

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, July 18, 2023

7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

William Bryk, Tom Burgess,
Richard Dunning, Alan Edelkind,
Michael Hoyt, Thomas Kirlin,
Janine Lesser, Liz Swan

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Brian Cisneros, B.A.

1. Call to Order and Pledge of Allegiance

Dick Dunning called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Approval of Manifests (Board Vote Required)

Kimberly Saunders introduced Brian Cisneros as the new Business Administrator. Dr. Saunders shared that Brian comes to ConVal with a wealth of experience. The Board welcomed Brian to ConVal.

Brian Cisneros certified that the manifests totaling \$3,863,096.53 have been reviewed by him and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Alan Edelkind motioned to approve the Manifests as read. Liz Swan seconded. Unanimous.

3. Public Comment

None.

4. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) June 20, 2023

b. Personnel

1) Resignations

2) Nominations

Dr. Saunders shared a request for parental leave which is consistent with the CVEA. This is above and beyond FMLA.

c. July 1, 2023 Enrollment Update

Dr. Saunders reported that July 1st student enrollment reflects an increase in near 30 students, mostly kindergarteners.

Hancock Elementary School's combined grade 1 and 2 remains at 20 students. At FES, grades 3 & 4 are at 32 students which is the limit.

5. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The monthly event calendar was reviewed with no additions at this time.

b. School Board Requests

Kimberly Saunders reported that the School Resource Officer presentation is the one outstanding School Board Request. This will likely take place at the second Board meeting in August.

Kimberly Saunders shared that between now and July 28th, the CVHS parking lot should be filled and graded and light poles will be set.

Dick Dunning shared a card of thanks to the board from an employee.

6. Reports

a. Strategic Organization Committee – Alan Edelkind

Alan Edelkind reported that this morning, members of the SOC met with administration; Kimberly Saunders, Ann Forrest, and Tatia from Prismatic. It was an introductory meeting. Methodology was agreed upon. Scope and objectives and community were discussed. Tatia will meet tomorrow morning with the SAU Leadership Team. A project plan will be presented for agreement in August. It was a productive meeting.

Liz Swan added that Tatia was excellent and had intentional questions to ask.

Tom Burgess agreed that Prismatic is up for the task and ready.

7. Old Business

a. Pierce School Playground

Kimberly Saunders referenced a generous gift from the Pierce School playground. Bumps in the road include the request for the district to appropriate just over \$10K for playground equipment installation. Playground installations now require a resilient foam like bottom. At this point, Kimberly Saunders said that she cannot give a recommendation because costs are unknown. Tim Grossi is offsite. She asked that this be tabled until more can be known about costs.

Mike Hoyt said that \$10,800.00 is what is being asked not including the new surface. Mike said that an install in late spring is the goal.

Dick Dunning said that the group raised approximately \$60K which is impressive.

The board confirmed tabling this pending more information.

b. Hancock Elementary School Enrollment

Kimberly Saunders said that the enrollment at Hancock Elementary School (HES) grades one and two remain at 20. At the last meeting, the board confirmed that Kimberly should look to hire should the number go over 20 students. She also pointed out that FES is at the high end of 22 students for grades 3 and 4.

Kimberly said that additional registrations are anticipated in the first and second grade at HES but they have not happened yet. Stay tuned.

8. Public Comment

None.

9. Non-Public Session: RSA 91-A: 3, II

a. Negotiations

William Bryk motioned to enter into Non-Public Session in accordance with RSA 91-A:3,II for matters of negotiations at 7:18 p.m. Janine Lesser seconded. Unanimous on a roll call vote.

Tom Burgess moved to exit Non-Public Session at 7:25 p.m. William Bryk seconded. Unanimous.

Tom Burgess moved to seal the minutes for student matters in perpetuity. Janine Lesser seconded. Unanimous.

Tom Burgess moved to seal the remaining minutes of Non-Public Session for three years. William Bryk seconded. Unanimous.

10. Adjourn

William Bryk motioned to adjourn at 7:26 p.m. Liz Swan seconded. Unanimous.

Respectfully submitted,

Brenda Marschok