

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, August 1, 2023
Immediately Following Work Session**

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

William Bryk, Tom Burgess,
Richard Dunning, Alan Edelkind,
Jim Fredrickson, Dan Harper,
Michael Hoyt, Thomas Kirlin,
Greg Kriebel, Janine Lesser,
Crista Salamy, Liz Swan

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Brian Cisneros, B.A.
Tim Grossi, Facilities

1. Call to Order and Pledge of Allegiance

Dick Dunning called the School Board meeting to order at 8:15 p.m.

2. Approval of Manifests (Board Vote Required)

Brian Cisneros certified that manifests listed, totaling \$639,130.46, have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Jim Fredrickson moved to approve the Manifests as read. Crista Salamy seconded. Unanimous.

3. Public Comment

Heather McKillop put a plug in for the ConVal Theater Arts where students at the high school level, middle school level, and elementary school level will be a part of a performance at ConVal High School this week.

4. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) July 18, 2023

b. Personnel

1) Nominations

c. August 1, 2023 Enrollment Update

The Consent Agenda was accepted as presented.

5. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Policy Committee will meet on Tuesday, August 8th at 5:45 p.m.

Budget & Property Committee will meet on Tuesday, August 15th and September 19th at 5:45 p.m.

b. School Board Requests

Kimberly Saunders reported that a School Resource Officer Presentation is outstanding and will be shared tonight.

c. School Resource Officer Presentation

Justin Hyland, School Resource Officer (SRO) and Heather McKillop shared a presentation on the School Resource Officer at CVHS.

Officer Justin Hyland shared his background.

A day in the life as an SRO was shared beginning with meeting students and faculty as they arrive at school. Next, the building is checked to assure it is secure. Calls for service are reviewed to see if any students or faculty require additional supports. Day to day procedures are followed which include product risk management

presentations. Vape devices are plaguing communities. Health related issues are shared with students who have used devices. Quarterly safety meetings are reviewed. Future planning also takes place.

Officer Hyland said that he participated in a mock trial with one class. He attends sporting events, attends student assemblies and other activities. Unexpected events occurring on school grounds off hours and on are debriefed at all times of day and night.

Debriefing of all events is part of the day. He has participated in a staff and student unified basketball team among other student activities.

Officer Hyland said that communication is key and keeps the wheels turning with administration.

The results of an end of year survey reflects a 90+% approval rating. Officer Hyland is a member of the National Association of School Resource Officers. He has become an instructor involved with intruders (ALICE Training), Safe School Reports, Support for patrolmen, assists with medical events, and has and builds relationships with other Police Departments and school districts.

Officer Hyland says that he would like to be more visible in the parking lot and in classrooms and meet with students more. He would like to continue with presentations. He said that he is honored to have this position and is excited for the new year to come.

Heather McKillop shared her gratitude to administration and the School Board for approving this position. It has added to the district.

Crista Salamy reported that students share that there is a difference in the climate at ConVal in a positive way. Students are comfortable coming to school and report that it is easy to approach Officer Hyland.

Tom Burgess shared initial concerns that there might be a negative impression of the SRO role as punitive. Visibility and communication are critical. Officer Hyland is connecting with students.

Heather McKillop said that Officer Hyland is not a disciplinarian, administration handles discipline. Officer Hyland works on building relationships with students and staff.

Officer Hyland said that gaining rapport with students he might not see every day is important.

Dick Dunning asked Officer Hyland what his biggest surprise is over the past year.

Officer Hyland said that the communication and feeling comfortable right away coupled with support of administration was surprising. Being in a school could be intimidating.

Dick Dunning said that bridging with officers in other communities makes a difference.

Anything that the Board can do to further support the work of the SRO? Continuing to support the SRO was seen as a huge positive.

d. Additional Adequacy

Kimberly Saunders reported that approximately \$350K in additional adequacy is anticipated. The Department of Revenue Administration (DRA) and Department of Education (DOE) have decided that it is not considered unanticipated revenue. If you want to expend it, a town meeting is required. It would require posting and a warrant. This will be on the next agenda for a decision to be made. The budget is set. It would not need to be decided how it would be spent. If the board wants to spend the funds, a town meeting must be posted.

If the board chooses not to do this, the funds will return back to the taxpayers to offset the tax rate.

Janine Lesser said it would involve costs similar to holding a District Meeting. If it goes back to the taxpayers, do we consider that part of the lump sum at the end of the year?

Kimberly Saunders said that it would not be considered part of what goes back from the District at the end of the school year. The DRA would formulate. The additional adequacy would go back to the taxpayers. A breakdown of the impact for each town will be brought to the next board meeting.

6. Old Business

a. Hancock Elementary School Enrollment

Kimberly Saunders shared present enrollment numbers. Hancock did register an additional grade 2 student which did correspond to adding a teacher. Staff concerns exist. Moving staff might be considered. One thought is to have two kindergarten classes rather than three at PES to allow a teacher to move. More to come.

Dan Harper asked if the teacher who was moved from HES to GES have the option to return.

Kimberly Saunders said that they do not.

Dick Dunning said that class lists might have an impact.

Kimberly said that we still have positions that need to be filled. We are in an unprecedented staffing situation.

Greg Kriebel asked how many openings there are in the district. The response was 41 openings exist in the district including one administrator, paraprofessionals, speech, school psychologists, administrative assistants, and custodians among others.

7. New Business

a. Technology Purchase Recommendations (Board Vote Required)

Mark Schaub shared two recommendations:

- Apple is the only vendor that sells the iMacs to replace existing iMacs at CVHS graphics department per a replacement cycle. The recommendation is to purchase through Apple, 18 24-inch iMacs at a cost of \$28,422.00.

Jim Fredrickson moved to approve this purchase as outlined from Apple in the amount of \$28,422.00. Tom Burgess seconded. Unanimous.

- 17 flip design laptops to continue with a planned replacement cycle of staff devices at SMS and GBS math/science departments are recommended to be purchased from EDI in the amount of \$19,023.00.

William Bryk moved to approve the purchase of 17 flip design laptops from EDI in the amount of \$19,023.00. Greg Kriebel seconded. Unanimous.

c. Accept Gift/Donation (Board Vote Required)

- 1) South Meadow School requests authorization to accept \$2,500.00 from the Steven W. Crowe Foundation for the purpose of repainting the South Meadow School Puma on the gym floor.

Greg Kriebel moved to accept the donation as presented. William Bryk seconded. Unanimous.

8. Public Comment

None.

9. Non-Public Session: RSA 91-A: 3, II

- a. Negotiations

None.

Alan Edelkind reported that Prismatic is moving well on the project to study reconfiguration/consolidation. The company will meet with each board member individually by town. August 14-18 are potential dates. Alan asked that board members share availability with him. Determining logistics to meet in every town will be discussed. A consolidated Community Forum will also be discussed in the future.

10. Adjourn

Greg Kriebel motioned to adjourn at 9:06 p.m. William Bryk seconded. Unanimous.

Respectfully submitted,

Brenda Marschok