

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, June 21, 2022
7:00 p.m.**

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/c/ConValEvents>

Minutes

BOARD

Tom Burgess, Keira Christian,
Richard Dunning, Alan Edelkind,
Jim Fredrickson, Greg Kriebel,
Janine Lesser, Kevin Pobst,
Crista Salamy, Tim Theberge

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Lori Schmidt, B.A.
Mark Schaub, Tech.

1. Call to Order and Pledge of Allegiance

Tim Theberge called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Points of Pride

Kimberly Saunders reported on final the days of school.

3. Student Representative

None

4. Public Comment

None

5. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) June 7, 2022

b. Personnel

1) Resignations – June 2022

2) Nominations

The Consent Agenda was adopted.

c. June 1, 2022 Enrollment Update

Tim Theberge referenced June 1, 2022 enrollment data.

6. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

No changes were made to the Monthly Events Calendars for June through August.

b. School Board Requests

An outstanding request still remains related to the website.

Statement on School Safety and Security will be forthcoming from the Superintendent.

7. Reports

a. Teacher Representative – Cheryl Jessie

None.

b. Policy Committee – Crista Salamy

Crista Salamy reported that a July meeting will soon be scheduled.

c. Education Committee – Tom Burgess

Tom Burgess reported that three items were covered; the first eight weeks of school curriculum, previously introduced prior to the pandemic. This will come to the board for review at a future School Board meeting. Second, enrollment for summer school results in 37 students at elementary school, middle school figures were reported as well. High school is still enrolling. Lastly, course offerings were discussed at the high school level. Maintaining lower numbers at some levels while higher numbers at others was discussed.

d. Budget & Property Committee – Jim Fredrickson

Jim Fredrickson reported discussion on budget guidance taking place. No program changes were suggested. Budget cost increases that will likely be difficult to estimate were discussed. Segmenting the budget into known or estimated cost areas was a thought.

e. Strategic Plan Committee – Tim Theberge

Tim Theberge reported that the draft Strategic Plan was reviewed. The entire board is invited to Thursday's workshop at 5:30 p.m. If board members cannot attend, please send comments to both Kimberly Saunders and Tim Theberge. Tim recognized the work of administration that made this possible. Kimberly Saunders recognized the work of community members that volunteered their time and honored their work.

f. Communication Committee – Janine Lesser/Alan Edelkind

This meeting was cancelled.

8. Old Business

a. Legislative Update

Tim Theberge reported on the Legislative Update in tonight's packet. The State has a pocket approval and pocket veto process as well in New Hampshire.

Two bills SB410 related to Public Comment agenda items at School Board meetings and HB1381 Student Members of School Boards moved from "may" to "shall" have a student rep. The key is that the term of office is such that it expires before graduation.

Water bottle filling stations in schools need to be in place for new construction schools.

Other legislative updates that are included in the packet were shared.

Kimberly Saunders referenced that there are four unfunded mandates on top of what already exists unfunded.

b. 2nd Read/Adoption (Board Vote Required)

- BIE: Board Member Indemnification

Janine Lesser moved to approve this policy as written. Keira Christian seconded. Unanimous.

- EHB: Data/Records Retention

Janine Lesser moved to approve this policy as written. Keira Christian seconded. Unanimous.

- JLCG: Exclusion of Students Who Present a Hazard

Janine Lesser moved to approve this policy as written. Keira Christian seconded. Unanimous.

9. New Business

a. 1st Read Policy

- EBCF Pandemic/Epidemic Emergencies

Please send comments to Crista Salamy should there be any.

b. Fund Balance Projection Update

Lori Schmidt reported a request for additional encumbrances and added that to the School Board Drive.

Allen & Mathewson Energy - \$100,000

ConVal usually uses up funds to fill tanks. An encumbrance of \$100,000 to fill tanks is asked.

Dick Dunning moved to encumber the \$100K. Kevin Pobst seconded the motion. Unanimous.

SchoolBlocks - \$14,000

The Concord School District Website uses SchoolBlocks.

SchoolBlocks is fully Google integrated. Features of various districts were shared. ADA Compliance is extremely important. SchoolBlocks has experience making this possible as required.

SchoolBlocks has a good cost of ownership.

Dick Dunning motioned to approve the SchoolBlocks encumbrance of \$14,000. Greg Kriebel second. Jim Fredrickson abstained. Motion carried.

Electrical Supply - looking for ways to save on utility usage.

Installing light sensor switches in middle and high schools. Approximate cost of \$15,000 and can be reused if property was renovated.

Dick Dunning motioned to approve \$14,848.00 for this purpose. Greg Kriebel second. Unanimous.

Wadleigh, Starr & Peters, PLLC - \$250K for retainer for services.

Dick moved to encumber \$250K for legal services retainer. Kevin Pobst seconded. Unanimous.

c. Expenditure & Encumbrances

May and projections through June were referenced. Encumbrances just voted would be in addition to what is presented.

Dick Dunning moved to accept the encumbrance reports as presented by the Business Administrator. Greg Kriebel seconded. Unanimous.

d. Review / Endorse NH SBA Resolutions

Tim Theberge reported that these are not due until July 15th. Will have to review on July 19th.

e. Primex CAP

Tim Theberge referenced two resolutions. The first was the Property & Liability Contribution Assurance Program to enter the program. Tim read the resolution as follows:

Resolved: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

Keira Christian moved to confirm the resolution as read. Dick Dunning seconded. Alan Edelkind abstained. All others in favor. Motion carried.

The second Resolution was a Worker's Compensation Contribution Assurance Program, which Tim read as well as follows:

Resolved: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

Kimberly Saunders said that setting a cap is a positive.

Keira Christian moved to confirm the resolution as read. Dick Dunning seconded. Alan abstained. All others in favor. Motion carried.

f. Sophos Technology Contract Approval – Mark Schaub

Tim Theberge referenced information on a contract with Trebron Security LLC between them and SOPHOS.

This is security software that protects devices. Payments can be broken up into a three-year payment plan. The price is negotiated by the State. Sophos has been used by ConVal for a number of years and this renews the cycle.

Option 3 was selected based on need and cost.

The contract total cost is 17,914.80 over three years.

Kevin Pobst motioned to approve the contract as presented. Dick Dunning second. Unanimous.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$3,044,230.14 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as read. Keira Christian seconded. Unanimous.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Legal

c. Personnel

Dick Dunning moved to enter into Non-Public Session in accordance with RSA 91-A:3,II for student, legal and personnel matters. Greg Kriebel seconded. Unanimous on a roll call vote.

Dick Dunning motioned to exit Non-Public Session at 7:59 p.m. Greg Kriebel seconded. Unanimous.

Kevin Pobst motioned to seal the minutes of Non-Public Session for a period of five (5) years. Dick Dunning seconded. Unanimous.

Kevin Pobst motioned to approve waiver of deadline for student transfer Policy JCA. Dick Dunning seconded. Unanimous.

Dick Dunning motioned to authorize the Superintendent to sign contracts discussed. Greg Kriebel seconded. Unanimous.

Dick Dunning motioned to adjourn at 8:00 p.m. Greg Kriebel seconded. Unanimous.

Respectfully submitted,

Brenda Marschok