

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

POLICY COMMITTEE MEETING

Tuesday, April 19, 2022

6:00 PM

Location: SAU Finch Conference Room

Minutes

Committee Members: Crista Salamy (Chair), Tom Burgess, Katherine Heck, Janine Lesser, Kevin Pobst, Stephen Ullman

Present: Crista Salamy, Katherine Heck, Janine Lesser, Stephen Ullman, Tom Burgess, Kimberly Saunders, Lori Schmidt

1. Call to order

Crista Salamy called the meeting to order at 6:04 p.m.

2. Approval of the April 5, 2022 Minutes

Stephen Ullman moved to approve the minutes of April 5, 2022. Katherine Heck second. Unanimous.

3. Policy Review

a. EHAC- Electronic and digital Records

Lori Schmidt reported working on this with Mark Schaub.

The yellow highlighted area on page 3 of 5 will be reviewed as well.

b. JLCJ - Concussions and Head injuries

References to a licensed athletic trainer was noted.

The RSA about athletic trainer language will be double checked.

This will return to the Policy Committee.

c. JLCJA- Emergency Plans for Sports Related Injuries and Additional Protocols for Athletics Participation

ConVal does not currently have this policy. It is required. The NHSBA policy was reviewed.

This policy will go to the high school athletic director, high school principal, two middle schools and nurses.

This had previously gone to the Athletic Director.

Not much will change in this policy. Does the Policy Committee want to move this forward and if changes are needed it could be brought back? Confirmed.

The thought is to adopt this now rather than wait to meet the August 1, 2022 deadline.

This policy will go for a first read.

d. GBCD- Background Investigated/ Criminal Records Check

This policy has returned from legal review with many suggestions. Stephen Ullman was pleased that contractors are included in a background check. Tom Burgess was surprised that the school district bears the cost of the background check. This will move forward for a first read.

e. DID/DID R- Fixed Assets

The procedures are included because this is a financial policy. Stephen Ullman noted that the revised policy does not include intellectual property. Lori Schmidt said that the revised policy and procedures have been shared with the Budget & Property Committee. This policy works well with our bidding threshold. This revised policy and procedure can move forward for a first read.

f. FAA- Annual Facility Plan

This has been shared with the Budget & Property Committee.

g. FA- Facilities Development Goals/Priority Objective

This policy may move forward for a first read.

h. FE- Facilities Construction

This policy may move forward for a first read.

4. 1st Read- 4/19/22 School Board Agenda

a. DK- Payments Checks and Manifests

b. DAF- Federal Grants Administration

These policies will go before the School Board for a first read tonight.

8. 2nd Read-4/19/22 School Board Agenda

a. IHCD/LEB- Advanced Coursework/Advanced Enrollment

This will go before the School Board for a second read and adoption.

Non-Public Session RSA 91-A:3 II (If Required)

None.

Policy Status Update:

Under review/revision by Administration:

Under review by Education Committee

LCC- Dual Enrollment

- a. Under review by district personnel, the Equity Committee will review.

LC – Relations with Education Research Agencies

- a. Under review by administration

Under review by Budget and Property

- a. Capital Plan Policy

In legal review:

EBCF - Pandemic/Epidemic Emergencies

JLCE - Emergency Care and First Aid

EBCG - Communicable and Infectious Diseases

JLCEG - Exclusion of Students Who Present a Hazard

JCA – Change of Class of School Assignment Best Interests and Manifest Hardship

Future Agenda Items:

“D” Financial Policy Review Schedule

DJE Bidding Requirements

DJ-Purchasing

Requests for Policy Review:

Stephen Ullman motioned to adjourn at 6:27 p.m. Tom Burgess second. Unanimous.

Respectfully submitted,

Brenda Marschok