

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, March 21, 2023
7:00 p.m.**

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

Tom Burgess, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Greg Kriebel,
Janine Lesser, Crista Salamy,
Liz Swan

Katherine Craig, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Carrie James, H.R.

1. Call to Order and Pledge of Allegiance

Janine Lesser called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Non-Public Session: RSA 91-A: 3, II (If Required)

Janine Lesser reported that two non-public discussions are needed with one additional non-public toward the end of the meeting.

Student Report – Janine Lesser requested that this be moved up on the agenda. Confirmed.

Katherine Craig - reported that snow days have thrown things off a lot. The Chorale Concert is tonight. The Band performed last night.

A recent Blood Drive on Friday resulted in 27 pints gathered.

The first day of spring sports was yesterday. A Glow Dance was postponed from last Saturday with a date TBD. The National Honor Society is holding a fundraiser. SAT's are tomorrow for Juniors. Mini-Career showcase for math and science teachers is coming up. All-State is next week. There will be an early college planning session on March 29th to jumpstart the college planning process.

Alan Edelkind moved to enter into Non-Public Session in accordance with RSA 91-A:3, II at 7:05 p.m. Dick Dunning seconded. Unanimous on a roll call vote.

Greg Kriebel moved to exit Non-Public Session at 7:17 p.m. Dick Dunning seconded. Unanimous.

Dick Dunning moved to approve the recommendation of administration on a retirement request and early payout.

Jim Fredrickson abstained. Katherine Heck seconded. Eight in favor; one abstention. Motion carried.

3. Points of Pride

Kimberly Saunders thanked everyone for the support provided last week during the storm. People were out of power for multiple days and administration came together with the bus company to plan for school.

Janine Lesser said that the work done to pull together was a huge Point of Pride. We had a lot of snow and seeing people come in to figure it all out was wonderful.

4. Public Comment

None.

5. Announcements

a. Voting Postponement & Absentee Ballots

Kimberly Saunders reported that voting was postponed to March 28th. A huge thank you to Sterling Abram from Dublin for his work on the postponement. Absentee ballots are still good for this date.

b. Mailer

Kimberly Saunders shared that there was some concern about the mailer that went out.

Jim Fredrickson reported that there are two tables in the mailer and the bottom table is incorrect.

Kimberly shared that she can make sure that JGPR puts this front page out in a corrected version as long as she has the information. It can be put on line and on ConVal News.

Katherine Heck said that the words operating budget will say either gross or operating budget.

Jim Fredrickson reported that he sent a corrected version out on March 13th.

The board was in consensus for the Superintendent to put out the corrections.

6. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) March 7, 2023

b. Personnel

c. March 1, 2022 Enrollment Update

The consent agenda was accepted.

7. Superintendent's Report and Presentation of Business

a. School Board Requests

Kimberly Saunders reported being all caught up on School Board Requests.

A presentation on the audit will be shared at the April 18th meeting.

b. Monthly Events Calendar

Policy Committee will not meet on April 4th.

8. Reports

a. Student Representative – Katherine Craig

This agenda item was discussed at the start of the meeting.

Kimberly Saunders refocused on the Career Fair scheduled tomorrow night to hire math and science teachers. The ConVal Lawsuit trial begins April 10th through mid-May.

Jim Fredrickson asked for anyone else to share interest in attending with him.

Kimberly Saunders reported that an order from the Judge about the request for a summary judgement; the Judge denied that request and was very clear that expert testimony will take place.

9. Old Business

a. Policies 2nd Read/Adoption (Board Vote Required)

- BBBF: Student Board Members

Katherine Heck moved to adopt Policy BBBF. Dick Dunning seconded. Unanimous.

10. New Business

a. Expenditure and Encumbrance Report – Lori Schmidt

Lori Schmidt reported that she is working on finishing encumbrances through the school year to help facilitate closing year end.

Katherine Heck asked if we have any line item transfers that will be needed to approve.

Lori confirmed that there will be budget transfer requests coming forward.

Katherine Heck moved to accept the Expenditure and Encumbrance Report. Dick Dunning seconded. Unanimous.

b. Consolidation/Reconfiguration – Request for Proposal Review

Alan Edelkind reported that the RFP is completed and thanked staff and legal for working on this.

Alan asked if there were any questions on the RFP. Permission to send the RFP to the three vendors is asked with a target date of one month for returns.

Crista Salamy shared concerns with the way something is written in the background section. Page 12 reflects a summary of the different work that has been done to date and recommendations made to date. Crista said that there were pros and cons that are not on the lists. Katherine Heck said that she was provided historical information years ago and it has been made public in the past. It could be posted; the historical work done on reconfiguration. It could be identified as the history and not the work underway. Alan said that the kind of information that should be put out will be discussed at Thursday's Communication Committee meeting.

Janine Lesser said that aside from posting the RFP, it might be helpful to post the past information. A dedicated space was suggested on the website.

Crista cited the example that the potential con for closing a school might be the impact on real estate. Crista agreed to share information that she has.

The School Board shared drive and further under School Board request folder contains this information.

Janine Lesser thanked the committee and added that the RFP was very well done.

Dick Dunning moved to authorize the Superintendent to send out the RFP with additional information added if necessary and post on the website.

Liz Swan seconded.

Who sends out the RFP? The Superintendent would send the RFP out like any other RFP.

Unanimous.

11. Public Comment

None.

12. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$648,057.76, have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the Manifests as read. Jim Fredrickson seconded. Unanimous.

13. Non-Public Session: RSA 91-A: 3, II (If Required)

Alan Edelkind moved to enter into Non-Public Session at 7:47 p.m. for matters of personnel. Dick Dunning seconded. Unanimous.

Greg Kriebel motioned to exit Non-Public Session at 8:04 p.m. Dick Dunning seconded. Unanimous.

Greg Kriebel moved to seal the minutes of Non-Public Session related to a staff member resignation for a period of ten (10) years. Katherine Heck seconded. Unanimous.

Greg Kriebel moved to seal the minutes of Non-Public Session related to a retirement for a period of (10) ten years. Katherine Heck seconded. Unanimous.

Greg Kriebel moved to seal the minutes of Non-Public Session related to a staff member resignation for a period of ten (10) years. Dick Dunning seconded. Unanimous.

14. Adjourn

Greg Kriebel motion to adjourn at 8:05 p.m. Dick Dunning seconded. Unanimous.

Respectfully submitted,

Brenda Marschok