

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Rd.  
Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL DISTRICT  
BUDGET & PROPERTY COMMITTEE**

**Tuesday, May 10, 2022**

**6:00 p.m.**

**Physical Location: SAU Board Room**

**Minutes**

**Committee Members:**

- Richard Dunning
- Alan Edelkind
- Jim Fredrickson, Chairman
- Katherine Heck
- Greg Kriebel

Present: Richard Dunning, Alan Edelkind, Jim Fredrickson, Greg Kriebel, Dr. Kimberly Saunders, Tim Grossi, Lori Schmidt

**1. Call meeting to Order**

**Jim Fredrickson called the meeting to order at 6:03 p.m.**

**2. Approval of April 12, 2022 Minutes**

**Dick Dunning moved to approve the minutes of April 12, 2022. Alan Edelkind second. Unanimous.**

**3. Modernization Project Status – Building Committee**

Tim Grossi reported that the bids are due this Friday, May 13<sup>th</sup>. Bids are anticipated.

When bids come in on Friday, a group will review.

Kimberly Saunders suggested putting a building committee together including at least one community member and Select Board member(s). The concept will precede putting drawings together.

After bids are received, they would be opened on Monday with a recommendation to come to the board thereafter. A Monday morning meeting at 9:00 a.m. was scheduled to open the bids.

Kimberly proposed opening the bids on Monday, make copies for everyone, and make a list of questions for architects.

Jim Fredrickson further proposed meeting on Monday to open the bids, copy, distribute.

Reconvene several days later to discuss the bids and develop questions for the architects.

Wednesday, May 18<sup>th</sup> at 3:00 was scheduled for the second meeting.

**4. Capital Improvement Plans – Policy & Procedures**

None.

**5. FY'22 Estimated Fund Balance**

This agenda item will be discussed at the upcoming School Board meeting.

## 6. Pre-K Cost Summary/Tuition

Kimberly Saunders reported that work is underway on this item. It will be brought forward at Tuesday's Board meeting.

Attendance by school location was asked, attendance by school location broken down by tuition and free, and breakdown by town.

Three tuition levels, full pay, reduced, or free. What is the breakdown of enrollment for these? Different scenarios were shared as possibilities.

Kimberly Saunders said that the board will need to decide if more options should be offered for pay scale.

With current enrollment, the number of special education students was asked. Kimberly reminded that special education students automatically qualify for free enrollment.

Jim Fredrickson asked what kind of funding do we get from the State and also from the Federal Government for preschool. For example, if the cost for a preschool student is \$20K, how much is covered by the State, how much from the Federal, and any other sources?

Jim asked if a student qualifies as special education, how much does the federal government pay. Kimberly Saunders said that it has been not more than 16%. It depends on the disability and the needs of the student. The funding of special education is a complicated process.

The 10,000 foot view was asked in terms of explanation.

Alan Edelkind said that we have an approximate cost per student for preschool of \$20K. Do we have a breakdown of costs for different types of students; e.g. those students that do not require any services and those with varying need of services.

Dick Dunning suggested calculating only the cost for special education. It is gray because there is overlap of staff when delivering services.

Jim Fredrickson said that we have 8 classrooms staffed with various types of staff. The extra cost for non-coded students receiving supports as a result of being in the classroom is the difference. However, these students benefit from these services.

Kimberly Saunders said that pieces of this will be addressed at the Community Forum on Thursday.

Jim said that deciding what to do about the sliding scale for tuition and what will be charged next year needs determination.

In Preschool, a classroom has to be 50% special education and 50% not special education. As students are identified, other students need to be pulled in to maintain the balance.

## 7. Other

The PES PTO has been working to spend money on an outside structure for students. A shade structure will be installed as well.

Tim Grossi asked for the go ahead to continue and proceed. The committee confirmed.

Tim clarified that it is landscaping with a shade structure.

HES Pavilion – Kimberly will be meeting with Hancock representatives. The town is unsure if they want to put the pavilion on the school grounds. More to come.

Jim Fredrickson asked when budget guidance is needed from the board. Kimberly said that August would be the recommendation.

Dick Dunning asked about a draft Capital Improvement Plan. Lori Schmidt said that she needs to meet with Katherine Heck before moving forward.

**Dick Dunning motioned to adjourn at 6:51 p.m. Greg Kriebel second. Unanimous.**

Respectfully submitted,

Brenda Marschok