

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, October 4, 2022
7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Agenda

1. Call to Order and Pledge of Allegiance
2. Points of Pride
3. Public Comment
4. Consent Agenda
 - a. Acceptance of School Board Meeting Minutes
 - 1) September 20, 2022 (pg. 1-6)
 - b. Personnel (pg. 7-8)
 - 1) June 2024 Retirements
 - 2) 2022-2023 Co-Curricular Notifications
5. Superintendent's Report and Presentation of Business
 - a. School Board Requests
 - b. Monthly Events Calendar (pg. 9-10)
 - c. October 1st Enrollment Update (pg. 11-12)
6. Reports
 - a. Student Representative – Katherine Craig
 - b. Teacher Representative
 - c. Communication Committee – Alan Edelkind
 - d. Selectmen's Advisory Committee- Kevin Pobst
 - e. Equity Committee – Liz Swan
 - f. Strategic Plan Committee – Janine Lesser
 - g. Policy Committee – Crista Salamy
7. Old Business
 - a. Legislative Update
 - b. Policies 2nd Read/Adoption (pg. 13-19)
 - FF: Naming of District Buildings and Facilities and Dedication of Areas
 - EBB: School Safety
 - JICI: Dangerous Weapons on School Property
8. New Business
 - a. Committee Report Template
 - b. RFI Update
 - c. Expense and Encumbrances (Board Vote Required) (pg. 20-22)
9. Public Comment
10. Approval of Manifests (Board Vote Required)
11. Non-Public Session: RSA 91-A: 3, II (If Required)
 - a. Legal
 - b. Personnel

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CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, September 20, 2022
7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

Tom Burgess, Keira Christian,
Richard Dunning, Alan Edelkind,
Katherine Heck, Greg Kriebel,
Janine Lesser, Kevin Pobst,
Doug Sutherland, Stephen Ullman

Katherine Craig, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Carrie James, H.R.
Heather McKillop, CVHS
Erik Thibault, CVHS
Deb Riley, CVHS
Jen Kiley, ATC
Tim Iwanowicz, TES
Beth Gibney, FES/Pierce

1. Call to Order and Pledge of Allegiance

Janine Lesser called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

Kimberly made a plea with the public for substitute staff. Dr. Saunders added that subbing is a great way to spend time in our schools.

3. Public Comment

Raiven Lewis, ConVal Senior, commented about the e-hall pass system at the high school. She said that she does not feel that it is fair. Factors are not being considered. ConVal has a lot of kids. They say we have seven opportunities to use the restrooms but there is not enough time to use the bathroom and get to class on time. There are lines at the bathrooms. School is from 7:35 to 2:20 and three e-hall passes are allowed. One of them has to be given up in order to get water or food at the cafeteria.

Girls have needs that require time that would otherwise cause health issues.

After two minutes of public comment, the board moved to allow Raiven additional time.

Raiven reported that she posted on the Peterborough Facebook page and reported that comments have been received. Teenagers cannot be trained to go to the bathroom all at the same time. She said that a basic human right is being taken away. Mental health breaks cannot take place. There is no time to use the bathroom. Comments were shared from the public.

After two minutes, an additional two minutes were voted.

Raiven said that all of the kids are being punished. Kids should be talked to instead of punished. This is causing kids to be disrupted.

The Board thanked Miss Lewis for her comments.

Non-Public Session: RSA 91-A:3,II

Alan Edelkind moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 7:14 pm for matters of personnel. Katherine Heck seconded. Unanimous on a roll call vote.

Dick Dunning moved to exit Non-Public Session at 7:42 p.m. Stephen Ullman seconded. Unanimous.

Dick Dunning moved to seal the minutes of Non-Public Session for a period of five (5) years. Katherine Heck seconded. Unanimous.

4. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) September 6, 2022

b. Personnel

1) Nominations

The consent agenda was accepted.

5. Superintendent's Report and Presentation of Business

a. School Board Requests

Kimberly Saunders reported two outstanding requests, information related to Charter Schools and one related to the shared principal model.

b. Monthly Events Calendar

The Strategic Plan Committee will meet on Tues., September 27th at 6:30 p.m. at the SAU Office.

The Food Service/Wellness Committee will meet on Monday, October 3rd at 5:30 p.m. at the SAU Office.

c. Research Project Notification - Ann Forrest

Kimberly Saunders referenced a research project notification. No questions were asked.

d. Strategic Plan Draft Update

Kimberly Saunders reported that she anticipated a draft ready for comments out at the end of this week. The survey will be finalized. This will come to the board in October.

6. Reports

a. Student Representative – Katherine Craig

Katherine Craig reported that NH Tackles Hunger is underway. It is a competition to bring in the most non-perishable food items with the opportunity to win a pizza party. Homecoming was this past weekend with a lot of school spirit. The spirit team cheered for the first time since 2019. ConVal games took place on Friday. Underclassman spirit was strong. A Homecoming dance was held on Saturday. Lastly, CVHS Open House is tomorrow night at 6:30 p.m.

b. Teacher Representative

Absent a teacher representative, Greg Kriebel asked how the School Resource Officer is received and how things are going.

Katherine Craig said that kids feel he is nice and approachable. There is not a lot of positivity about how his presence is fixing the problems that we have e.g. vaping in the restrooms. We'll see how it goes.

Heather McKillop reports positive feedback from staff. Officer Hyland is doing a great job. Meetings about resources to support students have occurred. He has helped with truancy issues. He has met about school safety. It allows another lens. Ms. McKillop said that she has not received any negative feedback from any stakeholder. He is making connections with students.

c. Budget & Property Committee – Jim Fredrickson

Janine Lesser referenced information from Jim Fredrickson pertaining to the upcoming budget planning session. Advice from the board will be gathered for budget season.

Janine shared Jim's report which included maintaining "status quo" for budget guidance. No major program changes. Planned updates will be included e.g. curriculum, technology.

Baseline salary discussion took place. October 1st enrollment will be utilized for budgeting.

Capital improvements were discussed. Lastly, an estimated escalation is considered with certain items when budget planning. It is considered a wild card.

Kimberly Saunders said that leaving tonight's meeting with budget guidance is needed.

Dick Dunning said that he thought that the guidance was status quo.

d. Education Committee – Stephen Ullman

Stephen Ullman reported meeting last night with the music faculty K-12. They have completed a five-year review to assure consistency with state standards.

Stephen Ullman reported that one problem for music programming is scheduling and access at the high school. The high school lacks appropriate storage for music instruments. Humidity control is needed.

Second, Amy Janoch and Kathie Morrocco were present to share information about summer learning programs K-8. These programs were hands on rather than technology based. There were positive results for the program. Concern with enrollment of just over 100 students. Programs had decent attendance. Integrating with community organizations was part of the program. There were outside residencies incorporated as well. Parents surveyed found value in the program for their students.

Dr. Ann Forrest said that the high school is looking at schedules now and looking for the best one to serve our students. There are always challenges with scheduling. The summer program did not include the high school. Kimberly Saunders addressed the comment about a teacher representative. Planning and correcting take place in the evening. Some work second jobs. She understands that a teacher rep does not always come. With respect for our staff, there are real reasons why they are not present. Stephen Ullman said that it was helpful to talk directly with the music educators at last night's Education Committee meeting. It is helpful to talk directly with teachers. Kevin Pobst asked the plans to track the summer students in terms of a control group. Ann Forrest said that pre and post assessments took place. Going into fall benchmark assessments, students who participated in the summer program can be looked at for differences in assessments. Kevin Pobst said that he would love to hear about that. Dick Dunning said that he was really impressed with the Title I presentation last night. Greg Kriebel suggested that the minutes of the Education meeting might provide more detail. He asked for the minutes from the recent subcommittee to be placed in the online drive to allow review ahead of time to have the opportunity to look at things. Ann Forrest said that in the School Board shared drive, the presentations from last night are available in the folder. Janine Lesser said that she would like to see the ability to get better information so that people can be informed about work in the committees.

e. Policy Committee

Policy Committee met tonight. They mapped out the New Hampshire School Board Association Fall Update and prioritized policies that will go forward for review.

7. Old Business

a. Legislative Update

Kimberly reported that she will be at the House Ed Committee on Thursday.

b. 2nd Read/Adoption Policies

- BEDH: Public Comment and Participation at Board Meetings

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- DFGA: Crowdfunding

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- EBCG: Communicable & Infectious Diseases

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- JCA: Change of Class or School Assignment Best Interests and Manifest Hardship

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- JCB: Change of School within ConVal School District Schools

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- JLC: Student Health Services

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- JLCE: Emergency Care & First Aid

Katherine Heck motioned to approve this policy. Greg Kriebel seconded. Unanimous.

- JHCB: Immunizations of Students

Katherine Heck moved to remove this from a second read to allow additional work. Greg Kriebel seconded. Unanimous.

8. New Business

a. Policies 1st Read

- FF: Naming of District Buildings and Facilities and Dedication of Areas
- EBB: School Safety
- JICI: Dangerous Weapons on School Property

The board was asked to review the above three policies and send questions or comments to Crista Salamy.

b. Budget Guidance

Kevin Pobst referenced item one under Capital Improvements to include \$1.0MM in the proposed Operational Budget. Katherine Heck said that policies are being developed to guide the board. Capital projects are one-time projects. This is to make sure that we are adequately maintaining our buildings.

Have we been underspending on maintenance? No. Then why state this? It is identifying funding sources e.g. trust funds. This is not trust funds. Facilities and technology can budget next year and in the out years what their needs will be.

Kimberly said that as an example, we might put \$500K in capital items in a year. Money might be pulled out of the budget and trust funds used to keep the budget and district assessment down. This is a different approach of the budget committee.

Katherine Heck said that she feels that some of the guidance is too broad and some is too narrow within the same guidance. Some schools will bring budgets to various people and then collect them. Then, it comes up the chain. She does not have enough information to confidently say that no program changes are needed.

Budget guidance should be broad to allow administration to bring forward based on student needs, student outcomes all aligned with goals. The most effective way is to craft the budget within a parameter with a budget increase maximum. Then the board decides what best fits with goals and responsibilities.

Janine Lesser said that the -R document is hoped to guide the process.

Discussion took place.

Kevin Pobst said that in the past we have provided a figure or target. It is a mistake not to do that. He would like there to be a target now, not after the proposed budget has been submitted to the board.

Stephen Ullman said that he likes the reminder about the ambitious goals that the administration has established.

Dick Dunning shared past frustration with the board where administration was provided a percentage to work with and then the board wasn't happy. It is better to provide a percentage to work with. If the needs of the budget will be addressed we need to know what it costs to do what we are doing now. That will be the baseline. The budget will be built with additions and costed out. He suggested building a budget status quo and then come with what else would be asked.

Katherine Heck said that she believes that the environment is ever changing. We are a large board with nine towns. We are passing fiscal capacity in some towns. Inflation is taking a toll. We have to pass the budget and voters cast their vote based on it.

Kevin Pobst said that we are a service organization and our clientele is shrinking.

Dick Dunning agreed with Kevin Pobst. There is a solution that would be helpful and that would be maximizing the amount of staff that we have. We have class sizes that are ridiculously small and it is not necessarily the best for students. It is a disadvantage. We struggle with the vastness of our organization.

Kimberly Saunders said that while our clientele is shrinking, their needs are increasing in exponential ways. We are spreading our resources really thin on top of it. The needs of children have changed. It is exacerbated by the stripping of wrap around services by the State.

Stephen Ullman said that enrollment has gone down approximately 35% and the budget has continually increased.

People in Antrim question that.

Kimberly Saunders said that is true but we haven't lost a single school.

Janine Lesser asked the board if they should consider maintaining status quo and dropping item one under it that states "no major program changes to be included in baseline budget"?

Kevin Pobst suggested bringing in status quo lean and mean.

Kimberly Saunders said that our auditors identified that we are running the SAU on a shoestring. Either buildings need to close or programs need to be cut. There is no lean and mean. If we cut at the middle and high school levels, we would be doing so to maintain eight elementary schools.

Katherine Heck said that when you build a budget, you can look at last year's numbers. The budget lines could shift and change. It is always changing based on inflation and unfunded mandates. She would like to see what administration comes up with while keeping in mind the taxpayers. She would like to see creative things happening.

Doug Sutherland said that he hears about a baseline budget and a dream budget. Neither seems to fit the needs.

Janine Lesser said that she hears from everybody about baseline and that administration will go back and build a budget based on known expenses. The figures will be available at the budget work session.

Direction on the implementation of the Strategic Plan and goals is asked.

Janine Lesser suggested looking at the guidance and determining what the bare minimum would be. She said that it is the estimated escalation and degree of certainty for items included in the budget along with wish list items.

Kevin Pobst said that the default budget is always considered to learn more about what would have to be cut not to raise the budget and to allow it to be flat.

What would it cost to maintain the current service knowing costs will rise?

Kimberly said that if three budgets are being asked to be created, more time will be needed.

The default is a total amount of dollars and not a budget. It is a calculation.

Dick Dunning said that if we costed what we are doing now with price increases it would be helpful. Then the additional items that would be needed could be considered.

Dick Dunning moved to instruct administration to bring a budget that would allow the district to operate as this year, with increases that would be needed to be added to do that. Bring what they would need to do to increase the budget with the Strategic Plan.

Kevin Pobst seconded.

Dick said that we cannot continue to operate with class sizes of 4, 6, or 8 in a classroom. Otherwise, we need to decide what we will lose programmatically.

Doug Sutherland asked if the budget will be based on the schools we have currently. Confirmed. He said that he would love to see a budget with the second part.....what do you want? He assumes the second part includes the first part.

Alan Edelkind said that what Dick is saying is right. He agreed that the second part builds on the first part. We are not going to have two separate jobs to put the budget together. It would be one budget that includes both.

Stephen Ullman called the question.

In favor of developing a budget as moved by Dick Dunning? Unanimous.

c. CTE Regional Agreement (Board Vote Required)

Kimberly Saunders referenced changes in the CTE Regional Agreement.

Dick Dunning asked Kimberly if she is supportive of the agreement. Kimberly confirmed that she is. She said that the Department of Education has been approached around the funding of the CTE renovation. The State believed that the agreement was written for ConVal. Therefore, the other two schools would not receive funding. This will allow for all parts to receive renovation dollars.

Dick Dunning moved to approve the recommendation as stated with the agreement.

Stephen Ullman seconded.

Greg Kriebel referenced #19 as blank. Kimberly said that would be if the region dissolved. Legal counsel will write language in that space.

Greg Kriebel requested that we wait until the complete document comes forward.

Jen Kiley said that all three Chairs of the Board from the three districts would need to sign. Then the DOE would consider which sites they would fund. We are behind in the process. The sooner the better.

Janine Lesser shared that she is nervous about letting it wait.

Jen Kiley said that if the center dissolved, anything purchased with Perkins funds would go to another CTE center and anything purchased with budget monies would stay with that school. We are the only site in the state with three schools.

Mascenic brought it to their board on Monday. Jaffrey has this in their hands.

Janine lesser recommended signing it tonight. Dick Dunning agreed for fear of the risk of losing funding.

Katherine Heck asked if counsel will look at all three districts independently. Kimberly Saunders said that our counsel looks at our agreement.

Stephen Ullman called the question.

In favor of approving this document tonight: Dick Dunning, Stephen Ullman, Alan Edelkind, Kevin Pobst, Tom Burgess, and Katherine Heck.

Opposed: Keira Christian and Doug Sutherland.

Abstained: Greg Kriebel.

The motion is approved.

d. Field Trip Proposal (Board Vote Required)

1) Great Brook School, 8th grade students, travel to Washington, DC from April 17th – 21st, 2023 as part of the 8th grade curriculum for Social Studies.

Dick Dunning moved to approve the field trip as proposed. Keira Christian seconded.

Greg Kriebel asked if South Meadow School is taking their annual trip or not. Kimberly said that she has not received paperwork as of yet.

Greg reminded that discussion about equity has taken place at the board level.

In favor of approving field trip proposal: Unanimous.

9. Public Comment

Heather McKillop, Principal ConVal High School, shared with the Board and those watching about the information about the e-hall pass system. Ms. McKillop read her communication that she sent out to families in mid-September. The primary concern was the number of students and amount of time that students were out of class during class time. In July, she sent a newsletter that outlined the proposed changes. It was accompanied by a phone call alerting the community about the newsletter. Administration met with students who had concerns. Three-bathroom, cafeteria, water station opportunities aside from ten other opportunities are available to students. Passes to the nurse or school counselor are not factored into this count.

Erik Thibault, Assistant Principal, shared that he met with Student Council last year with proposed changes. Feedback included that pushback would come but that the changes were reasonable. Student Council reaffirmed that the change was reasonable and highlighted the positive changes as a result of this. Students appreciate the steps taken to make school environment better overall.

Judy Bernardi, School Nurse, said that she attended the June meeting with other professional staff to discuss the proposed decrease in e-hall passes. Ms. Bernardi has heard from students that they were hesitant to use the rest rooms due to crowding and vaping. Students do come to the nurse's office to use the restroom. It is very accessible.

10. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$1,902,555.56 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as presented. Katherine Heck seconded. Unanimous.

11. Non-Public Session: RSA 91-A: 3, II (If Required)

- a. Negotiations**
- b. Legal**
- c. Personnel**

Alan Edelkind moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 9:19 p.m. for the purposes of negotiations. Dick Dunning seconded. Unanimous on a roll call vote.

Dick Dunning motioned to adjourn Non-Public Session at 10:04 p.m. Greg Kriebel seconded. Unanimous.

Dick Dunning motioned to seal the minutes of Non-Public Session for five years. Kevin Pobst seconded. Unanimous.

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

**October 4, 2022
Personnel Agenda**

June 2024 Retirements:

SMS

Michelle Brezovec

TES

Donna Clark

2022-2023 Co-Curricular Notifications:

See Attached

NOTICE OF STIPEND POSITIONS

First	Last	DAC	Position	Stipend Amt	FTE
Athletics:					
Cindy	McLaughlin	CVHS	Cross country-assistant	\$2,846.20	1
Hagan	Wegmueller	CVHS	Soccer - Boys JV	\$3,557.75	1
Clubs:					
Gretchen	Lima	CVHS	Class Advisor - Freshman	\$400.00	0.5
Bethany	Cooper	CVHS	Class Advisor - Sophomore	\$400.00	0.5
Alexis	Harris	CVHS	Class Advisor - Sophomore	\$400.00	0.5
Velka	Pacheco-McMahon	CVHS	Club - Spanish	\$1,200.00	1
Elizabeth	England	CVHS	GSA	\$800.00	1
Abigail	Konig	CVHS	Interact	\$1,600.00	1

October 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Food Service/Wellness @ SAU @ 5:30 pm	4 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	5	6	7	8
9	10	11 Budget & Property Committee Mtg. @ SAU @ 6:00 pm	12	13	14	15
16	17 Education Committee Mtg. @ SAU @ 5:30 pm	18 Policy Committee Mtg. @ SAU @ 6:00 pm Public Hearing @ 7:00 pm School Board Mtg. @ SAU immediately following Public Hearing	19	20 Communication Committee Mtg. @ SAU @ 6:30 pm	21	22
23	24	25	26	27 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	28	29
30	31					

November 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	2	3	4	5
6	7	8 Budget & Property Committee Mtg. @ SAU @ 6:00 pm	9	10	11 District Closed	12
13	14	15 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	16	17 Communication Committee Mtg. @ SAU @ 5:30 pm	18	19
20	21 Education Committee Mtg. @ SAU @ 5:30 pm	22	23 District Closed	24 District Closed	25 District Closed	26
27	28	29	30			

Grade	Total	88	121	125	136	135	131	736
SCHOOL	Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	4th Grade	Total
AES	# of Students	23	22	20	19	18	7	131
	# of Sections	2	2	2	1	1	1	131
	Ratio	11.5	11.0	10.0	19.0	18.0	15.0	14.0
BES	# of Students		11	17	13	14	12	67
	# of Sections		1	2	1	1	1	1
	Ratio		11.0	8.5	13.0	14.0	12.0	
DCS	# of Students		9	14	12	9	12	56
	# of Sections		1	1	1	1	1	1
	Para						Classroom Para	
	Ratio		9.0	14.0	12.0	21.0		
FES	# of Students		6	8	12	9	7	42
	# of Sections		1	1	1	1	1	1
	Ratio		6.0	8.0	12.0	16.0		
GES	# of Students	23	12	12	17	13	16	93
	# of Sections	2	1	1	1	1	1	1
	Ratio	11.5	12.0	12.0	17.0	13.0	16.0	
HES	# of Students	13	11	9	12	18	9	72
	# of Sections	1	1	1	1	1	1	1
	Ratio	13.0	11.0	9.0	12.0	18.0	9.0	
PES	# of Students	29	43	39	47	37	49	244
	# of Sections	2	3	3	3	3	4	4
	Ratio	14.5	14.3	13.0	15.67	12.3	12.3	
TES	# of Students		7	6	4	9	5	31
	# of Sections		1	1	1	1	1	1
	Para						Para*	
	Ratio		7.0	10.0	9.0	5.0		
9.29.2022		* Teaching Principal Para		Enrollment numbers may include tuitioned-in students		Total Elem. Students PreK-4		736

ConVal School District

Student / Teacher Ratios ENROLLMENT -2022-2023

October 1, 2022

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
GBS # of Students	60	49	61	57	227	227
# of Teachers*					16	
SMS # of Students	89	73	88	89	339	339
# of Teachers*					21	
Total Students GBS and SMS	149	122	149	146	566	566
CVHS # of Students	175	(0)	180	(12)	160	(14)
					177	(11)
					692	692
					736	736
					566	566
					692	692
					1994	1994
(CVHS enrollment numbers do NOT include ATC students from other Districts)						
Enrollment numbers may include tuitioned-in students						
Total Enrollments						
2006-07	3104	2011-12	2434	2017-18	2143	
2007-08	2969	2012-13	2342	2018-19	2109	
2008-09	2855	2013-14	2325	2019-20	2074	
2009-10	2755	2014-15	2239	2020-21	2059	
2010-11	2534	2015-16	2169	2021-22	2021	
		2016-17	2234	2022-23	1994	
						9,29,2022

9/29/2022 1:30 PM

FF - NAMING OF DISTRICT BUILDINGS AND FACILITIES AND DEDICATION OF AREAS

A. PURPOSE AND GENERAL POLICY

The purpose of this policy is to establish a process and guidelines for the naming of School District school buildings or facilities, and naming or dedication of areas of buildings or facilities.

The naming of a building or facility, or the designation of an area of a building or facility falls within the authority of the School Board. The School Board recognizes that the official names of district buildings and facilities are important to the district's identity, and must stand the test of time.

For purposes of this policy, "buildings and facilities" shall mean and include every school, building, stadium, field, playground, or other real estate owned or leased by the district, or otherwise under the jurisdiction of the School Board.

An "area" of a building or facility, refers to identifiable spaces within or adjacent to a building or facility, including but not limited to spaces such as libraries, media centers, gymnasiums, theatres, auditoriums, playgrounds, cafeterias, hallways, wings, etc.

The Board retains the authority in its sole discretion to name, rename, in whole or in part, any building or facility, or name or dedicate any area of a building or facility. Such naming, renaming, or dedication may be considered at any time the Board chooses, including proposals prior to construction, when construction is in progress, or after acquisition by the district.

B. GENERAL GUIDELINES FOR NAMING OF BUILDINGS OR FACILITIES OR FOR DEDICATION OF SPACES.

1. The naming of school buildings or facilities or dedication of building or facility spaces is the ultimate responsibility of the School Board. Individuals or groups may submit a written naming or dedication proposal to the School Board. Naming or dedication proposals should include information relating to the criteria below, along with any other information the person or group making the proposal deems appropriate for the Board's consideration.
2. If the Board determines that a naming or dedication proposal requires further study, or if the naming or dedication is at the Board's initiative, the Board may establish a committee to evaluate the proposal, or to determine a specific process for naming a specific building or facility or dedicating an area of a specific building or facility.
3. The final decision to name or rename a building or facility, or to dedicate or re-dedicate any building or facility area shall be made by the Board by way of formal resolution, which may be approval of a written proposal or Board committee recommendation.
4. In making a naming or dedication decision the Board shall apply the criteria set forth below.

C. CRITERIA FOR THE NAMING OF BUILDINGS, FACILITIES, AND AREAS.

The following four criteria are listed in order of priority.

A name for building, facility, or area shall be derived from or refer to:

1. The community, location, road, or street where the public school building is located;
2. A significant and distinguishable landmark or geographical feature which is associated with the school's location;
3. The mascot of a district school;
4. A person who made significant contributions to the district in which the school building or facility is located, following these criteria:
 - a. Deceased a minimum of ten years;
 - a. Exceptional service to or on behalf of public-school students or schools;
 - b. Outstanding citizenship and character;
5. A person who made a significant philanthropic or financial contribution made by the person to the school district.

First Read: September 20, 2022

Second Read: October 4, 2022

Adopted:

EBB – Safe Schools

The Board recognizes that effective learning and teaching takes place in a safe, secure and welcoming environment and that safe schools contribute to improved attendance, increased student achievement and community support. The practice of safety shall be considered a facet of the instructional programming of the District schools by incorporating concepts of safety appropriately geared to students at different grade levels.

The Superintendent shall be responsible for developing and maintaining a comprehensive safety plan for the District, taking into account applicable laws, regulations, Board policies, and best practices. The general safety plan will include the District-wide Crisis Prevention and Response Plan, and site-specific Emergency Response Plan for each school required under Board policy (**)EBCA. General areas of emphasis shall include, but not be limited to: in-service training; accident recordkeeping; plant inspection; driver and vehicle safety programs; fire prevention; catastrophe planning; and emergency procedures and traffic safety problems relevant to students and employees.

1. Procedures that address the supervision and security of school buildings and grounds.
2. Procedures that address the safety and supervision of students during school hours and school sponsored activities.
3. Procedures that address persons visiting school buildings and attending school-sponsored activities.
4. Training programs for staff and students in crisis prevention and management.
5. Training programs for staff and students in emergency response procedures that include practice drills.
6. Training programs for staff and students in how to recognize and respond to behavior or other information that may indicate impending violence or other safety problems.
7. Training and support for students that aims to relieve the fear, embarrassment and peer pressure associated with reporting behavior that may indicate impending violence or other safety problems.

8. Procedures for safe, confidential reporting of security and safety concerns at each school building.
9. Procedures for regular assessments by school security/safety professionals and law enforcement officers to evaluate the security needs of each school building and to provide recommendations for improvements if necessary.
10. Procedures for regular assessments of school climate to determine whether students feel safe and to provide recommendations for improvements in school climate at each district building.
11. Procedures to provide for regular communications between district officials, law enforcement officers, fire department officials, city and county officials and local medical personnel to discuss crisis prevention and management strategies, including involvement by these parties in the development and revision of crisis prevention and management plans.
12. Training programs for staff and students in safety precautions and procedures related to fire prevention, natural disaster response, accident prevention, public health, traffic, bicycle and pedestrian safety, environmental hazards, civil defense, classroom and occupational safety, and special hazards associated with athletics and other extracurricular activities.
13. Procedures for the reporting of criminal activity to law enforcement. Each building principal shall be responsible for the supervision and implementation of the safe school program at his or her school. The principal shall submit annually, in the manner and by the date specified by the State Board of Education, a written report to the Board of Education concerning the learning environment in the school during that school year. The report shall contain, at a minimum, the information required by law.
14. District and building level procedures to assure timely safe schools reporting to law enforcement the N.H. Department of Education and the School Board as required under RSA 193-D:4.

Legal References:

RSA 193-D, Safe School Zones

RSA 193-F, Pupil Safety and Violence Prevention

RSA 281-A: 64 Safety Provisions

NH Code of Admin. Rule. Section Ed. 306.04(a)(2), Promoting School Safety

Category: Recommended

See also ADD, EB, JICK

First Read: April 17, 2018

Second Read: May 1, 2018

Adopted: May 1, 2018

First Read: September 20, 2022

Second Read: October 4, 2022

Adopted:

JICI – Dangerous Weapons On School Property

This Policy applies to school employees and students. This policy does not apply to any School Resource Officer(s) or other law enforcement officials that are present in the ConVal School District. Weapons are not permitted in school buildings, on school property, in school buses or vehicles used to transport students, at school-sponsored activities, or in a Safe School Zone as defined in RSA 193-D at any time without the advanced written authorization of the Superintendent of Schools or designee. No employee or student shall possess, bring, or conceal, or aid, abet, or otherwise assist another person(s) in possessing, bringing, or concealing, any weapon on school property, in school buildings, in school busses or vehicles used to transport students, at school-sponsored activities, or in a Safe School Zone as defined in RSA 193-D.

The term “weapon” includes, but is not limited to, firearms (rifles, pistols, revolvers, guns of any form, pellet guns, air rifles, BB guns, etc.) including any device from which a shot or projectile of any nature can be fired, explosives, incendiaries, martial arts weapons (as defined by RSA 159:24), crossbows, slingshots, electronic defense or aerosol self-defense weapons (as defined by RSA 159:20), or any other device, instrument, material or substance which is used or threatened to be used in a manner likely to produce, or which is reasonably known to be capable of producing, death or bodily injury. Replicas (look-a-likes) of weapons may be treated as weapons within this Policy if they are used to frighten, harass, intimidate, or otherwise harm any person.

Additionally, this list is not intended to be exhaustive or all-inclusive. The principal may determine that any instrument, object or substance is a “weapon” within the intent of this Policy, if the principal believes that such instrument, object or substance was used or was intended to be used to inflict bodily harm on any person.

Violations of the policy will result in both disciplinary action and notification to the police. Disciplinary action may include suspension, expulsion, or termination.

Additionally, any student who is determined to have brought a firearm (as defined by Title 18 U.S.C. 921) to school will be expelled for not less than one year (365 days). The determination of whether to modify the expulsion shall be left to the discretion of the Superintendent upon review of the specific case in accordance with other applicable law.

Pursuant to the provisions of 20 U.S.C. § 7151, Gun-Free Schools Act, the Board requires the Superintendent to contact local law enforcement authorities and/or the Division of Children and Youth Services and notify them of any student who brings a firearm or weapon on school property.

The Superintendent or other building administrators may exercise his/her best judgment in

determining the scope of this policy as it relates to inadvertent or unintentional violations of this policy by staff or students, provided such inadvertent or unintentional violation of this policy does not affect the safety of students, school staff or the public.

When school is not in session, and school property is being used for a municipal event, such as voting, the municipal entity responsible for conducting the event shall determine whether otherwise lawful weapons will be permitted at that event.

The Superintendent shall ensure that all students will receive written notice of this policy at least once each year and will determine the method of notifying students (student handbook, mailing, etc.). The Superintendent will determine the method of notifying employees ~~and the general public~~ of this policy.

Legal References:

18 U.S.C. § 921, Et seq., Firearms

20 U.S.C. § 7151, Gun-Free Schools Act RSA 193-D, Safe School Zones

RSA 193:13, Suspension and Expulsion of Students

NH Code of Administrative Rules, Section Ed. 317, Standards and Procedures for Suspension and

Expulsion of Pupils Including Procedures Assuring Due Process

Category: P – Required

See also KFA

1st Read: September 20, 2022

2nd Read: October 4, 2022

Adopted:

ConVal School District
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Object Code	Account Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
100	SALARIES	27,571,389	-	27,571,389	669,081	1,105,059	25,409,589	1,056,740	3.83%	
200	EMPLOYEE BENEFITS	12,501,316	-	12,501,316	241,003	527,315	1,257,676	10,716,325	85.72%	
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES	3,380,734	-	3,380,734	161,380	189,951	2,248,133	942,649	27.88%	
400	PURCHASED PROPERTY SERVICES	1,214,316	-	1,214,316	27,118	45,775	345,686	822,855	67.76%	
500	OTHER PURCHASED SERVICES	4,269,562	125	4,269,687	90,979	213,462	3,090,130	966,095	22.63%	
600	SUPPLIES	2,693,981	(125)	2,693,856	108,599	300,749	1,397,990	995,116	36.94%	
700	PROPERTY	579,179	-	579,179	8,751	8,930	53,797	516,452	89.17%	
800	OTHER OBJECTS	350,559	-	350,559	11,435	35,099	55,520	259,939	74.15%	
900	OTHER USES OF FUNDS	1,540,000	-	1,540,000	-	185,000	355,000	1,000,000	64.94%	
		54,101,036	-	54,101,036	1,318,345	2,611,341	34,213,523	17,276,172	31.93%	

Notes

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Object Code	Account Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
110	REGULAR SALARIES	17,746,108	-	17,746,108	82,359	146,316	17,312,534	287,258	1.62%	A
111	PARAPROFESSIONAL SALARIES	3,046,764	-	3,046,764	-	-	3,333,330	(286,566)	-9.41%	A
112	ADMIN ASSISTANTS	1,219,856	-	1,219,856	67,218	119,684	1,145,611	(45,439)	-3.72%	A
113	CUSTODIAL/MAINTENANCE	579,309	-	579,309	39,320	82,496	452,859	43,954	7.59%	A
114	ADMINISTRATOR	2,800,178	-	2,800,178	227,185	435,358	2,347,734	17,086	0.61%	
115	DEPARTMENT HEADS	25,000	-	25,000	-	-	25,000	-	0.00%	
119	SUPPORT SERVICES	960,679	-	960,679	55,519	111,039	724,759	124,882	13.00%	A
120	TEMPORARY SALARIES	1,155,994	-	1,155,994	194,712	205,597	62,016	888,381	76.85%	
130	OVERTIME	37,500	-	37,500	2,767	4,570	5,746	27,184	72.49%	
211	HEALTH INSURANCE	5,538,844	-	5,538,844	64,915	135,976	680,771	4,722,097	85.25%	A
212	DENTAL INSURANCE	209,663	-	209,663	2,174	4,203	16,448	189,013	90.15%	A
213	LIFE INSURANCE	48,299	-	48,299	1,389	2,704	3,738	41,858	86.66%	A
214	LONG TERM DISABILITY	67,625	-	67,625	1,071	2,101	5,453	60,070	88.83%	A
220	FICA	1,832,919	-	1,832,919	50,336	82,947	150,216	1,599,757	87.28%	A
231	NON - TEACH RETIRE	777,430	-	777,430	33,578	61,273	68,951	647,206	83.25%	A
232	TEACHER RETIRE	3,884,960	-	3,884,960	84,434	131,975	300,167	3,452,818	88.88%	A
250	UNEMPLOYMENT COMP	22,500	-	22,500	-	-	22,556	(56)	-0.25%	
260	WORKERS' COMP	101,990	-	101,990	-	101,990	-	-	0.00%	
299	OTHER BENEFITS - LT CARE & ANNUITIES	17,085	-	17,085	3,105	4,147	9,377	3,562	20.85%	
321	PROF SERVICES	108,755	-	108,755	-	4,474	-	104,281	95.89%	
322	STAFF SERVICES	88,817	-	88,817	-	752	-	88,065	99.15%	
323	PUPIL SERVICES	1,046,007	-	1,046,007	17,664	18,187	720,062	307,758	29.42%	
330	PURCHASED/PROF	1,868,619	-	1,868,619	136,093	152,666	1,311,646	404,306	21.64%	
340	STATISTICAL SERVICES	31,036	-	31,036	6,750	6,750	20,625	3,661	11.80%	
380	PURCH SERVICES	237,500	-	237,500	872	7,122	195,800	34,578	14.56%	
411	WATER/SEWER	63,676	-	63,676	247	247	61,536	1,893	2.97%	
420	ENVIRONMENTAL DISPOSAL	900	-	900	-	-	-	900	100.00%	
421	DISPOSAL	48,476	-	48,476	4,340	8,665	40,111	(300)	-0.62%	
422	SNOW PLOWING	129,536	-	129,536	-	-	129,536	-	0.00%	
430	REPAIR/MAINT	198,738	-	198,738	6,373	7,352	50,223	141,163	71.03%	
431	STRUCTURAL REPAIRS & MAINTENANCE	317,962	-	317,962	5,894	5,894	9,559	302,509	95.14%	
432	ELECTRICAL REPAIRS & MAINTENANCE	32,650	-	32,650	171	171	9,926	22,553	69.07%	
433	MECHANICAL REPAIRS & MAINTENANCE	259,044	-	259,044	53	981	3,073	254,990	98.43%	
434	HVAC REPAIRS & MAINTENANCE	93,290	-	93,290	4,533	4,604	7,487	81,199	87.04%	
435	SAFETY REPAIRS & MAINT	21,014	-	21,014	-	-	4,340	16,674	79.35%	
436	Copier Repairs	15,350	-	15,350	1,375	9,375	5,975	0	0.00%	
440	BUILDING RENTAL	3,500	-	3,500	-	-	2,550	950	27.14%	
443	Equip Rental: Copiers	25,980	-	25,980	4,131	8,262	17,718	0	0.00%	
449	Equip Rental - Postage Meter	4,200	-	4,200	-	222	3,654	324	7.71%	
510	OTHER TRANSPORTATION	239,980	-	239,980	-	-	149,610	90,370	37.66%	

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519	PUPIL TRANSPORTATION	2,729,622	-	2,729,622	53,545	55,845	2,413,660	260,116	9.53%
520	INSURANCE	118,650	-	118,650	-	118,650	-	-	0.00%
530	Telephone / Web access	253,615	-	253,615	21,281	22,428	232,323	(1,136)	-0.45%
531	Cellular Phones	21,860	-	21,860	2,782	2,782	17,918	1,160	5.31%
534	POSTAGE	16,847	125	16,972	1,252	1,252	11,520	4,200	24.75%
540	ADVERTISING	25,000	-	25,000	1,779	1,779	20,221	3,000	12.00%
550	PRINTING	8,500	-	8,500	-	-	-	8,500	100.00%
561	TUITION	776,246	-	776,246	9,237	9,237	179,897	587,112	75.63%
580	MILEAGE	79,242	-	79,242	1,103	1,490	64,981	12,772	16.12%
610	GENERAL SUPPLIES	734,725	(125)	734,600	17,843	18,932	173,701	541,966	73.78%
615	TESTING SUPPLIES	25,669	-	25,669	-	-	-	25,669	100.00%
622	ELECTRICITY	445,637	-	445,637	18,405	28,212	422,781	(5,356)	-1.20%
623	BOTTLED GAS	30,950	-	30,950	-	-	30,750	200	0.65%
624	FUEL OIL	422,208	-	422,208	-	-	352,730	69,478	16.46%
640	BOOKS	84,573	-	84,573	1,008	1,008	6,749	76,816	90.83%
641	PERIODICALS	21,021	-	21,021	8,344	8,344	5,145	7,533	35.83%
649	OTHER INFO SOURCES	3,610	-	3,610	-	-	347	3,263	90.38%
650	SOFTWARE SUPPORT	530,587	-	530,587	56,917	236,128	190,161	104,298	19.66%
656	GASOLINE	395,000	-	395,000	6,083	8,125	215,625	171,250	43.35%
733	NEW FURNITURE	6,890	-	6,890	-	-	1,658	5,232	75.94%
734	OTHER TECH EQUIPMENT	20,961	-	20,961	-	-	-	20,961	100.00%
737	REPL FURNITURE	44,313	-	44,313	3,738	3,738	15,455	25,120	56.69%
738	REPL EQUIPMENT	467,675	-	467,675	-	-	23,656	444,019	94.94%
739	OTHER EQUIPMENT	39,341	-	39,341	5,013	5,192	13,029	21,120	53.68%
810	DUES & FEES	197,106	-	197,106	11,435	18,514	42,533	136,059	69.03%
830	DEBT SERVICE INTEREST	28,453	-	28,453	-	16,585	11,868	-	0.00%
890	MISCELLANEOUS	125,000	-	125,000	-	-	1,120	123,880	99.10%
910	DEBT SERVICE PRINCIPAL	540,000	-	540,000	-	185,000	355,000	-	0.00%
930	TRUSTS/ IC	1,000,000	-	1,000,000	-	-	-	1,000,000	100.00%
		54,101,036	-	54,101,036	1,318,345	2,611,341	34,213,523	17,276,172	31.93%

Notes

A Position terminations and new hires were still being finalized at 8/31 and this is reflected in the encumbrances for salaries and benefits.

B Anticipate requesting budget request, but waiting to gauge based on winter season.