

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

POLICY COMMITTEE MEETING

Tuesday, June 6, 2023

5:45 PM

Location: SAU Finch Conference Room

Minutes

Committee Members: Crista Salamy (Chair), Tom Burgess, Katherine Heck, Michael Hoyt, Thomas Kirlin, Janine Lesser

Present: Cari Christian-Coates, Dr. Ann Forrest, Ben Moenter, Tim Conway, Erin Pils-Martins, Dr. Kimberly Saunders, Dick Dunning, Janine Lesser, Tom Kirlin (5:56 p.m.), Katherine Heck

1. Call to order

The meeting opened at 5:51 p.m.

2. Approval of the May 2, 2023 Minutes

Passed over due to no quorum.

3. Policy Review

- JICA: Student Dress Code

- KFA: Public Conduct on School Property

ConVal's current policy, an updated policy, and the NHSBA Policy was referenced. The highlighted areas in the updated policy were reviewed further.

How do we manage people who come on school property who have a weapon? If someone comes on school property with a gun, we lockdown.

This updated policy will be recommended to go forward for a first read as amended.

Crista Salamy will be copied in on the recommendations.

- JBAB: Transgender and Gender Non-Conforming Procedure

Katherine Heck noted that new definitions have come out since the procedure was last developed. The procedure is to help implement policy and ConVal does not have a policy.

This is specific to how parents are interfaced with gender and gender identity. The New Hampshire School Board Association (NHSBA) pulled JBAB. Three years ago, when JBAB first came out, the policy was not adopted specific to gender identity because it was felt that it added to discrimination because we have policy AC.

History was shared on what unfolded.

This is designed to help staff to be prepared to navigate difficult situations involving gender identity. Staff need support and a way to support children in all of the pieces.

Policy is the purview of the board and the procedure is that of administration.

What needs to be decided is whether or not jConVal will have a policy.

General language to support administration was of interest. In the absence of policy, administration creates procedure. Administration is uncomfortable creating a procedure absent a policy. This procedure expands to give more guidance. Something needs to be stated in a policy to provide protection. The important part is the parental piece. A sample policy was asked to be brought to the next policy committee meeting.

- IKFC: Alternate Diploma

Passed over.

- CM: School District Annual Report

Work on this policy was waiting on the School Board Policy version.

The NHSBA policy was updated on 5/11/23. This is the same policy, word for word, as the ConVal Policy. We need to be sure to follow the policy.

Reviewed on June 6, 2023 will be added to the policy.

- JLCF: Wellness

The ConVal version as well as the NHSBA version were referenced. The recommendations from the school nurses followed.

Competitive food guidelines should be added. These govern interaction with the food service program.

ConVal used to have a separate wellness committee that met quarterly. A policy was written and went to the Policy Committee but the committee kept the policy in place. From there, Food Service and Wellness joined together. It morphed into the School Board Food Service Committee.

In order to meet the requirements of the law, the wellness piece needs to meet quarterly.

Do they need to meet as a committee quarterly and come to the full board?

There was an understanding that a report out to the board was required once yearly.

The question is whether or not that would meet the requirements of meeting requirements. The Wellness Committee does not have to be a subcommittee of the Board. It is supposed to have community representation.

Changes to the current policy would be needed. Direction is needed.

The report could go to the full board.

It is important to see where we are presently and know if there are any changes. It was last revised in August 2022.

The Wellness Policy is associated with having a Food Service Program. This policy is submitted annually.

Law changes were referenced.

This will be brought back at the August 1, 2023 Policy Committee meeting.

Missing pieces about Individual Education Plans were noted.

Are we looking at the policy from the perspective of Wellness and Food Service? The wellness policy morphed into food service. Are they mutually exclusive?

A Wellness Policy is required by the U.S.D.A.

The NHSBA merged the two. It depends what ConVal wants. What is required needs to be determined and how it will be implemented.

The NHSBA policy addresses many components and was seen as comprehensive as meeting the USDA requirements. ConVal has a framework in place.

Lori Schmidt and Cari Coates will review.

4. Non-Public Session RSA 91-A:3 II (If Required)

None.

5. Policy Status Update:

Under review/revision by Administration:

- JJJ: Access to Public School by Nonpublic, Charter Schools, and Home Educated Students
- JLDBB: Suicide Prevention and Response
- JLCB: Immunization of Students (Reworded and Re-lettered)
- JLCA: Physical Exams

Under review by Legal:

- IHBA: Evaluation Requirements for Students
- IHBG: Home Education Instruction

Under review by School Board Committee:

- Capital Plan Policy (Budget & Property)
- EG/KDA: Public Information Program (Communication)
- IKL: Academic Integrity and Honesty – (Education Committee)

Under review with Nurses:

- JLCA: Physical Examination of Students

On Hold:

- DJB/DJB-R: Purchasing Procedures
- DJE: Bidding Requirements

Future Agenda Items:

- Fall Update Items

Meeting adjourned at 6:51 p.m.

Respectfully submitted,

Brenda Marschok