

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road**

**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting  
Tuesday, March 15, 2022**

**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/watch?v=KljbRPqMrsU>**

**Agenda**

- 1. Call to Order and Pledge of Allegiance**
- 2. Introduction and Swearing in of Returning and New Board Members**
- 3. Call for Election of Officers – Superintendent**
- 4. Committee Assignments and Requests**
- 5. Points of Pride**
- 6. Student Representative – Abby Kamieniecki**
- 7. Public Comment**
- 8. Consent Agenda**
  - a. Acceptance of School Board Meeting Minutes**
    - 1) March 1, 2022 (pg. 1-4)
  - b. Personnel (pg. 5-6)**
    - 1) Nominations
    - 2) Co-Curricular Notifications
  - c. March 1, 2022 Enrollment Update (pg. 7-8)**
- 9. Superintendent's Report and Presentation of Business**
  - a. Election Results (pg. 9)**
  - b. Monthly Events Calendar (pg. 10-11)**
  - c. School Board Requests**
- 10. Reports**
  - a. Teacher Representative – Cheryl Jessie**
  - b. Policy Committee – Katherine Heck**
  - c. Building Committee – Jim Fredrickson**
- 11. Old Business**
  - a. Legislative Update**
  - b. Reopening Plan**
- 12. New Business**
  - a. 1<sup>st</sup> Read Policy (pg. 12-29)**
    - JICG: Tobacco Products Ban Use and Possession in and on School Facilities and Grounds
    - GBED: Tobacco Products Ban Use and Possession in and on School Facilities and Grounds
    - ADC: Tobacco Products Ban Use and Possession in and on School Facilities and Grounds
    - IK: Earning of High School Credit
    - ILBAA: High School Graduation Competencies
    - IMBC: Alternative Credit Options
    - IHAM: Health Education and Exemption from Instruction
  - b. Expenditure and Encumbrance Report – Lori Schmidt (pg. 30-32)**
  - c. Keene State Leadership Academy**
  - d. Last Day of School**
  - e. Dallas – World Competition**
- 13. Public Comment**
- 14. Approval of Manifests (Board Vote Required)**
- 15. Non-Public Session: RSA 91-A: 3, II (If Required)**
  - a. Negotiations**
  - b. Legal**
  - c. Personnel**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**106 Hancock Road**  
**Peterborough, New Hampshire**  
**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**  
**Tuesday, March 1, 2022**

**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link:** <https://www.youtube.com/watch?v=BTRjkskd5Nw>

**Minutes**

**BOARD**

Rich Cahoon, Tom Burgess,  
Keira Christian, Richard Dunning,  
Alan Edelkind, Jim Fredrickson,  
Katherine Heck, Greg Kriebel,  
Janine Lesser, Kevin Pobst,  
Liz Swan (e) , Tim Theberge,  
Stephen Ullman

Abby Kamieniecki, Student Rep.

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Carrie James, H.R.  
Beth Gibney, Pierce/FES  
Fabi Woods, TES  
Tim Conway, SMS  
Dan Legro, SMS  
Ben Moenter, Special Ed.  
Heather McKillop, CVHS  
Larry Pimental, PES

**1. Call to Order and Pledge of Allegiance**

**Tim Theberge called the meeting to order at 7:01 p.m. The Pledge of Allegiance was recited.**

A moment of silence to recognize the people of Ukraine fighting back the oppression of Russia was held.

**2. Non-Public Session: RSA 91-A: 3, II (If Required)**

None.

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

**4. Student Representative – Abby Kamieniecki**

Abby Kamieniecki reported that the Unified Basketball team will play against staff. Student Council will soon be hosting a blood drive.

**5. Public Comment**

None.

**6. Consent Agenda**

**a. Acceptance of School Board Meeting Minutes**

1) February 15, 2022

**b. Personnel**

1) Retirements June 2022

a. Fabiola Woods, TES Principal

Dick Dunning shared his happiness for Fabi but sadness for the District.

Stephen Ullman recognized the affection that staff and students have for Ms. Woods.

Liz Swan said that Temple has loved Fabi and she will be sorely missed.

The Consent agenda was adopted as presented.

**7. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

The Budget & Property Committee meeting was moved from March 10th to March 22nd at 6:00 p.m.

**b. Recognition of Departing School Board Members**

Stephen Ullman shared and read an article in the Antrim Limerick. The article was authored by Stephen and focused on the nine years that Rich Cahoon has served on the ConVal School Board. Areas that Rich has focused on during his tenure were shared. Rich's strengths in leadership, fairness, historical perspective of the district, and thoughtfulness were noted. The full article can be found in the Town of Antrim's Limerick.

**c. School Board Requests**

None.

**8. Reports**

**a. Teacher Representative – Cheryl Jessie**

None.

**b. Communication Committee – Janine Lesser/Alan Edelkind**

Alan Edelkind reported that a recap of the Community Forum was discussed. 350+ online viewers viewed the forum within several days. The first forum had 240 views.

A video on the budget was produced and released today. It talks about what students get from ConVal.

Janine Lesser reported that three additional videos will soon be released.

**c. Strategic Plan Committee – Tim Theberge**

Tim Theberge reported that a call to the community has gone out to participate in focus groups.

**d. Education Committee – Stephen Ullman**

Stephen Ullman reported that the committee recommended a health curriculum for grades 1-4. Continuity in curriculum is important.

In addition, three policies were forwarded to the Policy Committee for review.

Stephen said that he will no longer serve as Ed Chair and thanked committee members for their hard work.

**e. Selectmen's Advisory Committee – Tim Theberge**

The proposed budget and warrant articles were reviewed and discussed. Pending legislation that impacts education was discussed as well.

**f. Policy Committee – Katherine Heck**

Katherine Heck reported that seven policies will be coming forward for a first read soon.

**9. Old Business**

**a. Legislative Update**

None.

**b. Reopening Plan**

**1) Masking and Plan Changes**

**Alan Edelkind moved to support the recommendation of the COVID Monitoring Team, as presented, in making masks optional in the ConVal School District. This motion also includes the adoption of the CDC guidelines in not requiring masks on our school buses. The motion, if passed, would be effective immediately.**

**Katherine Heck second.**

Kimberly Saunders said that the COVID Team is not necessarily making that recommendation. Since the board already decided to go mask optional they did not weigh in on a recommendation.

Stephen Ullman shared a question about school bus mitigation. He said that he thought masks should be optional when a community has a low or medium risk. The motion requests masks on buses to be optional.

Tim Theberge said that the CDC dropped the recommendation to mask on public transportation. He said that there has been communication about why the board and administration took so long. The administration did not have the authority to move to a mask optional option that was maintained by the board to take certain actions.

If the motion is approved, will monitoring when students and staff arrive continue? Parents will be asked to do what they always do and monitor the health of their children at home. The district would no longer screen nor contact trace. Staff will not be asked to monitor which students should wear a mask and which should not.



Lunch time routines are 3-6 feet apart and the number of people is limited in the cafeteria. This conversation has not taken place but can be revisited.

What is the rationale for 3-6 vs. 3? The recommendation has remained at 6 feet for unmasked individuals.

Janine Lesser asked if the positivity rates go back up, or if there is a new variant, would we go back to masking and other mitigation. Tim Theberge said that would be up to the board.

If kids want to sit near each other in the cafeteria can they do that? Students are asked to sit 6 feet apart but it doesn't always happen.

Will students be at the lunch room or some other room for lunch? He heard that some students have had to eat sitting on the floor.

A question about students eating on the floor was asked about in conjunction with where students can be to eat lunch. There is a rotation for where students eat lunch.

Kimberly said this will be resolved, it is the first that it has been heard of today. No student should be eating sitting on the floor.

**In favor to move to optional masking immediately: Unanimous.**

**Opposed: None**

**Masking will be optional effective immediately.**

### **c. Default Budget**

Discussed under another agenda item.

## **10. New Business**

### **a. Set Out of District Tuition Rate (Board Vote Required)**

The proposed Out of District Tuition Rate is \$8,831.11.

**Jim Fredrickson moved to approve the out of district calculation at \$8,831.11 for the 2022-2023 school year. Dick Dunning second.**

Currently, there are approximately eleven out of district students who tuition in.

Staff have a contractual tuition rate that is separate to this.

**Unanimous.**

### **b. 2022-2023 School Calendar Approval (Board Vote Required)**

Kimberly Saunders reported working in conjunction with our sending schools to develop the 2022-2023 school calendar. The three districts work hard to land on an agreed calendar. Specific changes were noted.

**Greg Kriebel moved to approve the calendar as submitted.**

**Katherine Heck second.**

Greg Kriebel asked about the March 14th professional development day.

Kimberly Saunders said that several towns use our schools for election day, therefore schools are closed.

Setting the calendar is a responsibility of the School Board and not State mandated.

**Unanimous.**

### **c. Set ConVal High School Date of Graduation -Recommendation June 10<sup>th</sup>; Rain Date June 11<sup>th</sup>**

Kimberly Saunders proposed Friday, June 10th at 6:00 p.m. with a June 11th rain date, and further June 12<sup>th</sup> as a secondary rain date if needed.

**Greg Kriebel moved the recommendation as presented. Second.**

Katherine Heck asked if Friday night is the traditional graduation night. Kimberly said that graduation has been scheduled on Friday to maximize having it outside. Assuring that graduation will occur over a specific weekend is the aim.

**Unanimous.**

### **d. Accept Gift/Donation (Board Vote Required)**

1) ConVal High School requests authorization to accept from Heather Wragg, the following donation of \$4,000.00 for the purpose of renting a tent for the 2022 Senior Prom.

**Katherine Heck moved to accept this generous gift for the purpose of renting a tent for the prom with thanks.**

**Dick Dunning second.**

Rich Cahoon asked if the district will select the vendor. Confirmed.

This tent is much larger than anything ConVal currently owns; function style.

**Unanimous with greatest thanks.**

## **11. Public Comment**



Erin Nolan, Peterborough, thanked the Board for moving to mask optional. She asked about the document provided by the Superintendent that addresses contact and quarantine.

If child is a close contact to someone who tested positive would they quarantine?

Jessica Seeger, Hancock, asked about someone not up to date on recommended vaccines that requires different treatment than those who are up to date. How will the schools implement this? She asked for the science to be explained. Ms. Seeger was asked to call the Superintendent for more information.

Alyssa Eccard, Peterborough, asked about masks required on buses, will they be required or not? They will not be required on buses.

**Non-Public Session: RSA 91-A: 3, II (If Required)**

**Janine Lesser moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 7:54 p.m. for matters of personnel.**

**Katherine Heck second. Unanimous on a roll call vote.**

**Janine Lesser moved to exit Non-Public Session at 8:33 p.m. Katherine Heck second. Unanimous.**

**Janine Lesser moved to seal the minutes of Non-Public Session for a period of five years. Dick Dunning second. Unanimous.**

Keeping a record of total costs related to Right to Know Requests was asked.

**12. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests totaling \$2,561,996.09 have been reviewed by her and found to be proper charges against Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Jim Fredrickson moved to approve the manifests as reported. Dick Dunning second. Unanimous.**

Katherine Heck referenced a statement within the Reopening Plan. It should be updated with what was just voted and should be consistent.

Kimberly confirmed that it will be updated. Masks are optional on buses.

**Jim Fredrickson moved to resolve, in an advisory, to take a position of support for the Ukrainian government and people. Dick Dunning second. Unanimous.**

**13. Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Negotiations**

**b. Legal**

**c. Personnel**

**Janine Lesser moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 8:39 p.m. for matters of personnel. Katherine Heck second. Unanimous on a roll call vote.**

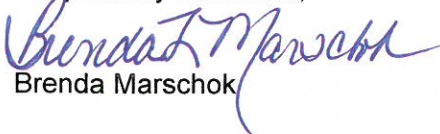
**Janine Lesser moved to exit Non-Public session at 10:32 p.m. Alan Edelkind second. Unanimous.**

**Janine Lesser motioned to seal the minutes of Non-Public Session for a period of five years.**

**Alan Edelkind second. Unanimous.**

**Alan Edelkind motioned to adjourn at 10:32 p.m. Janine Lesser second. Unanimous.**

Respectfully submitted,

  
Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**March 15, 2022**

**Personnel Agenda**

**Nominations:**

**CVHS**

Erik Thibault	Interim Assistant Principal	(Pro-rated) \$21,249.80
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**Co-Curricular Notifications:**

See Attached

## Notice of Stipend Positions

First	Last	DAC	Position	Stipend Amt	FTE
<b>Athletics</b>					
Todd	Bennett	CVHS	Track Assistant - Spring	\$ 2,846.20	1
Kevin	Carne	CVHS	Lacrosse - Girls JV	\$ 2,846.20	1
Lawton	Fagiano	CVHS	Baseball - JV	\$ 2,846.20	1
Leslie	Foster	CVHS	Unified Track	\$ 1,071.61	1
Matt	Harris	CVHS	Baseball - Varsity	\$ 3,557.75	1
Amanda	Hinton	CVHS	Softball - Varsity	\$ 3,557.75	1
Scott	Liljeberg	CVHS	Baseball - Assistant	\$ 2,846.20	1
Cindy	McLaughlin	CVHS	Track Coed - Spring	\$ 4,376.04	1
Terry	McNamara	CVHS	Lacrosse - Boys Varsity	\$ 3,557.75	1
Kelly	Shirk	CVHS	Softball - Assistant	\$ 2,846.20	1
Derek	Sorbello	CVHS	Lacrosse - Girls Varsity	\$ 3,557.75	1
Emeric	Szep	CVHS	Unified Track	\$ 1,071.61	1
Jessica	Weeks	CVHS	Softball - JV	\$ 2,846.20	1
Mike	Young	CVHS	Tennis - Boys Varsity	\$ 2,846.20	1
Caleb	Aho	SMS	Baseball	\$ 1,067.33	0.5
Mike	Lazzaro	SMS	Baseball	\$ 1,067.33	0.5
Tod	Siligy	SMS	Softball	\$ 2,134.65	1

<b>Non-Athletic</b>					
Lisa	Serard	CVHS	Graduation Advisor	\$ 112.00	0.14
Jim	Wickham	CVHS	Graduation Advisor	\$ 172.00	0.22
Amanda	Hinton	CVHS	Graduation Advisor	\$ 172.00	0.22



# ConVal School District

## PreK - 4 Student / Teacher Ratios ENROLLMENT 2021-2022

March 1, 2022

Grade	Total	71	144	142	139	141	160	797
SCHOOL	Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	3rd & 4th	4th Grade	Total
AES	# of Students	25	20	26	14	9	7	147
	# of Sections	2	2	2	1	1	1	
	Ratio	14.5	10.0	13.0	14.0	16.0	17.0	
BES	# of Students	18	14	12	11		17	72
	# of Sections	2	1	1	1		1	
	Ratio	9.0	14.0	12.0	11.0		17.0	
DCS	# of Students	13	11	8	13		6	51
	# of Sections	1	1	1			1	
	Para					Classroom Para		
	Ratio	13.0	11.0	8.0		19.0		
FES	# of Students	9	13	8	8		10	48
	# of Sections		2			2		
	Ratio		15.0			9.0		
GES	# of Students	13	20	13	14		19	90
	# of Sections	1	1	1	1		1	
	Ratio	13.0	15.5	13.0	14.0		19.0	
HES	# of Students	12	9	19	10		10	72
	# of Sections	1	1	1	1		1	
	Ratio	12.0	9.0	19.0	10.0		10.0	
PES	# of Students	17	49	43	54		64	276
	# of Sections	1	3	3	3		4	
	Ratio	17.0	16.3	14.33	18.0		16.0	
TES	# of Students	7	6	10	8		10	41
	# of Sections	1		1	1		1	
	Para					Classroom Para		
	Ratio	7.0	16.0		8.0		10.0	
* Teaching Principal Para Enrollment numbers may include tuitioned-in students								Total Elem. Students PreK-4
3.1.2022								797



# ConVal School District

## Student / Teacher Ratios ENROLLMENT -2021-2022

March 1, 2022

3.1.2022

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
GBS # of Students	52	58	56	73	239	239
# of Teachers*					16	
Ratio		14.94				

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
SMS # of Students	72	85	92	91	340	340
# of Teachers*					21	
Ratio		16.19				

Total Students						
GBS and SMS	124	143	148	164	579	579

	Grade 2	ATC	Grade 10	ATC	Grade 11	ATC	Grade 12	ATC	Total	In Person	ATC
CVHS # of Students	180	(0)	164	(0)	165	(10)	142	(23)	651	651	33
Ratio				12.5							

(CVHS enrollment numbers do NOT include ATC students from other Districts)  
Enrollment numbers may include tuitioned-in students

Includes Preschool students	PreK to 4	797	797
	5-8	579	579
	9-12	651	651
Total 2021-22		2027	2027

### Total Enrollments

2006-07	3104	2010-11	2534	2019-20	2074
2007-08	2969	2011-12	2434	2018-19	2109
2008-09	2855	2012-13	2342	2017-18	2143
2009-10	2755	2013-14	2325	2016-17	2234
		2014-15	2239	2015-16	2169
				2020-21	2059



ConVal School District - Results of Voting March 8, 2022 - OFFICIAL

	1				2				3				4				5				6				7				8				9				10				11				12				
	Budget				Collective Bargaining Agreement				Special Meeting				Preschool Expansion				Establish and Maintain a Technology Trust Fund - \$250,000				Energy Trust Fund - \$100,000				Building Capital Trust Fund - \$500,000				Health Trust Fund - \$50,000				Building Reserve Fund - \$250,000				Accept Reports of Agents, Auditors, Committees, and Boards				School Board Salaries				Petitioned Warrant Article - Provide Instructional materials				
	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N	YES	NO	% Y	% N									
Antrim	217	93	70%	23%	83	74%	234	80	75%	195	120	62%	239	73	77%	232	81	74%	235	78	75%	248	66	79%	232	76	75%	275	32	90%	261	49	84%	107	211	34%													
Bennington	124	117	51%	45%	129	111	54%	125	117	49%	124	107	55%	132	107	55%	129	110	54%	136	104	57%	143	97	60%	84	158	35%																					
Dublin	286	159	64%	29%	306	147	67%	306	127	71%	265	177	60%	309	131	70%	299	138	69%	303	134	69%	314	124	72%	296	142	68%	389	83	85%	334	104	76%	151	298	34%												
Frankston	253	190	57%	26%	262	181	59%	262	161	63%	235	206	53%	274	165	62%	289	153	65%	280	152	66%	281	159	64%	271	170	61%	340	96	78%	316	123	72%	170	267	39%												
Greenfield	132	147	47%	47%	150	126	54%	154	120	56%	117	159	42%	149	128	54%	160	118	53%	162	115	53%	163	112	51%	156	117	57%	211	81	76%	177	98	84%	106	172	36%												
Hancock	281	118	70%	23%	294	105	74%	284	99	74%	276	119	70%	297	100	75%	291	103	74%	290	103	74%	286	99	75%	290	103	74%	346	45	88%	317	81	80%	101	297	25%												
Peterborough	717	253	74%	26%	775	205	79%	762	201	79%	683	292	70%	755	215	78%	773	202	79%	762	208	79%	772	197	80%	729	236	76%	878	71	93%	823	148	85%	201	783	20%												
Sharon	68	42	82%	18%	70	40	84%	78	30	72%	62	45	58%	72	38	65%	69	41	77%	69	40	63%	72	37	68%	67	42	61%	97	11	90%	88	21	81%	49	62	44%												
Temple	230	207	53%	24%	243	193	55%	246	175	58%	223	211	51%	240	189	56%	245	183	57%	231	185	54%	251	176	59%	228	197	54%	325	101	76%	275	153	64%	154	279	36%												
Total	2308	1326	64%	34%	2450	1191	67%	2464	1104	69%	2173	1453	60%	2467	1146	68%	2489	1118	69%	2472	1135	69%	2533	1074	70%	2399	1193	67%	3018	542	85%	2734	874	76%	1123	2527	31%												

School Board Members

Antrim - 3 Year Term (One Position)

Crista Salamy	99
Write-In	

Dublin - 3 Year Term (One Position)

Alan Edelkind	325
Emily	110
Primrose	2
Write-In	

Hancock - 3 Year Term (One Position)

Timothy Theberge	346
Write-In	

Peterborough - 3 Year Term (Two Positions)

Thomas Burgess	545
Robert Dinning	707
Write-In	8

Peterborough - 1 Year Term (One Position)

Gregory L. Carter	108
Greg Kriebel	805
Write-In	5



# March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> Policy Committee Mtg. @ SAU @ 6:00 pm  School Board Mtg. @ SAU @ 7:00 pm	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> Voting Day!!	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> Policy Committee Mtg. @ SAU @ 6:00 pm  School Board Mtg. @ SAU @ 7:00 pm	<b>16</b>	<b>17</b> Communication Committee Mtg. @ SAU @ 6:30 pm  Strategic Plan Committee Mtg. @ SAU @ 7:30 pm	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> Education Committee Mtg. @ SAU @ 5:30 pm	<b>22</b> Budget & Property Committee Mtg. @ SAU @ 6:00 p.m.	<b>23</b>	<b>24</b> Food Service Committee Mtg. @ SAU @ 5:00 pm  Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

# April 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	6	7	8	9
10	11	12	13	14	15	16
17	18 Education Committee Mtg. @ SAU @ 5:30 pm	19 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	20	21	22	23
24	25	26	27	28	29	30

# JICG – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds

State law prohibits the use of any tobacco product, E-cigarette, or liquid nicotine in any facility or upon any grounds maintained by the District. Students and minors are further prohibited from possessing such items in or upon any facility, school vehicle, or grounds owned or maintained by the District.

A. Definitions : *These definitions shall also include any amendments to the referenced statutes as the same may be amended or replaced from time to time.*

“Tobacco product(s)” means any product containing tobacco including, but not limited to, cigarettes, smoking tobacco, cigars, chewing tobacco, snuff, pipe tobacco, smokeless tobacco, and smokeless cigarettes, as well as any other product or item included in RSA 126-K:2, XI as the same may be amended or replaced from time-to-time.

*“Device” means any product composed of a mouthpiece, a heating element, a battery, and electronic circuits designed or used to deliver any aerosolized or vaporized substance including, but not limited to, nicotine or cannabis. Devices may include, but are not limited to, hookah, e-cigarette, e-cigar, e-pipe, vape pen, e-hookah, as well as any other object or item defined in RSA 126-K:2, II-a.*

“E-cigarette” means any electronic smoking device composed of a mouthpiece, a heating element, a battery, and electronic circuits that provides a vapor of pure nicotine mixed with propylene glycol to the user as the user simulates smoking. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, or e-pipes, or under any other product name as well as any other product or item included in RSA 126-K:2, II-a as the same may be amended or replaced from time-to-time.

*“E-liquid” means any liquid, oil, or wax product containing, but not limited to, nicotine or cannabis intended for use in devices used for inhalation as well as any other substance included or defined in RSA 126-K:2, II-c.*

“Liquid nicotine” means any liquid product composed either in whole or in part of pure nicotine and propylene glycol and manufactured for use with e-cigarettes, as well as any other product or item included in RSA 126-K:2, III-a as the same may be amended or replaced from time-to-time.

“Facility” is any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District. This definition shall include all administrative buildings and offices and areas within facilities supportive of instruction and subject to educational



administration, including, but not limited to, lounge areas, passageways, rest rooms, laboratories, classrooms, study areas, cafeterias, gymnasiums, maintenance rooms, and storage areas.

#### B. Students

No student shall purchase, attempt to purchase, possess or use any tobacco product, **device**, E-cigarette, **E-liquid** or liquid nicotine in any facility, in any school vehicle, while attending any school-sponsored event, or anywhere on school grounds maintained by the District.

Enforcement of the prohibition against students shall initially rest with building principals, or their designees, who may also report any violation to law enforcement, for possible juvenile, criminal or other proceedings as provided under state law. Additional consequences may be administered pursuant to printed student conduct rules.

#### C. Employees

No employee shall use any tobacco product, **device**, E-cigarette, **E-liquid**, or liquid nicotine, in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal. Violations may also be referred to appropriate law enforcement and/or other appropriate agencies for criminal or other proceedings as provided under state law.

#### D. All other persons

No visitor, contractor, vendor or other member of the public, shall use any tobacco product, **device**, E-cigarette, **E-liquid**, or liquid nicotine in any facility, in any school vehicle, or anywhere on school grounds maintained by the District.

The building principal(s), and where appropriate, other site supervisor (athletic director, vehicle driver, etc.), or their designee(s), shall have the initial responsibility to enforce this section, by requesting that any person who is violating this policy to immediately cease the use of tobacco products, E-cigarette or liquid nicotine. After this request is made, if any person refuses to refrain from using such products in violation of this policy, the principal, site supervisor, or designee may contact the appropriate law enforcement agency(ies) for possible criminal or other proceedings as provided under state law.

#### E. Implementation and Notice – Administrative Rules and Procedures.

The Superintendent shall establish administrative rules and procedures to implement this policy, which rules and procedures may be building level and/or district-wide. Rules and procedures relating to student violations and resulting disciplinary consequences should be developed in consultation with building principal(s).

The Superintendent, working with the building principal(s), shall provide annual notice to employees, students and parents of the pertinent provisions of this policy (e.g., student or staff handbook) along with applicable administrative regulations and procedures, which may include prescribed consequences for violations of this policy. Such notice should include information that violation of this Policy could lead to criminal or other such proceedings.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

**Legal References:**

*RSA 155:64 – 77, Indoor Smoking Act*

*RSA 126-K:2, Definitions*

*RSA 126–K:6, Possession and Use of Tobacco Products by Minors*

*RSA 126-K:7, Use of Tobacco Products on Public Educational Grounds Prohibited*

**Category: *Priority-Required by Law***

**See also: *ADB, GBEC, GBED, JICG, & JICH***

District Revision History:

First Read: March 19, 2019

Second Read: April 2, 2019

Adopted: April 2, 2019

First Read: March 15, 2022

Second Read:

Adopted:



# GBED – Tobacco Products Ban Use and Possession in and on School Facilities and Grounds

State law prohibits the use of any tobacco product, E-cigarette, or liquid nicotine in any facility or upon any grounds maintained by the District. Students and minors are further prohibited from possessing such items in or upon any facility, school vehicle, or grounds owned or maintained by the District.

A. Definitions : ***These definitions shall also include any amendments to the referenced statutes as the same may be amended or replaced from time to time.***

“Tobacco product(s)” means any product containing tobacco including, but not limited to, cigarettes, smoking tobacco, cigars, chewing tobacco, snuff, pipe tobacco, smokeless tobacco, and smokeless cigarettes, as well as any other product or item included in RSA 126-K:2, XI as the same may be amended or replaced from time-to-time.

***“Device” means any product composed of a mouthpiece, a heating element, a battery, and electronic circuits designed or used to deliver any aerosolized or vaporized substance including, but not limited to, nicotine or cannabis. Devices may include, but are not limited to, hookah, e-cigarette, e-cigar, e-pipe, vape pen, e-hookah, as well as any other object or item defined in RSA 126-K:2, II-a.***

“E-cigarette” means any electronic smoking device composed of a mouthpiece, a heating element, a battery, and electronic circuits that provides a vapor of pure nicotine mixed with propylene glycol to the user as the user simulates smoking. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, or e-pipes, or under any other product name as well as any other product or item included in RSA 126-K:2, II-a as the same may be amended or replaced from time-to-time.

***“E-liquid” means any liquid, oil, or wax product containing, but not limited to, nicotine or cannabis intended for use in devices used for inhalation as well as any other substance included or defined in RSA 126-K:2, II-c.***

“Liquid nicotine” means any liquid product composed either in whole or in part of pure nicotine and propylene glycol and manufactured for use with e-cigarettes, as well as any other product or item included in RSA 126-K:2, III-a as the same may be amended or replaced from time-to-time.

“Facility” is any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District. This definition shall include all administrative buildings and offices and areas within facilities supportive of instruction and subject to educational



administration, including, but not limited to, lounge areas, passageways, rest rooms, laboratories, classrooms, study areas, cafeterias, gymnasiums, maintenance rooms, and storage areas.

#### B. Students

No student shall purchase, attempt to purchase, possess or use any tobacco product, **device** E-cigarette, **E-liquid** or liquid nicotine in any facility, in any school vehicle, while attending any school-sponsored event, or anywhere on school grounds maintained by the District.

Enforcement of the prohibition against students shall initially rest with building principals, or their designees, who may also report any violation to law enforcement, for possible juvenile, criminal or other proceedings as provided under state law. Additional consequences may be administered pursuant to printed student conduct rules.

#### C. Employees

No employee shall use any tobacco product, **device**, E-cigarette, **E-liquid**, or liquid nicotine, in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal. Violations may also be referred to appropriate law enforcement and/or other appropriate agencies for criminal or other proceedings as provided under state law.

#### D. All other persons

No visitor, contractor, vendor or other member of the public, shall use any tobacco product, **device**, E-cigarette, **E-liquid**, or liquid nicotine in any facility, in any school vehicle, or anywhere on school grounds maintained by the District.

The building principal(s), and where appropriate, other site supervisor (athletic director, vehicle driver, etc.), or their designee(s), shall have the initial responsibility to enforce this section, by requesting that any person who is violating this policy to immediately cease the use of tobacco products, E-cigarette or liquid nicotine. After this request is made, if any person refuses to refrain from using such products in violation of this policy, the principal, site supervisor, or designee may contact the appropriate law enforcement agency(ies) for possible criminal or other proceedings as provided under state law.

#### E. Implementation and Notice – Administrative Rules and Procedures.

The Superintendent shall establish administrative rules and procedures to implement this policy, which rules and procedures may be building level and/or district-wide. Rules and procedures relating to student violations and resulting disciplinary consequences should be developed in consultation with building principal(s).

The Superintendent, working with the building principal(s), shall provide annual notice to employees, students and parents of the pertinent provisions of this policy (e.g., student or staff handbook) along with applicable administrative regulations and procedures, which may include prescribed consequences for violations of this policy. Such notice should include information that violation of this Policy could lead to criminal or other such proceedings.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

#### **Legal References:**

*RSA 155:64 – 77, Indoor Smoking Act*

*RSA 126-K:2, Definitions*

*RSA 126-K:6, Possession and Use of Tobacco Products by Minors*

*RSA 126-K:7, Use of Tobacco Products on Public Educational Grounds Prohibited*

**Category: Priority-Required by Law**

**See also: ADB, GBEC, GBED, JICG, & JICH**

*District Revision History:*

*First Read: March 19, 2019*

*Second Read: April 2, 2019*

*Adopted: April 2, 2019*

*First Read: March 15, 2022*

*Second Read:*

*Adopted:*



# ADC – Tobacco Products Ban Use and Possession In and On School Facilities and Grounds

State law prohibits the use of any tobacco product, E-cigarette, or liquid nicotine in any facility or upon any grounds maintained by the District. Students and minors are further prohibited from possessing such items in or upon any facility, school vehicle, or grounds owned or maintained by the District.

**A. Definitions :** ***These definitions shall also include any amendments to the referenced statutes as the same may be amended or replaced from time to time.***

“Tobacco product(s)” means any product containing tobacco including, but not limited to, cigarettes, smoking tobacco, cigars, chewing tobacco, snuff, pipe tobacco, smokeless tobacco, and smokeless cigarettes, as well as any other product or item included in RSA 126-K:2, XI as the same may be amended or replaced from time-to-time.

***“Device” means any product composed of a mouthpiece, a heating element, a battery, and electronic circuits designed or used to deliver any aerosolized or vaporized substance including, but not limited to, nicotine or cannabis. Devices may include, but are not limited to, hookah, e-cigarette, e-cigar, e-pipe, vape pen, e-hookah, as well as any other object or item defined in RSA 126-K:2, II-a.***

“E-cigarette” means any electronic smoking device composed of a mouthpiece, a heating element, a battery, and electronic circuits that provides a vapor of pure nicotine mixed with propylene glycol to the user as the user simulates smoking. This term shall include such devices whether they are manufactured as e-cigarettes, e-cigars, or e-pipes, or under any other product name as well as any other product or item included in RSA 126-K:2, II-a as the same may be amended or replaced from time-to-time.

***“E-liquid” means any liquid, oil, or wax product containing, but not limited to, nicotine or cannabis intended for use in devices used for inhalation as well as any other substance included or defined in RSA 126-K:2, II-c.***

“Liquid nicotine” means any liquid product composed either in whole or in part of pure nicotine and propylene glycol and manufactured for use with e-cigarettes, as well as any other product or item included in RSA 126-K:2, III-a as the same may be amended or replaced from time-to-time.

“Facility” is any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District. This definition shall include all administrative buildings and offices and areas within facilities supportive of instruction and subject to educational administration, including, but not limited



to, lounge areas, passageways, rest rooms, laboratories, classrooms, study areas, cafeterias, gymnasiums, maintenance rooms, and storage areas.

#### B. Students

No student shall purchase, attempt to purchase, possess or use any tobacco product, **device**, E-cigarette, **E-liquid** or liquid nicotine in any facility, in any school vehicle, while attending any school-sponsored event, or anywhere on school grounds maintained by the District.

Enforcement of the prohibition against students shall initially rest with building principals, or their designees, who may also report any violation to law enforcement, for possible juvenile, criminal or other proceedings as provided under state law. Additional consequences may be administered pursuant to printed student conduct rules.

#### C. Employees

No employee shall use any tobacco product, **device**, E-cigarette, **E-liquid**, or liquid nicotine, in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal. Violations may also be referred to appropriate law enforcement and/or other appropriate agencies for criminal or other proceedings as provided under state law.

#### D. All other persons

No visitor, contractor, vendor or other member of the public, shall use any tobacco product, **device**, E-cigarette, **E-liquid**, or liquid nicotine in any facility, in any school vehicle, or anywhere on school grounds maintained by the District.

The building principal(s), and where appropriate, other site supervisor (athletic director, vehicle driver, etc.), or their designee(s), shall have the initial responsibility to enforce this section, by requesting that any person who is violating this policy to immediately cease the use of tobacco products, E-cigarette or liquid nicotine. After this request is made, if any person refuses to refrain from using such products in violation of this policy, the principal, site supervisor, or designee may contact the appropriate law enforcement agency(ies) for possible criminal or other proceedings as provided under state law.

#### E. Implementation and Notice – Administrative Rules and Procedures.

The Superintendent shall establish administrative rules and procedures to implement this policy, which rules and procedures may be building level and/or district-wide. Rules and

procedures relating to student violations and resulting disciplinary consequences should be developed in consultation with building principal(s).

The Superintendent, working with the building principal(s), shall provide annual notice to employees, students and parents of the pertinent provisions of this policy (e.g., student or staff handbook) along with applicable administrative regulations and procedures, which may include prescribed consequences for violations of this policy. Such notice should include information that violation of this Policy could lead to criminal or other such proceedings.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

**Legal References:**

*RSA 155:64 – 77, Indoor Smoking Act*

*RSA 126-K:2, Definitions*

*RSA 126–K:6, Possession and Use of Tobacco Products by Minors*

*RSA 126-K:7, Use of Tobacco Products on Public Educational Grounds Prohibited*

**Category: Priority-Required by Law**

**See also: ADB, GBEC, GBED, JICG, & JICH**

*District Revision History:*

*First Read: March 19, 2019*

*Second Read: April 2, 2019*

*Adopted: April 2, 2019*

*First Read: March 15, 2022*

*Second Read:*

*Adopted:*

# IK – Earning of High School Credit

*Related Policies: BAAA, IKF, ILBA, ILBAA & IMDB*

## **A. Demonstration of Mastery**

Students can earn course credit by demonstrating mastery of the required coursework and material. Mastery is defined in Board policy ILBAA as “a high level of demonstrated proficiency with regard to a competency.”

Student assessment of master outside of normal classwork is the responsibility of the building Principal.

Credit will be awarded upon satisfactory demonstration and mastery of the required course competencies. Additionally, credit may also be awarded if a student is able to demonstrate learning experience in compliance with the district-specified curriculum and assessment standards.

## **B. Transfer Credits from Other Approved Schools**

Students can receive credits toward graduation for courses from another approved school subject to this Section.

1. Awarding of Credit for Similar Courses from an Approved School. The building Principal shall grant credit for any similar courses or programs that have been satisfactorily completed at any other approved schools. For the purposes of this paragraph B, when reviewing the issue of whether a course or program is "similar", the Principal shall consider District course descriptions and curricula, course syllabi, District and graduation competencies per Board policy ILBAA, and any other relevant information provided by the parent/guardian of the transferring student, and/or the approved school at issue.

Approved schools include New Hampshire public schools, charter schools, public academies, approved public or private tuition program schools, and all schools in Vermont and Maine that are members of an interstate school district with schools in New Hampshire.

2. Denial of Award Credit for Courses from Another School  
The building Principal will provide a timely and written notification of denial to award credit. The written denial shall include a justification for denial, including discussion of criteria set out in paragraph B.1 and any other factors that support the Principal's denial.  
Upon written request by the parent/guardian, such denial can be submitted for review to the Superintendent, who may override or modify the Principal's denial. Any further review shall be subject to the provisions of Board policy BAAA.



**Legal References:**

*RSA 193-E:3-f, Approval of Courses and Programs*

*N.H. Dept. of Education Administrative Rule - Ed 306.02(e), Credit*

*N.H. Dept. of Education Administrative Rule - Ed 306.04(a)(15), How Credit Can Be Earned*

*N.H. Dept. of Education Administrative Rule - Ed 306.04(a)(16), How A Credit Used To Track Achievement Of Graduation Competencies*

*N.H. Dept. of Education Administrative Rule - Ed 306.27, High School Curriculum, Credits, Graduation Requirements, and Co-Curricular Program*

**Category:** *Priority/Required by Law*

District Revision History:

1st Reading: December 2, 2008

2nd Reading: January 4, 2009

Adopted: January 4, 2009

1<sup>st</sup> Read: March 15, 2022

2<sup>nd</sup> Read:

Adopted:

# ILBAA – High School Graduation Competencies

For the purposes of assessment of high school course work through the demonstration of student mastery of course competencies, the following definitions are established:

- (1) "Competencies" means student learning targets that represent key content-specific concepts, skills, and knowledge applied within or across content domains. Specific and required types of competencies include district competencies and graduation competencies.
- (2) "District competencies" mean specific types of competencies that are common across the district and organized in developmental progressions that lead to achievement of graduation competencies.
- (3) "Graduation competencies" means specific types of competencies that are common across the district and define learning expectations for each student for graduation from high school.
- (4) "Mastery" means a high level of demonstrated proficiency with regard to a competency.

Course credit will be awarded through the demonstration of a student's mastery of the competencies of the course. Course credit granted through demonstration of mastery will be counted through traditional methods. Grades and credit granted through demonstration of mastery will be included in the student's grade point average. Students must be enrolled in the particular course in order to receive course credit.

Students who are involved in an approved extended learning opportunity to satisfy course requirements in whole or in part shall demonstrate mastery through a method or methods as approved by the course instructor, as specified in Policy IHBH.

Credit may be used to fulfill prerequisites for other courses and/or subject area credit requirements for graduation. Credit will not be granted, however, for a course in a subject area lower in course sequence than one for which the student has already earned credit.

The Superintendent shall establish rules for implementing this policy in cooperation with the high school Principal and shall be responsible for ensuring that all high school courses include appropriate competency assessments. Competency Assessments will be selected, conducted, and reviewed in conjunction with the provisions of Policy ILBA.

Assessments shall be aligned with clearly defined educational standards that specify what students should know and be able to do. The assessment items and tasks shall be valid and appropriate representations of the standards students are expected to achieve. Assessment standards, tasks, procedures, and uses shall be fair to all students.

## **Legal References:**

*Ed 306.02(d), Competencies*

*Ed 306.02(g), District competencies*

*Ed 306.02(j), Graduation competencies*

*Ed 306.02(l), Mastery*

*Ed 306.04(a)(16), Tracking Achievement of Graduation Competencies*

*Ed 306.04(a)(25), (26), Graduation competencies*

*Ed 306.141(a)(6), Achievement of District and Graduation Competencies*

**District Policy History:**

1st Reading: October 28, 2008  
2nd Reading: December 2, 2008  
Adopted: December 2, 2008

***District Revision History:***

1<sup>st</sup> Read: March 15, 2022

2n Read:

Adoption:



## IMBC – Alternative Credit Options

The Board encourages increased educational options for students. Credit may be earned through alternative methods outside of regular classroom-based instruction offered by the district schools. Awarding of credits to be applied toward high school graduation will be determined by the high school principal, and will be granted only if the request fulfills the following:

The request is submitted with a plan to achieve competency that meets or exceeds the rigorous academic standards required by the school for students enrolled in a credit course offered by the school.

- The plan includes clear expectations for performance.
- The plan includes clearly defined methods and expectations for assessment.
- Verification of the plan's merit can be evaluated in a timely fashion and does not cause unnecessary burden on the resources of the administration.

~~The Board encourages increased educational options for hospitalized or homebound students, dropouts, suspended or expelled students, young athletes, or other atypical students for whom regular classrooms are not practical or effective. It is hoped that such offerings will serve as a motivator for students with different learning styles.~~

Students earning credit via alternative methods will participate in all assessments required by the statewide education improvement and assessment program.

The Board directs the Superintendent to establish regulations and procedures for implementing this policy that will include:

- Definitions of allowable alternative learning opportunities
- Reasonable limits on the number of approved alternative courses that can be administered each school year, both school-wide and per student
- The number of alternative credits each student may use toward graduation requirements
- Application and approval process
- Criteria for determining which requests satisfy a particular subject area requirement
- Identification of person(s) responsible for approval, supervision, and monitoring progress
- Requirements that alternative opportunities meet the same rigorous academic outcomes as traditional classroom delivery
- Assurance of student safety including physical and technological
- Assurance of equal access for all students
- Assurance that approved alternative learning opportunities are consistent with all policies of this board

- The procedure will be made available to the public through the ConVal School District website and the ConVal Regional High School Student Handbook.

It is the policy of the Board that alternative methods for the awarding of credit may include:

- Competency testing in lieu of enrollment under the provisions of Board policy ILBAA
- Interdisciplinary credit
- Satisfactory completion of course requirements at:
  - an approved school under the provisions of Board policy IK;
  - an approved home education program (see Board policies IK and Board policy IHBG, and N.H. Dept. of Education Rule Ed 315).
- Demonstration of mastery of required coursework and material, pursuant to Board policy IK.
- Extended learning opportunities under the provisions of Board policy IHBH
- Distance, online, or virtual learning opportunities under the provisions of Board policy IMBA
- College Credit, including credit earned through Dual and/or Concurrent Enrollment under Board policy IHCD/LEB
- Early Graduation under Board policy IKFA
- 7th and 8th grade coursework meeting the standards of Board policy IMBD

If a student demonstrates knowledge and abilities on a placement pre-test developed by the school district for a particular course, the student shall not receive credit for the course, but shall be allowed to take a more advanced level of the subject or an elective.

### Funding

Unless otherwise recommended by the Superintendent and approved by the Board, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition and textbooks. The District may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the District and the course is not completed, the student must reimburse the district for the expenses.

### Legal References:

*RSA 193-A, Home Education*

*RSA 193-E:3-f, Approval of Courses and Programs*

*N.H. Dept. of Education Administrative Rules:*

*Ed 306.04(a)(13), Alternative Means of Earning Credit*

*Ed 306.14(a)(14), Alternative Means Of Demonstrating Achievement Of Graduation Competencies*

*Ed 306.21, Alternative Programs*



*Ed 306.26(f), Credit for 7th & 8th Grade Course Work*  
*Ed 306.27(ad), Early Graduation*  
*Ed 315, Home Education Programs*

**Category: Priority/Required by Law**

**Related Policies: IHBG, IHBH, IHCD/LEB, IK, IKFA, ILBAA, IMBA & IMBD**

**District Policy History:**

1<sup>st</sup> Read: June 3, 2014

2<sup>nd</sup> Read: August 19, 2014

Adopted: August 19, 2014

**District Revision History:**

1<sup>st</sup> Read: March 15, 2022

2<sup>nd</sup> Read:

Adopted:



# IHAM – Health Education and Exemption from Instruction

Consistent with Department of Education requirements, health and physical education, including instruction about parts of the body, reproduction, **sexuality education**, and related topics, will be included in the instructional program. Sexuality education shall include instruction relative to abstinence, consent, and sexually transmitted infections.

Instruction must be appropriate to grade level, course of study, and development of students and must occur in a systematic manner. The Superintendent will require that faculty members who present this instruction receive continuing in-service training, which includes appropriate teaching strategies and techniques.

Parents and legal guardians shall be notified by e-mail, other written means, website/social media postings or phone call, not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human sexuality or human sexual education. Such notice will be delivered via email, other direct written means, website/social media posting, or phone call. To the extent practicable, a school district shall make curriculum course materials available to parents or legal guardians for review upon request. Accordingly, the notice will identify and provide contact information for the Principal or other staff member a parent or guardian should contact to arrange an opportunity to inspect the curriculum course material.

## Opt-Out Procedure and Form

Parents/guardians, or individual students over eighteen years of age, who do not want their child or themselves to participate in a particular unit of health or sex education instruction are allowed to have their child opt-out of such instruction.

Parents/guardians who wish to have their child opt-out of such instruction are required to complete the district opt-out form and state the particular unit of curriculum in which the student is not to participate. Any student who is made exempt by request of the parent/guardian under this policy may be given an alternative assignment sufficient to meet state requirements for health education. The alternative assignment will be provided by the health or physical education teacher in conjunction with the Principal.

Parents/guardians who do not want their child to participate in a particular health-related program, health unit, or physical education must complete a Health or Physical Education Opt-Out Form. Opt-Out forms are available from either the health education teacher or the Principal. Opt-Out requests must be submitted annually and are valid only for the school year in which they are submitted.

In accordance with the federal Protection of Pupil Rights Amendment, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow the parent/guardian of a student to inspect any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

**Legal References:**

**20 U.S.C §1232h, (c)(1)(C), Protection of Pupil Rights**

**RSA 186:11, IX, Instruction as to Intoxicants and Sexually Transmitted Diseases**

**RSA 186:11, IX-c, Objectionable Course Material**

**RSA 186:11, IX-e Notice to Parents/Guardian Required**

*NH Code of Administrative Rules, Section Ed 306.40, Health Education Program*

*NH Code of Administrative Rules, Section Ed 306.41, Physical Education Program*

*RSA 186:11, IX-b, Health and Sex Education*

*Appendix IHAM-R, Health or Physical Education Opt-Out Form*

Category: P

See also, IHAM-R

1st Reading: January 20, 2011

2nd Reading: February 15, 2011

Adopted: February 15, 2011

1<sup>st</sup> Read: March 15, 2022

2<sup>nd</sup> Read:

Adopted:

ConVal School District  
Expense and Encumbrance Report  
February 2022

Object Code	Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
100	SALARIES	26,976,532	(370,901)	26,605,631	2,016,615	14,163,021	10,632,248	1,810,362	6.80%	
200	EMPLOYEE BENEFITS	12,863,068	92,670	12,955,738	1,045,996	7,121,318	4,847,132	987,288	7.62%	
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES	2,534,357	174,007	2,708,364	238,327	1,657,912	1,380,274	(329,822)	-12.18%	A
400	PURCHASED PROPERTY SERVICES	1,276,388	7,759	1,284,147	84,430	397,864	1,035,269	(148,987)	-11.60%	B
500	OTHER PURCHASED SERVICES	4,034,891	17,690	4,052,581	278,975	1,860,537	1,623,257	568,787	14.04%	
600	SUPPLIES	2,232,197	25,616	2,257,812	235,517	1,322,740	555,199	379,873	16.82%	
700	PROPERTY	347,431	3,239	350,670	15,089	126,105	21,462	203,103	57.92%	
800	OTHER OBJECTS	341,214	49,920	391,134	2,332	124,865	61,015	205,253	52.48%	
900	OTHER USES OF FUNDS	1,240,000	-	1,240,000	-	540,000	700,000	-	0.00%	
		51,846,076	0	51,846,076	3,917,280	27,314,362	20,855,857	3,675,857	7.09%	

**Notes**

A Students needs that didn't exist when budget was prepared; will receive \$197,298 from special education trust fund.

B Atrium roofs for Middle Schools; will receive \$606,700 from capital trust.



ConVal School District  
Expense and Encumbrance Report  
February 2022

Object Code	Description	Budget	Adjustments	Adjusted Budget	MTD	YTD	Encumbrance	Balance	% Available	Notes
110	REGULAR SALARIES	17,283,976	(370,901)	16,913,075	1,218,624	8,682,463	7,393,381	837,231	4.95%	
111	PARAPROFESSIONAL SALARIES	2,988,485	-	2,988,485	249,886	1,593,364	1,120,930	274,191	9.17%	
112	ADMN ASSISTANTS	1,175,080	-	1,175,080	93,800	710,589	409,261	55,230	4.70%	
113	CUSTODIAL/MAINTENANCE	534,342	11,835	546,177	42,036	356,793	189,001	383	0.07%	
114	ADMINISTRATOR	2,960,110	-	2,960,110	207,324	1,763,230	964,840	232,039	7.84%	
115	DEPARTMENT HEADS	25,000	-	25,000	1,800	11,700	11,722	1,578	6.31%	
119	SUPPORT SERVICES	888,144	-	888,144	64,032	523,103	304,578	60,463	6.81%	
120	TEMPORARY SALARIES	1,080,896	(11,835)	1,069,061	132,815	490,075	237,371	341,615	31.95%	
130	OVERTIME	40,500	-	40,500	6,297	31,704	1,162	7,634	18.85%	
211	HEALTH INSURANCE	5,707,106	25,230	5,732,336	500,512	3,138,637	1,986,897	606,801	10.59%	
212	DENTAL INSURANCE	221,807	1,728	223,535	21,248	128,952	81,306	13,277	5.94%	
213	LIFE INSURANCE	41,952	4,570	46,522	3,718	27,704	18,734	84	0.18%	
214	LONG TERM DISABILITY	57,852	9,078	66,930	5,368	38,371	28,354	205	0.31%	
220	FICA	1,940,142	15,331	1,955,474	147,120	1,038,485	752,444	164,545	8.41%	
231	NON - TEACH RETIRE	810,724	-	810,724	67,031	481,361	270,233	59,131	7.29%	
232	TEACHER RETIRE	3,934,456	36,331	3,970,787	299,935	2,147,000	1,680,851	142,936	3.60%	
250	UNEMPLOYMENT COMP	24,641	-	24,641	-	-	24,641	-	0.00%	
260	WORKERS' COMP	107,584	-	107,584	-	107,584	-	-	0.00%	
299	OTHER BENEFITS - LT CARE & ANNUITIES	16,805	402	17,207	1,064	13,224	3,673	311	1.81%	
321	PROF SERVICES	110,400	-	110,400	(2,930)	45,487	-	64,913	58.80%	
322	STAFF SERVICES	92,000	-	92,000	259	9,841	-	82,159	89.30%	
323	PUPIL SERVICES	457,557	-	457,557	80,862	428,318	691,586	(662,347)	-144.76%	A
330	PURCHASED/PROF	1,642,352	69,215	1,711,567	152,211	1,036,359	523,965	151,244	8.84%	
340	STATISTICAL SERVICES	33,548	-	33,548	-	-	-	33,548	100.00%	
380	PURCH SERVICES	198,500	4,791	203,291	2,438	115,021	131,611	(43,340)	-21.32%	B
390	SPECIAL TUTORING	-	100,000	100,000	5,488	22,888	33,113	44,000	44.00%	
411	WATER/SEWER	61,093	-	61,093	10,617	24,739	27,936	8,418	13.78%	
421	DISPOSAL	44,067	-	44,067	3,880	33,098	7,365	3,604	8.18%	
422	SNOW PLOWING	172,855	-	172,855	51,663	82,578	87,765	2,512	1.45%	
430	REPAIR/MAINT	154,216	(94)	154,122	4,093	53,780	24,216	76,127	49.39%	
431	STRUCTURAL REPAIRS & MAINTENANCE	198,600	-	198,600	1,531	30,733	614,478	(446,611)	-224.88%	C
432	ELECTRICAL REPAIRS & MAINTENANCE	109,060	-	109,060	1,868	50,303	44,439	14,318	13.13%	
433	MECHANICAL REPAIRS & MAINTENANCE	338,200	-	338,200	746	19,822	170,651	147,727	43.68%	
434	HVAC REPAIRS & MAINTENANCE	102,465	-	102,465	273	30,711	33,856	37,898	36.99%	
435	SAFETY REPAIRS & MAINT	19,600	-	19,600	-	10,830	-	8,770	44.74%	
436	Copier Repairs	16,000	7,635	23,635	1,479	25,795	6,324	(8,484)	-35.89%	D
440	BUILDING RENTAL	2,000	-	2,000	-	-	-	2,000	100.00%	
443	Equip Rental: Copiers	53,232	(3,658)	49,574	8,279	33,066	16,525	(16)	-0.03%	

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449	Equip Rental - Postage Meter	-	3,876	3,876	-	2,161	1,716	-	0.00%
450	RENTAL	5,000	-	5,000	-	250	-	4,750	95.00%
510	OTHER TRANSPORTATION	197,438	16,440	213,878	13,681	78,302	54,877	80,699	37.73%
519	PUPIL TRANSPORTATION	2,514,618	-	2,514,618	183,620	1,175,533	1,011,531	327,554	13.03%
520	INSURANCE	106,988	-	106,988	-	106,988	-	-	0.00%
530	Telephone / Web access	330,310	(1,980)	328,330	25,435	179,777	142,127	6,426	1.96%
531	Cellular Phones	20,600	1,980	22,580	1,125	13,958	8,622	-	0.00%
534	POSTAGE	16,428	-	16,428	1,287	5,242	3,889	7,296	44.42%
540	ADVERTISING	25,000	-	25,000	3,367	7,430	12,970	4,600	18.40%
550	PRINTING	8,850	-	8,850	2,653	2,653	-	6,197	70.02%
561	TUITION	750,018	-	750,018	41,626	266,262	359,481	124,275	16.57%
580	MILEAGE	64,642	1,250	65,892	6,181	24,392	29,760	11,740	17.82%
610	GENERAL SUPPLIES	591,116	12,575	603,691	35,576	311,008	65,286	227,397	37.67%
615	TESTING SUPPLIES	21,141	-	21,141	864	10,828	3,797	6,515	30.82%
622	ELECTRICITY	481,074	-	481,074	48,340	283,972	156,045	41,057	8.53%
623	BOTTLED GAS	23,120	-	23,120	6,115	17,368	5,595	158	0.68%
624	FUEL OIL	326,974	-	326,974	62,912	186,146	140,828	-	0.00%
640	BOOKS	68,865	11,322	80,187	6,863	38,445	6,736	35,006	43.66%
641	PERIODICALS	20,822	305	21,127	449	16,219	1,051	3,857	18.26%
649	OTHER INFO SOURCES	4,319	(186)	4,133	-	364	-	3,769	91.20%
650	SOFTWARE SUPPORT	476,965	1,600	478,565	46,052	339,676	79,024	59,865	12.51%
656	GASOLINE	217,800	-	217,800	28,347	118,715	96,836	2,248	1.03%
733	NEW FURNITURE	7,120	386	7,506	394	6,185	679	643	8.56%
734	OTHER TECH EQUIPMENT	21,800	-	21,800	790	8,794	2,011	10,994	50.43%
737	REPL FURNITURE	14,440	-	14,440	584	5,544	6	8,890	61.56%
738	REPL EQUIPMENT	272,670	6,314	278,984	13,114	51,089	15,640	212,254	76.08%
739	OTHER EQUIPMENT	31,401	(3,461)	27,940	206	54,492	3,125	(29,678)	-106.22%
810	DUES & FEES	175,221	49,920	225,141	2,332	68,873	61,015	95,253	42.31%
830	DEBT SERVICE INTEREST	55,993	-	55,993	-	55,993	-	-	0.00%
890	MISCELLANEOUS	110,000	-	110,000	-	-	-	110,000	100.00%
910	DEBT SERVICE PRINCIPAL	540,000	-	540,000	-	540,000	-	-	0.00%
930	TRUSTS/ IC	700,000	-	700,000	-	-	700,000	-	0.00%
		51,846,076	(0)	51,846,076	3,917,280	27,314,362	20,855,857	3,675,857	7.09%

Notes

- A Students needs that didn't exist when budget was prepared; will receive \$197,298 from special education trust fund.
- B Received a late bill from town for election services and trust management fee increase.
- C Atrium roofs for Middle Schools; will receive \$606,700 from capital trust.
- D Analyzing copier / print management agreement.
- E This includes the purchase of new truck; will receive \$44,841 from equipment trust fund.