\$114,312.55	\$114,319.76	\$17,938.07	(\$19,627.83)	-17.43%	D
432	ELECTRICAL REPAIRS & MAINTENANCE	\$23,379.00	\$0.00	\$23,379.00	\$192.51	\$192.51	\$10,172.30	\$13,014.19	55.67%	
433	MECHANICAL REPAIRS & MAINTENANCE	\$231,460.24	\$429.76	\$231,890.00	\$1,086.14	\$1,515.90	\$4,725.90	\$225,648.20	97.31%	
434	HVAC REPAIRS & MAINTENANCE	\$32,028.00	\$0.00	\$32,028.00	\$2,269.86	\$2,269.86	\$9,048.85	\$20,709.29	64.66%	
435	SAFETY REPAIRS & MAINT	\$57,690.75	\$0.00	\$57,690.75	\$1,279.00	\$1,279.00	\$10,688.18	\$45,723.57	79.26%	
436	Copier Repairs	\$37,100.00	\$0.00	\$37,100.00	\$9,493.05	\$9,493.05	\$26,217.81	\$1,389.14	3.74%	
443	Equip Rental: Copiers	\$60,018.85	\$4,131.15	\$64,150.00	\$4,131.15	\$8,262.30	\$41,311.50	\$14,576.20	22.72%	
449	Equip Rental - Postage Meter	\$3,200.00	\$0.00	\$3,200.00	\$0.00	\$0.00	\$2,986.56	\$213.44	6.67%	
510	OTHER TRANSPORTATION	\$251,543.79	\$0.00	\$251,543.79	\$0.00	\$0.00	\$161,075.75	\$90,468.04	35.97%	
519	PUPIL TRANSPORTATION	\$2,601,714.00	\$5,280.00	\$2,606,994.00	\$66,146.92	\$71,426.92	\$2,659,637.08	(\$324,070.00)	-4.76%	E
520	INSURANCE	\$126,956.00	\$0.00	\$126,956.00	\$126,956.00	\$126,956.00	\$0.00	\$0.00	0.00%	
530	Telephone / Web access	\$219,736.34	\$17,423.66	\$237,160.00	\$9,583.14	\$27,006.80	\$210,545.32	(\$392.12)	-0.17%	F
531	Cellular Phones	\$28,400.00	\$0.00	\$28,400.00	\$2,437.56	\$2,437.56	\$25,962.44	\$0.00	0.00%	
534	POSTAGE	\$15,560.20	\$0.00	\$15,560.20	\$296.44	\$296.44	\$13,005.74	\$2,258.02	14.51%	
540	ADVERTISING	\$10,000.00	\$0.00	\$10,000.00	\$11,354.66	\$11,354.66	\$10,171.83	(\$11,526.49)	-115.26%	G
550	PRINTING	\$5,300.00	\$0.00	\$5,300.00	\$0.00	\$0.00	\$0.00	\$5,300.00	100.00%	
561	TUITION	\$721,686.41	\$0.00	\$721,686.41	\$40,684.24	\$40,684.24	\$989,634.30	(\$308,632.13)	-42.77%	H
580	MILEAGE	\$85,163.75	\$163.75	\$85,327.50	\$956.97	\$1,120.72	\$42,665.19	\$41,541.59	48.68%	
581	TRAVEL	\$8,315.00	\$0.00	\$8,315.00	\$0.00	\$0.00	\$0.00	\$8,315.00	100.00%	
610	GENERAL SUPPLIES	\$719,712.49	\$672.38	\$720,384.87	\$47,759.52	\$49,010.90	\$217,234.65	\$454,139.32	63.04%	

ConVal School District
Detailed Expense and Encumbrance Report
August 2023

615	TESTING SUPPLIES	\$28,290.00	\$0.00	\$28,290.00	\$0.00	\$0.00	\$0.00	\$7,893.75	\$20,396.25	72.10%
622	ELECTRICITY	\$713,634.00	\$0.00	\$713,634.00	\$57,373.60	\$57,373.60	\$57,373.60	\$656,260.40	\$0.00	0.00%
623	BOTTLED GAS	\$23,950.00	\$0.00	\$23,950.00	\$1,509.56	\$1,509.56	\$1,509.56	\$30,265.44	(\$7,825.00)	-32.67%
624	FUEL OIL	\$567,200.00	\$0.00	\$567,200.00	\$0.00	\$0.00	\$0.00	\$567,200.00	\$0.00	0.00%
640	BOOKS	\$69,008.90	\$3,267.70	\$72,276.60	\$6,335.23	\$9,602.93	\$9,602.93	\$8,906.37	\$53,767.30	74.39%
641	PERIODICALS	\$11,031.07	\$8,541.28	\$19,572.35	\$1,028.22	\$9,609.50	\$9,609.50	\$3,486.45	\$6,476.40	33.09%
649	OTHER INFO SOURCES	\$4,625.00	\$65.00	\$4,690.00	\$169.00	\$169.00	\$169.00	\$819.67	\$3,701.33	78.92%
650	SOFTWARE SUPPORT	\$397,529.12	\$160,323.11	\$557,852.23	\$89,959.21	\$249,902.32	\$249,902.32	\$127,489.52	\$180,460.39	32.35%
656	GASOLINE	\$415,000.00	\$0.00	\$415,000.00	\$7,348.01	\$7,348.01	\$7,348.01	\$210,401.99	\$197,250.00	47.53%
733	NEW FURNITURE	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	100.00%
734	NEW TECH EQUIPMENT	\$8,400.00	\$0.00	\$8,400.00	\$134.38	\$134.38	\$134.38	\$0.00	\$8,265.62	98.40%
737	REPL FURNITURE	\$20,600.00	\$174.00	\$20,774.00	\$0.00	\$0.00	\$0.00	\$173.98	\$20,600.02	99.16%
738	REPL EQUIPMENT	\$493,955.00	\$0.00	\$493,955.00	\$25,098.91	\$25,098.91	\$25,098.91	\$52,693.02	\$416,163.07	84.25%
739	NEW EQUIPMENT	\$21,522.00	\$0.00	\$21,522.00	\$5,278.96	\$5,278.96	\$5,278.96	\$6,344.46	\$9,898.58	45.99%
810	DUES & FEES	\$189,766.25	\$27,550.75	\$217,317.00	\$10,422.27	\$37,973.02	\$37,973.02	\$26,397.99	\$152,945.99	70.38%
830	DEBT SERVICE INTEREST	\$0.00	\$4,590.00	\$4,590.00	\$0.00	\$4,590.00	\$4,590.00	\$0.00	\$0.00	0.00%
890	TRANSFER TO FOOD SERVICE	\$124,750.00	\$250.00	\$125,000.00	\$0.00	\$250.00	\$250.00	\$0.00	\$124,750.00	99.80%
910	DEBT SERVICE PRINCIPAL	\$0.00	\$180,000.00	\$180,000.00	\$0.00	\$180,000.00	\$180,000.00	\$0.00	\$0.00	0.00%
930	TRUSTS/ IC	\$1,000,000.00	\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	0.00%
	Totals:	\$53,308,993.04		\$54,819,282.30	\$2,359,703.57	\$3,869,048.17	\$3,869,048.17	\$37,698,646.88	\$13,251,587.25	24.17%

Notes:

- A Still adjusting salaries and locations, once all employees are in this will get caught up. Overall salary balance (Object 100) is positive. Some AA's work over to clear out backlog.
- B Contracted services to cover open positions
- C Shredding services
- D Includes building repair projects that were carried over from last year and/or awaiting trust funds to replenish lines
- E Additional SPED transportation costs for this year that were unbudgeted
- F Budget adjustment forthcoming
- G Job/Public hearing postings and job fair
- H Tuitioned students
- I Price volatility

ConVal School District
Expense and Encumbrance Report
August 2023

Object Code	Account Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
100	SALARIES	\$27,307,089.45	\$498,939.24	\$27,806,028.69	\$688,498.18	\$1,187,437.42	\$24,247,334.93	\$2,371,256.34	8.53%	
200	EMPLOYEE BENEFITS	\$12,786,500.18	\$186,394.97	\$12,972,895.15	\$353,644.49	\$540,317.40	\$1,747,765.20	\$10,684,812.55	82.36%	
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES	\$3,632,765.78	\$23,045.98	\$3,655,811.76	\$201,364.13	\$223,483.13	\$3,452,074.20	(\$19,745.57)	-0.54%	A
400	PURCHASED PROPERTY SERVICES	\$698,788.31	\$393,607.44	\$1,092,395.75	\$605,363.97	\$998,675.79	\$1,223,207.21	(\$1,129,487.25)	-103.40%	B
500	OTHER PURCHASED SERVICES	\$4,074,375.49	\$22,867.41	\$4,097,242.90	\$258,415.93	\$281,283.34	\$4,112,697.65	(\$296,738.09)	-7.24%	C
600	SUPPLIES	\$2,049,980.58	\$172,869.47	\$3,122,850.05	\$211,482.35	\$384,525.82	\$1,829,958.24	\$908,365.99	29.09%	
700	PROPERTY	\$544,977.00	\$174.00	\$545,151.00	\$30,512.25	\$30,512.25	\$59,211.46	\$455,427.29	83.54%	
800	DEBT & FOOD SERVICE	\$314,516.25	\$32,390.75	\$346,907.00	\$10,472.17	\$42,813.02	\$26,397.99	\$277,695.99	80.05%	
900	OTHER USES OF FUNDS	\$1,000,000.00	\$180,000.00	\$1,180,000.00	\$0.00	\$180,000.00	\$1,000,000.00	\$0.00	0.00%	
	Totals:	\$53,308,993.04		\$54,819,282.30	\$2,359,703.57	\$3,869,048.17	\$37,698,646.88	\$13,251,587.25	24.17%	

Notes:

- A Contracted services for open positions
- B Includes building repair projects that were carried over fom last year or awaiting trust funds to replenish lines
- C SPED transportation and tuition

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders
Superintendent of Schools
ksaunders@conval.edu

Dr. Ann Forrest
Assistant Superintendent of Schools
aallwarden@conval.edu

TO: Contoocook Valley School Board

FROM: Nicole Pease

DATE: 9/26/23

RE: REQUEST TO ACCEPT A GIFT OR DONATION

The Dublin Consolidated School requests authorization to accept from:

Name/Address: Dublin Community Foundation
P.O. Box 1036, Dublin, NH 03444

the following gift/donation of: a check valued at \$ 715.00

for the purpose of: T-Shirts for Jr's Students + Staff

Nicole Pease
Teaching/Supervising Principal's Signature

.....
SAU OFFICE USE ONLY: Date Received _____

Date Approved by School Board _____

Date Not Approved by School Board/Reason: _____

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Dr. Kimberly Saunders
Superintendent of Schools
ksaunders@conval.edu

Dr. Ann Forrest
Assistant Superintendent of Schools
aforrest@conval.edu

TO: Contoocook Valley School Board

FROM:

Judy Hertzler / Tim Conway

DATE:

9/14/23

RE:

REQUEST TO ACCEPT A GIFT OR DONATION

The Food Pantry/Community Needs/Sms School requests authorization to accept from:

Name/Address:

Constance Heinz (Renew Church)

13203 Iris CT / Bowie, MD 20715-1416

the following gift/donation of:

check # 3153

valued at * \$ 500

for the purpose of:

Community Assistance

(to help district families in need)

*All checks, upon receipt, should be sent to Accounts Receivable at the SAU Office.


Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received

9-18-23

Date Approved by School Board

Date Not Approved by School Board/Reason:

Date Check Received by SAU: