

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire**

**CONTOOCH VALLEY SCHOOL DISTRICT**

**FOOD SERVICE/WELLNESS COMMITTEE**

**Monday, November 14, 2022  
SAU Office**

**6:00 PM**

**Agenda**

**Committee Members:**

- Richard Dunning, Chair
- Greg Kriebel
- Keira Christian
- Liz Swan
- Kelly Parker

- 1. Call Meeting to Order**
- 2. Accept Minutes of October 3, 2022**
- 3. Financial Report**
- 4. Bad Debt**
- 5. Wellness Goals**
- 6. Other**
- 7. Adjourn**

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**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**FOOD SERVICE/WELLNESS COMMITTEE**

**Monday, October 3, 2022  
SAU Office**

**5:30 PM**

**Minutes**

**Committee Members:**

- Richard Dunning, Chair
- Greg Kriebel
- Keira Christian
- Liz Swan
- Kelly Parker

**Present:** Richard Dunning, Greg Kriebel, Lori Schmidt

**1. Call Meeting to Order**

Dick Dunning called the meeting to order at 5:32 p.m.

**2. Accept Minutes of May 9, 2022**

Greg Kriebel moved to accept the minutes of May 9, 2022. Dick Dunning seconded. Unanimous.

**3. 2022 Year End Report**

Lori Schmidt reported that the financial situation as of June 30, 2022 reflects a Year to Date gain of \$22K. We budgeted for a \$124K loss. It is because everything was free last year. Additional sales contributed to the gain.

Where are the funds now? It is food service money and we can build up to three months. It is not money raised by taxes. It will roll into this school year to reduce the anticipated loss at the end of this school year.

We budget for a loss every year between \$100-120K.

Dick Dunning said that he would like to look at the full cost of the food service program. Confirmed.

**4. Report on Summer Program**

Lori Schmidt reported that 834 meals were served that were reimbursable from the federally funded lunch program. The first two weeks were served from ESSER funds. Then we went free for all. Dublin Recreation was paying for their meals. There was a loss of \$2,800 for July.

Summer lunch meals could be offered for one more year. After that, funding will not be available. Greg Kriebel calculated that each meal cost approximately \$7 per meal. He said that was not a good price point for mass produced meals.

**5. Update on Free & Reduced Applications**

Lori Schmidt reported that Free and Reduced Lunch (FRL) numbers of the 2,059 students enrolled resulted with 332 FRL eligible students; of that, 184 are through program benefit eligibility through the state. There were 96 reduced meals.

Last year's figures were cited for comparison; 2,152 enrollments with 417 FRL and 138 reduced meals pre-COVID.

There is no deadline to apply. If one is denied and their circumstances change, they can reapply.

**6. Discuss Bad Debt**

Bad debt totals \$22,921 for inactive students with FRL; 8,695.96 before the pandemic. Reduced meals total \$13,673.00 in bad debt.

Donations have been received to pay some balances down.

Auditors set up an allowance for bad debt. Negative balances cannot stay in the food service fund.

They must be absorbed by the district. We can still collect on this.

Lori Schmidt asked if there would be entertainment to wipe these balances clean and a focus on our current students.

Letters are sent out to families alerting them of an unpaid balance.

Guidance from the board on how to proceed is needed.

Why not use the \$22,921 to cover some of this? We have been carrying the expense which we can use to wash out as well.

Permission from the board to write off the balances was asked. \$35K falls into this category.

There is additional debt for students who don't qualify. \$79K total debt.

Of the \$44K, how many would be eligible for FRL? If half qualify and applied, we would get reimbursed going forward. There might be a threshold set per family where an FRL application is encouraged.

Encourage families to pay and apply for FRL. If not, the monies due could be sent to a debt collector. If a family qualifies, their debt could be wiped out.

Would it be enough to report to credit bureaus?

**7. Discuss Wellness Component and Goals**

Lori Schmidt said that this committee is a Food Service and Wellness Committee. Food Service is obligated to meet at least quarterly. We need to embrace the wellness component. It should be meaningful.

The goals this year to align to the Strategic Plan is to increase movement by getting kids to move more. Aligning with other efforts in the schools would be a good piece. We could look at what we already do. It is for both staff and students. If this is a direction that we want to go, health and wellness and physical education teachers would be reached out to.

A round robin sport event was one idea suggested.

Long-term daily things were suggested other than the one-off items.

Administrators could ask in their buildings to participate in this committee.

A quiet meditation time was suggested.

A student representative for this committee was suggested.

**8. Adjourn**

**Greg Kriebel motioned to adjourn at 6:13 p.m. Dick Dunning seconded. Unanimous.**

Respectfully submitted,

Brenda Marschok