

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, May 2, 2023

Immediately Following Public Hearing @ 7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

William Bryk, Tom Burgess,
Richard Dunning, Alan Edelkind,
Jim Fredrickson, Dan Harper,
Thomas Kirlin, Greg Kriebel,
Crista Salamy, Liz Swan

Katherine Craig, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Tim Grossi, Facilities
Cari Christian-Coates, Student Serv.
Heather McKillop, CVHS
Kevin Proctor, A.D.

1. Call to Order and Pledge of Allegiance

Dick Dunning called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

2. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

3. Student Representative – Katherine Craig

Katherine Craig reported that Advance Placement exams kicked off today. Also, Seniors will be able to wear merch from schools they've been accepted to tomorrow. Fundraising includes ConVal car magnets for sale for the Class of 2025; Educators Rising is holding a fundraiser for their trip to compete in Florida this summer; the ConVal Film Festival is May 4th at 7:00 pm in LHT. The Great East Music Festival is next week. Lastly, a Service Learning trip to the Seacoast Science Center with the National Honor Society is scheduled next week.

4. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed, totaling \$1,503,662.27 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Jim Fredrickson moved to approve the Manifests as presented. William Bryk seconded. Unanimous.

5. Public Comment

None.

6. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) April 18, 2023

b. Personnel

1) Nominations

Kimberly Saunders reported that hiring in earnest has begun.

Dick Dunning reported that last week was Administrative Office Professionals Day. He reported visiting each in the District.

On June 1st, a get together with the CVEA and the Board will take place from 4 to 5:30 at the Peterborough Golf Course.

c. May 1, 2023 Enrollment Update

May 1st Enrollment was referenced.

William Bryk moved to accept the Consent Agenda. Alan Edelkind seconded. Unanimous.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The Monthly Events Calendar was reviewed. Changes should be sent to Brenda Marschok and Dick Dunning.

b. School Board Requests

Kimberly Saunders reported work underway in putting presentations together. School Board members were asked to submit a test request to the School Board Request email.

c. Swimming – Kevin Proctor

Kevin Proctor, Athletic Director, distributed a ConVal High School New Club/Team Proposal.

Mr. Proctor said that for the past three years students have competitively participated in NHIAA swimming by utilizing the resources of Keene High School in a process known to the NHIAA as "piggybacking". Athletes participate for the school in which they attend. This past year, ConVal had five swimmers. ConVal swimmers represented ConVal. This is a great relationship to have. They have a coach and they handle all of the expenses getting pool time. Four of the athletes will return next year and would like to continue and represent ConVal High School.

The request is for the swimmers to continue this relationship for the next three years. If ample participation is shown at the end of three years, funding will be asked of from the ConVal School District. The approximate cost for athletes to register with the NHIAA and compete in the state meets is \$800.00.

Piggybacking is prevalent because not many schools have access to pools and its resources. This is not a Co-op like ice hockey.

Crista Salamy clarified that for the next three years the team would be self-funded and in the fourth-year funding is being asked.

Kevin Proctor confirmed that the 23/24 year will be year one. Costs were paid by the athletes directly to Keene.

Jim Fredrickson asked what is being asked.

Kevin Proctor said that this began several years ago but was not brought forward to the School Board.

This is being brought forward to allow students to participate eventually with the full backing of the ConVal School District.

Crista Salamy asked if a Co-op is combined to make one team but piggybacking allows the athlete to represent their home school. Confirmed. A co-op splits the costs.

Crista further asked about swimmers in past years.

Kevin Proctor reported that it began with one student.

Liz Swan asked if it was fair to say that the lack of interest in swimming is related to the lack of resources. Would more kids be inspired with the piggyback relationship?

Kevin Proctor said that he would love for more students to be engaged with things they are passionate about.

Liz Swan asked if transportation would be a consideration in the future for meets and events and training.

Kevin said that currently swimmers are responsible to be driven to Keene to access events.

Dan Harper said that currently students take care of the fees. Are there students who are not comfortable or able to pay the fees and if so; are there funds available?

Kevin Proctor said that he is unsure if there are students who are uncomfortable.

Heather McKillop reported that there was an anonymous donor for this purpose earlier this year.

Crista Salamy asked moving forward if they would still fall under the Keene umbrella but students would represent ConVal.

Dick Dunning said that three years is asked to determine if the team is viable.

Kimberly Saunders said that we would have to put a rider on our insurance for liability insurance.

Jim Fredrickson suggested that the current status be approved when voted.

Dick Dunning said that the request that is brought forward is what will be voted on.

Kimberly Saunders said that we have historically had a three-year limit when a club or team has been asked to be implemented.

Liz Swan asked how we are letting athletes know about funds available to them for situations when they might not be able to self-pay.

Heather McKillop said that if financial hardships exist it is shared through a standing statement to all athletes across all sports to let them know that help is available and how to access it.

Katherine Craig endorsed this and said that not worrying about the financial piece is a benefit.

Dick Dunning shared that this will be brought up at the next board meeting to allow board members to read the information. He wished the swimmers good luck.

Kevin Proctor thanked the Board for their time this evening.

Kimberly recognized Representative Jonah Wheeler as present this evening.

8. Non-Public Session: RSA 91-A: 3, II

William Bryk moved to enter into Non-Public Session in accordance with RSA 91-A:3,II for matters of personnel, negotiations, and legal.

Jim Fredrickson seconded. Unanimous on a roll call vote at 7:35 p.m.

William Bryk moved to exit Non-Public Session at 8:06 p.m. Greg Kriebel seconded. Unanimous.

9. Reports

a. Strategic Organization Committee Meeting – Alan Edelkind

Alan Edelkind reported that two motions are needed tonight. The first is a traditional motion:

The ConVal School Board, delegates to the Strategic Organization Committee the responsibility/authority to take the necessary actions to analyze, determine and provide recommendations to the ConVal School Board for the engagement of an Organization that will provide services to the ConVal School District as relates to the Consolidation/Reorganization Project.

Greg Kriebel seconded. Unanimous.

Alan Edelkind referenced a second motion needed. Requests for Proposals (RFP's) have been sent out and received back. Analysis criteria have been produced.

To go forward as a committee, the completed RFP's will need review. All analysis documents will be completed. A company will be agreed upon to enter the next phase. Contract finalization, with the exception of signing, will be worked on and presented to the board. A vote to proceed will be asked. After the contract is signed, the activity phase will initiate.

The motion was shared as follows by Alan Edelkind:

The ConVal School Board authorizes its Strategic Organization Committee (SOC) to enter into all activities leading up to, but not including, contract signing with the vendor the committee recommends to engage with ConVal in its Consolidation/Reconfiguration project. These activities include, but are not limited to:

- Review completed RFP's received
- Complete all above documents
- Discuss and agree on a company to enter into the next phase with (negotiations)
- Work with the company selected on negotiations for project activities
- Report progress to the board
- Work on contract finalization (not signing)
- Present to the Board on above activities and ask for a vote to proceed with signing a contract – committee, legal, administration

William Bryk seconded.

Tom Kirlin asked about the Consolidation/Reconfiguration title. It appears that it is preconceived and that status quo is not an option.

Alan Edelkind said that the committee makes recommendations and the board approves it.

William Bryk said that the recommendations could be rejected. Confirmed.

Tom Kirlin said that he agrees with the principle of the project but not the name.

Tom Kirlin opposed the motion. Crista Salamy abstained. All others in favor. Motion carried.

b. Selectmen's Advisory Committee Meeting – Alan Edelkind

Alan Edelkind reported that Jeff Brown was voted as Chairman. The responsibilities were shared as outlined in the Articles of Agreement. SAC's representation on SOC was discussed. A discussion on workforce development took place. Meeting frequency was discussed. Trust Fund balances and how they are used was requested.

10. Old Business

a. Strategic Organization Committee Charge

None.

b. Policies – 2nd Read/Adoption

JJA: Student Activities & Organizations

Crista Salamy moved this policy forward for a second read. William Bryk seconded. Unanimous.

IC: School Year and School Year Calendar

Crista Salamy moved this policy forward for a second read. Tom Burgess seconded. Unanimous.

EBCD: Emergency Closings/Emergency School & District Closings

Crista Salamy moved this policy forward for a second read. Tom Burgess seconded. Unanimous.

Crista Salamy reported that Policy BDE: was discussed this evening at Policy Committee. We are currently piloting a new way for the board and committee meetings to meet. Crista Salamy suggested that this policy be suspended until March 2024. Some committees are reporting directly to the board e.g. Education, Equity, Wellness. In March 2024 it will return to see if it will continue to be suspended.

A full board vote is required to suspend this policy.

William Bryk moved to suspend this policy through March 2024. Crista Salamy seconded. Unanimous.

11. New Business

a. Policies – 1st Read

EBCA: Crisis Prevention & Emergency Response Plans

Passed over.

b. Rescind Policy

ICA: School Calendar

This policy is being rescinded because Policy IC was adopted.

William Bryk motioned to rescind Policy ICA. Tom Burgess seconded to rescind. Unanimous.

c. Exchange Students

Kimberly Saunders said that at the last meeting the Rotary rep shared information about the Rotary Exchange Program. She asked the board to direct her to work exclusively with the Grand Monadnock Rotary for Exchange Students.

William Bryk moved to approve working with the Grand Monadnock Rotary exclusively for exchange students. Greg Kriebel seconded. Unanimous.

d. Field Trip Proposal (Board Vote Required)

1) ConVal Regional High School, 10-12th grade students, travel to Spain from April 21-29, 2024. Students will expand their knowledge and engage with content in a variety of situations, and learn about culture with memorable moments.

Liz Swan moved to approve the field trip as requested. William Bryk seconded. Unanimous.

2) Great Brook School, Grade 7, VEX Robotics requests travel to Dallas Texas from April 29-May 4th, 2023 to compete in the World Championship competition.

Liz Swan moved to retroactively approve this request. Tom Burgess seconded.

Greg Kriebel asked why vote for something that has already happened. Kimberly Saunders said that by policy, all overnight field trips must be approved by the board. If something happened while students are there, liability is an issue.

Dick Dunning said that this is brought forward because the board must vote.

Greg Kriebel asked for accountability. Dick said that sometimes things fall through. We will follow our policy and we are bringing this forward.

Crista Salamy said that because we are voting on it now and students are already there, would our insurance cover it because the vote did not occur in advance. Kimberly confirmed that our insurance would cover students.

William Bryk said that this is called ratification and moved that we ratify this proposal.

Tom Burgess seconded. Greg Kriebel opposed. All others in favor. Motion carried.

e. Budget Transfers – Lori Schmidt

Lori Schmidt reported that when the budgets are approved it is based on line items. Policy dictates that transfers in excess of \$10K must be brought to the board.

Lori referenced a Budget Transfer request and projected report.

Alan Edelkind motioned to approve the budget transfers. Jim Fredrickson seconded. Unanimous.

An updated summary of trust fund activities was shared. Over drafted accounts as a result of trust fund payments were detailed. When a public hearing for these expenditures takes place, reimbursement from the trust cannot be requested until the expense has been incurred.

The Peterborough Elementary School roof project will begin in June and likely be reimbursed in the next fiscal year.

f. Expense and Encumbrance Report – Lori Schmidt

None.

12. Public Comment

None.

13. Adjourn

William Bryk motioned to adjourn at 8:35 p.m. Greg Kriebel seconded. Unanimous.

Respectfully submitted,

Brenda Marschok