

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, August 1, 2023**

***Immediately Following Work Session***

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/c/ConValEvents>**

**Agenda**

- 1. Call to Order and Pledge of Allegiance**
- 2. Approval of Manifests (Board Vote Required)**
- 3. Public Comment**
- 4. Consent Agenda**
  - a. Acceptance of School Board Meeting Minutes**
    - 1) July 18, 2023 (pg. 1-2)
  - b. Personnel**
    - 1) Nominations (pg. 3)
  - c. August 1, 2023 Enrollment Update**
- 5. Superintendent's Report and Presentation of Business**
  - a. Monthly Events Calendar (pg. 4-5)**
  - b. School Board Requests**
  - c. School Resource Officer Presentation**
  - d. Additional Adequacy**
- 6. Old Business**
  - a. Hancock Elementary School Enrollment**
- 7. New Business**
  - a. Technology Purchase Recommendations (Board Vote Required) (pg. 6-7)**
  - c. Accept Gift/Donation (Board Vote Required) (pg. 8)**
    - 1) South Meadow School requests authorization to accept \$2,500.00 from the Steven W. Crowe Foundation for the purpose of repainting the South Meadow School Puma on the gym floor.
- 8. Public Comment**
- 9. Non-Public Session: RSA 91-A: 3, II**
  - a. Negotiations**
- 10. Adjourn**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, July 18, 2023**

**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/c/ConValEvents>**

**Minutes**

**BOARD**

William Bryk, Tom Burgess,  
Richard Dunning, Alan Edelkind,  
Michael Hoyt, Thomas Kirlin,  
Janine Lesser, Liz Swan

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Brian Cisneros, B.A.

**1. Call to Order and Pledge of Allegiance**

Dick Dunning called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Approval of Manifests (Board Vote Required)**

Kimberly Saunders introduced Brian Cisneros as the new Business Administrator. Dr. Saunders shared that Brian comes to ConVal with a wealth of experience. The Board welcomed Brian to ConVal.

Brian Cisneros certified that the manifests totaling \$3,863,096.53 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Alan Edelkind motioned to approve the Manifests as read. Liz Swan seconded. Unanimous.**

**3. Public Comment**

None.

**4. Consent Agenda**

**a. Acceptance of School Board Meeting Minutes**

1) June 20, 2023

**b. Personnel**

1) Resignations

2) Nominations

Dr. Saunders shared a request for parental leave which is consistent with the CVEA. This is above and beyond FMLA.

**c. July 1, 2023 Enrollment Update**

Dr. Saunders reported that July 1<sup>st</sup> student enrollment reflects an increase in near 30 students, mostly kindergarteners.

Hancock Elementary School's combined grade 1 and 2 remains at 20 students. At FES, grades 3 & 4 are at 32 students which is the limit.

**5. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

The monthly event calendar was reviewed with no additions at this time.

**b. School Board Requests**

Kimberly Saunders reported that the School Resource Officer presentation is the one outstanding School Board Request. This will likely take place at the second Board meeting in August.

Kimberly Saunders shared that between now and July 28th, the CVHS parking lot should be filled and graded and light poles will be set.

Dick Dunning shared a card of thanks to the board from an employee.

## **6. Reports**

### **a. Strategic Organization Committee – Alan Edelkind**

Alan Edelkind reported that this morning, members of the SOC met with administration; Kimberly Saunders, Ann Forrest, and Tatia from Prismatic. It was an introductory meeting. Methodology was agreed upon. Scope and objectives and community were discussed. Tatia will meet tomorrow morning with the SAU Leadership Team. A project plan will be presented for agreement in August. It was a productive meeting.

Liz Swan added that Tatia was excellent and had intentional questions to ask.

Tom Burgess agreed that Prismatic is up for the task and ready.

## **7. Old Business**

### **a. Pierce School Playground**

Kimberly Saunders referenced a generous gift from the Pierce School playground. Bumps in the road include the request for the district to appropriate just over \$10K for playground equipment installation. Playground installations now require a resilient foam like bottom. At this point, Kimberly Saunders said that she cannot give a recommendation because costs are unknown. Tim Grossi is offsite. She asked that this be tabled until more can be known about costs.

Mike Hoyt said that \$10,800.00 is what is being asked not including the new surface. Mike said that an install in late spring is the goal.

Dick Dunning said that the group raised approximately \$60K which is impressive.

The board confirmed tabling this pending more information.

### **b. Hancock Elementary School Enrollment**

Kimberly Saunders said that the enrollment at Hancock Elementary School (HES) grades one and two remain at 20. At the last meeting, the board confirmed that Kimberly should look to hire should the number go over 20 students. She also pointed out that FES is at the high end of 22 students for grades 3 and 4.

Kimberly said that additional registrations are anticipated in the first and second grade at HES but they have not happened yet. Stay tuned.

## **8. Public Comment**

None.

## **9. Non-Public Session: RSA 91-A: 3, II**

### **a. Negotiations**

**William Bryk motioned to enter into Non-Public Session in accordance with RSA 91-A:3,II for matters of negotiations at 7:18 p.m. Janine Lesser seconded. Unanimous on a roll call vote.**

**Tom Burgess moved to exit Non-Public Session at 7:25 p.m. William Bryk seconded. Unanimous.**

**Tom Burgess moved to seal the minutes for student matters in perpetuity. Janine Lesser seconded. Unanimous.**

**Tom Burgess moved to seal the remaining minutes of Non-Public Session for three years. William Bryk seconded. Unanimous.**

## **10. Adjourn**

**William Bryk motioned to adjourn at 7:26 p.m. Liz Swan seconded. Unanimous.**

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**August 1, 2023  
Personnel Agenda**

**2023-24 Nominations:**

**CVHS**

Amy Boyle

504 Interventionist

\$47,100

# August 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 School Board Mtg. @ SAU @ 6:00 p.m.	2	3	4	5
6	7	8	9	10	11	12
13	14	15 School Board Mtg. @ SAU @ 7:00 p.m.	16	17 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 p.m.	18	19
20	21	22	23	24	25	26
27	28	29	30 First Day of School	31		

# September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 School Board Mtg. @ SAU @ 7:00 p.m.	6	7	8	9
10	11	12	13	14	15	16
17	18	19 School Board Mtg. @ SAU @ 7:00 p.m.	20	21	22	23
24	25	26	27	28 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 p.m.	29	30



## ConVal School District - Purchase Recommendation 1 of 2

---

### General Information

**Description:** 18 24-inch iMac to replace existing iMacs at CVHS graphics department per technology replacement cycle

**Sole Source:** Yes

**RFP Number:** N/A

**RFP Date:** N/A

**RFP Post Location:** N/A

**Budgeted Item:** Yes

**Line Item(s):** 21.330.1100.50.738 CVHS COMP TECH REPL EQUIP

### Purchase Recommendation

Vendor	Bid
Apple	\$28,422.00 (\$1,597.00/each)



## ConVal School District - Purchase Recommendation 2 of 2

### General Information

**Description:** 17 Flip design laptops to continue with planned replacement cycle of staff devices. SMS and GBS math/science departments

**Sole Source:** No

**RFP Number:** N/A

**RFP Date:** Week of July 24th 2023

**RFP Post Location:** N/A

**Budgeted Item:** Yes

**Line Item(s):** GBS and SMS COMP TECH REPL EQUIP lines (21.22x.1100.50.738)

### Low Bid Information

Vendor	Description	Bid
EDI	Lenovo ThinkBook 14s Yoga G3	\$1,119.00/each \$19,023.00
WCA	Lenovo ThinkBook 14s Yoga G3	\$1,189.00/each \$20,213.00
Connection	Lenovo ThinkBook 14s Yoga G3	\$1,207.50/each \$20,527.50
RocketDrop	Lenovo ThinkPad X1 Titanium Yoga	\$1,209.00/each \$20,553.00

### Purchase Recommendation

Vendor	Bid
EDI	\$19,023.00



NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-8707

Dr. Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Forrest  
Assistant Superintendent of Schools  
[afortrest@conval.edu](mailto:afortrest@conval.edu)

TO: Contoocook Valley School Board  
FROM: South Meadow School  
DATE: July 11, 2023  
RE: REQUEST TO ACCEPT A GIFT OR DONATION


The South Meadow School School requests authorization to accept from:

Name/Address: Steven W. Crowe Foundation 348 OLD DUBLIN Rd  
Peterborough, NH 03458

the following gift/donation of: CHECK valued at \* \$ 2,500. <sup>00</sup>

for the purpose of: Re-painting the SMS Puma on the gym floor.

\*All checks, upon receipt, should be sent to Accounts Receivable at the SAU Office.

  
\_\_\_\_\_  
Teaching Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received \_\_\_\_\_

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_

Date Check Received by SAU: \_\_\_\_\_