

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee

**Tuesday, September 27, 2022
6:30 p.m.**

Physical Location: SAU #1 Board Room

Minutes

School Board Committee Members:

Tom Burgess
Alan Edelkind
Katherine Heck
Greg Kriebel
Kevin Pobst

Present: Alan Edelkind, Kevin Pobst, Janine Lesser, Dr. Kimberly Saunders, Greg Kriebel

1. Call to Order

Janine Lesser called the meeting to order at 6:35 p.m.

2. Approve Minutes of June 16, 2022

Janine Lesser moved to approve the minutes of June 16, 2022. Alan Edelkind seconded. Greg Kriebel and Kevin Pobst abstained. Motion carried.

3. Discussion / Review of Draft Strategic Plan

Additional changes to the draft Strategic Plan should be sent to Kimberly Saunders by Friday at the latest.

Discussion about feedback and a request for a next meeting was asked.

Comments about language have been coming in. Other comments were highlighted in an overarching way.

Comments noted at the meeting included looking at school start times and also identifying what an acronym stands for initially when using one.

Safety in the schools was touched on. A safety audit will be coming in. The accessibility of the elementary schools was designed at a time when openness was the key; it is not as much now.

Placement of the glossary was touched on. Hyperlinking the glossary was preferred on the electronic copy. A traditional glossary at the end for a hard copy as well.

The plan must go out no later than November 1st.

4. Plans for Community Feedback

Survey - looking for feedback on the work that came from the original survey which resulted in the development of the plan.

“The School Board is accepting feedback from X date to X date” was suggested as a communication.

Alan Edelkind asked where the survey fits. He is planning for the Strategic Plan to be a topic at the next Community Forum in late October/early November.

Public Comment could come at the Community Forum. However, most people attended the forum electronically.

The Strategic Plan Committee would review the comments and make decisions based on the feedback.

Is the public comment period for public relations and for substance? Yes, both.

Is the public comment too late and not needed? The survey will result in feedback. So much work has gone into the plan. However, people were told that this would be part of the process.

The draft Strategic Plan will be released with an email to receive public comment.

Comments would open at the forum and close on November 14th at 8:00 am.

No survey will be required.

5. Final Publication – Board, Administration, and Strategic Plan Alignment

Alan Edelkind motioned to adjourn at 7:03 p.m. Greg Kriebel seconded. Unanimous.

Respectfully submitted,

Brenda Marschok