

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL DISTRICT

BUDGET & PROPERTY COMMITTEE

Tuesday, September 12, 2023

5:45 p.m.

Physical Location: SAU Finch Room

Notes

Committee Members:

- Alan Edelkind
- Jim Fredrickson
- Katherine Heck
- Mike Hoyt
- Greg Kriebel

Present: Jim Fredrickson, Dr. Kimberly Saunders, Mark Schaub

1. Call meeting to Order

Due to lack of a committee quorum, an official meeting could not go forward.

Tech Plan Update - Mark Schwab was present to share information.

Jim Fredrickson shared that two or three times a year he would like Mark to provide an update to Budget & Property. Tracking numbers for budget planning is information that is needed.

Mark Schaub reported that he is looking to update the Technology Plan. Separating out hardware and infrastructure upgrades on a replacement cycle is part of the work. Rewiring buildings to support Voice Over IP. What is the minimal technology that a classroom should have? Interactive displays, Wi-Fi, etc.

Jim Fredrickson said that he wants to look two or three years ahead for warrant article consideration. Mark Schaub said that merging availability with ERate funds is important. ERate is a federal fund that is designed for improving communications infrastructures in schools and libraries. Eligibility is determined by Free and Reduced Lunch numbers.

Mark said that there is hardware, software, and repair budgeting.

Jim Fredrickson said that he was open to a summary.

Hardware for 23/24 is \$586K including chrome books. Supply and repairs are \$57K. Software totals \$544K. Things that don't fall under the tech budget include connectivity and buildings, firewall, and copiers are separate.

Kimberly Saunders said that it is all in the line item budget.

Jim Fredrickson said that he doesn't know what the three-year plan is. He knows year to year.

Jim said that he wants to be cognizant of the configuration study and modernization plans.

Dick Dunning said that hardware and infrastructure are predictable. It is harder to predict beyond that.

Kimberly Saunders said that we can do this for three years; beyond that it is harder.

Jim Fredrickson asked what we should put in the budget for next year.

Special Education is more difficult to predict.

Capital Improvement Plan, Technology, and Security will be in a spreadsheet. Pivot table format is helpful. The funding source e.g. budget or trust funds should be identified.

Building Use - Tim will send Jim information gathered from other districts.

2. Approval of August 15, 2023 Minutes

Passed over.

3. FY'23 Audit Schedule

4. Passed over.

5. FY'25 Budget Guidance

Status quo (no new programs), 3rd year of the contract.

6. Adjourn

The Non-meeting adjourned at 6:08 p.m.

Respectfully submitted,

Brenda Marschok