

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**POLICY COMMITTEE MEETING**

**Tuesday, January 3, 2023**

**6:00 PM**

**Location: SAU Finch Conference Room**

**Minutes**

**Committee Members:** Crista Salamy (Chair), Tom Burgess, Katherine Heck, Kevin Pobst, Doug Sutherland, Janine Lesser

**Present:** Crista Salamy, Kevin Pobst, Doug Sutherland, Janine Lesser, Dr. Kimberly Saunders, Dr. Ann Forrest, Lori Schmidt, Dick Dunning, Alan Edelkind

**1. Call to order**

**Crista Salamy called the meeting to order at 6:03 p.m.**

**Crista asked if it were possible to meet moving forward at 5:45 p.m. Confirmed.**

**2. Approval of the November 1, 2022 Minutes**

**Janine Lesser moved to approve the minutes of November 1, 2022. Kevin Pobst seconded. Unanimous.**

**3. Policy Review**

- **KEC/IJL (IGE): Reconsideration of Instructional Materials and Educational Media/Library Collection Development/Library Collection Development/Parental Objections to Specific Course Material**

Policy IJL came before this committee prior to this meeting.

Policies KEC and IGE are all related. To assure consistency across the three is important.

The LITS group read through the three policies and recommended changes for consistency.

These policies will go for a first read with the edits. When they go for a second read the edits will be removed. Having strong policies in place is valuable.

It was noted that challenges to materials can only come from residents of the district. IGE is specific to parents.

- **DJ: Purchasing**

Katherine Heck and Lori Schmidt previously worked on financial policies.

This policy is referenced in other policies. No changes were made to this policy.

A review date of January 5, 2023 will be added to this policy and reposted.

- **DJE: Bidding Requirements**

Lori Schmidt reported that changes in the dollar thresholds were made to align with federal guidelines.

This policy was reviewed by the Budget & Property Committee meeting as well. Over \$250K requires three documents and quotes. Between the \$20K and \$250K require that competitive quotes should be received. This policy is ready to go for a first read.

- DBC: Budget Preparation Plan

The budget preparation process was discussed and associated timelines.

This policy can be moved to Budget & Policy Committee for review after checking with the committee chair.

A review date of January 5, 2023 will be added and reposted.

- DJB: Purchasing Procedures

ConVal does not currently have a DJB policy. The NHSBA policy will go as a ConVal policy for a first read to complement DJE.

- JICA: Student Dress Code

This policy has come before this committee before. Crista Salamy asked the committee what they thought about the ConVal policy as well as the NHSBA Policy.

Discussion took place about hats and hoods.

Kevin Pobst said that he is comfortable with the current ConVal policy because the details are tricky.

Dick Dunning said that the problem is when it is not consistent. He preferred the NHSBA Policy because it takes the burden off the administrators. They would simply enforce the mandates set by the board. He is not in favor of hats being worn.

Kevin Pobst shared concern when fingers are pointed to who set the policy. Administrators should get to one where they support it themselves.

Dick Dunning asked why not one policy across the district. When changes in administration happen, it results in change in policy. Consistency is important. There will be pushback.

Doug Sutherland asked where the heads are butting. Dick Dunning said that when the two schools have different rules. Doug said that he is not seeing the head butting at the school. Other than the district not being consistent, he does not see the issue. Dick said that the reasons not to wear hats or hoods would remain the same for both middle schools.

Janine Lesser said that she preferred the NHSBA Policy. Janine asked if the high school is having problems with students wearing hats at school.

Crista Salamy shared that there was a time where there was a focus to make the two middle schools consistent because there were inconsistencies. Crista asked about hats and hoods being different from headwear.

Kimberly Saunders shared that wearing a hood makes it difficult to determine if a student is engaged. Teachers can pick up a lot about the level of understanding through their body language.

Crista Salamy asked about those students that require head wear learning devices that they might want to hide.

Dick Dunning shared his experience that if you explain to a student why one can wear a head covering the others often understand. Examples might include medical conditions.

It was suggested not to change the policy mid-year. The high school is in a good place right now. It would be better to start at the beginning of a school year.

Kimberly Saunders did not agree with students wearing hats. She said that it is a continuing conversation.

Crista Salamy said that principals have been talked through this and this committee has discussed.

Doug Sutherland said that students should be met with.

Crista Salamy suggested a survey of students at the end of the year.

Kevin Pobst suggested asking the teachers.

It was noted that dress code beyond hats and hoods hasn't been touched upon.

#### **4. Non-Public Session RSA 91-A:3 II (If Required)**

None.

#### **5. Policy Status Update:**

##### **Under review/revision by Administration:**

- IHBG: Home Education Instruction
- JJJ: Access to Public School by Nonpublic, Charter Schools, and Home Educated Students
- JLDBB: Suicide Prevention and Response
- IKL: Academic Integrity and Honesty – Education Committee Recommendation
- BBBF: Student Board Members (Reworked from Oct. 18<sup>th</sup> meeting)
- JLCB: Immunization of Students (Reworked and Re-lettered)

##### **Under review by Legal:**

- JLCF: Wellness
- IHBAA: Evaluation Requirements for Students

##### **Under review by Budget and Property:**

- Capital Plan Policy

##### **Under review with Nurses:**

- JLCA: Physical Examination of Students
- JLCD: Administration of Medication

##### **Future Agenda Items:**

- Fall Update Items

**Janine Lesser motioned to adjourn at 6:50 p.m. Doug Sutherland seconded. Unanimous.**

Respectfully submitted,

Brenda Marschok