

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**POLICY COMMITTEE MEETING**

**Tuesday, March 7, 2023**

**5:45 PM**

**Location: SAU Finch Conference Room**

**Minutes**

**Committee Members:** Crista Salamy (Chair), Tom Burgess, Katherine Heck, Kevin Pobst, Doug Sutherland, Janine Lesser

**Present:** Crista Salamy, Tom Burgess, Katherine Heck, Doug Sutherland, Dr. Kimberly Saunders

**1. Call to order**

**Crista Salamy called the meeting to order at 5:50 p.m.**

**2. Approval of the February 21, 2023 Minutes**

**Tom Burgess moved to approve the meeting minutes of February 21, 2023. Doug Sutherland seconded. Doug Sutherland and Katherine Heck abstained.**

**3. Policy Review**

- JJA: Student Activities & Organizations

Kimberly Saunders reported having made the changes requested previously. This policy is ready for a first read.

- IC: School Year and School Year Calendar

Kimberly combined IC and ICA into policy IC. ICA will be rescinded.

- ICA: School Calendar (Rescind)

This policy will be rescinded as a result of combining IC and ICA into one policy IC.

- EBCD: Emergency Closings/Emergency School & District Closings

The NHSBA policy and ConVal policy were merged. The NHSBA policy is more comprehensive. Leaving distance education was recommended for future consideration as an option. EBCD is ready for a first read.

- EBCA: Crisis Prevention & Emergency Response Plans

We have emergency school plans that go to the Department of Education yearly.

Kimberly Saunders said that she prefers the NHSBA policy over the current ConVal policy. It is more comprehensive. Crista Salamy agreed.

Kimberly agreed to clean up the policy and return to the Policy Committee meeting.

- EBCA-R: Emergency Plans Checklist for Developing a School Emergency Plan

- IKL: Academic Integrity and Honesty

Previous discussion on this policy focused on the consequences. Vagueness was preferred to allow flexibility to allow the removal of language about receiving a zero for the course.

The Education Committee reviewed this policy. Administration needs to weigh in. It is an optional policy.

Katherine Heck shared a situation of plagiarism that has risen to the legal level.

This could be sent back to the Education Committee for further consideration and reflection based on AI.

Katherine shared concern that absent a policy, students would be treated differently for the same offense of cheating. Something should be in place so that students think critically.

- AC: Non-Discrimination, Equal Opportunity Employment and District Anti-Discrimination Plan

Kimberly suggested that this be reviewed, updated and then sent to legal for review.

- AC-E: Non-Discrimination

Crista asked about policy CM: School District Annual Report. The annual report is the governing bodies report and requires approval.

DJE: Bidding requirements - This is on a “soft pause”.

DJB is also on hold.

#### **4. Non-Public Session RSA 91-A:3 II (If Required)**

None.

#### **5. Policy Status Update:**

##### **Under review/revision by Administration:**

- IHBG: Home Education Instruction
- JJJ: Access to Public School by Nonpublic, Charter Schools, and Home Educated Students
- JLDDB: Suicide Prevention and Response
- IKL: Academic Integrity and Honesty – Education Committee Recommendation
- JLCB: Immunization of Students (Reworded and Re-lettered)

##### **Under review by Legal:**

- JLCF: Wellness
- IHBA: Evaluation Requirements for Students

##### **Under review by Budget and Property:**

- Capital Plan Policy

##### **Under review by Communication Committee:**

- EG/KDA: Public Information Program

##### **Under review with Nurses:**

- JLCA: Physical Examination of Students

##### **Future Agenda Items:**

- Fall Update Items

**Katherine Heck moved to adjourn at 6:34 p.m.** Seconded. Unanimous.

Respectfully submitted,

Brenda Marschok