

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road**

**Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, May 16, 2023**

**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/c/ConValEvents>**

**Agenda**

- 1. Call to Order and Pledge of Allegiance**
- 2. Points of Pride**
- 3. Student Representative – Katherine Craig**
- 4. Approval of Manifests (Board Vote Required)**
- 5. Public Comment**
- 6. Consent Agenda**
  - a. Acceptance of School Board Meeting Minutes**
    - 1) May 2, 2023
  - b. Personnel**
    - 1) Nominations
  - c. End of Year Schedule**
- 7. Superintendent's Report and Presentation of Business**
  - a. Monthly Events Calendar**
  - b. School Board Requests**
  - c. Edith Bird Bass Volunteers**
- 8. Reports**
  - a. Strategic Organization Committee Meeting – Alan Edelkind**
  - b. Communication Committee Meeting – Alan Edelkind**
  - c. Budget & Property Committee Meeting/FY22-23 Fund Reduction – Jim Fredrickson**
- 9. Old Business**
  - a. Policies – 2<sup>nd</sup> Read/Adoption**

EBCA: Crisis Prevention & Emergency Response Plans
  - b. Swimming**
  - c. ATC Capital Campaign**
- 10. New Business**
  - a. Field Trip Proposal (Board Vote Required)**
    - 1) ConVal Regional High School, 11-12<sup>th</sup> grade students, travel to Orlando, FL from June 26 to July 2, 2023. Students will compete at Education Rising Nationals Conference and attend workshops.
    - 2) ConVal Regional High School, Class of 2024 Senior Trip to Quebec, Canada for 3 days/2 nights to promote camaraderie.
  - b. Accept Gift/Donation (Board Vote Required)**
    - 1) Great Brook School requests authorization to accept \$2,157.43 from the Antrim Trust Fund for the purpose of purchasing a "Scrim" curtain for the Great Brook School stage.
    - 2) South Meadow School requests authorization to accept \$1,000 from Constance Heinz (Renew Church) for the purpose of community assistance (helping families in need.)
  - c. Expense and Encumbrance Report – Lori Schmidt**
- 11. Public Comment**
- 12. Non-Public Session: RSA 91-A: 3, II**
- 13. Adjourn**

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**Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, May 2, 2023**

***Immediately Following Public Hearing @ 7:00 p.m.***

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/c/ConValEvents>**

**Minutes**

**BOARD**

William Bryk, Tom Burgess,  
Richard Dunning, Alan Edelkind,  
Jim Fredrickson, Dan Harper,  
Thomas Kirlin, Greg Kriebel,  
Crista Salamy, Liz Swan

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Tim Grossi, Facilities  
Cari Christian-Coates, Student Serv.  
Heather McKillop, CVHS  
Kevin Proctor, A.D.

Katherine Craig, Student Rep.

**1. Call to Order and Pledge of Allegiance**

**Dick Dunning called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.**

**2. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

**3. Student Representative – Katherine Craig**

Katherine Craig reported that Advance Placement exams kicked off today. Also, Seniors will be able to wear merch from schools they've been accepted to tomorrow. Fundraising includes ConVal car magnets for sale for the Class of 2025; Educators Rising is holding a fundraiser for their trip to compete in Florida this summer; the ConVal Film Festival is May 4th at 7:00 pm in LHT. The Great East Music Festival is next week. Lastly, a Service Learning trip to the Seacoast Science Center with the National Honor Society is scheduled next week.

**4. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests listed, totaling \$1,503,662.27 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Jim Fredrickson moved to approve the Manifests as presented. William Bryk seconded. Unanimous.**

**5. Public Comment**

None.

**6. Consent Agenda**

**a. Acceptance of School Board Meeting Minutes**

1) April 18, 2023

**b. Personnel**

1) Nominations

Kimberly Saunders reported that hiring in earnest has begun.

Dick Dunning reported that last week was Administrative Office Professionals Day. He reported visiting each in the District.



On June 1st, a get together with the CVEA and the Board will take place from 4 to 5:30 at the Peterborough Golf Course.

**c. May 1, 2023 Enrollment Update**

May 1<sup>st</sup> Enrollment was referenced.

**William Bryk moved to accept the Consent Agenda. Alan Edelkind seconded. Unanimous.**

**7. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

The Monthly Events Calendar was reviewed. Changes should be sent to Brenda Marschok and Dick Dunning.

**b. School Board Requests**

Kimberly Saunders reported work underway in putting presentations together. School Board members were asked to submit a test request to the School Board Request email.

**c. Swimming – Kevin Proctor**

Kevin Proctor, Athletic Director, distributed a ConVal High School New Club/Team Proposal.

Mr. Proctor said that for the past three years students have competitively participated in NHIAA swimming by utilizing the resources of Keene High School in a process known to the NHIAA as "piggybacking". Athletes participate for the school in which they attend. This past year, ConVal had five swimmers. ConVal swimmers represented ConVal. This is a great relationship to have. They have a coach and they handle all of the expenses getting pool time. Four of the athletes will return next year and would like to continue and represent ConVal High School.

The request is for the swimmers to continue this relationship for the next three years. If ample participation is shown at the end of three years, funding will be asked of from the ConVal School District. The approximate cost for athletes to register with the NHIAA and compete in the state meets is \$800.00.

Piggybacking is prevalent because not many schools have access to pools and its resources. This is not a Co-op like ice hockey.

Crista Salamy clarified that for the next three years the team would be self-funded and in the fourth-year funding is being asked.

Kevin Proctor confirmed that the 23/24 year will be year one. Costs were paid by the athletes directly to Keene.

Jim Fredrickson asked what is being asked.

Kevin Proctor said that this began several years ago but was not brought forward to the School Board.

This is being brought forward to allow students to participate eventually with the full backing of the ConVal School District.

Crista Salamy asked if a Co-op is combined to make one team but piggybacking allows the athlete to represent their home school. Confirmed. A co-op splits the costs.

Crista further asked about swimmers in past years.

Kevin Proctor reported that it began with one student.

Liz Swan asked if it was fair to say that the lack of interest in swimming is related to the lack of resources. Would more kids be inspired with the piggyback relationship?

Kevin Proctor said that he would love for more students to be engaged with things they are passionate about.

Liz Swan asked if transportation would be a consideration in the future for meets and events and training.

Kevin said that currently swimmers are responsible to be driven to Keene to access events.

Dan Harper said that currently students take care of the fees. Are there students who are not comfortable or able to pay the fees and if so; are there funds available?

Kevin Proctor said that he is unsure if there are students who are uncomfortable.

Heather McKillop reported that there was an anonymous donor for this purpose earlier this year.

Crista Salamy asked moving forward if they would still fall under the Keene umbrella but students would represent ConVal.

Dick Dunning said that three years is asked to determine if the team is viable.

Kimberly Saunders said that we would have to put a rider on our insurance for liability insurance.

Jim Fredrickson suggested that the current status be approved when voted.

Dick Dunning said that the request that is brought forward is what will be voted on.



Kimberly Saunders said that we have historically had a three-year limit when a club or team has been asked to be implemented.

Liz Swan asked how we are letting athletes know about funds available to them for situations when they might not be able to self-pay.

Heather McKillop said that if financial hardships exist it is shared through a standing statement to all athletes across all sports to let them know that help is available and how to access it.

Katherine Craig endorsed this and said that not worrying about the financial piece is a benefit.

Dick Dunning shared that this will be brought up at the next board meeting to allow board members to read the information. He wished the swimmers good luck.

Kevin Proctor thanked the Board for their time this evening.

Kimberly recognized Representative Jonah Wheeler as present this evening.

#### **8. Non-Public Session: RSA 91-A: 3, II**

**William Bryk moved to enter into Non-Public Session in accordance with RSA 91-A:3,II for matters of personnel, negotiations, and legal.**

**Jim Fredrickson seconded. Unanimous on a roll call vote at 7:35 p.m.**

**William Bryk moved to exit Non-Public Session at 8:06 p.m. Greg Kriebel seconded. Unanimous.**

#### **9. Reports**

##### **a. Strategic Organization Committee Meeting – Alan Edelkind**

**Alan Edelkind reported that two motions are needed tonight. The first is a traditional motion:**

*The ConVal School Board, delegates to the Strategic Organization Committee the responsibility/authority to take the necessary actions to analyze, determine and provide recommendations to the ConVal School Board for the engagement of an Organization that will provide services to the ConVal School District as relates to the Consolidation/Reorganization Project.*

**Greg Kriebel seconded. Unanimous.**

Alan Edelkind referenced a second motion needed. Requests for Proposals (RFP's) have been sent out and received back. Analysis criteria have been produced.

To go forward as a committee, the completed RFP's will need review. All analysis documents will be completed. A company will be agreed upon to enter the next phase. Contract finalization, with the exception of signing, will be worked on and presented to the board. A vote to proceed will be asked. After the contract is signed, the activity phase will initiate.

##### **The motion was shared as follows by Alan Edelkind:**

The ConVal School Board authorizes its Strategic Organization Committee (SOC) to enter into all activities leading up to, but not including, contract signing with the vendor the committee recommends to engage with ConVal in its Consolidation/Reconfiguration project. These activities include, but are not limited to:

- Review completed RFP's received
- Complete all above documents
- Discuss and agree on a company to enter into the next phase with (negotiations)
- Work with the company selected on negotiations for project activities
- Report progress to the board
- Work on contract finalization (not signing)
- Present to the Board on above activities and ask for a vote to proceed with signing a contract – committee, legal, administration

**William Bryk seconded.**

Tom Kirlin asked about the Consolidation/Reconfiguration title. It appears that it is preconceived and that status quo is not an option.

Alan Edelkind said that the committee makes recommendations and the board approves it.

William Bryk said that the recommendations could be rejected. Confirmed.

Tom Kirlin said that he agrees with the principle of the project but not the name.

**Tom Kirlin opposed the motion. Crista Salamy abstained. All others in favor. Motion carried.**



**b. Selectmen's Advisory Committee Meeting – Alan Edelkind**

Alan Edelkind reported that Jeff Brown was voted as Chairman. The responsibilities were shared as outlined in the Articles of Agreement. SAC's representation on SOC was discussed. A discussion on workforce development took place. Meeting frequency was discussed. Trust Fund balances and how they are used was requested.

**10. Old Business**

**a. Strategic Organization Committee Charge**

None.

**b. Policies – 2<sup>nd</sup> Read/Adoption**

JJA: Student Activities & Organizations

**Crista Salamy moved this policy forward for a second read. William Bryk seconded. Unanimous.**

IC: School Year and School Year Calendar

**Crista Salamy moved this policy forward for a second read. Tom Burgess seconded. Unanimous.**

EBCD: Emergency Closings/Emergency School & District Closings

**Crista Salamy moved this policy forward for a second read. Tom Burgess seconded. Unanimous.**

Crista Salamy reported that Policy BDE: was discussed this evening at Policy Committee. We are currently piloting a new way for the board and committee meetings to meet. Crista Salamy suggested that this policy be suspended until March 2024. Some committees are reporting directly to the board e.g. Education, Equity, Wellness. In March 2024 it will return to see if it will continue to be suspended.

A full board vote is required to suspend this policy.

**William Bryk moved to suspend this policy through March 2024. Crista Salamy seconded. Unanimous.**

**11. New Business**

**a. Policies – 1<sup>st</sup> Read**

EBCA: Crisis Prevention & Emergency Response Plans

Passed over.

**b. Rescind Policy**

ICA: School Calendar

This policy is being rescinded because Policy IC was adopted.

**William Bryk motioned to rescind Policy ICA. Tom Burgess seconded to rescind. Unanimous.**

**c. Exchange Students**

Kimberly Saunders said that at the last meeting the Rotary rep shared information about the Rotary Exchange Program. She asked the board to direct her to work exclusively with the Grand Monadnock Rotary for Exchange Students.

**William Bryk moved to approve working with the Grand Monadnock Rotary exclusively for exchange students. Greg Kriebel seconded. Unanimous.**

**d. Field Trip Proposal (Board Vote Required)**

1) ConVal Regional High School, 10-12<sup>th</sup> grade students, travel to Spain from April 21-29, 2024. Students will expand their knowledge and engage with content in a variety of situations, and learn about culture with memorable moments.

**Liz Swan moved to approve the field trip as requested. William Bryk seconded. Unanimous.**

2) Great Brook School, Grade 7, VEX Robotics requests travel to Dallas Texas from April 29-May 4<sup>th</sup>, 2023 to compete in the World Championship competition.

**Liz Swan moved to retroactively approve this request. Tom Burgess seconded.**

Greg Kriebel asked why vote for something that has already happened. Kimberly Saunders said that by policy, all overnight field trips must be approved by the board. If something happened while students are there, liability is an issue.

Dick Dunning said that this is brought forward because the board must vote.

Greg Kriebel asked for accountability. Dick said that sometimes things fall through. We will follow our policy and we are bringing this forward.

Crista Salamy said that because we are voting on it now and students are already there, would our insurance cover it because the vote did not occur in advance. Kimberly confirmed that our insurance would cover students.

**William Bryk said that this is called ratification and moved that we ratify this proposal.**

**Tom Burgess seconded. Greg Kriebel opposed. All others in favor. Motion carried.**

**e. Budget Transfers – Lori Schmidt**

Lori Schmidt reported that when the budgets are approved it is based on line items. Policy dictates that transfers in excess of \$10K must be brought to the board.

Lori referenced a Budget Transfer request and projected report.

**Alan Edelkind motioned to approve the budget transfers. Jim Fredrickson seconded. Unanimous.**

An updated summary of trust fund activities was shared. Over drafted accounts as a result of trust fund payments were detailed. When a public hearing for these expenditures takes place, reimbursement from the trust cannot be requested until the expense has been incurred.

The Peterborough Elementary School roof project will begin in June and likely be reimbursed in the next fiscal year.

**f. Expense and Encumbrance Report – Lori Schmidt**

None.

**12. Public Comment**

None.

**13. Adjourn**

**William Bryk motioned to adjourn at 8:35 p.m. Greg Kriebel seconded. Unanimous.**

Respectfully submitted,

Brenda Marschok



OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

May16, 2023  
Personnel Agenda

**June 2023 Resignations:**

**CVHS**

Robin Croteau	Science Teacher
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**GES**

Amelia Barnes	Grade 1 Teacher
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**2023-24 Nominations:**

**AES**

Elora Chase	Art/Music Teacher	\$48,100
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**CVHS**

Alyssa Hamilton	English Teacher	\$42,100
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Andrew Helliesen	Math Teacher	\$54,100
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**GBS**

Chance Margheim	Special Education Teacher	\$57,100
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**SMS**

Laura Dryer	.6 Math Interventionist	\$46,331.40
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**ConVal Regional High School  
End-of-Year Calendar 2023**

May 2023				
Tuesday	May 2	12:00-2:30 PM	AP Psychology	Library (Small Room)
Wednesday	May 3	8:00 AM-12:00 PM	AP Literature and Composition	Rm. 116 and Library (Small Room)
Thursday	May 4	7:00-8:00 PM	ConVal Film Festival	Lucy Hurlin Theatre (LHT)
Friday	May 5	8:00 AM-12:00 PM	AP US History	Library
Saturday	May 6	all-day trip	Ocean Bowl Trip	Rye Beach
Monday	May 8	8:00 AM-12:00 PM	AP Calculus BC	Library and Rm. 550
Monday	May 8	during TASC	Senior Class Meeting	
Tuesday	May 9	8:00 AM-12:00 PM	AP English Language and Composition	Library
Tuesday	May 9	12:00 PM-2:00 PM	AP Physics C: Mechanics	Rm. 411
Wednesday	May 10	12:00-3:30 PM	AP Biology	Rm. 411 and Library (Small Room)
Wednesday	May 10	7:00 AM	Teacher Appreciation Week Breakfast	hosted by NHS
Thursday	May 11	8:00 AM-12:00 PM	AP World History	Library and Rm. 550
Friday	May 12	8:00 AM-12:00 PM	AP German Language and Culture	Library and Rm. 550
Friday	May 12	all-day trip	Great East Music Festival	Agawam, MA
Tuesday	May 16	5:30-7:30 PM	World Language Honor Society Inductions	Lucy Hurlin Theatre (LHT)
Tuesday	May 16	during TASC	Job Fair	ConVal High School Cafeteria
Tuesday	May 16	all-day trip	Annual Envirothon Competition	NHTI, Concord
Wednesday	May 17	times TBA	AP Makeup Test Window	locations TBA
Thursday	May 18	all-day trip	Student Council Service Learning Trip	Seacoast Science Center
Thursday	May 18	times TBA	AP Makeup Test Window	locations TBA
Friday	May 19	12:00-4:00 PM	AP Makeup Test	Library (Sm. Room) & Rm. 550
Saturday	May 20	all day	Children and the Arts Day	downtown Peterborough
Saturday	May 20	7:00-10:00 PM	Junior-Senior Prom	Keene Country Club
Monday	May 22	8:30-11:30 AM	NEACAC College Fair	Keene State College
Monday	May 22	TASC, 10:30 AM	Underclass Meetings for Elections	
Tuesday	May 23	after school	Pops Concert Setup	ConVal Gymnasium
Wednesday	May 24	9:00 AM-2:20 PM	NH Scholars Field Trip	Milford - NH Sports Dome
Wednesday	May 24	6:30-9:00 PM	Pops Concert	ConVal Gymnasium
Thursday	May 25	9:00-10:30 AM	In-School Pops Concert	ConVal Gymnasium
Friday	May 26		District-wide Professional Development Day (no school)	
Saturday	May 27	9:00 AM-2:00 PM	Spring Crafts Fair (Fundraiser for Class of 2025)	ConVal Gymnasium
Sunday	May 28	8:00-10:00 AM	Break The Silence 5K	ConVal High School
Sunday	May 28		Last day to play Spring sports	
Monday	May 29		Memorial Day (no school)	
Wednesday	May 31	7:35 AM-2:20 PM	Careers in Education Field Trip	Eric Carle Museum, Amherst, MA
Wednesday	May 31	3:00 PM-11:30 PM	Senior Class Trip Red Sox Game with "Class of 2023" theme	Fenway Park, Boston, MA
June 2023				
Thursday	June 1	7:45-9:00 AM	Entrepreneurship Trade Show	ConVal Cafeteria
Thursday	June 1	during TASC	Senior Class Meeting	
Thursday	June 1	during TASC	Speeches for underclassmen running for elections	
Friday	June 2		Last Day of Classes for Seniors	
Friday	June 2		Spring Fling	TBA
Friday	June 2	7:00-8:00 PM	Music Banquet, Thespian Society Inductions, Lucy Awards	LHT & ConVal Cafeteria
Friday	June 2	during TASC	Ice Cream Social for CARES winners	ConVal Cafeteria
Friday	June 2	during A, B, C lunches	Voting for Officers 9-11 Grades	ConVal Cafeteria Hallway
Monday	June 5	during regular class	Senior Exams Blocks 1 & 2	
Monday	June 5	10:45-11:30 AM	SMS Step-Up Day - 8th Grade Tours	
Monday	June 5	11:35-1:50 PM	Marching Practice (Students take Lunch A)	ConVal Gymnasium
Monday	June 5	1:50-2:20 PM	Senior Cords and Certificates - NH Scholars Cords	ConVal Gymnasium
Tuesday	June 6	7:35-10:17 AM	Marching Practice	ConVal Gymnasium
Tuesday	June 6	12:30-1:15 PM	GBS Step-Up Day - 8th Grade Tours	
Tuesday	June 6	during regular class	Senior Exams Blocks 3 & 4	Seniors return CBs w/checkout form
Wednesday	June 7	7:35-9:30 AM	Senior Makeup Exams	ConVal Gymnasium
Wednesday	June 7	7:35-9:30 AM	Marching Practice	ConVal Gymnasium
Wednesday	June 7	9:30-11:00 AM	Academic and Athletic Achievement Awards (Grades 9-12)	ConVal Gymnasium
Wednesday	June 7	11:00-12:00 AM	Senior Checkout Forms Due	Main Office
Wednesday	June 7	3:30 PM	Senior Grades Due	
Wednesday	June 7	6:00-7:30 PM	Scholarship Night	ConVal Gymnasium
Thursday	June 8	7:35-9:00 AM	Senior Breakfast	ConVal Cafeteria
Thursday	June 8	9:00-11:00 AM	Marching Practice	ConVal Gymnasium
Thursday	June 8	9:00 AM-1:30 PM	Biology Class Field Trip	MacDowell Dam, Peterborough
Friday	June 9	9:00-11:00 AM	Marching Practice	ConVal Gymnasium
Saturday	June 10	10:00 AM-12:00 PM	Graduation	
Graduation information:				
<ul style="list-style-type: none"> <li>Each graduating senior will receive five (5) tickets per family for reserved seating. Tickets will be distributed with cap &amp; gowns during marching practice. The ticket must be shown at the gate/door for admittance.</li> <li>Seniors arrive by 8:30 AM on Saturday, June 10.</li> <li>Parents/relatives/friends are asked to remain seated during the ceremony.</li> </ul>				
Last Day of Classes for 9-11 Grades				
Tuesday	June 13			
Wednesday	June 14	7:45-9:15, 9:45-11:15 AM	9-11 Grade Exams Blocks 1 & 2	
Thursday	June 15	7:45-9:15, 9:45-11:15 AM	9-11 Grade Exams Blocks 3 & 4	
Thursday	June 15		9-11 Grades Chromebook Return	Leave CBs in Block 4 Classrooms
Friday	June 16		Underclassmen Make-Up Day (½ Day)	



# May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Policy Committee Mtg. @ SAU @ 5:45 p.m.  Public Hearing @ SAU @ 7:00 p.m.  School Board Mtg. @ SAU @ immediately following Public Hearing	3	4 Strategic Organization Committee Mtg. @ SAU @ 5:30 p.m.	5	6
7	8	9 Communication Committee Mtg. @ SAU @ 6:00 p.m.	10	11	12	13
14	15	16 Budget & Property Committee Mtg. @ SAU @ 5:45 p.m.  School Board Mtg. @ SAU @ 7:00 p.m.	17	18	19	20
21	22	23	24	25 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 p.m.	26	27
28	29	30	31			

# June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Policy Committee Mtg. @ SAU @ 5:45 p.m.  School Board Mtg. @ SAU @ 7:00 p.m.	7	8	9	10
11	12	13 Communication Committee Mtg. @ SAU @ 6:00 p.m.	14	15	16	17
18	19	20 Budget & Property Committee Mtg. @ SAU @ 5:45 p.m.  School Board Mtg. @ SAU @ 7:00 p.m.	21	22 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 p.m.	23	24
25	26	27	28	29	30	



**CRISIS PREVENTION & EMERGENCY RESPONSE PLANS***Category: Recommended**Related Policies: ADD, EB, EBCD, EG, JICK & JLCJA**Related Administrative Procedures: EBCA-R & EG-R*

The Board recognizes that schools are subject to a number of potentially dangerous events, such as natural disasters, industrial accidents, acts of terrorism, and other violent events. No school is immune from these events no matter the size or location. The Board is committed to the prevention of these events, to the extent possible, in the schools and at school-sponsored activities.

- A. **Site-specific Emergency Operations Plan (RSA 189:64).** Each school shall develop a site-specific school emergency operations plan ("EOP") based on and conforming with the Incident Command System and the National Incident Management System and pursuant to RSA 189:64.

Each Emergency Operations Plan will address hazards as including, but not limited to: acts of violence, threats, natural disasters, fire, hazardous materials, medical emergencies, and other hazards deemed necessary by the School Board or local emergency authorities.

School building principals shall annually review their site-specific EOP and submit updated plans (or report of no changes) to the Superintendent or designee for review by August 1.

If, after such review, the plan remains unchanged, then the Superintendent or designee in conjunction with the building principal shall notify the New Hampshire Department of Safety and/or the New Hampshire Department of Education by October 15 that the plan is unchanged. If an Emergency Operations Plan is updated/revised, the Superintendent or designee in conjunction with the building principal shall submit the updated Emergency Operations Plan to the Director of Homeland Security and Emergency Management of the Department of Safety by October 15.

***All-hazard and fire evacuation drills shall be conducted annually pursuant to Board policy EBCB.***

- B. **District-wide Crisis Prevention and Response Plan.**

The Superintendent, in consultation with appropriate personnel, and in coordination with local emergency authorities, shall develop a District-wide Crisis Prevention and Response Plan (the "District Crisis Plan"). The District Crisis Plan shall serve as a compilation of each site-specific Emergency Operations Plan for each District school and shall include the current Sports Injury Emergency Action Plan as required under Board policy JLCJA and RSA 200:40-c.

The District-wide Crisis Plan will include provisions addressing coordination of crisis prevention and responses between and among the different schools, grounds, school buses, and other facilities of the District.

The District Crisis Plan shall be updated and provided to the Board for review by October 31 each year (i.e., after the site-specific EOP's are submitted to the state).

- C. **Coordination.** The Superintendent will establish a relationship with local and state emergency services (e.g., police, fire, ambulance, etc.). Unless otherwise provided in a site-specific EOP, the District-wide Crisis Prevention and Response Plan or the District Communication Plan, the Superintendent, or his/her designee, will serve as the coordinator/liaison with these authorities. Additionally, the Superintendent should designate personnel to explore the availability of any

**CRISIS PREVENTION & EMERGENCY RESPONSE PLANS**

training or support provided by the New Hampshire Departments of Education and/or Safety associated with risk assessment, crisis management, and other matters related to this policy.

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**Legal References:**

RSA 189:64, Emergency Response Plans

RSA 193-D, Safe School Zones

RSA 193-F, Pupil Safety and Violence Prevention

RSA 200:40-c, Emergency Plans for Sports Related Injuries

N.H. Dept. of Education Administrative Rule, Ed. 306.04(a)(2), Promoting School Safety

1st Read: May 16, 2023

2nd Read:

Adopted:



High school students in the Monadnock Region may soon be benefitting from a much needed renovation to their career and technical education (CTE) center, the Region 14 Applied Technology Center. This CTE center serves students in the ConVal, Jaffrey-Rindge, and Mascenic school districts and gives them the opportunity to explore careers in the following industry pathways:

- Automotive Technician
- Business
- Careers in Education
- Computer & Information Technology
- Construction Trades
- Digital Photo & Video
- pre-Engineering
- Firefighting & EMT
- Graphic Design
- Manufacturing

Possible Programs Adds

- Health Science (ConVal)
- Animal Science (ConVal)

Students in these pathways are able to use industry-current equipment and benefit from instruction and mentoring by professionals. The current CTE center was built in 1996 and the majority of the space is out-of-date with current industry standards. The renovation provides our community with the opportunity to reinvigorate our programs to better serve our students and community by preparing students to be career-ready with the “soft skills” employers are looking for as well as content knowledge specific to their preferred career field, industry recognized credentials, and transcribed college credits.

The state's building aide budget will support up to 75% of renovation costs. According to RSA 188-E:10.II, the remaining 25% of costs “may be funded through local community funds, career and technical education tuition payments, gifts, contributions, and bequests of unrestricted funds from individuals, foundations, corporations, organizations, or institutions.” Any business who makes a donation toward these costs is eligible for a 100% tax credit against business profit taxes, per the Work Based Learning Tax Credit (SB270).

Donations made to the Region 14 Applied Technology Center renovation project will help to lessen the economic burden on taxpayers. I propose a tiered donation system that allows a range from individual and family gifts to corporate donations to be recognized and contribute to the 25% of local funds toward the ATC renovation. Donations can be recognized via a leaf on a giving tree to be displayed in the lobby of the ATC or, for larger corporate gifts, the naming of a location in the ATC, in accordance with ConVal School Board Policy FF. Donors will also be invited to an exclusive viewing of the renovated center, prior to the public open house.

For context: In regards to the Hudson CTE project, the state's 75% portion was \$17,000,000; the local portion was \$4,250,000.

Tiers of support (monetary or in-kind donation value):

- Contributor - \$50-\$1,000: Contributing supporters will receive a letter of thanks and an invitation to the pre-open house celebration of the newly renovated center.
- Bronze - \$1,001-\$25,000: Bronze level supporters are afforded all of the benefits of the previous tier in addition to the opportunity to add an engraved leaf to the Giving Tree that will be displayed in the renovated CTE center lobby.
- Silver - \$25,001-\$99,999: Silver level supporters are afforded all of the benefits of the previous tiers in addition to the opportunity to add their name to an engraved plaque in the renovated CTE center lobby denoting their donation status.
- Gold - \$100,000-\$499,999: Gold level supporters are afforded all of the benefits of the previous tiers in addition to the opportunity to add their name to an engraved plaque in the renovated CTE center lobby denoting their donation status.
- Platinum - \$500,000+: Platinum level supporters are afforded all of the benefits of the previous tiers in addition to the potential to name part of the renovated CTE center in accordance with ConVal School Board Policy FF.

Potential donors:

- MilliporeSigma
- Hitchiner
- NH Ball Bearings
- Monadnock Paper Mill
- D.D. Bean and Sons
- Microspec
- Hutter
- Hillsborough Ford
- Fenton Family Dealerships
- DEW Construction
- Osram Sylvania
- Smiths Medical
- Timkin
- Markem Imaje Corporation
- Teleflex
- Citronics
- Label Art Inc. (Wilton)
- Liberty Mutual (Keene)
- Crotched Mountain (Vail)
- Granite Gorge
- Monadnock Community Hospital
- Degree Controls
- Froling Energy
- Shaw & Sons
- Old Dutch Mustard



# CONTOOCOOK VALLEY SCHOOL DISTRICT - FIELD TRIP PROPOSAL

**Policy IJOA-R:** At least two weeks before the proposed day of any field trip if transportation is involved, the teacher shall supply the following information to the principal in duplicate.

- Name: Sarah Grossi Grade: 11, 12 School: CVHS <sup>at time of trip</sup> 1 Student Mascenic senior  
1 Student Mascenic graduate  
2 Students Conval graduates
- Destination: Educators Rising National Competition & Conference Orlando, Florida Region 14 ATC
- Date(s) of Trip: June 26 - July 2, 2023 Departure Time: 8:00 am Return By: 12:00 pm
- Description of Trip: Students will travel to Orlando, Florida  
by plane to compete at Ed Rising Nationals Conference.  
Students will compete and attend workshops.
- How will this trip relate to your program and/or curriculum? Educators Rising is our CTSO for careers in Education program  
(Career Technical student organization)  
Students attending placed in the top 5 in Ethical Dilemma and  
Children's Literature (K-3) at NH Ed Rising (to/from airports)  
Competition in March, 2023.
- Transportation will be by: Bus Co.          Private Car          Other (explain) ✓ plane Boston Logan  
✓ car service Orlando, Florida

(Private cars require completion of District **Use of Private Vehicle Form** by individual drivers)

7. Number of Staff: 1 Number of Students: 4 Number of Chaperones:

(Proposed list of all adults (staff and chaperones) along with invited students are attached (check)         )

Sarah Grossi 3/28/23  
Staff Signature Date

[Signature] 4/3/2023  
Administration Signature Date

**SCHOOL USE ONLY:** At least two weeks prior to the proposed trip, the following information must be completed. Administration verified (initialed):         

N/A Bus Confirmation Sent/Received

N/A PO for Bus:         

✓ PO for Trip: Educators Rising (Student Act)

✓ Permission Slips To Parents/Guardians Prepared

✓ Posted on School Calendar(s)

N/A Staff Absences Entered in Frontline (schools out)

N/A TASC blocked or rearranged

N/A Check with Attendance, day of event to make sure student(s) are clear to go

N/A Kitchen Notified If Lunches Would Be Affected

✓ Provided Nurse(s) with proposed list

✓ Check in with Nurse(s) regarding meds

✓ CPR/First Aid Trained (name/expiration date):

Sarah Grossi 3/24/2024

N/A Final list provided to Attendance

N/A Coverage Arranged for Students Not Attending (If no substitute)

**SCHOOL BOARD APPROVAL REQUIRED FOR TRIPS OF MORE THAN TWO (2) DAYS**  
(REFER TO FIELD TRIP POLICY IJOA)

Proposal forms must be submitted to the Principal by April 1<sup>st</sup>, to the Superintendent by May 1<sup>st</sup> and approved by the School Board no later than the August meeting for trips during the new school year

Date Received at SAU Office:          Date Approved/Not Approved by School Board:           
(Please Circle One)

Superintendent/Board Chairman Signature:

# CONTOOCOOK VALLEY SCHOOL DISTRICT - FIELD TRIP PROPOSAL

Policy IJOA-R: At least two weeks before the proposed day of any field trip if transportation is involved, the teacher shall supply the following information to the principal in duplicate.

1. Name: Jennifer Kiley Grade: 12 School: CVHS  
2. Destination: Quebec, Canada  
3. Date(s) of Trip: 4/18 - 4/20/24 Departure Time: \_\_\_\_\_ Return By: \_\_\_\_\_  
4. Description of Trip: Please see attached.

5. How will this trip relate to your program and/or curriculum? This is the senior trip for the CVHS Class of '24. The goal is to foster class camaraderie.

6. Transportation will be by: Bus Co. ☒ Private Car \_\_\_\_\_ Other (explain) \_\_\_\_\_

(Private cars require completion of District Use of Private Vehicle Form by individual drivers)

*Estimates*

7. Number of Staff: 12 Number of Students: 120 Number of Chaperones: \_\_\_\_\_  
(Proposed list of all adults (staff and chaperones) along with invited students are attached (check) \_\_\_\_\_)

Jennifer M. Kiley 4/29/23  
Teacher Signature Date

Administration Signature Date

**SCHOOL USE ONLY:** At least two weeks prior to the proposed trip, the following information must be completed. Administration verified (initialed): \_\_\_\_\_

\_\_\_\_\_ Bus Confirmation Sent/Received  
\_\_\_\_\_ PO for Bus: \_\_\_\_\_  
\_\_\_\_\_ PO for Trip: \_\_\_\_\_  
\_\_\_\_\_ Permission Slips To Parents/Guardians Prepared  
\_\_\_\_\_ Posted on School Calendar(s)  
\_\_\_\_\_ Staff Absences Entered in Frontline  
\_\_\_\_\_ TASC blocked or rearranged  
\_\_\_\_\_ Check with Attendance, day of event to make sure student(s) are clear to go

\_\_\_\_\_ Kitchen Notified If Lunches Would Be Affected  
\_\_\_\_\_ Provided Nurse(s) with proposed list  
\_\_\_\_\_ Check in with Nurse(s) regarding meds  
\_\_\_\_\_ CPR/First Aid Trained (name/expiration date): \_\_\_\_\_  
\_\_\_\_\_ Final list provided to Attendance  
\_\_\_\_\_ Coverage Arranged for Students Not Attending (If no substitute)

**SCHOOL BOARD APPROVAL REQUIRED FOR TRIPS OF MORE THAN TWO (2) DAYS**  
(REFER TO FIELD TRIP POLICY IJOA)

Proposal forms must be submitted to the Principal by April 1<sup>st</sup>, to the Superintendent by May 1<sup>st</sup> and approved by the School Board no later than the August meeting for trips during the new school year

Date Received at SAU Office: \_\_\_\_\_ Date Approved/Not Approved by School Board: \_\_\_\_\_  
(Please Circle One)

Superintendent/Board Chairman Signature: \_\_\_\_\_



NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Dr. Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Forrest  
Assistant Superintendent of Schools  
[aforrest@conval.edu](mailto:aforrest@conval.edu)

TO: Contoocook Valley School Board

FROM: Jim Elder

DATE: 5/3/23

RE: REQUEST TO ACCEPT A GIFT OR DONATION

The Great Brook School School requests authorization to accept from:

Name/Address: Antrim Trust Fund, PO Box 95, Antrim

the following gift/donation of: \$ 2,157.43 valued at \* \$ 2,157.43

for the purpose of: A "scrim" curtain for the GBS stage

\*All checks, upon receipt, should be sent to Accounts Receivable at the SAU Office.

James Elder  
Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received \_\_\_\_\_

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_

Date Check Received by SAU: \_\_\_\_\_

NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Dr. Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Forrest  
Assistant Superintendent of Schools  
[aforrest@conval.edu](mailto:aforrest@conval.edu)

TO: Contoocook Valley School Board

FROM:

Tim Conway / Judy Hertzler

DATE:

5/9/23

RE:

REQUEST TO ACCEPT A GIFT OR DONATION

The South Meadow School requests authorization to accept from:

Name/Address: Constance Heinz (Renew Church)  
13203 Iris Ct, Bowie, MD 20715-1416

the following gift/donation of: check # 3149 valued at \* \$ 1000.00

for the purpose of: Community Assistance  
(to help district families in need)

\*All checks, upon receipt, should be sent to Accounts Receivable at the SAU Office.

  
Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received \_\_\_\_\_

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_

Date Check Received by SAU: \_\_\_\_\_

Form Updated: April 2019



Object Code	Account Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
100	SALARIES	27,571,389	(178,135)	27,393,254	2,027,765	19,219,245	6,384,311	1,789,698	6.53%	
200	EMPLOYEE BENEFITS	12,501,316	84,823	12,586,139	1,047,891	9,592,876	2,647,302	345,962	2.75%	
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES	3,380,734	414,145	3,794,879	245,035	2,421,711	1,069,789	303,380	7.99%	
400	PURCHASED PROPERTY SERVICES	1,214,316	67,105	1,281,421	78,641	548,728	849,573	(116,879)	-9.12%	A
500	OTHER PURCHASED SERVICES	4,269,562	(459,319)	3,810,244	287,232	2,729,023	973,822	107,398	2.82%	
600	SUPPLIES	2,693,981	30,075	2,724,056	153,504	1,903,691	589,277	231,087	8.48%	
700	PROPERTY	579,179	(6,447)	572,733	24,866	366,924	248,759	(42,951)	-7.50%	B
800	DEBT & FOOD SERVICE	350,559	47,752	398,311	2,645	155,728	166,675	75,908	19.06%	
900	OTHER USES OF FUNDS	1,540,000	-	1,540,000	-	1,540,000	-	-	0.00%	
		54,101,036	0	54,101,036	3,867,580	38,477,925	12,929,508	2,693,602	4.98%	

## Notes

- A** This includes \$316,000 of unbudgeted costs for the PES roof project as well as \$300,000 unbudgeted costs for architectural & engineering study for renovations. These amounts will be reimbursed by expendable trust & recognized as revenue.  
*Public Hearing 11/15/22 for PES roof; work scheduled to begin late June, 2023.*  
*Public Hearings 11/15/22, 2/15/22 and 4/19/22 for architectural & engineering studies; contracts signed FY23.*
- B** This includes \$95,000 unbudgeted costs for replacement vehicles. To be reimbursed by expendable trust and recognized as revenue.  
*Public Hearings 10/18/22 and 3/7/23.*

ConVal School District  
Expense and Encumbrance Report  
April 2023

Object Code	Account Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
110	REGULAR SALARIES	17,746,108	(97,500)	17,648,608	1,246,156	11,933,718	4,357,785	1,357,105	7.69%	
111	PARAPROFESSIONAL SALARIES	3,046,764	(23,929)	3,022,835	253,575	2,015,043	631,527	376,265	12.45%	
112	ADMN ASSISTANTS	1,219,856	-	1,219,856	111,843	976,290	241,972	1,595	0.13%	
113	CUSTODIAL/MAINTENANCE	579,309	(2,500)	576,809	46,623	440,107	134,734	1,968	0.34%	
114	ADMINISTRATOR	2,800,178	-	2,800,178	216,088	2,263,050	515,173	21,956	0.78%	
115	DEPARTMENT HEADS	25,000	2,000	27,000	2,262	19,084	7,916	-	0.00%	
119	SUPPORT SERVICES	960,679	(58,000)	902,679	73,983	699,998	195,570	7,112	0.79%	
120	TEMPORARY SALARIES	1,155,994	(8,206)	1,147,788	72,820	832,292	260,639	54,858	4.78%	
130	OVERTIME	37,500	5,000	42,500	4,416	39,664	495	2,341	5.51%	
211	HEALTH INSURANCE	5,538,844	(7,596)	5,531,248	498,224	4,264,060	957,106	310,082	5.61%	
212	DENTAL INSURANCE	209,663	(0)	209,663	19,338	158,069	36,297	15,297	7.30%	
213	LIFE INSURANCE	48,299	-	48,299	3,661	35,163	10,590	2,546	5.27%	
214	LONG TERM DISABILITY	67,625	100	67,725	5,480	50,894	16,710	121	0.18%	
220	FICA	1,832,919	54,669	1,887,589	149,631	1,423,145	461,966	2,478	0.13%	
231	NON - TEACH RETIRE	777,430	42,650	820,080	73,672	638,261	174,556	7,263	0.89%	
232	TEACHER RETIRE	3,884,960	-	3,884,960	297,927	2,886,532	989,130	9,298	0.24%	
250	UNEMPLOYMENT COMP	22,500	-	22,500	-	21,924	-	576	2.56%	
260	WORKERS' COMP	101,990	-	101,990	-	101,990	-	-	0.00%	
299	OTHER BENEFITS - LT CARE & ANNUITIES	17,085	-	17,085	(41)	12,837	947	3,300	19.32%	
321	PROF SERVICES	108,755	-	108,755	1,256	51,454	-	57,301	52.69%	
322	STAFF SERVICES	88,817	-	88,817	1,108	20,468	-	68,349	76.95%	
323	PUPIL SERVICES	1,046,007	-	1,046,007	79,973	723,787	499,926	(177,706)	-16.99%	A
330	PURCHASED/PROF	1,868,619	84,020	1,952,639	145,604	1,392,624	526,738	33,277	1.70%	
340	STATISTICAL SERVICES	31,036	-	31,036	-	27,375	-	3,661	11.80%	
380	PURCH SERVICES	237,500	330,000	567,500	17,094	205,877	43,125	318,498	56.12%	
390	SPECIAL TUTORING	-	125	125	-	125	-	-	0.00%	
411	WATER/SEWER	63,676	-	63,676	343	29,848	31,935	1,893	2.97%	
420	ENVIRONMENTAL DISPOSAL	900	-	900	-	-	-	900	100.00%	
421	DISPOSAL	48,476	7,928	56,404	4,325	44,743	11,661	-	0.00%	
422	SNOW PLOWING	129,536	19,996	149,532	32,415	140,622	8,910	-	0.00%	
430	REPAIR/MAINT	198,738	637	199,375	30,828	109,221	312,576	(222,423)	-111.56%	C
431	STRUCTURAL REPAIRS & MAINTENANCE	317,962	(16,419)	301,543	46	46,184	320,436	(65,077)	-21.58%	B
432	ELECTRICAL REPAIRS & MAINTENANCE	32,650	1,943	34,593	1,605	14,452	9,865	10,275	29.70%	
433	MECHANICAL REPAIRS & MAINTENANCE	259,044	20,171	279,215	3,960	53,473	122,180	103,562	37.09%	
434	HVAC REPAIRS & MAINTENANCE	93,290	(6,895)	86,395	2,906	25,757	14,237	46,402	53.71%	
435	SAFETY REPAIRS & MAINT	21,014	-	21,014	-	13,931	-	7,083	33.71%	
436	Copier Repairs	15,350	17,100	32,450	1,303	28,322	3,946	182	0.56%	
440	RENTAL	3,500	(950)	2,550	-	1,700	850	-	0.00%	
443	Equip Rental: Copiers	25,980	23,594	49,574	164	37,345	12,229	0	0.00%	
449	Equip Rental - Postage Meter	4,200	-	4,200	747	3,130	747	324	7.71%	
510	OTHER TRANSPORTATION	239,980	118,340	358,320	33,114	221,830	100,683	35,806	9.99%	
519	PUPIL TRANSPORTATION	2,729,622	(626,094)	2,103,528	175,615	1,522,060	475,172	106,296	5.05%	
520	INSURANCE	118,650	-	118,650	-	118,650	-	-	0.00%	
530	Telephone / Web access	253,615	-	253,615	18,834	188,304	64,181	1,130	0.45%	
531	Cellular Phones	21,860	3,839	25,699	2,472	22,771	2,928	0	0.00%	
534	POSTAGE	16,847	1,161	18,008	1,119	12,504	4,736	768	4.27%	



540	ADVERTISING		25,000	16,000	41,000	11,285	33,334	4,520	3,146	7.67%	
550	PRINTING		8,500	-	8,500	-	5,660	-	2,840	33.41%	
561	TUITION		776,246	12,985	789,231	40,605	563,136	278,114	(52,018)	-6.59%	D
580	MILEAGE		79,242	14,450	93,692	4,188	40,773	43,489	9,430	10.07%	
610	GENERAL SUPPLIES		734,725	1,599	736,324	61,821	493,080	138,395	104,849	14.24%	
615	TESTING SUPPLIES		25,669	-	25,669	1,660	20,001	5,668	0	0.00%	
622	ELECTRICITY		445,637	85,644	531,281	19,098	337,462	193,819	-	0.00%	
623	BOTTLED GAS		30,950	-	30,950	1,465	17,327	13,618	5	0.01%	
624	FUEL OIL		422,208	39,086	461,294	28,773	397,950	63,344	-	0.00%	
640	BOOKS		84,573	1,139	85,712	7,060	52,928	26,911	5,873	6.85%	
641	PERIODICALS		21,021	(367)	20,654	1,561	16,437	2,351	1,866	9.03%	
649	OTHER INFO SOURCES		3,610	-	3,610	701	2,329	706	575	15.92%	
650	SOFTWARE SUPPORT		530,587	7,915	538,502	18,234	423,829	63,023	51,650	9.59%	
656	GASOLINE		395,000	(104,939)	290,061	13,131	142,349	81,442	66,270	22.85%	
733	NEW FURNITURE		6,890	1,208	8,098	-	3,550	-	4,547	56.16%	
734	OTHER TECH EQUIPMENT		20,961	(275)	20,686	161	2,760	1,711	16,215	78.39%	
737	REPL FURNITURE		44,313	(2,203)	42,110	13,262	36,787	539	4,784	11.36%	
738	REPL EQUIPMENT		467,675	(7,721)	459,954	7,165	291,893	237,418	(69,358)	-15.08%	E
739	OTHER EQUIPMENT		39,341	2,545	41,885	4,278	31,933	9,092	860	2.05%	
810	DUES & FEES		197,106	2,633	199,739	2,645	127,275	41,675	30,789	15.41%	
830	DEBT SERVICE INTEREST		28,453	-	28,453	-	-	-	-	0.00%	
890	MISCELLANEOUS		125,000	45,119	170,119	-	-	125,000	45,119	26.52%	
910	DEBT SERVICE PRINCIPAL		540,000	-	540,000	-	540,000	-	-	0.00%	
930	TRUSTS/ IC		1,000,000	-	1,000,000	-	1,000,000	-	-	0.00%	
			54,101,036	-	54,101,036	3,867,580	38,477,925	12,891,008	2,732,102	5.05%	

**Notes**

- A Additional professional services based on student need. Need direction as to whether to make a budget transfer or hold public hearing for trust use.
- B This includes \$316,000 of unbudgeted costs for the PES roof project which will be a trust reimbursement upon completion of project.  
*Public Hearing 11/15/22; work scheduled to begin late June, 2023.*
- C This includes \$300,000 unbudgeted costs for architectural & engineering study for renovations. To be reimbursed by expendable trust and recognized as revenue.  
*Public Hearings 11/15/22, 2/15/22 and 4/19/22; contracts signed FY23.*
- D Changes in special education placements. Need direction as to whether to make a budget transfer or hold public hearing for trust use.
- E This includes \$95,000 unbudgeted costs for replacement vehicles. To be reimbursed by expendable trust and recognized as revenue.  
*Public Hearings 10/18/22 and 3/7/23.*