

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, November 15, 2022
Immediately Following Public Hearing(s) at 7:00 p.m.**

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Agenda

- 1. Call to Order and Pledge of Allegiance**
- 2. Points of Pride**
- 3. Public Comment**
- 4. Consent Agenda**
 - a. Acceptance of School Board Meeting Minutes**
 - 1) November 1, 2022 (pg. 1-3)
 - b. Personnel (pg. 4-5)**
 - 1) Retirement
 - a. Adine Aldrich, PES – June 2024
 - 2) 2022-2023 Co-Curricular Notifications
- 5. Superintendent's Report and Presentation of Business**
 - a. School Board Requests**
 - b. Monthly Events Calendar (pg. 6-7)**
 - c. Strategic Plan and Public Comment Presentation**
- 6. Reports**
 - a. Student Representative – Katherine Craig**
 - b. Teacher Representative**
 - c. Budget & Property Committee – Jim Fredrickson**
 - d. Food Service/Wellness Committee- Dick Dunning**
 - e. Policy Committee – Crista Salamy**
 - f. Community Forum – Alan Edelkind**
- 7. Old Business**
 - a. Legislative Update**
 - b. CTE Agreement**
 - c. FY'24 Budget**
 - d. Policy – 2nd Read/Adoption**
 - JFAM: Education of Military Children & Military Connected Students (pg. 8-10)
- 8. New Business**
 - a. Professional Development Plan (Board Vote Required)**
 - b. Strategic Plan**
 - c. Accept Gift/Donation (Board Vote Required) (pg. 11)**
 - 1) The Dublin Consolidated School requests authorization to accept a check in the amount of \$3,450.00 from the Dublin Community Foundation for the purpose of bringing Wunderle's Big Top Adventures to do a one-week residency with their students.
- 9. Public Comment**
- 10. Approval of Manifests (Board Vote Required)**
- 11. Non-Public Session: RSA 91-A: 3, II (If Required)**
 - a. Legal**
 - b. Personnel**
 - c. Negotiations**
 - d. Student**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
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CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, November 1, 2022
7:00 p.m.**

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

Tom Burgess, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Greg Kriebel,
Janine Lesser, Crista Salamy,
Doug Sutherland, Liz Swan,

Katherine Craig, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Cari Christian-Coates, Student Serv.
Carrie James, H.R.
Stephanie Syre-Hager, AES
Tim Conway, SMS
Heather McKillop, CVHS

1. Call to Order and Pledge of Allegiance

Janine Lesser called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

2. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administration.

3. Public Comment

None.

4. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) October 18, 2022

b. Personnel

1) Retirement – June 2023

- Amy Janoch, District Learning Recovery

- Lisa Carne, CVHS, English Teacher

2) 2022-2023 Co-Curricular Notifications

Katherine Heck asked if all of the fall co-curricular notifications have been come before the board. Kimberly agreed to verify.

Dick Dunning asked if the buyback days for the retirees will be incorporated into next year's budget. Carrie James said that work is underway on that topic.

5. Superintendent's Report and Presentation of Business

a. School Board Requests

Kimberly reported being up to date on School Board Requests.

b. Monthly Events Calendar

The November 5th School Board Budget Work Session was moved to November 12, 2022 beginning at 8:30 p.m.

c. November 1st Enrollment Update

November 1st Enrollment was reviewed.

d. November 5th Budget Work Session Agenda

The proposed agenda for the now November 12th meeting was referenced.

6. Reports

a. Student Representative – Katherine Craig

Katherine Craig reported on exciting sports news; Varsity Boys' Soccer won in a double overtime game this past weekend. Volleyball had a quarter final game and lost but there was a great effort. Football wrapped up this past weekend. Kendall Sullivan was named Keene Sentinel Player of the Week. Fifteen students were recognized for their good work with Advanced Placement Exams. The Agatha Christie play "And Then There Were None" will be performed this upcoming weekend. The Holiday Craft Fair is on Saturday, November 19th. Planning is underway for the winter formal the "Snowball".

b. Teacher Representative

None.

c. Communication Committee – Alan Edelkind

The Communication Committee did not meet formally due to a lack of quorum. Alan Edelkind provided an update on the Community Forum scheduled on November 10th (see attached). Presentations on the Strategic Plan, Upcoming Events, and Renovations will be shared. It will be followed by an open Q&A. Twenty-one people responded that they will attend in person to date. Alan Edelkind thanked everyone involved in making this happen.

d. Selectmen's Advisory Committee- Janine Lesser

Janine Lesser reported that SAC met and Kimberly Saunders gave a presentation on the lawsuit from its genesis to the current state. Janine suggested that the presentation be shared at a future board meeting. In addition, an update on the timeline for submitting the MS-25 and DOE-25 were provided at this meeting. Historical dates to show prior submissions for comparison were also shared. Lastly, everyone was invited to the next Community Forum.

e. Policy Committee – Crista Salamy

Crista Salamy reported that the Policy Committee met two weeks ago and looked at Student Board Members. It will be put into template form and brought back to the committee. The opportunity would not be limited to only students on student government but rather any student. District Communication Plan policy was discussed and will be looked at further and discussed at a future policy committee meeting. Student Dress Code was discussed at the meeting two weeks ago and then again tonight. Administration was present at tonight's meeting to share how dress code is going. The policy is vague and will be looked at by comparing to other districts. It may also be left as is. The Wellness Policy was looked at to assure Free and Reduced Lunch requirements are being met. Other policies were also reviewed. JFAM was reviewed at the meeting two weeks ago as well. Crista said that policies KEC and IJL were worked on by the Library/Media Specialists. Time to digest by the Policy Committee was allowed. More to come.

7. Old Business

a. Legislative Update

Kimberly Saunders reported that the NH School Board Association put out an update. A commission to study cooperative schools may be put together. Katherine Heck reported that another opportunity may occur after the election. Education as a topic tracked as the highest topic amongst Legislature.

Kimberly Saunders referenced the ED306 update. An official draft has not been released. It includes sweeping changes on the guidelines for public schools. Kimberly agreed to send the board the most recent release.

8. New Business

a. Policy – 1st Read

JFAM: Education of Military Children & Military Connected Students

This policy is before the board for a first read. Send any questions or comments to Crista Salamy.

b. Accept Gift/Donation (Board Vote Required)

1) South Meadow School requests authorization to accept a gift of checks and gift cards for the purpose of helping teachers purchase items for their classroom or the purchase of items such as teacher celebrations in the amount of \$11,500.00 from an anonymous donor.

Dick Dunning moved to accept the donation as presented. Liz Swan seconded with gratitude. Unanimous.

Janine Lesser gave thanks to the donor.

9. Public Comment

None.

10. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$4,105,385.45 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the Manifests as presented. Alan Edelkind seconded. Unanimous.

Katherine Heck said that having the auditors come to a board meeting was once discussed. She asked if this could be scheduled. Kimberly Saunders said that they would extend the invite.

11. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Legal

b. Personnel

c. Negotiations

d. Student

Alan Edelkind moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 7:35 p.m. for student matters. Dick Dunning second. Unanimous on a roll call vote.

Greg Kriebel moved to exit Non-Public Session at 7:44 pm. Dick Dunning seconded. Unanimous.

Greg Kriebel moved to seal the minutes of Non-Public Session for a period of ten (10) years. Liz Swan seconded. Unanimous.

Dick Dunning motioned to adjourn at 7:45 p.m. Liz Swan seconded. Unanimous.

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

**November 15, 2022
Personnel Agenda**

June 2024 Retirement:

PES

Adine Aldrich

Reading Specialist

2022-2023 Co-Curricular Notifications:

See Attached

**NOTICE OF STIPEND POSITIONS
FY 2023**

First	Last	DAC	Position	Stipend Amt	FTE
Athletics					
Murray	Kyle	CVHS	Varsity Girls Basketball Head Coach	\$ 4,376.04	1
Julie	Anderson	SMS	Special Olympics	\$ 1,071.61	1
Zach	Burgess	SMS	Boys B Basketball	\$ 1,067.33	0.5
James	Cook	SMS	Boys B Basketball	\$ 1,067.33	0.5
Jennifer	Greenough	SMS	Special Olympics	\$ 1,071.61	1
Paul	Simpson	SMS	Girls A Basketball	\$ 2,134.65	1
Victoria	Robblee	GBS	Boys Basketball	\$ 2,134.65	1
Cassie	Anderson	GBS	Girls Basketball	\$ 2,134.65	1
Darlene	Cuddy	GBS	Spirit Team Winter	\$ 2,134.65	1
Non-Athletic					
Cassie	Anderson	GBS	Student Leadership	\$ 860.19	0.5
Victoria	Burnham	GBS	Art Club	\$ 800.00	1
Maryanne	Cullinan	GBS	Drama	\$ 600.00	0.5
Maryanne	Cullinan	GBS	D & D Club	\$ 1,200.00	1
Claire	Fifield	GBS	All-State Band	\$ 400.00	1
Claire	Fifield	GBS	Memorial Day Parade	\$ 400.00	1
Siobhan	Leclerc	GBS	Student Leadership	\$ 860.19	0.5
Siobhan	Leclerc	GBS	Yearbook	\$ 1,275.52	1
Sue	Martin	GBS	Drama	\$ 600.00	0.5
William	Pils-Martin	GBS	D & D Club	\$ 1,200.00	1
Doug	Sutherland	GBS	NHDI Parent Liason	\$ 1,600.00	1

November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	2	3	4	5
6	7	8 Budget & Property Committee Mtg. @ SAU @ 6:00 pm	9	10 Community Forum @ CVHS Lucy Hurlin Theatre @ 6:30 pm	11 District Closed	12 School Board/Budget Work Session @ 8:30 am @ SAU Office
13	14 Food Service/Wellness Mtg. @ SAU @ 6:00 pm	15 Policy Committee Mtg. @ SAU @ 6:00 pm Public Hearing(s) to Expend Funds @ SAU @ 7:00 pm School Board Mtg. @ SAU @ immediately following public hearings	16	17 Communication Committee Mtg. @ SAU @ 5:30 pm	18	19
20	21 Education Committee Mtg. @ SAU @ 5:30 pm	22	23 District Closed	24 District Closed	25 District Closed	26
27	28	29	30			

December 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	7	8	9	10
11	12	13 Budget & Property Committee Mtg. @ SAU @ 6:00 pm	14	15 Communication Committee Mtg. @ SAU @ 6:30 pm	16	17
18	19 Education Committee Mtg. @ SAU @ 5:30 pm	20 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	21	22 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	23	24
25	26 District Closed	27 District Closed	28	29	30 District Closed	31

EDUCATION OF MILITARY CHILDREN & MILITARY CONNECTED STUDENTS

Category: *Recommended*

Related Policies: *JF, JFA, JFAA, JH, JJA, JLCB & JLD*

A. Statement of Purpose and Definition.

It is the Board’s intent to remove barriers to the identification, enrollment, retention, and support in schools of military-connected students.

“Military-connected student” as used in this policy includes any student who is a dependent of a current or former member of:

1. The US military serving in the Army, Navy, Air Force, Marine Corps, Space Force, or Coast Guard on active duty as defined in RSA 110-D:3;
2. NH National Guard;
3. A reserve force of the US military;
4. A member of such military or reserve force killed in the line of duty; and
5. By implication all children defined as “children of military families” as defined in RSA 110-D:3, III.

B. Residency.

A student shall be considered a resident of the school district if they are a military-connected student whose parent is transferred or is pending transfer to a military installation within New Hampshire while on active military duty pursuant to an official military order. *See RSA 193:12, III-a.*

Parents of military-connected students shall provide proof of residence in the school district within 10 days after the published arrival date provided on official documentation. Parents of such military-connected students may use the below addresses to establish residency:

1. a temporary on-base billeting facility;
2. a purchased or leased home or apartment; or
3. federal government or public-private venture off-base military housing.

C. Admission & Enrollment.

For incoming military-connected students, the District will:

1. Enroll and appropriately place students based on unofficial records, pending validation by official records. *RSA 110-D:5, I.*
2. Request the student’s official education records from the student’s previous school. Sending schools shall send records within 10 days. *RSA 110-D:5, II.*
3. Enroll students in the grade level commensurate with their grade level from their previous school at the time of transition, regardless of age. *RSA 110-D:5, IV. See also paragraphs D.1-2, below.*
4. Obtain required immunization records within 30 days from the date of enrollment. *RSA 110-D:5, III.*

EDUCATION OF MILITARY CHILDREN & MILITARY CONNECTED STUDENTS

5. Facilitate the opportunity for inclusion in cocurricular activities, regardless of application deadlines, to the extent the students are otherwise qualified and eligible. *RSA 110-D:7, II.*

For a transitioning military-connected student, who while residing with the custodial parent was a student in a District school, who as part of the transition is placed in the care of a noncustodial parent or other person standing in loco parentis who lives in another district or jurisdiction than that of the custodial parent, the student may continue to attend the same school in this District tuition free. *RSA 110-D:7, I.*

D. Support for military-connected students and families.

Upon notification of a student’s military-connected status or upon request of the parent, the district (beginning no later than school year 2023-24) will provide appropriate support services to military-connected students whose parent or guardian is being called to or is serving on active duty. These support services will include, without limitation,

- access to licensed counseling services;
- information regarding existing federal and state military support services;
- any other service, agency, or resource necessary to support or provide assistance to the student.

E. Placement of transferring military-connected students.

When a military-connected student transfers to the District before or during the school year, the District will:

1. Honor student placement in educational courses based on the student’s enrollment in their previous school and/or educational assessments conducted at their previous school. The Principal/Superintendent may direct that the student undergo subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the course(s) and may waive course/program prerequisites or other preconditions. *RSA 110-D:6, I.*
2. Honor student placement in educational programs based on current educational assessments conducted at the student’s previous school. Such programs include, but are not limited to, gifted and talented programs, remedial services, English Language Learner (ELL). This does not preclude the school, as directed by the Principal, from performing subsequent evaluations to ensure appropriate placement of the student. *RSA 110-D:6, II.*
3. Initially provide comparable services to a student with disabilities based on their current Individualized Education Program (IEP) and will make reasonable accommodations and modifications to address the needs of the incoming student with disabilities. This does not preclude the District from performing subsequent evaluations to ensure appropriate placement of the student. *RSA 110-D:6, III; 20 U.S.C.A. § 1400; 29 U.S.C.A. § 794; 42 U.S.C.A. §§12131-12165.*

F. Absences.

EDUCATION OF MILITARY CHILDREN & MILITARY CONNECTED STUDENTS

A military-connected student whose parent or legal guardian has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone or a combat support posting, shall be granted additional excused absences at the discretion of the Superintendent to visit with their parent or legal guardian relative to such leave or deployment of the parent or guardian. *RSA 110-D:6, V.*

The Superintendent or designee may require that the absence be pre-approved and may consider whether the student is in good standing, if the student has a prior record of good attendance.

G. Graduation

In order to facilitate the on-time graduation of children of military families (*RSA 110-D:8*):

1. The Superintendent will waive specific courses required for graduation if similar course work has been satisfactorily completed in another local education agency and will provide reasonable justification for denial. If the Superintendent does not grant the waiver to a student who would qualify to graduate from their previous school, the District will provide an alternate means of acquiring the required coursework so that graduation may occur on time.
2. If a military-connected student transfers at the beginning or during their senior year and is ineligible to graduate from the District but would be eligible in their previous district, and after all alternatives have been considered, the previous and current District will coordinate the receipt of a diploma from the previous district.

District Policy History:

First reading: _____ Last revised: _____
 Second reading/adopted: _____ Reviewed/reaffirmed: _____
 Other district policy history: _____

Legal References:

- RSA 110-D, Interstate Compact on Educational Opportunity for Military Children
- RSA 110-E, Military-Connected Students
- RSA 193:12, III-a Legal Residence Required
- RSA 194-D, XI Open Enrollment Schools

Legal References Disclaimer: These references are not intended to be considered part of this policy, nor should they be taken as a comprehensive statement of the legal basis for the Board to enact this policy, nor as a complete recitation of related legal authority. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

First Read: November 1, 2022
Second Read: November 15, 2022
Adopted:

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders
Superintendent of Schools
ksaunders@conval.edu

Dr. Ann Forrest
Assistant Superintendent of Schools
aallwarden@conval.edu

TO: Contoocook Valley School Board
FROM: Shawne Hilliard
DATE: October 31st 2022
RE: REQUEST TO ACCEPT A GIFT OR DONATION

The Dublin Consolidated School requests authorization to accept from:

Name/Address: Dublin Community Foundation
P.O. Box 1036, Dublin, NH 03444

the following gift/donation of: a check valued at \$ 3450.00

for the purpose of: bringing Wonderle's big Top Adventures
to do a 1 week residency with our
Students.

Shawne Hilliard
Teaching/Supervising Principal's Signature

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SAU OFFICE USE ONLY: Date Received 11-3-22

Date Approved by School Board 11-15-22

Date Not Approved by School Board/Reason: _____

