

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, June 21, 2022

7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Agenda

- 1. Call to Order and Pledge of Allegiance**
- 2. Points of Pride**
- 3. Student Representative**
- 4. Public Comment**
- 5. Consent Agenda**
 - a. Acceptance of School Board Meeting Minutes**
 - 1) June 7, 2022 (pg. 1-4)
 - b. Personnel**
 - 1) Resignations – June 2022
 - 2) Nominations
 - c. June 1, 2022 Enrollment Update** (pg. 5-6)
- 6. Superintendent's Report and Presentation of Business**
 - a. Monthly Events Calendar** (pg. 7-9)
 - b. School Board Requests**
- 7. Reports**
 - a. Teacher Representative** – Cheryl Jessie
 - b. Policy Committee** – Crista Salamy
 - c. Education Committee** – Tom Burgess
 - d. Budget & Property Committee** – Jim Fredrickson
 - e. Strategic Plan Committee** – Tim Theberge
 - f. Communication Committee** – Janine Lesser/Alan Edelkind
- 8. Old Business**
 - a. Legislative Update** (pg. 10-11)
 - b. 2nd Read/Adoption (Board Vote Required)**
 - BIE: Board Member Indemnification (pg. 12)
 - EHB: Data/Records Retention (pg. 13-15)
 - JLCG: Exclusion of Students Who Present a Hazard (pg. 16)
- 9. New Business**
 - a. 1st Read Policy**
 - EBCF Pandemic/Epidemic Emergencies (pg. 17-18)
 - b. Fund Balance Projection Update**
 - c. Expenditure & Encumbrances**
 - d. Review / Endorse NH SBA Resolutions**
 - e. Primex CAP**
 - f. Sophos Technology Contract Approval** – Mark Schaub
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A: 3, II (If Required)**
 - a. Negotiations**
 - b. Legal**
 - c. Personnel**

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School Board Meeting

Tuesday, June 7, 2022

7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

Tom Burgess, Keira Christian,
Richard Dunning, Alan Edelkind,
Jim Fredrickson, Katherine Heck,
Greg Kriebel, Janine Lesser,
Kevin Pobst, Crista Salamy,
Liz Swan, Tim Theberge,
Stephen Ullman

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Tim Grossi, Facilities
Mark Schaub, Technology
Carrie James, H.R.
Lori Schmidt, B.A.
Larry Pimental, PES
Jen Kiley, ATC
Heather McKillop, CVHS
Stephanie Syre-Hager, AES
Kat Foecking, GBS
Tim Conway, SMS

1. Call to Order and Pledge of Allegiance

Tim Theberge called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.

2. Points of Pride

Kimberly Saunders shared various Points of Pride as shared with her by administrators.

3. Student Representative

a. Student Presentation

Kimberly Saunders introduced ConVal student, Fletcher Maggs, and teacher, Lance Levesque, who won the top prize at the New Hampshire High School Short Film Festival for the documentary titled "Everest to End Duchenne". Lance Levesque reported that Fletcher Maggs has worked with him for four years. Fletcher's final film was submitted to the NH Film Festival and won. Fletcher's film was shared. Lance shared his thanks for the support of the community and for the support the CTE receives making this possible. NH's High School number one filmmaker is Fletcher Maggs. Fifty-six hours of footage resulted in the 7-minute film. What is the most important experience as a high school student? Fletcher replied saying that the first day of having a camera in his hand in Photo/Video I.

4. Public Comment

Jessie Marcum, Dublin, shared concern about decisions made lately. His concerns were related to the lack of preschool at Dublin Consolidated School (DCS) and the decision to continue with the dual principal model at DCS. Mr. Marcum shared concern about the mechanism about how these decisions are made; in particular how decisions are made about where preschools are located. In terms of the dual principal role, he said that he is concerned that the position continuing as is will fail.

5. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) May 17, 2022

b. Personnel

1) Resignations – June 2022

2) Nominations - 2022-2023

An updated list in the form of an addendum for personnel was shared with the board.
The consent agenda was adopted as presented.

Kimberly Saunders introduced Richard Simoneau, CVHS Assistant Principal nominee.

Katherine Heck moved to approve the nomination as read. Stephen Ullman second. Unanimous.

Shawne Hilliard - Community Principal for HES/DCS. Ms. Hilliard shared her experience and excitement for joining ConVal in this capacity.

Katherine Heck moved to accept this nomination. Liz Swan seconded. Unanimous.

Tim Iwanowicz - Teaching Principal at TES.

Liz Swan moved to accept the nomination. Dick Dunning seconded. Katherine Heck abstained. All others in favor.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The monthly calendars for June and July were reviewed with no changes.

b. School Board Requests

School Board requests were discussed. One outstanding aside from the website.

7. Reports

a. Teacher Representative – Cheryl Jessie

None.

b. Policy Committee – Crista Salamy

Crista Salamy reported having met prior to tonight's board meeting. Optional policies were discussed. One will be coming for a first read with a second policy going to legal for review.

c. Communication Committee – Janine Lesser/Alan Edelkind

Janine Lesser reported that the committee met and reviewed the results of the Community Forum. 204 views have occurred post forum. For the next forum, the Strategic Plan will be the topic. Reaching out further to the community was discussed at local watering spots to introduce themselves and discuss what is going on in the community. Legislation was discussed which led into the potential to build a coalition. Additional communication possibilities were also discussed.

d. Strategic Plan Committee – Tim Theberge

Tim Theberge said that drafting of the plan is underway. Contributions will be added to finish the plan. Tim thanked the administration for pushing this along.

e. Equity Committee – Liz Swan

Liz Swan reported that ways to make the work of equity more efficient by breaking it into committees was discussed. The Strategic Plan goals will be reviewed around Diversity, Equity, and Inclusion will take place.

f. Selectmen's Advisory Committee – Tim Theberge

Tim Theberge reported interest in the relationship between ConVal and the new charter school in town. Legislation pieces were discussed as well. The summer schedule was discussed. Selectmen's Advisory Committee is engaged and the hope is that they will provide input on the Strategic Plan.

8. Old Business

a. Legislative Update

Tim Theberge reported that several items were passed that will impact education. What gets approved or vetoed by the Governor will come next.

b. 2nd Read/Adoption (Board Vote Required)

- JLCJ: Concussions and Head Injuries

Stephen Ullman moved this policy as presented. Dick Dunning seconded. Unanimous.

9. New Business

a. 1st Read Policy

- BIE: Board Member Indemnification

- EHB: Data/Records Retention

- JLCG: Exclusion of Students Who Present a Hazard

The above three policies were referenced for first read. Please review and provide comments to Crista Salamy.

b. Town Payments

Lori Schmidt reported on town payments.

Jim Fredrickson moved to approve the FY'23 District Apportionment. Dick Dunning second. Unanimous.

Kimberly Saunders said that this is preliminary and it does not mean that this is all that will go back.

The payment schedule was approved unanimously.

c. Possible Coordination with other Districts/Boards on Legislative Activity

Tim Theberge said that there has been no shortage of legislative activity impacting education. Strength in numbers is evident through a recent letter related to CTE funding for renovations planned.

Creating a synergy on legislative proposals was brought up. The potential to find other boards who might be interested in similar conversations would be sought. Sharing a strategic alignment would be of interest.

Katherine Heck said that this is a wonderful idea. Trying to find one parameter may be challenging.

SAU 8 has an active working group. They meet and work collaboratively with NHSBA.

This is more of a grassroots effort to make sure that School Boards haven't completely turned advocacy over and to add weight to testimony.

This would be a working group that would partner with NHSBA to allow this board to react to it sooner.

Dick Dunning moved that Tim Theberge and the Superintendent move forward with this suggestion and bring it back to the full board.

Greg Kriebel seconded the motion.

Unanimous.

d. Therapy Dog

Tim Theberge referenced a proposal for a therapy dog at Peterborough Elementary School (PES).

Kimberly Saunders said that this started prior to the pandemic. PES has been waiting to pilot this. This has her enthusiastic support.

Larry Pimental, PES Principal, reported that this was presented in January of 2020 to the Education Committee. The pandemic has only amplified the need for a therapy dog.

Shannon Dunning and a representative from Cold Springs were present.

Larry Pimental said that students have a variety of stresses in their lives. PES would like to use a therapy dog to help.

Research has shown that therapy dogs reduce stress levels and anxiety and increase positive moods.

Larry said that he is asking the board to permit PES to pilot with a dog, not everyone's dog, but one from birth to be a therapy dog at PES. The plan is to go slow and steady to assure success. Staff have been surveyed on this topic with 100% in favor of having a certified dog in the school. They imagine a time where students will benefit from this support.

Melissa Saari, Cold Springs, reported having dogs in multiple schools. The dog is trained and many hours result before qualifying.

Stephen Ullman moved the adoption to allow a therapy dog at PES. Kevin Pobst seconded the motion.

Liz Swan asked for more information about what situations a therapy dog would be used.

Melissa Saari said that a group of puppies would be temperament tested and one would be selected. The dog might greet one day a week. The students would see the pup grow. The dog would be trained every single day. As a greeter they are learning the chaos of the bus. The dogs are taught to be fun and goofy.

The dog would be in school at an increasing rate that is appropriate for the age of the dog and other factors.

Jim Fredrickson asked who covers the cost. Ms. Saari said that it does not cost anybody anything, they are a 401-3C.

They are funding through grants. The maintenance costs are covered by the handler.

Tom Burgess asked if there has been experience at the elementary school level. Ms. Saari said that kids will read a story to a dog because they don't judge the ability of the reader.

Larry Pimental said that the dog is really like a valued staff member.

Crista Salamy asked what happens to the dogs outside of school during vacation time. Ms. Saari said that it would be returned to her until fully trained. Once trained, the handler would take ownership of the dog.

What happens if a child is phobic to dogs? Ms. Saari shared a situation where the dog meets with a group of students who have been bitten by a dog.

Katherine Heck said that after the previous discussion with the board, the need for a policy was discussed.

Kimberly Saunders said that there is a policy about animals in schools. We may find that we need more.

Greg Kriebel asked if this was successful would it be open to other schools. Kimberly said that would be up to the building principals and that there would have to be a handler.

Unanimous.

10. Public Comment

Kevin Pobst moved to waive policy to allow a second speaker in public comment. Katherine Heck second. Unanimous.

Jessie Marcum shared his enthusiasm for the new principal for DCS and HES. He wants to be sure that the board understood the difficulty of the position. In addition, he suggested that the board visit local ice cream stands to meet with constituents as well.

11. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$4,495,215.05 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as presented. Jim Fredrickson seconded. Unanimous.

Proposed NH SBA Resolution -

Alan Edelkind suggested a proposed resolution related to school safety. Tim Theberge read the proposed resolution (see attached).

Greg Kriebel moved to go forward with the proposed resolution. Kevin Pobst seconded.

Katherine Heck suggested time to digest this. The deadline is June 15th.

Katherine wanted to expand the second "Whereas statement to include more than social media platforms". Simply threats to schools should be stated.

Unanimous.

The resolution will go with Katherine Heck for inclusion in NHSBA Resolutions.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Legal

c. Personnel

Janine Lesser moved to enter Non-Public Session in accordance with RSA 91-A:3,II for matters of personnel, safety and security, and negotiations at 8:26 p.m. Liz Swan second. Unanimous on a roll call vote.

Dick Dunning moved to exit Non-Public Session at 9:20 p.m. Greg Kriebel seconded. Unanimous.

Kevin Pobst moved to seal the minutes of Non-Public Session for a period of 5 years. Keira Christian seconded. Unanimous.

Kevin Pobst motioned to approve the CVAA for 2022/2023 school year. Greg Kriebel second. Unanimous.

Kevin Pobst moved to approve posting a position for a district-wide Assistant Principal. Katherine Heck seconded. Unanimous.

Stephen Ullman motioned to adjourn at 9:21 p.m. Liz Swan seconded. Unanimous.

Respectfully submitted,

Brenda Marschok

Grade	Total	72	143	144	140	140	140	160	799
SCHOOL	Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	3rd & 4th	4th Grade	Total
AES	# of Students	29	25	20	25	13	9	7	144
	# of Sections	2	2	2	2	1	1	1	
	Ratio	14.5	12.5	10.0	12.5	13.0	16.0	16.0	
BES	# of Students	18	15	13	11	18			75
	# of Sections	2	1	1	1	1			
	Ratio	9.0	15.0	13.0	11.0	18.0			
DCS	# of Students	13	11	8	13	6			51
	# of Sections	1	1	1	1	1			
	Para								
	Ratio	13.0	11.0	8.0	19.0				
FES	# of Students	9	13	8	8	10			48
	# of Sections	1	2	1	1	2			
	Ratio	9.0	6.5	8.0	8.0	5.0			
GES	# of Students	13	20	13	13	19			90
	# of Sections	1	1	1	1	1			
	Ratio	13.0	15.5	13.0	13.0	19.0			
HES	# of Students	12	10	19	10	10			73
	# of Sections	1	1	1	1	1			
	Ratio	12.0	10.0	19.0	10.0	10.0			
PES	# of Students	18	48	49	43	54			276
	# of Sections	1	3	3	3	4			
	Ratio	18.0	16.0	16.3	14.33	18.0			
TES	# of Students	7	6	11	8	10			42
	# of Sections	1	1	1	1	1			
	Para								
	Ratio	7.0	17.0	11.0	8.0	10.0			
Total Elem. Students PreK-4									799

6.1.2022 * Teaching Principal Para Enrollment numbers may include tuitioned-in students

June 1, 2022

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
GBS # of Students	53	59	56	73	241	241
# of Teachers*					16	
Ratio		15.06				

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
SMS # of Students	72	85	91	92	340	340
# of Teachers*					21	
Ratio		16.19				

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
Total Students						
GBS and SMS	125	144	147	165	581	581

	Grade 2 ATC	Grade 10 ATC	Grade 11 ATC	Grade 12 ATC	Total	In Person	ATC
CVHS # of Students	176	(0)	163	(0)	165	(10)	(23)
Ratio		12.5			641		641

	PreK to 4	5-8	9-12	Total 2021-22
Includes Preschool students	799	581	641	2021
(CVHS enrollment numbers do NOT include ATC students from other Districts)				
Enrollment numbers may include tuitioned-in students				

	2010-11	2011-12	2012-13	2013-14	2014-15	2019-20	2018-19	2017-18	2016-17	2015-16
Total Enrollments	2534	2434	2342	2325	2239	2074	2109	2143	2234	2169
2006-07	3104									
2007-08	2969									
2008-09	2855									
2009-10	2755									

	2020-21	2059

June 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	8	9	10	11
12	13 Education Committee Mtg. @ SAU @ 5:30 pm	14 Budget & Property Committee Mtg. @ SAU @ 6:00 p.m.	15	16 Strategic Plan Committee Mtg. @ SAU @ 5:30 pm	17	18
19	20	21 School Board Mtg. @ SAU @ 7:00 p.m.	22	23 Strategic Plan Committee Mtg. @ SAU @ 5:30 p.m.	24	25
26	27	28	29	30		

July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	10	11	12	13
14	15	16	17	18	19	20
21	22	23 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	24	25	26	27
28	29	30	31 First Day of School			

Legislative Update
As of 2022-06-15

Enrolled without Signature

- **SB 410**, Public Comment Period at School Board Meetings
 - The public comment period shall be for no less than 30 minutes... School boards may impose reasonable time limits for each speaker, provided such time limits are equal for all speakers. (Policy BEDH)
- **HB1381**, Student Member of School Boards
 - Board shall have a student member. The school board shall decide the date at which the term shall begin – must end before graduation. Presenting to the school board specific proposals and opinions from students as directed in paragraph II; and, when appropriate, placing proposals on the school board agenda in accordance with the board procedures;

Signed by the Governor

- **SB 233**, An act relative to water bottle filling stations in schools
 - This bill requires newly constructed public schools and public schools undergoing substantial renovations to incorporate water bottle filling stations to increase access to drinking water on school property.
- **SB 352**, An act relative to substitute teacher criminal history records check
 - This bill permits substitute teachers who have undergone a criminal records check to work within the same school administrative unit without undergoing an additional records check.
- **HB 1244**, An act relative to parental consent to medical and dental treatments of children in schools
 - Requires a child's parent or legal guardian to provide explicit written consent for any medical or dental treatment provided in a school setting.
- **HB 1263**, An act relative to prescribed studies on health, physical education, wellness and personal finance literacy in schools
 - **RSA 189:10**
 - The department of education shall survey school districts biennially to receive reports on compliance with this section
 - The school board shall ensure that health education, physical education to include the importance of exercise, and wellness are taught to pupils as part of the curriculum, specifically to include physiology, hygiene, health and interpersonal relationships, physical education, and wellness, as they relate to the effects of alcohol and other drugs, prevention of sexual violence, child abuse as established in the definition of "abused child" under RSA 169-C:3, II, human immunodeficiency virus (HIV)/acquired immunodeficiency syndrome (AIDS), and sexually transmitted diseases on the human system.
 - The school board shall ensure that personal finance literacy instruction designed to prepare students for success in making financial decisions is taught as part of the

curriculum. Personal finance literacy skills may be embedded in an existing course or grade level program of studies.

- **HB 1367**, An act relative to civics instruction in schools
 - To be eligible for a graduation certificate, a student shall attain a locally sanctioned passing grade on the competency assessment, and a grade of 70 percent or better on the 128 question civics (history and government) naturalization examination developed by the 2020 United States Citizen and Immigration Services.
- **HB 1035**, An act relative to exemptions from school vaccine mandates
 - Removed notarized requirement for parent to declare a religious exemption.
- **HB 1202**, An act to transportation of pupils to school activities by a contract carrier
 - Removes the 150 mile round trip minimum related to use of contract carriers for special education transportation.
- **HB 1234**, relative to criminal background checks for an applicant for a teaching credential
 - Adds human trafficking to the list of charges
- **HB 1074**, relative to notice to a chartered public school of a special education services meeting
 - Requires the District to notify charter schools of IEP team meetings.

BIE — Board Member Indemnification

The members of the School Board and its employees and agents act as agents of the District. None of these individuals should be placed in a position of personal liability for the performance of the responsibilities vested in them by the voters of the District and the state and federal governments.

In order to protect the individual members of the Board, its employees and other agents, and the educational interest of the community, the Board will purchase, from public school funds, in the absence of governmental immunity or in coordination with governmental immunity, adequate insurance to indemnify Board members and agents of the District for their official actions in the service of the School District.

Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who violates the oath of office, or otherwise engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

Legal References:

RSA 31:104, Powers and Duties of Towns: Liability of Municipal Executives

RSA 31:105, Powers and Duties of Towns: Indemnification for Damages

RSA 31:106, Powers and Duties of Towns: Indemnification: Civil Rights Act

RSA 31:107, Powers and Duties of Towns: Purchase of Insurance

1st Read: June 7,

2nd Read: June 21,

Adopted:

EHB – Data/Records Retention

The Superintendent shall develop procedures for a records retention system that is in compliance with RSA 189:29-a, 186-C:10-a, and the New Hampshire Department of Education regulations, as well as all other pertinent state and federal law. These procedures should also address retention/destruction of all other records which are not subject to specific statutes or regulations. The procedures should ensure that all pertinent records are stored safely and are stored for such durations as are required by law. The Superintendent shall develop procedures necessary to protect individual rights and preserve confidential information consistent with the Family Educational Rights and Privacy Act (FERPA).

This policy shall apply to all district records, irrespective of the specific medium of the record, i.e., paper, electronic, digital, cloud, or other media.

Although not exhaustive, the retention of specific records and under specific circumstances are addressed below. However, a review of the procedures referenced above should always occur prior to the destruction of any records.

A. Records Pertaining to Students' Attendance and Scholarship

In accordance with Ed 306.04(h), the District shall maintain complete and accurate records of students' attendance and scholarship permanently safely stored in a fire-resistant file, vault, or safe.

B. Special Education Records

1. Upon a student's graduation from high school, his or her parent(s)/guardian(s) may request in writing that the District destroy the student's special education records, including any final individualized education program.
2. The parent(s)/guardian(s), or adult student who has graduated or is over the age of 21, may, at any time prior to the student's twenty-sixth birthday, request, in writing, that the records be retained until the student's thirtieth birthday.
3. Absent any request by a student's parents or adult student who has graduated or is over the age of 21, to destroy the records prior to the twenty-sixth birthday, or to retain such records until the student's thirtieth birthday, the District shall destroy a student's records and final individualized education program within a reasonable time after the student's twenty-sixth birthday, provided that all such records be destroyed by the student's thirtieth birthday.
4. A permanent record of a student's name, address, and phone number, his or her grades, attendance record, classes attended, grade level

completed, and year completed may be maintained without time limitation.
34 CFR 300.624.

5. The District shall provide parents/guardians, or where applicable, the adult student, with a written notice of the District's document destruction policies upon the student's graduation with a regular high school diploma or at the transfer of parental rights to the adult student, whichever occurs first.
6. The District shall provide public notice of its document destruction policy at least annually. The method of destruction for digital, electronic, and cloud-based records shall be thorough enough to ensure that they are deleted and no longer accessible.

C. Litigation Hold

On receipt of notice from legal counsel representing the District that a litigation hold is required, the routine destruction of governmental records, including paper and electronic or digital records, which are or may be subject to the litigation hold shall cease. All third-party letters and notices requesting a litigation hold shall promptly be forwarded to legal counsel for the District, and routine destruction of potentially relevant records shall be suspended pending advice of counsel.

The destruction of records subject to a litigation hold shall not resume until the District has received a written directive from legal counsel authorizing resumption of the routine destruction of those records in accordance with the retention requirements of this policy and the associated procedures.

D. Right-to-Know Request Hold

On receipt of a Right-to-Know law request to inspect or copy governmental records, the Superintendent shall cease any destruction of governmental records which are or may be the subject of the request. The records shall be retained regardless of whether they are subject to disclosure under RSA Chapter 91-A, the Right-to-Know law. If a request for inspection is denied on the grounds that the information is exempt under this chapter, the requested material shall be preserved for no less than ninety (90) days and until any lawsuit pursuant to RSA 91-A:7-8 has been finally resolved, all appeal periods have expired, and a written directive from legal counsel representing the District authorizing destruction of the records has been received.

Legal References:

- *RSA 91-A, Right to Know Law*
- *RSA 186-C:10-a Retention of Individualized Education Programs*
- *RSA 189:29-a, Records Retention and Disposition*
- *NH Code of Administrative Rules, Section Ed 306.04(a)(4), Records Retention*
- *NH Code of Administrative Rules, Section Ed 306.04(h), Records Retention*

- *NH Code of Administrative Rules, Section Ed. 1119.01, Confidentiality Requirements*
- *20 U.S.C. 1232g, Family Educational Rights and Privacy Act (FERPA)*

Category: Priority – Required by Law

Related Policies: EH, EHAB, JRA

See also: EHB-R (Records Retention Schedule)

1st Reading: June 7, 2022

2nd Reading: June 21, 2022

Adoption:

EXCLUSION OF STUDENTS WHO PRESENT A HAZARD

Category: Recommended

Related Policy: EBCG

A student may be excluded from school when they exhibit symptoms of a contagious or communicable illness, or is otherwise a hazard to themselves or others. Determinations to exclude a child based upon a contagious or communicable illness, or other medical conditions shall be made by the Principal on the advice and recommendation of the School Nurse with due consideration of the medical opinions of any medical providers evaluating or treating the child.

The school principal may recommend exclusion based upon hazards other than contagious or communicable disease, but such an exclusion may only occur with the approval of the Superintendent or her/his designee

Parents will be notified if their child is excluded from school and provided with criteria for readmission.

If a student is disabled under the Individuals with Disabilities Act (IDEA), the New Hampshire RSA 186-C, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, or any other law providing special rights to a child with a qualifying disability this policy shall be applied in a manner consistent with the disability protections and rights afforded to the student by the law.

Legal and Other References:

RSA 186-C, Special Education

RSA 193:38, Discrimination in Public Schools

RSA 200:32, Physical Examination of Students

RSA 200:39, Exclusion from School

The Rehabilitation Act of 1973, 29 U.S.C. 705 and 794

Title II of The Americans with Disabilities Act of 1990, 42 U.S.C. 12101, et seq.

NH Dept of Ed. Rules 1102.01(t) and 1124.01

First Read: June 7, 2022

Second Read: June 21, 2022

Adoption:

EBCF - PANDEMIC/EPIDEMIC EMERGENCIES

(Download policy)

Category O

The Board recognizes that a pandemic/epidemic is a serious threat that stands to affect students, staff, and the community as a whole. The Board establishes this policy in the event the town/municipality and/or school district is affected by a pandemic or epidemic. At all times the health, safety and welfare of the students shall be the first priority. The District shall follow the advice and recommendations ~~in the State of New Hampshire's Influenza Pandemic Public Health Preparedness & Response Plan, as prepared by the Dept. of~~ from the New Hampshire Department of Health and Human Services ("NH DHHS"), the New Hampshire Department of Education, and the United States Public Health Services Centers for Disease Control ("CDC").

Planning and Coordination

Planning for a pandemic requires a multi-faceted effort, and school preparedness should include input from a team of individuals to address their specific areas of expertise.

The Superintendent shall designate one or more employees to serve as a liaison between the school district and local and State health officials. This designee is responsible for communicating with health officials to identify local hazards, determine what crisis plans exist in the school district and community, and to establish procedures to account for student well-being and safety during such a crisis. The designee shall work with local health officials to coordinate their pandemic/epidemic plans with that of the school district. The Board encourages the designee to become a member of the Health Alert Network through the New Hampshire Department of Health & Human Services.

~~The principal and/or school nurse or other designee shall develop a curriculum component to health classes that is designed to teach students about preventing or limiting the spread of communicable diseases.~~

With fiscal concerns in mind, the district may purchase and store supplies necessary for an epidemic/pandemic response, including but not limited to disinfectant products, face masks, water, examination gloves, and other supplies as recommended by the school nurse. The Superintendent may engage with such other local medical professionals as may assist the District in its local response to a health crisis.

~~The Superintendent shall develop procedures and plans for the transportation of students in the event students are released from school early.~~

Response

In the event anyone within the school is discovered or suspected to have a communicable disease *during a pandemic* that may result in transmission to other students, faculty, or staff, that person shall be immediately isolated pending further medical examination. The New Hampshire Communicable Disease Control Section of the Department of Health and Human Services shall be notified immediately.

Infection Control

Any student or staff member found to be infected with a communicable disease that may bear risk of transmission will be excluded from school until that individual's primary care physician or other medical personnel indicate that the individual does not bear the risk of transmitting the communicable disease and provide medical clearance for a return to school. The Superintendent or her designee shall develop a procedure for implementing this infection control.

Staff members who are forced to miss excessive days of work shall first use any leave entitled to them through the Family and Medical Leave Act and/or accrued sick leave. If a staff member has still not received medical clearance to resume his/her work duties, absences in excess of a staff member's allotted leave will not affect the employees right to continued employment.

Continuance of Education

Consistent with State Department of Education, the Superintendent is authorized to ~~will~~ develop a plan for alternate means of educating students in the event of prolonged school closings and/or extended absences. Such a plan may include providing students with assignments via mail, electronic mail communication, digital platform(s), local access cable television, and/or the school district's website as well as any appropriate combination of on-site and off-site education services, supports, and instruction.

The Superintendent is authorized to amend the traditional class schedule and schedule of days. Such a plan may include extending the school day, having school days held on Saturdays, the use of previously scheduled vacation days, and/or extend the school year beyond the previously established end of school year.

Legal References:

*Influenza Pandemic Public Health Preparedness & Response Plan, New Hampshire
Department of Health & Human Services, Updated March 2, 2006,
www.dhhs.nh.gov/DHHS/CDCS/LIBRARY/Policy-Guideline/dphs-influenza-plan.htm*

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