

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, July 19, 2022

7:00 p.m.

Physical Location: SAU #1 Board Room

Minutes

BOARD

Tom Burgess, Keira Christian,
Richard Dunning, Alan Edelkind,
Jim Fredrickson, Katherine Heck,
Greg Kriebel, Kevin Pobst,
Crista Salamy, Liz Swan,
Tim Theberge, Stephen Ullman

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Carrie James, H.R.
Terri Drogue, CVHS Counseling
Kat Foecking, GBS
Beth Gibney, Pierce/FES
Amy Janoch, Learning Recovery
Ben Moenter, Spec. Ed.
Larry Pimental, PES
Deb Riley, CVHS Spec. Ed.
Colleen Roy, GES
Stephanie Syre-Hager, AES
Erik Thibault, CVHS

1. Call to Order and Pledge of Allegiance

Tom Theberge called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

2. Non-Public Session: RSA 91-A:3,II

Dick Dunning moved to enter into Non-Public Session in accordance with RSA 91-A:3,II for student matters at 7:04 p.m. Katherine Heck seconded. Unanimous on a roll call vote.

Greg Kriebel moved to exit Non-Public Session at 7:46 p.m. Dick Dunning seconded. Unanimous.

Dick Dunning moved to seal the minutes of Non-Public Session for a period of five years. Greg Kriebel seconded. Unanimous.

3. Points of Pride

Kimberly Saunders said that tonight is an opportunity to receive feedback on administrative goals from the Board.

Stephen Ullman referenced an article in the Monadnock Ledger Transcript about two recent graduates, Zachary Kriebel is on the President's List of distinguished students at Roanoke College. Benjamin Kriebel was named to the Dean's List at Virginia Tech.

4. Public Comment

None.

5. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) June 21, 2022

b. Personnel

1) Resignations

2) Nominations

3) Co-Curricular Notifications

Greg Kriebel asked about the Equestrian Team. It is actually a club and is self-funded with the exception of the stipend that is paid.

6. Reports

a. Strategic Plan Committee – Tim Theberge

Tim Theberge referenced a working draft of the Strategic Plan document included in the School Board's folder. In addition to sharing the draft with the public, the board is to direct the administration if desired. It is the Board's Strategic Plan. A draft to the public is anticipated as soon as possible.

Katherine Heck thanked everyone for the work and effort by administration toward the development of this plan. It drives everything that we do. Katherine further asked how the plan will look compared to the current plan.

Tim Theberge said that the format will follow that of the Baltimore Plan as well as the goals laid out.

Kimberly Saunders said that someone needs to write the introduction. Graphics and data need to be put together. It is the hope that the plan will be in front of the public by the end of August.

Katherine Heck asked who should write the introduction; administration or the Strategic Plan Committee. Alan Edelkind said that the committee should do so.

Kimberly Saunders said that sections A, B, and C should be in hand by August 8, 2022.

Greg Kriebel asked about adjusting school start times to the plan. Kimberly said that the committee needs to identify the focus area for it to be included. Priority 2 was suggested. It would add a focus area to that section.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

Meetings were added to the August calendar.

Greg Kriebel suggested that meetings occur every Thursday.

Tim Theberge said that there are policies in place that guide when meetings take place.

Greg Kriebel moved to place this on a future agenda. Katherine Heck seconded.

Kimberly said that this will result in significant preparation work for administration with this shift.

Unanimous.

b. School Board Requests

Kimberly Saunders reported that all school board requests have been met.

c. Administrator Goal Presentation

Kimberly Saunders shared information about research on effective district leadership e.g. Five domains of Effective Leadership (Marzano).

The Goal Setting Process was shared step by step. Administrator Goals were as follows:

Elementary Goal 1- Reading

By spring 2025, the number of ConVal Elementary School students in grades K-4 who score at or above the 50th percentile in reading will increase by 6.36% from 73.64% (spring 2022) to 80% (spring 2025), as measured by NWEA's Measures of Academic Progress. Alignment to Strategic Plan priority areas were detailed.

Elementary Goal 2 – Math

By spring 2025, the number of ConVal Elementary School students in grades K-4 who score at or above the 50th percentile in math will increase from 65.41% (Spring 2022) to 75.41%, as measured by NWEA's Measures of Academic Progress. Alignment to Strategic Plan priority areas were detailed.

Elementary Goal 3 - Social Emotional Learning.

This goal is about how students understand themselves as a learner and how they engage in their learning. It is about circle time, how they regulate their learning. The goal is to ensure that all students have the tools to be well-regulated so they can engage in learning. By March 2023, CVES K-4 classrooms will be implementing with fidelity the structures, routines, and strategies introduced and practiced during the implementation of *The First Eight Weeks of School* curriculum.

Middle Schools Goal 1 - Reading

By June 2025, 70% of middle school students will score at or above the 50th percentile as measured by NWEA's Measures of Academic Progress. They are long-term goals.

Middle Schools Goal 2 - Math

By June 2025, 70% of middle school students will score at or above the 50th percentile as measured by NWEA's Measures of Academic Progress. They are also long-term goals. Details within the goal were shared.

Middle Schools Goal 3 - MTSS-B is a one-year goal. The goal states that by June 2023, 86% of middle school students will demonstrate their building's core values as measured by the decrease of the percentage of students with three or more SWIS referrals during Quarters 3 & 4 as compared to Quarters 1 & 2.

Jim Fredrickson suggested aligning the goals between elementary and middle school to be similar in structure e.g. include a range rather than middle school having simply a target.

Greg Kriebel asked if the middle school goals are too ambitious. Kimberly said that they are ambitious and reminded the board that they are multi-year goals.
Closing the gap is the goal. Middle school percentages seem to decline.

CVHS Goal 1: Culture, Climate & Connections

By March 2024, CVHS staff and students will be a part of supportive classroom/school-wide environment grounded in positive culture, climate, and connection, assessed by the ConVal SEL Supportive Environment Assessment Tool by scoring 10 points or higher on 80% of all final assessments (staff, student, and admin.)

CVHS Goal 2 - Math

By June 2023, students in Pre-Algebra, Algebra 1, Algebra 2, and Geometry will increase their NWEA's Measures of Academic Progress scores by 4 points from fall to spring.

CVHS Goal 3: Social/Emotional Learning

BY March 2024, CVHS will establish a SEL supportive environment grounded in systems, supports, and strategies for self-regulation and assessed by the ConVal SEL Supportive Environment Assessment Tool by scoring 7 points or higher on 80% of all final assessments (staff, student, and admin.)

District Goal 1 (Superintendent Goal)

By June 2025, a multi-tiered system of support for behavior will consistently be implemented school wide PreK-12 as measured by all schools scoring at the implementing or sustaining stage on components related to MTSS-B on the Fidelity Integrity Assessment (FIA).

District Goal 2 (Superintendent Goal)

By June 2024, 70-75% of students in kindergarten through grade 10 will score at or above the 50th percentile as measured by the math portion of NWEA's Measures of Academic Progress.

District Goal 3 (Superintendent Goal)

By May 2023, bring a draft Request for Proposal (RFP) for an Equity Audit to the Board as an agenda item for approval to post the RFP and implement the audit. Do students all have the opportunity to succeed? It will look at cultural competency.

Stephen Ullman complimented Kimberly Saunders on the ambitiousness in the goal setting. Kimberly said that this is not outside of our capacity. Resources will be needed.

Kevin Pobst moved to accept the administrations goals. Dick Dunning seconded. Unanimous.

On another topic, Kimberly Saunders pointed out a large number of boxes up against the wall of the board room related to discovery involved in the State lawsuit.

d. Positions and Recruiting

Carrie James shared information related to a proposed employee referral program. The details on how the program would work were shared. This program is designed to utilize our staff. Their help and assistance are needed to bring talent to ConVal. This initiative can be funded through the delta in administration salaries.

Greg Kriebel moved to adopt the proposed employee referral program. Dick Dunning seconded. Unanimous.

8. Old Business

a. Legislative Update

Tim Theberge provided a brief Legislative Update.

b. NESDEC Enrollment Information

Kimberly Saunders asked the Board if we should continue to enroll with NESDEC.

Stephen Ullman moved to continue our agreement with NESDEC. Alan Edelkind seconded. Unanimous.

c. 2nd Read/Adoption (Board Vote Required)

- EBCF: Pandemic/Epidemic Emergencies

Stephen Ullman moved to adopt this policy as presented. Dick Dunning seconded. Unanimous.

d. NHSBA Resolutions

Tim read eight resolutions for the board to vote on.

1. Raymond School Board resolution - **Dick Dunning said that he believes a quorum should be present. He moved not to endorse this resolution. Second. Unanimous.**
2. ConVal School Board - Public Safety in Schools. **Greg Kriebel moved to endorse this resolution. Keira Christian seconded. Unanimous.**

3. Wilton-Lyndeborough Cooperative School District – Katherine Heck said that she is a hard no. **Katherine Heck moved not to endorse this resolution. Greg Kriebel seconded. Unanimous.**
4. Derry Cooperative School District – **Stephen Ullman moved to endorse. Katherine asked if this is not a federal issue. It is. This only deals with State Legislation. Greg Kriebel seconded. Unanimous.**
5. Chester Academy – **Liz Swan moved to support the opposition. Keira Christian seconded. Unanimous.**
6. Chester Academy – **Katherine Heck moved to support. Greg Kriebel seconded. Keira Christian abstained. All others in favor. Motion carried.**
7. Dresden School Board – **Stephen Ullman moved the adoption of this resolution. Dick Dunning seconded. Unanimous.**
8. Dresden School Board – **Katherine Heck moved to support this resolution. Greg Kriebel seconded. Unanimous.**

9. New Business

a. Consolidation RFI update and process

Tim Theberge reported that he will work on this in the upcoming week. We have been working on seeking a Request for Information toward discussing consolidation.

b. Discussion on desire for Security Audit

Alan Edelkind read information that he put together related to a School Safety Audit.

Alan Edelkind moved that ConVal Administration will investigate available outside organizations that have the expertise in the arena of school safety to perform a security audit.

Dick Dunning seconded the motion. He said that it is always worthwhile to look at what we have in place to reflect on what we might do better.

Stephen Ullman referenced a recent Education Weekly that shares information on this topic.

Dick Dunning suggested using Homeland Security.

Unanimous.

c. Update on Building Renovation Activities and Direction

Jim Fredrickson referenced information on building renovation activities underway. Jim said that a conceptual design award is needed. A Warrant Article would come forward in March 2024. The formal establishment of a building committee will be needed. Critical to Quality (CTQ) looks at the capability of the architect, process used, and cost. Katherine Heck said ability and capability rather than price is not the driving factor for architecture and engineering. Site visit information was shared.

Communication that we are moving forward and that we need community involvement would be important.

d. Expenditure & Encumbrances

Lori Schmidt referenced the Expense and Encumbrance Report. Work to close out the 2022 year remains. Areas of overage in the facilities area were detailed.

e. Out of District Special Education Coordinator

This position is not an additional administrator. This is to support out of district coordination that becomes more and more demanding. Special Education Programs for students who attend Charter Schools are ConVal's responsibility. \$133,000 in salary and benefits is anticipated through grant funding.

Greg Kriebel asked how long this position would be grant funded. Kimberly Saunders responded that it may move in and out.

Is this a one-year position? No, it is not.

Dick Dunning said that he can support a position funded through grants for one year. He said that the Special Education office was split and made two new positions.

Kimberly Saunders said that this position is necessary because of charter schools.

Stephen Ullman asked how the number of hours needed were calculated.

Twenty students have out of district placements currently.

Katherine Heck supports this position and cited her reasons.

Katherine Heck moved to approve this position. Kevin Pobst seconded. Unanimous.

Tim Theberge asked the Board if they are in a position to change their position on a coaching position. Hearing nothing, the decision not to utilize a specific coach stands.

Tim Theberge reported that he and his family are leaving the district. It has nothing to do with the district or its services. He has been in district for six years. He reported submitting a resignation letter effective this Saturday. Janine Lesser will serve as School Board Chair. Tim thanked the board for their time dedicated to students and communities. He thanked administration and staff.

10. Public Comment

Jessie Marcum, Dublin, asked about consolidation that was mentioned tonight. What is the purpose of the RFI and is it the boards intent to place a warrant for consolidation on the ballot.

Tim Theberge asked if there are other public comments. Hearing none, he responded to Mr. Marcum's questions.

The Articles of Agreement require a $\frac{2}{3}$'s vote to change. The RFI is a request for information to find organizations or other experts who could assist the district in exploring consolidation. It is looking at all sides of consolidation or not. It was last looked at in 2017. The intent is to look at the process and have the discussion.

11. Approval of Manifests (Board Vote Required)

Lori Schmidt certified manifests listed totaling \$2,808,687.86 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifest as presented for \$2,808,687.86. Jim Fredrickson seconded. Unanimous.

Lori Schmidt certified manifests listed totaling \$905,956.08 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifest as presented for \$905,956.08. Jim Fredrickson seconded. Unanimous.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

- a. Negotiations
- b. Legal
- c. Personnel
- d. Student

Dick Dunning moved to enter into Non-Public Session for negotiations, legal, personnel and student.

Greg Kriebel seconded. Unanimous on a roll call vote.

Greg Kriebel motioned to exit Non-Public Session at 10:16 p.m. Katherine Heck seconded. Unanimous.

Stephen Ullman motioned to approve two student assignments. Tom Burgess seconded. Unanimous.

Greg Kriebel motioned to approve the personnel benefit decision. Katherine Heck seconded. Dick Dunning and Crista Salamy abstained. Motion carried.

Alan Edelkind motioned to inform counsel of the transportation decision. Katherine Heck seconded. Unanimous.

Stephen Ullman motioned to edit and move the MOU. Greg Kriebel seconded. Unanimous.

Greg Kriebel motioned to seal the minutes of Non-Public Session for a period of five (5) years. Dick Dunning seconded. Unanimous.

Tom Burgess motioned to adjourn at 10:18 p.m. Stephen Ullman seconded. Unanimous.

Respectfully submitted,

Brenda Marschok