

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee

**Thursday, May 19, 2022
5:30 p.m.**

Physical Location: SAU #1 Board Room

Minutes

School Board Committee Members:

Tim Theberge – Chairperson
Tom Burgess
Alan Edelkind
Katherine Heck
Greg Kriebel
Kevin Pobst

Present: Tim Theberge, Tom Burgess, Alan Edelkind, Greg Kriebel, Dr. Kimberly Saunders, Dr. Ann Forrest, Amy Janoch, Carrie James, Tim Grossi, Ben Moenter, Mark Schaub

1. Call to Order

Tim Theberge called the meeting to order at 5:30 p.m.

2. Approve Minutes of April 21, 2022

The minutes of April 21, 2022 were approved.

3. Review of Outline

Kimberly Saunders reviewed the Baltimore Plan format and shared that ConVal would drop components in similarly. Graphics and growth metrics need to be discussed. A draft with strategies is needed. The Board will need to work on some strategies e.g. consolidation. The administration will work on the plan and turn it back over to the committee. The board needs to own this.

Kimberly asked the committee if it appears the plan is heading down the correct path. Tim Theberge confirmed. Free & Reduced Lunch information is an absolute for the plan. Advanced Placement Exam scores should be included.

Ann Forrest shared that at the start of this draft, it will be important to focus on strategies when going into the priority areas. Looking at what can be merged will be valuable and connecting it to tell our story.

The high level of need that exists in our district that is often not visible should be shared.

There are families that do not fill out the Free and Reduced Lunch paperwork to the tune of near 15%.

The framework is evidence based including five frameworks for excellence. The priority standards and focus areas were detailed. Supporting metrics would include data. Credits would fall at the end of the document.

Administration will start with the outline. It is important that the board owns this. The Board had a solid strategic plan prior to this work. It sets the framework over the next five years.

4. Writing Process

Administration will now go back and fill out the plan. It will be brought back to this committee and the outline would go to Strategic Planning Groups. Administration will be supporting the board. A draft should be in hand by mid-July. A survey will go out to the public as a draft to receive feedback. By the opening of school, we should be able to roll out the Strategic Plan for the next five years.

5. Outlining Next Steps

Administration will hand the plan off on June 16th to this committee. The Board would take it from there. Preview Strategic Plan will be on the June 21st School Board Agenda.

After July 19th, the administration will get it back to edit.

If, after the survey and other input, administration and the Board are hearing any objections, then the start of school anticipated date would need to be moved out.

Kimberly Saunders agreed to send out a Doodle to committee members and groups to select future meeting dates.

A board session during the week of the 20th was suggested.

6. Other

None.

Alan Edelkind motioned to adjourn at 6:11 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok