

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**106 Hancock Road**  
**Peterborough, New Hampshire**  
**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**  
**Tuesday, February 1, 2022**  
**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/watch?v=EkSPtTAq-bM>**

**Agenda**

- 1. Call to Order and Pledge of Allegiance**
- 2. Non-Public Session: RSA 91-A: 3, II (If Required)**
- 3. Points of Pride**
- 4. Public Comment**
- 5. Consent Agenda**
  - a. Acceptance of School Board Meeting Minutes**
    - 1) January 18, 2022 (pg. 1-4)**
  - b. Personnel (pg. 5)**
    - 1) Resignations June 2022**
      - a. Abe Ewing, CVHS, Industrial Arts
    - 2) Nominations**
      - a. Traci Lane, GBS, Interim Assistant Principal
  - c. February 1, 2022 Enrollment Update (pg. 6-7)**
  - d. List of Registered School Board Candidates**
- 6. Superintendent's Report and Presentation of Business**
  - a. Reopening Update**
    - 1) Updated NHDHHS and CDC Guidance**
  - b. Monthly Events Calendar (pg. 8-9)**
  - c. Research Project (Policy LC)**
  - d. Audit Update – Lori Schmidt**
- 7. Reports**
  - a. Teacher Representative – Cheryl Jessie**
  - b. Student Representative – Abby Kamieniecki**
  - c. Strategic Plan Committee – Tim Theberge**
  - d. Selectmen's Advisory Committee – Tim Theberge**
  - e. Policy Committee – Katherine Heck**
- 8. Old Business**
  - a. Legislative Update**
  - b. School Board Requests**
  - c. Warrant Assignments (pg. 10-12)**
- 9. New Business**
  - a. Policy 1<sup>st</sup> Read**
    - IKF– High School Graduation (pg. 13-15)
  - b. Submission of Board Officer Declaration**
    - 1) Policy BDB Board Officers (pg. 16-17)**
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A: 3, II (If Required)**
  - a. Negotiations**
  - b. Legal**
  - c. Personnel**

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**Tuesday, January 18, 2022**  
**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link:** <https://www.youtube.com/watch?v=Yx0BHpySOxY>

**Minutes**

**BOARD**

Rich Cahoon (e), Tom Burgess,  
Keira Christian, Richard Dunning,  
Alan Edelkind, Jim Fredrickson,  
Katherine Heck, Greg Kriebel,  
Janine Lesser, Kevin Pobst,  
Liz Swan, Tim Theberge,  
Stephen Ullman

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Ben Moenter, Special Ed.  
Cari Christian-Coates, Student Serv.  
Kat Foecking, GBS  
Larry Pimental, PES  
Nicole Pease, DCS

**1. Call to Order and Pledge of Allegiance**

Tim Theberge called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Non-Public Session: RSA 91-A: 3, II (If Required)**

None.

**3. Points of Pride**

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Acceptance of School Board Meeting Minutes**

1) January 4, 2022

**b. Personnel**

The Consent Agenda was adopted as presented.

**6. Superintendent's Report and Presentation of Business**

**a. Reopening Update**

Kimberly Saunders reported that positive numbers continue to rise around COVID. Numbers in the region and State continue to be high.

**b. Monthly Events Calendar**

Public Hearings to expend trust funds were scheduled for Tuesday, February 15<sup>th</sup> beginning at 7:00 p.m.

**7. Reports**

**a. Teacher Representative – Cheryl Jessie**

None.

**b. Education Committee – Stephen Ullman**

Stephen Ullman reported that the main business was to revise and approve a new version of Policy IKF. State mandates drove some of the change. The Community Service requirement for high school graduation was removed. Community service is still a core value at the high school.

Incorporating the State required passing of the Civics Exam to graduate was discussed. State Legislature also requires students to complete the FAFSA to graduate. The committee is working on several policies.

**c. Communication Committee – Janine Lesser/Alan Edelkind**

Alan Edelkind reported that an update on the Community Forum was discussed. Alan thanked everyone for their participation. Copies of the communication distribution and the agenda for the forum have been shared. The meeting will be livestreamed. The budget presentation will be done by Jim Fredrickson and Katherine Heck. The second presentation and Q&A will be done by Rich Cahoon on the topic of preschool expansion.

**d. Budget & Property Committee – Jim Fredrickson**

Jim Fredrickson shared key takeaways – bond for next year; milestone plan underway. This will be married with CTE renovation. Capital Improvement Plan Policy completion is the third topic.

**e. Policy Committee – Katherine Heck**

Katherine Heck reported that Policy IKF will come forward for a first read.

FAA has been sent to the Budget & Property Committee for their review and recommendation. This will allow for long term planning.

Policy prioritization took place.

Katherine Heck reported that she will be asking for the waiver and adoption of a policy under new business tonight.

**f. Student Representative – Abby Kamieniecki**

None.

**8. Old Business**

**a. Legislative Update**

Tim Theberge reported that hearings are underway. Tim reported having sent the board the latest update by email.

Tom Burgess spoke about the potential to meet with State representatives. He said that he would like to see this happen.

Katherine Heck reported that Rep Ricciardi is willing to meet. Meeting by Zoom is also an option. Other representatives can be asked to meet as well.

**b. School Board Requests**

Lori Schmidt reported that a board request was submitted asking that information about the impact of each warrant article.

"Raise and appropriate" raises new money and is an increase to the net assessment.

Using surplus funds has a zero-net impact on assessment. It uses revenues to fund trusts rather than reduce the tax rate.

**c. Revised Budget Discussion**

Revised budget documents were distributed.

Lori Schmidt spoke about ESSER funds. She asked legal what happens in the event of a default. Funds would be appropriated, it would pass, and then would be included in the default. After verifying dates, the award was made late for ESSER III. None of the appropriations were included in the 2022 budget. Legal was pondering this as well.

It is unanticipated revenue. A public hearing is necessary to accept the grant award. Appropriations are non-lapsing. It should not be included in the revenue and the appropriations have been reduced by \$1.5M in the budget and revenue reporting.

At the public hearing, the full grant award will be accepted for over \$3M and ESSER II will be accepted as well. The monies will be used and reimbursed as that occurs.

The impact on the default budget was shared. It drops it back down to \$1,072,778.

Keira Christian asked about the funds previously voted for remote school that did not move forward.

Those dollars, in part, will show up in unanticipated fund balance at the end of this school year.

For the budget setting forward, the differences can be found in salaries, retirement, and all other lines that remote school would have impacted.

Jim Fredrickson asked to assume that \$500K wasn't going to be spent as a result of no remote and give it back at the end of the year. He proposed increasing the proposed 2022-2023 unreserved fund balance. Larger amounts in unreserved fund balance will push down district assessment.

Rich Cahoon said that over the course of several years, the unreserved fund balance was ratcheted down at the request of the towns. It leaves ConVal in a situation to keep fluctuating from year to year.

Kimberly Saunders said that the \$250K can be increased. If you put it in that box, you have to return it. This happens at the end of the proposed budget in 2023. The year 2023 is the first opportunity to retain a specific amount.

Jim Fredrickson said that when looking at the fiscal year 2021-2022 budget, it included \$205K unused funds. \$4M was returned.

This year, we anticipate \$250K that will be unused from the current fiscal year. We have \$780K for remote that we know that we aren't going to expend.

Lori Schmidt said that the budget is built with a \$250K return. If we increase it we would have to give back \$750K next year.

Katherine Heck said that in 21/22, in June, we have the opportunity to commit fund balance dollars and it would go on the November tax rate. Next year's budget has \$250K committed. If we change the number, it has to come from somewhere.

There is no more remote school. There is no fund balance that we can count on because it was an approved budget. She did not recommend changing the unreserved fund balance for the 2022/2023 budget.

Tim Theberge said that the status of the preschool discussion remains. It is up for discussion. Should it go forward in the budget or as a separate warrant article?

\$566,274.00 is the revised recommendation by administration.

**Katherine Heck moved that \$566,274.00 be moved out of the proposed operating budget and included as a separate warrant article to allow voters to decide for themselves.**

**Greg Kriebel second.**

Kimberly Saunders said that \$744,112 is in the budget.

**Katherine Heck amended her motion to remove \$744,112 from the proposed operating budget and include it in a separate warrant article to allow a total of 8 preschool classrooms.**

**Liz Swan second.**

Jim Fredrickson noted that there are five preschool options before the board.

There are two questions, which option, and should it be a separate warrant article. He said that Katherine's proposal is for \$744,112, which is the full proposal. Should the \$566,274 be the figure used? No, \$744,112.

Jim Fredrickson said that there is a miscommunication. There are five options to look at.

The motion included two parts that would be voted. There is only one option on the floor.

Rich Cahoon asked if we put the entire \$744,112 on a warrant article and it does not pass, it includes the additional OT. Should we avoid the "no means no" by budgeting for part of it?

Kimberly Saunders said that if we are not moving toward an expanded program, then we would look at the needs that we have in the classrooms. If there were a need, it would be addressed.

Rich Cahoon said that if we are going to kill it, we should have the courage to kill it.

**Rich Cahoon opposed the motion.**

Kevin Pobst said that he hears that currently we are staffed for four rooms and not five.

Rich Cahoon said that if this is a warrant article and is voted down, we would not be able to hire an OT.

Kevin Pobst asked if administration would scale back the number of seats to four instead of five as a result of staffing.

Stephen Ullman said that if the warrant article for \$744K were to be defeated what would remain of the Pre-K program. The response was that it would remain at the current level of five rooms, exactly as it is today.

Liz Swan asked that if the preschool is included in the budget and the budget fails, what does that mean.

Kimberly Saunders said that it would be up to the board after deliberative session.

Liz asked Rich Cahoon about the gap the board might be missing.

Rich Cahoon said that we do not have time to make a full case for the preschool program. When we have talked in the past about contentious topics, it was discussed much earlier on to allow time to build the case over a course of months.

Janine Lesser said that the difference is that if it is a warrant article, it is much more possible to vote down.

Katherine Heck said that if the board is not doing their job it will be voted down even if it is included in the budget. The public is listening. They want to be part of a decision making process.

Rich Cahoon said that if it makes no difference we would include it in the budget. If we place it separate it is to allow it to be voted against.

Janine Lesser said that the full cost came in the budget within the percentage increase recommended by the board to the Superintendent. In addition, the Superintendent came in with a lower cost option.

Keira Christian noted that the preschool will be funded by the towns regardless of whether or not any students from that town attend.

Janine Lesser said that part of the reason for the expansion is to allow more access to preschool.

A change to the warrant will increase the amount between the proposed operating budget and the default. The default would increase.

Lori Schmidt said that the default would be \$1.6M as a result of the removal of positions.

Kevin Pobst asked that the default did not include newly created positions. Aren't these new?

No, they are reassigned positions.

Katherine Heck asked for a legal opinion on the default. Kimberly Saunders said that we always get a legal opinion.

Dick Dunning said that we have asked the public to support this program. We asked for a program within a certain percentage increase. We know that getting to kids early has an impact on students and can reduce costs. We have asked the public to support this and they have. He does not support this as an amendment to a warrant article but included in the proposed budget.

Liz Swan clarified that she supports preschool but she also represents her town. She will advocate for preschool either way. She disagreed that enough time is not available to educate the public on it being included in the budget and as a separate warrant article. She is concerned about the budget not passing this year. She feels that people should have a choice. She sees a value in the additional choice of a separate warrant article.

Greg Kriebel second what both Liz Swan and Dick Dunning have said. He said that preschool is important and that he understands the need for early intervention. He said that his issue is that we are asking for a luxury item when a less expensive scaled down version could be selected. It should be a separate warrant article to allow the voters to decide.

Jim Fredrickson said that we are not out to kill preschool. It is a matter of how it goes forward.

Tim Theberge called the question in favor of moving the \$744,112 out of budget and into a separate warrant. A yes vote removes the warrant article and a no vote retains the warrant article:

**In favor: Tim Theberge, Rich Cahoon, Janine Lesser**

**Opposed: Jim Fredrickson, Tom Burgess, Stephen Ullman, Dick Dunning, Alan Edelkind, Liz Swan, Greg Kriebel, Keira Christian, Katherine Heck, Kevin Pobst**

The vote prevails and it will be moved to a separate warrant article.

A five-minute break was called at 8:10 p.m.

The meeting resumed at 8:20 p.m.

The budget will go down by \$744,112 and there will be a new default.

**d. Policy 2<sup>nd</sup> Read/Adoption (Board Vote Required)**

- DGA: Authorized Signatures

**Keira Christian moved to accept as presented. Greg Kriebel second. Unanimous.**

**9. New Business**

**a. Expenditure and Encumbrance Report – Lori Schmidt**

Lori Schmidt reported on the expense and encumbrance report included in the board packet.

**Jim Fredrickson moved to approve the expenditure report and encumbrances therein.**

**Dick Dunning second. Unanimous.**

**b. Review of Warrant**

A warrant article will be added for the preschool. Jim Fredrickson proposed that it be Article 04. The remainder would be renumbered from there.

Tim Theberge provided proposed wording for the newly numbered Article 05: Established and Appropriate to Technology Fund. *Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$100,000 to be added to the Contoocook Valley School District Energy Trust Fund, previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.)*

**Dick Dunning moved forward with the recommendation. Katherine Heck second. Unanimous.**

Katherine Heck said that it is recommended that a policy be waived on an emergency basis.

Policy ACAC is the referred policy. Under Policy BGF we would suspend the BGA and GBAA

Unanimous decision of the board is required.

**The first motion is by Katherine Heck to waive BGA. No objection. BGA was waived.**

**Katherine Heck moved to adopt Policy ACAC. Kevin Pobst. Unanimous.**

**Katherine Heck moved to suspend Policies BGF, JBAA, GBAA which are included in ACAC. No student or staff are left open to any issue or concern. Stephen Ullman second.**

**ACAC will go to policy and legal review.**

**Unanimous.**

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests listed totaling \$2,751,297.47 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Dick Dunning moved to approve the manifests as read. Jim Fredrickson second. Unanimous.**

**12. Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Negotiations**

**b. Legal**

**c. Personnel**

None.

**Greg Kriebel motioned to adjourn at 8:34 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT**

**February 1, 2022**

**Personnel Agenda**

**Resignations June 2022:**

**CVHS**

Abe Ewing

Industrial Arts

**Nomination Effective February 14, 2022:**

**GBS**

Traci Lane

Interim Assistant Principal

\$31,223 (pro-rated)

Grade	Total	69	144	143	139	141	160	796
SCHOOL	Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	3rd & 4th	4th Grade	Total
AES	# of Students	29	21	26	15	9	17	149
	# of Sections	2	2	2	1	1	1	
	Ratio	14.5	10.5	13.0	15.0	16.0	17.0	
BES	# of Students	18	14	12	11		17	72
	# of Sections	2	1	1	1		1	
	Ratio	9.0	14.0	12.0	11.0		17.0	
DCS	# of Students	13	11	8	13		6	51
	# of Sections	1	1	1		1		
	Para					Classroom Para		
	Ratio	13.0	11.0	8.0		19.0		
FES	# of Students	9	13	8	8		10	48
	# of Sections		2		2			
	Ratio		15.0		9.0			
GES	# of Students	13	20	12	14		18	88
	# of Sections	1	1	1	1		1	
	Ratio	13.0	15.5	12.0	14.0		18.0	
HES	# of Students	12	9	19	10		10	72
	# of Sections	1	1	1	1		1	
	Ratio	12.0	9.0	19.0	10.0		10.0	
PES	# of Students	15	49	44	53		65	275
	# of Sections	1	3	3	3		4	
	Ratio	15.0	16.3	14.67	17.7		16.3	
TES	# of Students	7	6	10	8		10	41
	# of Sections	1		1	1		1	
	Para					Classroom Para		
	Ratio	7.0	16.0		8.0		10.0	
1.27.2022		* Teaching Principal Para		Enrollment numbers may include tuitioned-in students		Total Elem. Students PreK-4		796

# ConVal School District

## Student / Teacher Ratios ENROLLMENT -2021-2022

February 1, 2022

1.27.2022

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person
GBS						
# of Students	53	59	56	74	242	242
# of Teachers*					16	
Ratio		15.13				
SMS						
# of Students	71	86	90	92	339	339
# of Teachers*					21	
Ratio		16.14				
Total Students						
GBS and SMS	124	145	146	166	581	581
CVHS						
# of Students	181	(0)	167	(10)	686	686
Ratio		12.5				
(CVHS enrollment numbers do NOT include ATC students from other Districts)						
Enrollment numbers may include tuitioned-in students						
Includes Preschool students						
PreK to 4						
5-8						
9-12						
Total 2021-22						
2063						
Total Enrollments						
2006-07	3104	2534	2019-20	2074		
2007-08	2969	2434	2018-19	2109		
2008-09	2855	2342	2017-18	2143		
2009-10	2755	2325	2016-17	2234		
		2239	2015-16	2169		
					2020-21	2059



# February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> District Meeting – Part I (Deliberative Session) @ CVHS @ 6:00 p.m.	<b>9</b>	<b>10</b> Budget & Property Committee Mtg. @ SAU @ 6:00 p.m.  SNOW DATE: District Meeting – Part I (Deliberative Session) @ CVHS @ 6:00 p.m.	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b> Equity Committee Mtg. @ SAU @ 5:30 pm	<b>15</b> Policy Committee Mtg. @ SAU @ 6:00 pm  Public Hearing(s) to expend Trust Funds @ SAU @ 7:00 pm  School Board Mtg. @ SAU @ immediately following public hearing(s)	<b>16</b>	<b>17</b> Communication Committee Mtg. @ SAU @ 6:30 pm  Strategic Plan Committee Mtg. @ SAU @ 7:30 pm	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> Education Committee Mtg. @ SAU @ 5:30 pm	<b>22</b>	<b>23</b>	<b>24</b> Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>					

# March 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b> Voting Day!!	<b>9</b>	<b>10</b> Budget & Property Committee Mtg. @ SAU @ 6:00 p.m.	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b> Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	<b>16</b>	<b>17</b> Communication Committee Mtg. @ SAU @ 6:30 pm Strategic Plan Committee Mtg. @ SAU @ 7:30 pm	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b> Education Committee Mtg. @ SAU @ 5:30 pm	<b>22</b>	<b>23</b>	<b>24</b> Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

# WARRANT

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Contoocook Valley School District consisting of the Towns of Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, Sharon, and Temple qualified to vote in District affairs:

You are hereby notified to meet at **ConVal High School** at 184 Hancock Rd., (Route 202 North) in Peterborough on the **eighth day of February, 2022**, next at **6 o'clock in the evening** for the first session of the Annual School District Meeting (snow date: tenth day of February next at 6 o'clock in the evening), to deliberate upon the warrant articles listed below. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

You are further notified to meet at the following places in the Town of your residence:

Antrim	Antrim Town Hall	8 a.m. – 7 p.m.
Bennington	Pierce Elementary School	8 a.m. – 7 p.m.
Dublin	Dublin Town Hall	8 a.m. – 7 p.m.
Francestown	Francestown Town Hall	10 a.m. – 7 p.m.
Greenfield	Greenfield Meeting House	10 a.m. – 7 p.m.
Hancock	Hancock Elementary School	8 a.m. – 7 p.m.
Peterborough	Peterborough Community Center	8 a.m. – 7 p.m.
Sharon	Sharon Meeting House	11 a.m. – 7 p.m.
Temple	Temple Town Hall	7 a.m. – 7 p.m.

on the **eighth day of March** next for the second session of the Meeting (polls will be open for voting by official ballot at the second session)

### **Article 01: Operating Budget-School District-SB2**

Shall the Contoocook Valley School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$53,766,080? Should this article be defeated, the default budget shall be \$52,842,414 which is the same as last year, with certain adjustments required by previous action of the Contoocook Valley School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 02: Accept the Collective Bargaining Agreement**

To see if the Contoocook Valley Regional School District will vote to approve the cost items included in the Collective Bargaining Agreement reached between the ConVal School Board and the ConVal Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2022-2023	\$877,844
2023-2024	\$737,576
2024-2025	\$714,868

And further to raise and appropriate the sum of \$877,844 for the 2022-2023 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.  
(The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 03: Special Meeting for Defeated/Amended Collective Bargaining Agreement**

Shall the District, if Article 02 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 02 cost items only? (Majority vote required)

### **Article 04: Expansion of Current Preschool Program**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$744,112 for the 2022-2023 fiscal year for the purpose of expanding the existing pre-school program?  
(The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 05: Establish and Appropriate to Technology Trust Fund**

Shall the Contoocook Valley School District vote to establish an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Technology Trust Fund, for the purpose of acquiring and maintaining hardware, software, and services as necessary to support the use of digital equipment and technology throughout the District, and shall it raise and appropriate the sum of \$100,000 to be placed in the fund, and further to name the School Board as agents to expend from this fund. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 06: Appropriate to the Energy Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$100,000 to be added to the Contoocook Valley School District Energy Trust Fund, previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 07: Appropriate to the Building Capital Reserve Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$500,000 to be added to the Building Capital Reserve Fund, previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 08: Appropriate to the Health Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$50,000 to be added to the Health Trust Fund as previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

### **Article 09: Appropriate to the Building Capital Reserve Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$250,000 to be added to the Building Capital Reserve Fund as previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. In the event that Article 07 passes, this appropriation shall be in addition to any appropriation to the Building Capital Reserve pursuant to Article 07.  
(The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

## **Article 10: Accept Reports of Agents and Auditors**

Shall the Contoocook Valley School District accept the reports of Agents, Auditors, Committees, and Officers chosen?

## **Article 11: School Board Salaries**

Shall the Contoocook Valley School District appoint the salaries of the School Board and fix the annual compensation of any other officers or agents of the District as follows: School Board Chair, \$1,500; each member, \$1,000; Treasurer, \$2,500; Deputy Treasurer, \$2,000; Moderator, \$300? (The ConVal School Board RECOMMENDS adoption of this article.)

## **Article 12: Petitioned Warrant Article**

Shall the voters of the CONVAL Regional School District approve the following warrant article?  
Whereas an educated citizenry is necessary for the effective functioning and preservation of a representative democracy and  
Whereas full transparency in government is a bedrock principle for ensuring accountability in a democracy and  
Whereas the primary purpose of our schools is to provide a quality education that prepares students to become active and knowledgeable citizens and productive community members and schools must provide the tools students need to acquire and develop analytical thinking skills that enable them to navigate the complexity of a modern economy and  
Whereas the primary responsibility for guiding the education of children and overseeing what is being taught in our schools and classrooms falls primarily to parents/grandparents/legal guardians in conjunction with elected School Boards and appointed administrators and  
Whereas taxpayers also have an absolute right to know how their educational tax dollars are being spent then therefore  
Consistent with the above this article shall require that the CONVAL Regional School District School Board of Education/SAU 1 SHALL make available by September 15<sup>th</sup> of each year and as available thereafter throughout the school year ALL instructional materials, including, but not limited to, textbooks, printed matter and/or materials in electronic form used in classrooms, to the general public in libraries in each of the Towns in the CONVAL School District (PETERBOROUGH, DUBLIN, FRANCESTOWN, GREENFIELD, HANCOCK, TEMPLE, ANTRIM, SHARON, AND BENNINGTON).  
In addition, copies of all professional training materials provided to teachers, administrators and staff shall also be made available to the public.  
The School District is hereby instructed to spend \$200 from existing budgeted funds to publicize the availability of these materials to the public.  
(MAJORITY VOTE REQUIRED) (SUBMITTED BY PETITION)

## **Article 13: School Board Members**

To choose Contoocook Valley School District Officers as follows: Six (6) Members of the School Board; one (1) from the Town of Antrim for a term of three (3) years; one (1) from the Town of Dublin for a term of three (3) years; one (1) from the Town of Hancock for a term of three (3) years; two (2) from the Town of Peterborough for a term of three (3) years; one (1) from the Town of Peterborough for a term of one (1) year.

## IKF - High School Graduation

Students earn a high school diploma through the successful completion of a course of study that includes the 26 subject credits and/or related competencies required by the District for graduation. Methods for earning credit are outlined in Board policy IK, while competencies are defined in Board policy ILBAA.

This policy outlines the specific requirements before a student will receive a diploma or other graduation credential. The Board reserves the right to impose additional academic requirements necessary to graduate and or receive a diploma.

### A. Credit Requirements.

1. *Awarding of Credit.* Credit will be awarded in accordance with Board policy IK, Earning of Credit. Additionally, a unit of credit or fraction thereof shall be given upon satisfactory completion of a course or learning experience in compliance with the district-specified curriculum and assessment standards. In some cases, course credit may also be awarded based on demonstrated mastery of the required competencies for the course. Assessment of mastery will be the responsibility of the Principal, and will be in accordance with Board policy ILBAA, High School Competency Assessments. Credit will be awarded only once for a specific required course with the same content during the secondary school experience.
2. *Required Subjects and Credits.* A minimum of twenty-six (26) credits are required to graduate and earn a high school diploma, as outlined below. Effective starting with the class of 2023.

English	4 credits
Social Studies (including 1 in US History, .5 in US/NH Gov., .5 in Economics, 1 in Global Studies)	3 credits
Science (1 in Biological, 1 in Physical)	3 credits
Mathematics (including Algebra I)*	4 credits
Physical Education	1 credit
Health	1 credit
Digital Literacy/Information and Communications Technologies (ICT)	.5 credit
Arts Education	.5 credit
Elective Offerings	9 credits
Total:	26 credits

\*Starting with the Class of 2023, students must complete 4 credits of Math, including Algebra I. Students must also be enrolled in a math class every semester until the Algebra I requirement is met. Students who have successfully completed the Algebra I credit prior to entering high school will be deemed to have met the Algebra I requirement. The Algebra I requirement may be waived by the Special Education Director through the IEP process.

3. *Alternative Credit Options.* The Principal may approve the granting of credit earned through alternative methods outside of regular classroom-based instruction. Such alternative methods of instruction may include extended learning opportunities, distance education, alternative learning plans,

or others approved by the Superintendent or designee. Awarding of credits to be applied toward high school graduation requirements will be determined by the high school Principal on a case-by-case basis. Such credit will be granted pursuant to the provisions of Board policy IMBC, Alternative Credit Options and other applicable Board policies.

#### **B. Passage of Civics Exam.**

The district will develop a competency assessment of United States government and civics, consistent with pertinent and applicable law. This assessment will be administered to students as part of the high school course in history and government of the United States and New Hampshire. Students must attain a passing grade on this assessment to be eligible to receive a high school diploma or other graduation certificate.

Effective for students graduating in 2024, the district will also administer the 128 question civics (history and government) naturalization examination developed by the 2020 United States Citizen and Immigration Services (“U.S. Citizenship Test”). This exam may be modified for a student with a disability in accordance with the student’s individualized education program. Students must earn a grade of 70 percent or better to be eligible to receive a high school diploma or other graduation certificate.

Under RSA 189:11, II, the Superintendent will submit the composite results of either the locally developed civics competency assessment or the U.S. Citizenship Test to the N.H. Department of Education.

#### **C. Federal Student Aid Application.**

Effective starting with the Class of 2024, as a requirement for receiving a high school diploma, each student who is at least 18 years of age or legally emancipated, or the parent/guardian of such a student who is under 18 years of age, shall either:

1. file a Free Application for Federal Student Aid (FAFSA) with the U.S. Department of Education; or
2. file a waiver on a form created by the N.H. Board of Education with the District indicating that the parent/guardian or, if applicable, the student, understands what FAFSA is and has chosen not to file an application.

The District shall provide to each student and, if applicable, the parent/guardian, any support or assistance necessary to comply with the requirement above.

The District shall award a high school diploma to any student who is unable to meet the requirement above if the student has met all other graduation requirements and the building Principal attests that the District has made a good faith effort to assist the student or parent/guardian in filing an application or waiver.

The Board supports early graduation as a means to earn a high school diploma (see Board policy IKFA. Parental involvement for students under the age of 18 is required. The high school principal shall approve such requests if he/she determines that all state and local graduation requirements will be met and that early graduation is related to career and/or educational plans of the student making the request. Upon approval by the high school principal, the minimum 4-unit requirement per year for enrolled students shall be waived and the student shall be awarded a high school diploma.

#### **D. Alternative Learning Plans**

As an alternative to satisfying the provisions of this policy and related State requirements, students may also graduate from high school and obtain either a high school diploma or its equivalent by participating in an alternative learning plan or program. The provisions of Board policy IHBI, Alternative Learning Plans, shall apply in such an event.

**Legal References:**

RSA 189:11

RSA 193:26-a, Graduation Requirements: Free Application for Federal Student Aid

N.H. Dept. of Education Administrative Rule – Ed 306.27

***Category: R***

***See also ILBAA, IMBC***

1st Reading: February 1, 2022

2nd Reading:

Adoption:



# BDB — Board Officers

1. At the first meeting of the School Board after the District Voting in March, the Board shall elect a Chairperson and a Vice-Chairperson. Candidates for Chairperson shall have served at least two years as a member of the Board. Candidates for Vice-Chairperson shall have served at least one year as a member of the Board.
2. Method of Election. Candidates for each office shall declare in writing their candidacy at the first Board meeting in February of each year. Each candidate shall have the opportunity to speak to their qualifications at the following meeting and answer questions from Board members.

In the event that Board members may be leaving the Board, the candidates to replace them shall be invited and encouraged to attend this meeting.

The election of the Chairperson and Vice-Chairperson shall be done by a roll-call vote at the first meeting of the School Board after the District Voting in March. A plurality of votes cast during this open roll-call vote will be sufficient to elect a candidate.

## 1. Term Limits.

The length of term for these offices shall be one year. A Board member may serve as either Chairperson or Vice-Chairperson, or four terms in a combination of these offices.

## 1. Duties.

The Chairperson shall preside at all meetings and shall not originate or second motions; however, the Chairperson shall have the right to vote on all matters before the Board. The Chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall call special meetings as needed, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may determine.

The Vice-Chairperson shall have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may determine.

## 1. Resignation of Chairperson.

In the event that a Chairperson shall resign or be otherwise unable to serve a full term, the Vice-Chairperson shall assume the role of Chairperson. The Board will decide whether to elect an interim Vice Chairperson. If so, the aforementioned election procedure will be followed.

## 1. Other Officers.

## Secretary

The Secretary of the School Board is hired by the Superintendent subject to approval by the Board. The Secretary shall be responsible for Board correspondence when directed by the Chairperson. The Secretary shall attend all board meetings and keep an accurate record of all proceedings which she/he shall sign.

She/He shall have custody of the record books and documents of the School Board, which are to be available for public inspection at all reasonable times. She/He shall be responsible to the Superintendent in performance of duties.

### **Legal References:**

*RSA 195:5, Cooperative School District Officers: School Board Powers & Duties*

*RSA 197:20, School Meetings & Officers: Clerk Duties*

*RSA 197:22, School Meetings & Officers: Treasurers Bond*

*RSA 197:23-a, School Meetings & Officers: Treasurers Duties*

*RSA 671:23, School District Elections: Warrant*

*RSA 671:6, School District Elections: Other Officers*

*RSA 671:31, School District Elections: Reports by Clerk*

### **Category: R**

1<sup>st</sup> Read: May 17, 2016

2<sup>nd</sup> Read: June 7, 2016

Adoption: June 7, 2016

< BCB -- School Board Member Conflict of Interest

BDC – Appointed Board Officials (<https://schoolboard.convalsd.net/district-policies/bdc-appointed-board-officials/>)