

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire
CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting
Tuesday, January 18, 2022
7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/watch?v=Yx0BHpysOxY>

Agenda

- 1. Call to Order and Pledge of Allegiance**
- 2. Non-Public Session: RSA 91-A: 3, II (If Required)**
- 3. Points of Pride**
- 4. Public Comment**
- 5. Consent Agenda**
 - a. Acceptance of School Board Meeting Minutes**
 - 1) January 4, 2022 (pg. 1-6)
 - b. Personnel**
- 6. Superintendent's Report and Presentation of Business**
 - a. Reopening Update**
 - b. Monthly Events Calendar (pg. 7-8)**
- 7. Reports**
 - a. Teacher Representative – Cheryl Jessie**
 - b. Education Committee – Stephen Ullman**
 - c. Communication Committee – Janine Lesser/Alan Edelkind**
 - d. Budget & Property Committee – Jim Fredrickson**
 - e. Policy Committee – Katherine Heck**
 - f. Student Representative – Abby Kamieniecki**
- 8. Old Business**
 - a. Legislative Update**
 - b. School Board Requests**
 - c. Revised Budget Discussion (pg. 9-16)**
 - d. Policy 2nd Read/Adoption (Board Vote Required)**
 - DGA: Authorized Signatures (pg. 17)
- 9. New Business**
 - a. Expenditure and Encumbrance Report – Lori Schmidt (pg. 18-20)**
 - b. Review of Warrant (pg. 21-23)**
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A: 3, II (If Required)**
 - a. Negotiations**
 - b. Legal**
 - c. Personnel**

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Tuesday, January 4, 2022
7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/watch?v=A09YBL8bYgo>

Minutes

BOARD

Rich Cahoon, Tom Burgess,
Richard Dunning, Alan Edelkind,
Jim Fredrickson, Katherine Heck,
Greg Kriebel, Janine Lesser,
Kevin Pobst, Liz Swan,
Tim Theberge, Stephen Ullman

Abby Kamieniecki, Student Rep.

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Ben Moenter, Special Ed.
Carrie James, H.R.
Stephanie Syre-Hager, AES
Larry Pimental, PES
Heather McKillop, CVHS
Kat Foecking, GBS
Tim Conway, SMS

1. Call to Order and Pledge of Allegiance

Tim Theberge called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

2. Non-Public Session: RSA 91-A: 3, II (If Required)

None.

3. Points of Pride

None.

4. Public Comment

None.

5. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) December 21, 2022

b. Personnel

None.

The Consent Agenda was adopted.

6. Superintendent's Report and Presentation of Business

a. Reopening Update

Dr. Kimberly Saunders spoke about the CDC recommendation to quarantine for 5 days rather than 10. The NHDHSS has not changed and remains at ten days.

Rich Cahoon moved that if NHDHSS changes their guidance that it would instantly take affect at ConVal.

Katherine Heck second.

Liz Swan said that constituents have reached out to her about the quarantine periods and that students miss near a month of school. She asked how students and families can be supported.

Kimberly Saunders said that they can contact her. Students should be receiving tutoring. We are following DHSS guidance to the letter.

Families often don't realize that they are self-isolating.

Students cannot be zoomed in from classrooms. We do not have the staff to run multiple classrooms when a student is out. Last year, staff stepped up and simultaneously zoomed classrooms and taught live. It was not the most effective and was double duty for the teachers.

Dick Dunning asked if a high school student is out and finals are coming soon that there are tutors available to assist. Kimberly confirmed that is true.

Unanimous.

b. Monthly Events Calendar

Kimberly Saunders reported that the Strategic Planning Survey will go out this month. There will be no other Strategic Planning committee meetings.

Kimberly reported that 76 COVID tests in the last two days have been administered with 19 positive cases resulting.

c. January 1st Enrollment Update

Kimberly Saunders reported that 2,059 students are enrolled.

Stephen Ullman noted that there are several classrooms in the district with low enrollment. He looks forward to looking at the configuration of the district.

Kindergarten numbers were discussed. The NESDEC Demographic Report is forthcoming.

Kimberly said that the last two years resulted in larger than anticipated kindergarten enrollment numbers. The next two years will be interesting. NESDEC projections over the past decade, when used, were spot on. A steady decline in enrollment was projected.

7. Reports

a. Teacher Representative – Cheryl Jessie

None.

b. Student Representative – Abby Kamieniecki

Abby Kamieniecki reported that Student Council is planning a pennies war that will be donated. Student Council is planning a Valentine's celebration. Finals week is the 19th and 20th. Girl's JV Basketball lost this evening.

c. Policy Committee – Katherine Heck

Katherine Heck reported that the committee met this evening. Policy LC was reviewed with suggestions for handling certain aspects of the policy as it relates to parent involvement.

JCA will go to legal for review as a result of updates.

8. Old Business

a. Legislative Update

Tim Theberge reported that he sent concerns with changes to EFA's and local voucher option to the State. Hundreds of bills and legislation may impact education.

The Senate and House meet to go over retained bills that were held over. Hearings will start next week.

b. School Board Requests

Kimberly shared information as a result of School Board Requests.

Rich Cahoon referenced the information related to "Preschool for All: Measuring Success" He spoke about what the measurement might be to determine and define what a successful program is. Are the outcomes expected worth the financial input? This is a discussion about what outcomes would justify the investment. The outcomes would be the growth target column, which is blank.

Kimberly Saunders referenced information about the total number of Kindergarten Behavior Referrals by School Year. We have been able to provide anecdotal evidence in presentations. The year that ConVal started thinking about preschool as an administration, and as a board as a priority, was the year that we had students come in with minimal letter recognition and not knowing their colors. A look at how the situation could be looked at was the consideration.

Rich noted several things about the behavioral information provided.

Dr. Ann Forrest shared that a request on how we define if the preschool program is successful is determined.

Ann said that the definition of program success for preschool is determined through increased access to preschool, implementation of high-quality preschool programming, and increased kindergarten readiness.

Measuring success will involve collecting multiple data points related to each category of success.

Tim Theberge said that with the Potential Tools/Indicators, the growth target for student enrollment is blank. That can be determined by calculating the maximum enrollment.

Rich Cahoon said that he would start with what the problem is that we are trying to solve.

As an example, how many students in 2017 were not kindergarten ready? In the past, we said that we could not measure kindergarten readiness but now we are saying that we are going to measure it.

As an example, is 25 students that otherwise would not be kindergarten ready worth the investment, or 100 students?

Ann Forrest said that an outcome related to access, an outcome related to program quality (using preschool standards and student progress toward meeting them), and outcomes as they enter kindergarten would be indicators.

Rich Cahoon said that he would define outcomes differently. He wants to promise the voters something for their money.

Kimberly Saunders said that she would look to say that of the students who have attended our preschool program, a minimum of 85% of those students would be kindergarten ready after participating in the program as an example.

Kevin Pobst shared some frustration in that he would have thought that when the board was asked to expand the program that data that supported what is being asked would have been presented.

Kimberly said that we have data on the students. Part of what is being provided is data on those students. Is there additional data that is wanted?

Katherine Heck said that she was under the impression that the data being provided would compare students who attended our preschool program with those who did not. She would like to define what measures that will identify what kindergarten ready means for this district.

Kimberly said that her understanding was that this would be a discussion and data needed would be identified.

Rich Cahoon said that he was after this discussion. For example, "Kindergartener Screener" is an indicator. It matters because if we used to have 50 students who were not kindergarten ready and now we have 40 we might not spend the money.

Stephen Ullman referenced information on Baseline AIMS web Data where students who recognized initial sounds and letter names. He said that he would have expected that some of the students tested in 2020 and 2021 who came out of our preschool programs would have some advantage with initial sounds and letter names.

Ann Forrest said that what was put together is how a comprehensive evaluation of a successful preschool program would be looked at. What is clear now is that a focus specifically on the outcome data and developing clear statements around what outcomes will be apparent as a result of the preschool program.

Jim Fredrickson asked if there is a metric on the effectiveness of students who spend one year or two in the program.

Kimberly Saunders said that the 2020 data represents the beginning of the school year. Students went home in March.

The 2021 data is reflective of the impact that it would have on students.

Alan Edelkind said that he was looking for information about what we are mandated to do and what we are not. Based on budgeting restraints, what do we have to do and what do we not? What do we really want to do?

Katherine Heck asked for data on how our educational outcomes with special education students are doing with improving and meeting goals.

Kevin Pobst asked if the purpose of the conversation is to say what kind of data is needed, he would say that the last six rows is what he wants to see.

Rich Cahoon said that he would be after a percentage of students in 2016 who were not ready for kindergarten. What is the percentage now? We would not seek the program not knowing that information.

Kimberly Saunders asked the board to understand that the administration has been directed to march forward with preschool under the direction of the full board. This board has every opportunity to decide to roll that back. Administration did not decide to just try preschool and use taxpayer money. If the board direction is changing, the board needs to let administration know.

Rich Cahoon said that he made the original motion years ago to move forward with preschool. What is new to him is that a kindergarten classroom teacher can teach colors and letters and how to sit in a classroom. This proposed staffing model has not been communicated more than in the last year.

Kimberly said that we know that we have grant opportunities to put positions under question into. It would allow time to look at outputs and inputs. It would lower the cost in the budget.

Kimberly Saunders discussed the different preschool options, staffing, and financial implications. 1.58% or 1.76% increases in the budget are the potential impact.

Kevin Pobst shared his frustration that the inquiry for data has been characterized as being anti-preschool program. He is not anti-preschool program. He wanted to see data on the impact of the program. He said that he would think that this data would exist as the basis for the request for the program.

Tim Theberge said that for the time he has been on the board there has always been a goal and step to increase the preschool program.

Dick Dunning said that we asked administration to bring a budget that would not exceed a specific point. They did that. He said that he needs to be convinced that this should move forward. If the data reflects that it should go forward. Preschool makes a major difference in some students lives. This program has been run for several years and he would like to see the evidence that it makes a difference. Meanwhile, the budget came in at a 2% increase. This will make a difference in students' lives.

Liz Swan said that we have to do our best to help people understand what problems we are trying to solve. She said that she looks at enrollment. She said that she understands that there is limited access to program in the area. She said that a separate warrant article was mentioned. Is that a possibility?

Tim Theberge said that this board voted 7-6 to include it in the budget. The only way to change this would be for a member who voted in favor to reverse their vote.

Rich Cahoon noted that he was on the prevailing side of that vote. He said that it is about services for students who do not require them. Grant money spent on this would not be spent somewhere else. Defining the success of services is important. What did things look like in 2016? What problem are we trying to solve? Does it justify the investment?

Kimberly Saunders said that she will make an administrative recommendation to adopt the second option that was presented which is not to fill the social worker, grant half speech and half COTA and decrease the investment in preschool to \$566,274.00, which would increase the budget 1.76%. The reasons for her recommendation are not just financial. This provides the opportunity to look at these positions and determine the impact on students.

Jim Fredrickson moved to replace the program voted on with the funded program for \$566,274.00.

Tim Theberge said that a motion to reconsider would be needed first.

Jim Fredrickson moved to reconsider. Rich Cahoon second.

The motion is to reconsider the discussion.

Kimberly said that the Social Worker aspect of the job would continue to fall to the present social workers.

Tom Burgess said that he voted in favor but would like to explore the consequences of a reconsideration. If the motion to reconsider passes, we go back to the original vote on three options and consider now five options. Tim Theberge said that upon a revote of this topic, it could end up as zero. If you are satisfied with the previous decision of the board you can vote no to the reconsideration. Or, we could withdraw the motion and continue discussion. Jim said that he does not want to risk going to nothing for preschool. The question is whether to reconsider or not.

All in favor of reconsidering Preschool Option 1: Majority.

Jim Fredrickson moved to approve the second alternative to the full funding option. It is Option 2.

Tim Theberge said that it removes the social worker, half the cost of the COTA. \$566,274.00 is the impact overall or a 1.76% increase in the budget.

Kimberly said that half of speech path and COTA would be in the grant.

Dick Dunning second.

Katherine Heck said that based on the results of last year's election she requested that this is a separate warrant article. She shared what took place last year with a program that voters knew little about. She is not against the program but making sure that the board listens to voters to share information to inform the voter.

Katherine Heck moved to amend the motion that if the option is chosen that it be a separate warrant article.

Kevin Pobst said that before he supports one dollar, he wants to see the data.

Tom Burgess spoke about baseline gains with letter recognition. What caused the results that he defined as abysmal?

Stephen Ullman asked if eight classrooms would still exist. When talking about moving positions into grant money, does it exist? What percentage in the operating budget does this proposal represent? He said that he is convinced that getting to students as early as possible is essential.

It is eight classrooms, this would be specific to IDEA Grant dollars, and 1.76% is the budget increase impact.

Rich Cahoon said that if we vote on this plan, we would be adopting something that needs consideration.

Rich said that he would like to consider the rest of the discussion, including Katherine's proposal.

Tim said that the budget will be presented to the public.

Katherine Heck said that we can amend the budget up until the end of the public hearing.

Kevin Pobst asked why Jim Fredrickson would have to amend his motion; Katherine moved to amend it.

Rich said that the initial purpose of the discussion is about what measurements define a successful program. He wants to know how many additional students are being served that would not have otherwise been served.

Tim Theberge spoke about Katherine's motion to amend to make a separate warrant article and Kevin Pobst second. This would move the \$576,274.00 to a warrant article to expand the preschool program.

Jim Fredrickson asked if we vote on this amendment and we vote yes, what is being agreed to.

The first round is to determine to accept Katherine's amendment. Order on the warrant needs determination if it passes.

Liz said that she likes this idea because it is a large amount of money. It is empowering for people to be able to choose.

Rich Cahoon said that full-day kindergarten was not a separate warrant article. He said that he is not sure if he wants to put anything on the ballot and in the budget.

Rich said that he wants to know how many students are impacted. He wants to know the numbers.

Dick Dunning moved to table this until the information is present.

Katherine Heck said that she is willing to table her motion until information is present.

Rich Cahoon said that the reason the number is important is because the indicator to move forward would be defined per student. Rich said that he would be happy to table the discussion.

Kevin Pobst said that he would like information on any two of the last six rows.

Kimberly said that we have the data and it is accurate. She said that she understands that the information was just received.

She said that the information asked for was given provided there were three work days to produce it.

Kevin said that he wants to see if the measure of kindergarten readiness is different than from now for kids in the program.

Tim Theberge asked the board how they would like to move forward.

Katherine Heck said that the largest figure should be brought to the Budget Hearing. It can be reduced but not increased.

Jim Fredrickson withdrew his motion.

Dick Dunning withdrew his second.

Kimberly said that time to decide is needed. A decision on what will be brought to the budget hearing, time for administration to prepare prior to the 6:00 meeting is needed.

The motion was to open debate by way of reconsideration. The money is still in the budget.

Rich Cahoon said that we started with how we are paying for this and got off track. The focus was about the program and what problem it solves and not the dollar amount.

Kimberly Saunders asked to poll the board about whether the \$700K+ is still in budget. Confirmed.

Rich Cahoon said that by next Tuesday, we could share information that identifies success that will drive the program.

Katherine Heck asked that the data points be provided at least 24 hours before the meeting.

Any reductions made can be made at the public hearing but not at any time after.

The figure can be decreased at Deliberative Session as well. It can be done during the public hearing or at Deliberative Session.

This topic will be discussed at Public Hearing at 6:00 p.m. on January 11th.

Kimberly Saunders asked for what specific data is being requested. She shared expansion information and data not available as a result of COVID.

Rich Cahoon said that when we approve board minutes, the agenda could be added to up until the beginning of the meeting. The actual agenda could be adopted by the body.

What data points are required on preschool? AIMSWEB, PNOA for participants in preschool to determine rate of change in assessment.

Kindergarten readiness - what did it look like in 2016 - baseline data for 2016 is needed.

Students with special education services (students with an IEP) and how they are meeting their goals or exceeding their goals during the program.

c. Revised Budget Discussion

Liz Swan asked about line 610 - general supplies. What is the reason for the increase? \$18K in preschool supplies, program supplies.

Line 738 - tech replacement is Chromebook replacement and lifecycle replacement.

Line 220 and 231 - why lower. Benefits were allocated differently in prior years. Benefits were calculated specifically on salary and fine tune the benefits.

Line 422 - decrease in snow plowing is based on a rolling three-year average.

Line 323 - pupil services is special education needs.

Line 330 - purchased/professional services is contracted services like custodial, services for itinerant staff.

d. Policy 2nd Read/Adoption (Board Vote Required)

- JRA: Student Records, Privacy, Family, Student Rights

Rich Cahoon moved to adopt Policy JRA as presented. Stephen Ullman second. Unanimous.

9. New Business

a. Policy 1st Read

- DGA – Authorized Signatures

Tim Theberge referenced this policy for a first read.

b. Default Budget Calculation

A correction around transportation was noted.

ESSER monies impact the default. It is revenue in and appropriations out.

Katherine Heck asked if specific cuts to specific lines will be known before Deliberative Session. Confirmed.

c. Revenue Forecast

Line on district assessment increase up 6.11% is an estimate of the appropriations of budget less anticipated revenue forecasted and the difference is charged to the taxpayer. It is going up \$2.4 million dollars.

Katherine Heck spoke about prior reductions in budgets. A massive spike in the tax rate will be apparent if money cannot be given back. It is unlikely that this kind of money can be given back. When people ask the impact on their tax bill, it is compounded. It is a big swing. It is a political fallout for board decisions.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$1,039,933.04 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as presented. Stephen Ullman second. Unanimous.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Legal

c. Personnel

Janine Lesser moved to enter into Non-Public Session in accordance with RSA 91-A:3,II for personnel at 9:36 p.m.

Liz Swan second. Unanimous on a roll call vote.

Janine Lesser moved to exit non-public session at 10:28 p.m. Dick Dunning second. Unanimous.

**Dick Dunning moved to seal the minutes of non-public session for a period of 10 years.
Greg Kriebel second. Unanimous.**

Janine Lesser motioned to adjourn at 10:29 p.m. Rich Cahoon second. Unanimous.

Respectfully submitted,

Brenda Marschok

January 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	5	6	7	8
9	10 Education Committee Mtg. @ SAU @ 5:30 pm	11 Budget Hearing @ SAU @ 6:00 pm Budget & Property Committee Mtg. @ SAU @ Immediately following Budget Hearing	12	13 Communication Committee Mtg. @ SAU @ 6:30 pm	14	15
16	17 District Closed – Martin Luther King Day	18 Policy Committee Mtg. @ SAU @ 6:00 pm Snow Date – Budget Hearing @ SAU @ 7:00 pm School Board Mtg. @ SAU @ 7:00 pm	19	20 Strategic Plan Committee Mtg. @ SAU @ 6:00 pm	21	22
23	24	25 Community Forum @ LHT @ 7:00 pm	26	27 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	28	29
30	31					

February 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	2	3	4	5
6	7	8 District Meeting – Part I (Deliberative Session) @ CVHS @ 6:00 p.m.	9	10 Budget & Property Committee Mtg. @ SAU @ 6:00 p.m. SNOW DATE: District Meeting – Part I (Deliberative Session) @ CVHS @ 6:00 p.m.	11	12
13	14 Equity Committee Mtg. @ SAU @ 5:30 pm	15 Policy Committee Mtg. @ SAU @ 6:00 pm School Board Mtg. @ SAU @ 7:00 pm	16	17 Communication Committee Mtg. @ SAU @ 6:30 pm Strategic Plan Committee Mtg. @ SAU @ 7:30 pm	18	19
20	21 Education Committee Mtg. @ SAU @ 5:30 pm	22	23	24 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	25	26
27	28					

ConVal School District
Proposed Budget
FY 2022-23

pg 1 of 2

Object Code	Description	Proposed 2022-2023 Budget	Approved 2021-2022 Budget	Difference	Percent
110	REGULAR SALARIES	17,177,658	17,267,938	(90,280)	-0.52%
111	PARAPROFESSIONAL SALARIES	2,934,191	3,002,523	(68,331)	-2.28%
112	ADMN ASSISTANTS	1,219,856	1,175,080	44,776	3.81%
113	CUSTODIAL/MAINTENANCE	579,309	534,342	44,967	8.42%
114	ADMINISTRATOR	2,800,178	2,959,099	(158,921)	-5.37%
115	DEPARTMENT HEADS	25,000	25,000	-	0.00%
119	SUPPORT SERVICES	960,679	890,144	70,535	7.92%
120	TEMPORARY SALARIES	1,155,994	1,081,907	74,087	6.85%
130	OVERTIME	37,500	40,500	(3,000)	-7.41%
	Total Salaries	26,890,366	26,976,532	(86,166)	-0.32%
211	HEALTH INSURANCE	5,538,844	5,707,106	(168,262)	-2.95%
212	DENTAL INSURANCE	209,663	221,807	(12,143)	-5.47%
213	LIFE INSURANCE	48,299	41,952	6,347	15.13%
214	LONG TERM DISABILITY	67,625	57,852	9,773	16.89%
220	FICA	1,780,447	1,940,142	(159,695)	-8.23%
231	NON - TEACH RETIRE	750,945	810,724	(59,779)	-7.37%
232	TEACHER RETIRE	3,767,096	3,934,456	(167,359)	-4.25%
250	UNEMPLOYMENT COMP	22,500	24,641	(2,141)	-8.69%
260	WORKERS' COMP	101,990	107,584	(5,594)	-5.20%
299	OTHER BENEFITS - LT CARE & ANNUITIES	17,085	16,805	280	1.67%
	Total Benefits	12,304,495	12,863,068	(558,573)	-4.34%
321	PROF SERVICES	108,755	110,400	(1,645)	-1.49%
322	STAFF SERVICES	88,817	92,000	(3,183)	-3.46%
323	PUPIL SERVICES	1,046,007	457,557	588,450	128.61%
330	PURCHASED/PROF	1,868,619	1,642,352	226,267	13.78%
340	STATISTICAL SERVICES	31,036	33,548	(2,512)	-7.49%
380	PURCH SERVICES	237,500	198,500	39,000	19.65%
	Total Services	3,380,734	2,534,357	846,377	33.40%
411	WATER/SEWER	63,676	61,093	2,583	4.23%
420	ENVIRONMENTAL DISPOSAL	900	-	900	0.00%
421	DISPOSAL	48,476	44,067	4,409	10.01%
422	SNOW PLOWING	129,536	172,855	(43,319)	-25.06%
430	REPAIR/MAINT	198,738	154,216	44,522	28.87%
431	STRUCTURAL REPAIRS & MAINTENANCE	317,962	198,600	119,362	60.10%
432	ELECTRICAL REPAIRS & MAINTENANCE	32,650	109,060	(76,410)	-70.06%
433	MECHANICAL REPAIRS & MAINTENANCE	259,044	338,200	(79,156)	-23.41%
434	HVAC REPAIRS & MAINTENANCE	93,290	102,465	(9,175)	-8.95%
435	SAFETY REPAIRS & MAINT	21,014	19,600	1,414	7.21%
436	Copier Repairs	15,350	16,000	(650)	-4.06%
440	BUILDING RENTAL	3,500	2,000	1,500	75.00%
443	Equip Rental: Copiers	25,980	53,232	(27,252)	-51.19%
449	Equip Rental - Postage Meter	4,200	-	4,200	0.00%
450	RENTAL	-	5,000	(5,000)	-100.00%
	Total Property Service	1,214,316	1,276,388	(62,071)	-4.86%
510	OTHER TRANSPORTATION	239,980	197,438	42,543	21.55%
519	PUPIL TRANSPORTATION	2,729,622	2,514,618	215,004	8.55%
520	INSURANCE	118,650	106,988	11,662	10.90%
530	Telephone / Web access	253,615	330,310	(76,695)	-23.22%

ConVal School District
Proposed Budget
FY 2022-23

pg 2 of 2

Object Code	Description	Proposed 2022-2023 Budget	Approved 2021-2022 Budget	Difference	Percent
531	Cellular Phones	21,860	20,600	1,260	6.12%
534	POSTAGE	16,847	16,428	420	2.55%
540	ADVERTISING	25,000	25,000	-	0.00%
550	PRINTING	8,500	8,850	(350)	-3.95%
561	TUITION	776,246	750,018	26,228	3.50%
580	MILEAGE	79,242	64,642	14,600	22.59%
	Total Other Service	4,269,562	4,034,891	234,672	5.82%
610	GENERAL SUPPLIES	734,725	591,116	143,609	24.29%
615	TESTING SUPPLIES	25,669	21,141	4,528	21.42%
622	ELECTRICITY	445,637	481,074	(35,437)	-7.37%
623	BOTTLED GAS	30,950	23,120	7,830	33.87%
624	HEATING OIL	422,208	326,974	95,234	29.13%
640	BOOKS	84,573	68,865	15,708	22.81%
641	PERIODICALS	21,021	20,822	200	0.96%
649	OTHER INFO SOURCES	3,610	4,319	(709)	-16.42%
650	SOFTWARE SUPPORT	530,587	476,965	53,622	11.24%
656	PROPANE	395,000	217,800	177,200	81.36%
	Total Supplies and Materials	2,693,981	2,232,197	461,784	20.69%
733	NEW FURNITURE	6,890	7,120	(230)	-3.23%
734	OTHER TECH EQUIPMENT	20,961	21,800	(839)	-3.85%
737	REPL FURNITURE	44,313	14,440	29,873	206.88%
738	REPL EQUIPMENT	467,675	272,670	195,005	71.52%
739	OTHER EQUIPMENT	39,341	31,401	7,940	25.29%
	Total Property	579,179	347,431	231,749	66.70%
810	DUES & FEES	197,106	175,221	21,885	12.49%
830	DEBT SERVICE INTEREST	28,453	55,993	(27,540)	-49.19%
890	FOOD SERVICE TRANSFER	125,000	110,000	15,000	13.64%
	Total Other	350,559	341,214	9,345	2.74%
910	DEBT SERVICE PRINCIPAL	540,000	540,000	-	0.00%
	Total Debt Service	540,000	540,000	-	0.00%
	TOTAL OPERATIONAL BUDGET	52,223,192	51,146,076	1,077,116	2.11%
	Title I & II	550,000	550,000	-	0.00%
	Other Federal Programs	250,000	250,000	-	0.00%
	IDEA	600,000	600,000	-	0.00%
	ESSER	1,500,000	-	1,500,000	0.00%
	Food Service	812,000	810,000	2,000	0.25%
	Special Revenue Fund	75,000	75,000	-	0.00%
	Health Maintenance Trust		-	-	0.00%
	Athletic Trust		25,000	(25,000)	-100.00%
	Capital Reserve		500,000	(500,000)	-100.00%
	Equipment Trust		50,000	(50,000)	-100.00%
	Energy Trust		25,000	(25,000)	-100.00%
	Special Education Trust		100,000	(100,000)	-100.00%
	TOTAL GROSS BUDGET	56,010,192	54,131,076	1,879,116	3.47%

FY23 REVENUE FORECAST

Account	Revenue Code	Description	Proposed 2022-2023	Approved 2021-2022	\$ Amount Incr / (Decr)	% Incr / (Decr)
	1000	Revenue from Local Sources				
21.000.1311.00.000		Regular Ed, Preschool, Sped Tuition	\$ 115,000	\$ 115,000	\$ -	0.00%
21.000.1342.00.000		Voc Ed Tuition	\$ 16,000	\$ 16,000	\$ -	0.00%
		Total Tuition	\$ 131,000	\$ 131,000	\$ -	0.00%
21.000.7700.00.000		Unreserved Fund Balance	\$ 250,000	\$ 250,000	\$ -	0.00%
21.000.0770.00.000		Transfer to Building Capital Reserve	\$ -	\$ 500,000	\$ (500,000)	-100.00%
21.000.0770.00.000		Transfer to Sped Trust Fund	\$ -	\$ 100,000	\$ (100,000)	0.00%
21.000.0770.00.000		Transfer to Health Maintenance Trust Fund	\$ -	\$ -	\$ -	0.00%
21.000.0770.00.000		Transfer to Athletic Trust	\$ -	\$ 25,000	\$ (25,000)	-100.00%
21.000.0770.00.000		Transfer to Equipment Trust	\$ -	\$ 50,000	\$ (50,000)	0.00%
21.000.0770.00.000		Transfer to Energy Trust	\$ -	\$ 25,000	\$ (25,000)	-100.00%
21.000.1510.00.000		Earned Interest	\$ 10,000	\$ 10,000	\$ -	0.00%
32.000.0000.00.000		Special Revenue Fund	\$ 75,000	\$ 75,000	\$ -	0.00%
		Child Nutrition - Sales	\$ 200,000	\$ 200,000	\$ -	0.00%
		Total Local Sources	\$ 666,000	\$ 1,366,000	\$ (700,000)	-51.24%
	3000	Revenue from State Sources				
21.000.3120.00.000		Adequacy Grant	\$ 9,234,564	\$ 7,725,622	\$ 1,508,942	19.53%
21.000.3250.00.000		Special Education Aid	\$ 50,000	\$ 38,000	\$ 12,000	31.58%
21.000.3220.00.000		Vocational Aid	\$ 25,000	\$ 25,000	\$ -	0.00%
		Child Nutrition	\$ 12,000	\$ 10,000	\$ 2,000	20.00%
21.000.3110.00.000		Medicaid	\$ 170,000	\$ 100,000	\$ 70,000	70.00%
		Total State Sources	\$ 9,491,564	\$ 7,898,622	\$ 1,592,942	20.17%
	4000	Revenue from Federal Sources				
		All Special Ed	\$ 600,000	\$ 600,000	\$ -	0.00%
		Title I & II	\$ 550,000	\$ 550,000	\$ -	0.00%
		Child Nutrition	\$ 600,000	\$ 600,000	\$ -	0.00%
		ESSER	\$ 1,500,000	\$ -	\$ 1,500,000	
		Other Federal Sources	\$ 250,000	\$ 250,000	\$ -	0.00%
		Total Federal Sources	\$ 3,500,000	\$ 2,000,000	\$ 1,500,000	75.00%
	5000	Revenue from Other Sources				
		Bond Sales	\$ -	\$ -	\$ -	0.00%
		Total Other Sources	\$ -	\$ -	\$ -	0.00%
21.000.3121.00.000		State Education Tax	\$ 3,053,932	\$ 4,281,725	\$ (1,227,793)	-28.68%
		TOTAL ESTIMATED REVENUES	\$ 16,711,496	\$ 15,546,347	\$ 1,165,149	7.49%
		PROPOSED GROSS BUDGET	\$ 56,010,192	\$ 54,131,076	\$ 1,879,116	3.47%
		Less Revenues	\$ 16,711,496	\$ 15,546,347	\$ 1,165,149	
		DISTRICT ASSESSMENT	\$ 39,298,696	\$ 38,584,729	\$ 713,967	1.85%

Staffing Additions

School Social Worker
Occupational Therapist
Speech and Language Pathologist
Paraprofessionals
Teachers

Budget Impact for 3 Classrooms**Current Costs/Projected Costs for Phase 2B: Proposed Complete Program**

Three (3) programs added to the current model (currently have 5 classrooms) for a total of Eight (8) classrooms

Transportation: There needs to be a discussion with regard to several options: 1.) Group stops in the individual towns, 2.) parents transport, 3.) ride existing transportation, 4.) No transportation provided.

Program staffing: Add 3 preschool teachers, 3 full time paraprofessionals, and 3 part time paraprofessionals

2 District Case Managers; 1 School Psychologist; 1 Social Worker; add 1 School Social Worker or School Psychologist; 2 Speech and Language Pathologists; 2 Occupational Therapists

OPTION #1

Staffing & Resources	Prior to 2020 Previous Preschool Program	2020-2021 SY Program Phase I	2021-2022 SY Phase II-A	2022-2023 SY Phase II-B	Budget Impact and how funded in 22-23	Additional Budget Impact 23-24	Additional Budget Impact 24-25
Teachers	297,779	\$80,000 (+4 from .8 FTE to 1.0 FTE)	\$85,000 (+1 - 1.0 FTE)	\$255,000 (+ 3 - 1.0 FTE)			
Resources	-	\$6,000	\$6,000	\$18,000			
School Social Worker or Psychologist	IDEA Grant Funded	\$114,300 (+1 - 1.0 FTE)	-	\$89,684 (+1 - 1.0 FTE SW)	Grant 1.0 FTE	\$44,342	\$44,342
Para-professionals	\$165,893	\$225,889 (+ 4 from .62 to 1.0 FTE)	\$84,000 (+1 - 1.0 FTE) (+1 - .62 FTE)	\$126,000 (+ 3 - 1.0 FTE) \$78,120 (+3 - .62 FTE)			
Dist/Community Preschool Case Manager	IDEA Grant Funded	\$180,000 (+2 - 1.0 FTE)	-	-			
Speech Pathologist	\$93,308	-	-	\$93,308 (+1 1.0 FTE)	Grant 1.0 FTE	\$46,654	\$46,654
COTA/Occupational Therapist	\$42,000	-	-	\$85,000 (+1 1.0 FTE)	Grant 1.0 FTE	\$42,500	\$42,500
Building Renovation	Existing Resources	Existing Resources	Existing Resources	*			
	\$598,980 (prior cost of preschool)	\$606,189 (cost of phase 1)	\$175,000 (cost of phase IIA)	\$744,112 (cost of phase 2B) *Building changes may add to cost)	\$477,120 budget impact 22-23	\$133,496	\$133,496

OPTION #2

Staffing & Resources	Prior to 2020		2020-2021 SY	2021-2022 SY	2022-2023 SY	Budget Impact and how funded in 22-23	Additional Budget Impact 23-24	Additional Budget Impact 24-25
	Previous Program	Preschool Program	Program Phase I	Phase II-A	Phase II-B			
Teachers								
Resources	297,779		\$80,000 (+4 from .8 FTE to 1.0 FTE)	\$85,000 (+1 - 1.0 FTE)	\$255,000 (+3 - 1.0 FTE)			
School Social Worker or Psychologist	-		\$6,000	\$6,000	\$18,000			
	IDEA Grant Funded		\$114,300 (+1 - 1.0 FTE)	-	\$88,684 (+1 - 1.0 FTE SW)	Don't fill this 22-23	\$44,342	\$44,342
Para-professionals			\$225,889 (+4 from .62 to 1.0 FTE)	\$84,000 (+1 - 1.0 FTE) (+1 - .62 FTE)	\$126,000 (+3 - 1.0 FTE) \$78,120 (+3 - .62 FTE)			
Dist/Community Preschool Case Manager	\$165,893		\$180,000 (+2 - 1.0 FTE)	-	-			
Speech Pathologist	IDEA Grant Funded							
						Grant .5 \$46,654 22-23	\$46,654	
COTA/Occupational Therapist	\$93,308		-	-	\$93,308 (+1 1.0 FTE)			
Building Renovation	\$42,000		-	-	\$85,000 (+1 1.0 FTE)	Grant .5 \$42,500 22-23	\$42,500	
	Existing Resources	Existing Resources	Existing Resources	Existing Resources	*			
	\$598,980 (prior cost of preschool)		\$606,189 (cost of phase 1)	\$175,000 (cost of phase IIA)	\$744,112 (cost of phase 2B) *Building changes may add to cost	\$566,274 + \$89,154 Title 2A, 4 or IDEA	\$133,496	\$44,342

Default Budget Calculation

RSA 40:13, IX(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year

- reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law
- and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget.

For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

RSA 40:13, IX(c) "Contracts" as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

Item	Adjustment to Default	Reason	Object Code
K-8 Remote Program	\$0	Positions Redefined	n/a
2.6 FTE	(\$230,000)	Elimination of positions & benefits	110, 211, 212, 220, 232
Pupil Services	\$588,450	Mandated by Law	323
PES Roof Repair	(\$140,000)	One time expenditure	431
Security Enhancements	(\$81,000)	One time expenditure	432
Replace 4 boilers – 2 bldgs	(\$310,000)	One time expenditure	433
Replace ERV units – 2 bldgs	(\$38,000)	One time expenditure	434
School Transportation	\$215,004	Mandated by Law	519
Property Insurance	\$11,662	Mandated by Law	520
Tuition	\$24,796	Mandated by Law	561
New furniture	(\$7,120)	One time expenditure	733
New tech equipment	(\$21,800)	One time expenditure	734
Dues & Fees	\$21,885	Contractual Obligation	810
Bond Interest	(\$27,540)	Debt Service	830
Total Adjustments	\$6,337		

ConVal School District
Default Budget Calculation
Fiscal Year 2022-23

pg 1 of 2
Updated 1/4/2022 9:54 AM

Object Code	Description	Proposed 2022-2023 Budget	Approved 2021-2022 Budget	Default	Difference Default vs Proposed	Default Change from Prior Year	Notes
110	REGULAR SALARIES	17,177,658	17,267,938	17,108,968	(68,690)	(158,970)	Elimination of position & benefits
111	PARAPROFESSIONAL SALARIES	2,934,191	3,002,523	3,002,523	68,331	-	
112	ADMIN ASSISTANTS	1,219,856	1,175,080	1,175,080	(44,776)	-	
113	CUSTODIAL/MAINTENANCE	579,309	534,342	534,342	(44,967)	-	
114	ADMINISTRATOR	2,800,178	2,959,099	2,959,099	158,921	-	
115	DEPARTMENT HEADS	25,000	25,000	25,000	-	-	
119	SUPPORT SERVICES	960,679	890,144	890,144	(70,535)	-	
120	TEMPORARY SALARIES	1,155,994	1,081,907	1,081,907	(74,087)	-	
130	OVERTIME	37,500	40,500	40,500	3,000	-	
	Total Salaries	26,890,366	26,976,532	26,817,562	(72,804)	(158,970)	
211	HEALTH INSURANCE	5,538,844	5,707,106	5,683,150	144,306	(23,956)	Elimination of position & benefits
212	DENTAL INSURANCE	209,663	221,807	220,309	10,645	(1,498)	Elimination of position & benefits
213	LIFE INSURANCE	48,299	41,952	41,952	(6,347)	-	
214	LONG TERM DISABILITY	67,625	57,852	57,852	(9,773)	-	
220	FICA	1,780,447	1,940,142	1,927,982	147,535	(12,160)	Elimination of position & benefits
231	NON - TEACH RETIRE	750,945	810,724	810,724	59,779	-	
232	TEACHER RETIRE	3,767,096	3,934,456	3,901,040	133,943	(33,416)	Elimination of position & benefits
250	UNEMPLOYMENT COMP	22,500	24,641	24,641	2,141	-	
260	WORKERS' COMP	101,990	107,584	107,584	5,594	-	
299	OTHER BENEFITS - LT CARE & ANNUITIES	17,085	16,805	16,805	(280)	-	
	Total Benefits	12,304,495	12,863,068	12,792,038	487,543	(71,030)	
321	PROF SERVICES	108,755	110,400	110,400	1,645	-	
322	STAFF SERVICES	88,817	92,000	92,000	3,183	-	
323	PUPIL SERVICES	1,046,007	457,557	1,046,007	-	588,450	Mandated by Law
330	PURCHASED/PROF	1,868,619	1,642,352	1,642,352	(226,267)	-	
340	STATISTICAL SERVICES	31,036	33,548	33,548	2,512	-	
380	PURCH SERVICES	237,500	198,500	198,500	(39,000)	-	
	Total Services	3,380,734	2,534,357	3,122,807	(257,927)	588,450	
411	WATER/SEWER	63,676	61,093	61,093	(2,583)	-	
420	ENVIRONMENTAL DISPOSAL	900	-	-	(900)	-	
421	DISPOSAL	48,476	44,067	44,067	(4,409)	-	
422	SNOW PLOWING	129,536	172,855	172,855	43,319	-	
430	REPAIR/MAINT	198,738	154,216	154,216	(44,522)	-	
431	STRUCTURAL REPAIRS & MAINTENANCE	317,962	198,600	58,600	(259,362)	(140,000)	One time expenditure
432	ELECTRICAL REPAIRS & MAINTENANCE	32,650	109,060	28,060	(4,590)	(81,000)	One time expenditure
433	MECHANICAL REPAIRS & MAINTENANCE	259,044	338,200	28,200	(230,844)	(310,000)	One time expenditure
434	HVAC REPAIRS & MAINTENANCE	93,290	102,465	64,465	(28,825)	(38,000)	One time expenditure
435	SAFETY REPAIRS & MAINT	21,014	19,600	19,600	(1,414)	-	
436	Copier Repairs	15,350	16,000	16,000	650	-	
440	BUILDING RENTAL	3,500	2,000	2,000	(1,500)	-	
443	Equip Rental: Copiers	25,980	53,232	53,232	27,252	-	
449	Equip Rental - Postage Meter	4,200	-	-	(4,200)	-	
450	RENTAL	-	5,000	5,000	5,000	-	
	Total Property Service	1,214,316	1,276,388	707,388	(506,929)	(569,000)	
510	OTHER TRANSPORTATION	239,980	197,438	197,438	(42,543)	-	
519	PUPIL TRANSPORTATION	2,729,622	2,514,618	2,729,622	-	215,004	Mandated by Law
520	INSURANCE	118,650	106,988	118,650	-	11,662	Mandated by Law
530	Telephone / Web access	253,615	330,310	330,310	76,695	-	
531	Cellular Phones	21,860	20,600	20,600	(1,260)	-	
534	POSTAGE	16,847	16,428	16,428	(420)	-	
540	ADVERTISING	25,000	25,000	25,000	-	-	
550	PRINTING	8,500	8,850	8,850	350	-	
561	TUITION	776,246	750,018	774,814	(1,432)	24,796	Mandated by Law
580	MILEAGE	79,242	64,642	64,642	(14,600)	-	

ConVal School District
Default Budget Calculation
Fiscal Year 2022-23

pg 2 of 2
Updated 1/4/2022 9:54 AM

Object Code	Description	Proposed 2022-2023 Budget	Approved 2021-2022 Budget	Default	Difference Default vs Proposed	Default Change from Prior Year	Notes
	Total Other Service	4,269,562	4,034,891	4,286,353	16,791	251,462	
610	GENERAL SUPPLIES	734,725	591,116	591,116	(143,609)	-	
615	TESTING SUPPLIES	25,669	21,141	21,141	(4,528)	-	
622	ELECTRICITY	445,637	481,074	481,074	35,437	-	
623	BOTTLED GAS	30,950	23,120	23,120	(7,830)	-	
624	HEATING OIL	422,208	326,974	326,974	(95,234)	-	
640	BOOKS	84,573	68,865	68,865	(15,708)	-	
641	PERIODICALS	21,021	20,822	20,822	(200)	-	
649	OTHER INFO SOURCES	3,610	4,319	4,319	709	-	
650	SOFTWARE SUPPORT	530,587	476,965	476,965	(53,622)	-	
656	PROPANE	395,000	217,800	217,800	(177,200)	-	
	Total Supplies and Materials	2,693,981	2,232,197	2,232,197	(461,784)	-	
733	NEW FURNITURE	6,890	7,120	-	(6,890)	(7,120)	One time expenditure
734	OTHER TECH EQUIPMENT	20,961	21,800	-	(20,961)	(21,800)	One time expenditure
737	REPL FURNITURE	44,313	14,440	14,440	(29,873)	-	
738	REPL EQUIPMENT	467,675	272,670	272,670	(195,005)	-	
739	OTHER EQUIPMENT	39,341	31,401	31,401	(7,940)	-	
	Total Property	579,179	347,431	318,511	(260,669)	(28,920)	
810	DUES & FEES	197,106	175,221	197,106	-	21,885	Contractual Obligation
830	DEBT SERVICE INTEREST	28,453	55,993	28,453	-	(27,540)	Debt Service
890	FOOD SERVICE TRANSFER	125,000	110,000	110,000	(15,000)	-	
	Total Other	350,559	341,214	335,559	(15,000)	(5,655)	
910	DEBT SERVICE PRINCIPAL	540,000	540,000	540,000	-	-	
	Total Debt Service	540,000	540,000	540,000	-	-	
	TOTAL OPERATIONAL BUDGET	52,223,192	51,146,076	51,152,414	(1,070,778)	6,337	
	Title I & II	550,000	550,000	550,000	-		
	Other Federal Programs	250,000	250,000	250,000	-		
	IDEA	600,000	600,000	600,000	-		
	ESSER	1,500,000	-	-	(1,500,000)		
	Food Service	812,000	810,000	810,000	(2,000)		
	Special Revenue Fund	75,000	75,000	75,000	-		
	Health Maintenance Trust		-	-	-		
	Athletic Trust		25,000	-	-		
	Capital Reserve		500,000	-	-		
	Equipment Trust		50,000	-	-		
	Energy Trust		25,000	-	-		
	Special Education Trust		100,000	-	-		
	TOTAL GROSS BUDGET	56,010,192	54,131,076	53,437,414	(2,572,778)		

DGA – Authorized Signatures

The Superintendent is directed to create internal controls to ensure that contracts, checks and other official documents are accurate, authorized and signed by the appropriate persons and that necessary actions are taken to prevent mistakes, fraud, embezzlement and District liability, and to comply with applicable state or federal laws and regulations.

In general, the Superintendent or their designee may sign documents on behalf of the District or the Board. When a signature of one Board member is required, the Chair, or in his/her absence, the Vice Chair, is authorized to sign on behalf of the Board. Other District personnel and District officials (e.g., Treasurer, school nurses, etc.) are authorized to sign documents or instruments on behalf of the District or School Board as required by any statute, regulation, or Board policy or as directed by the Superintendent.

Execution of a document on behalf of the District or the Board is indication by the person so signing that the document is accurate, has been adequately approved by the Board or other District personnel as appropriate and necessary, and is in the best interest of the District.

Electronic signatures may be used if in accordance with Board Policy.

Legal References: RSA 197:23-a, Treasurer's Duties RSA 294-E, Uniform Electronic Transfers Act

Category: R

1st Read: September 1, 2015

2nd Read: October 6, 2015

Adopted: October 6, 2015

1st Read: January 4, 2022

2nd Read: January 18, 2022

Adopted:

ConVal School District
Expense and Encumbrance Report
December 2021

page 1 of 3

Object Codes	Description	Budget	Adjustments	Adjusted Balance	MTD	YTD	Encumbrance	Balance	% Available	Notes
100	SALARIES	26,976,532	(370,901)	26,605,631	3,445,097	10,222,975	14,548,074	1,834,582	6.90%	
200	EMPLOYEE BENEFITS	12,863,068	105,315	12,968,383	1,549,462	5,111,538	6,812,015	1,044,831	8.06%	
300	PURCHASED PROFESSIONAL & TECHNICAL SERVICES	2,534,357	170,278	2,704,635	161,957	1,119,136	1,744,504	(159,006)	-5.88%	A
400	PURCHASED PROPERTY SERVICES	1,276,388	(94)	1,276,294	23,016	198,987	1,197,276	(119,970)	-9.40%	B
500	OTHER PURCHASED SERVICES	4,034,891	17,628	4,052,518	96,143	1,159,455	2,233,661	659,403	16.27%	
600	SUPPLIES	2,232,197	24,816	2,257,012	114,169	879,100	924,807	453,105	20.08%	
700	PROPERTY	347,431	3,039	350,470	5,159	100,755	23,033	226,682	64.68%	
800	OTHER OBJECTS	341,214	49,920	391,134	2,930	90,710	93,950	206,473	52.79%	
900	OTHER USES OF FUNDS	1,240,000	-	1,240,000	-	185,000	1,055,000	-	0.00%	
		51,846,076	(0)	51,846,076	5,397,932	19,067,657	28,632,320	4,146,099	8.00%	

Notes

A Students needs that didn't exist when budget was prepared; will receive \$197,298 from special education trust fund.

B Atrium roofs for Middle Schools; will receive \$606,700 from capital trust.

ConVal School District
Expense and Encumbrance Report
December 2021

Object Codes	Description	Budget	Adjustments	Adjusted Balance	MTD	YTD	Encumbrance	Balance	% Available	Notes
110	REGULAR SALARIES	17,283,976	(370,901)	16,913,075	2,366,288	6,190,331	9,960,223	762,521	4.51%	
111	PARAPROFESSIONAL SALARIES	2,988,485	-	2,988,485	392,107	1,123,438	1,648,856	216,192	7.23%	
112	ADMIN ASSISTANTS	1,175,080	-	1,175,080	139,450	539,291	595,015	40,774	3.47%	
113	CUSTODIAL/MAINTENANCE	534,342	11,835	546,177	62,982	272,862	273,090	225	0.04%	
114	ADMINISTRATOR	2,960,110	-	2,960,110	313,025	1,348,583	1,348,264	263,262	8.89%	
115	DEPARTMENT HEADS	25,000	-	25,000	3,600	8,100	15,777	1,123	4.49%	
119	SUPPORT SERVICES	888,144	-	888,144	104,503	392,492	436,451	59,201	6.67%	
120	TEMPORARY SALARIES	1,080,896	(11,835)	1,069,061	58,824	326,552	267,935	474,574	44.39%	
130	OVERTIME	40,500	-	40,500	4,318	21,325	2,464	16,711	41.26%	
211	HEALTH INSURANCE	5,707,106	25,230	5,732,336	597,642	2,197,671	2,935,723	598,941	10.45%	
212	DENTAL INSURANCE	221,807	1,728	223,535	24,963	89,889	120,795	12,850	5.75%	
213	LIFE INSURANCE	41,952	4,570	46,522	6,353	20,268	26,211	42	0.09%	
214	LONG TERM DISABILITY	57,852	9,078	66,930	9,605	27,758	39,115	58	0.09%	
220	FICA	1,940,142	15,331	1,955,474	254,190	750,316	1,013,518	191,640	9.80%	
231	NON - TEACH RETIRE	810,724	-	810,724	101,927	353,818	400,075	56,830	7.01%	
232	TEACHER RETIRE	3,934,456	36,331	3,970,787	554,872	1,552,797	2,246,354	171,655	4.32%	
250	UNEMPLOYMENT COMP	24,641	-	24,641	-	-	24,641	-	0.00%	
260	WORKERS' COMP	107,584	-	107,584	-	107,584	-	-	0.00%	
299	OTHER BENEFITS - LT CARE & ANNUITIES	16,805	402	17,207	(91)	11,436	5,581	190	1.10%	
321	PROF SERVICES	110,400	-	110,400	396	38,698	-	71,702	64.95%	
322	STAFF SERVICES	92,000	-	92,000	1,186	8,694	110	83,196	90.43%	
323	PUPIL SERVICES	457,557	-	457,557	51,366	242,992	840,433	(625,868)	-136.78%	A
330	PURCHASED/PROF	1,642,352	70,278	1,712,630	101,710	744,459	725,666	242,505	14.16%	
340	STATISTICAL SERVICES	33,548	-	33,548	-	-	-	33,548	100.00%	
380	PURCH SERVICES	198,500	4,791	203,291	5,750	76,543	130,045	(3,297)	-1.62%	B
390	SPECIAL TUTORING	-	100,000	100,000	1,550	7,750	48,250	44,000	44.00%	
411	WATER/SEWER	61,093	-	61,093	-	14,122	38,553	8,418	13.78%	
421	DISPOSAL	44,067	-	44,067	3,781	25,353	12,780	5,934	13.47%	
422	SNOW PLOWING	172,855	-	172,855	-	-	170,343	2,512	1.45%	
430	REPAIR/MAINT	154,216	(94)	154,122	2,189	40,580	26,286	87,256	56.61%	
431	STRUCTURAL REPAIRS & MAINTENANCE	198,600	-	198,600	1,855	28,282	610,590	(440,272)	-221.69%	C
432	ELECTRICAL REPAIRS & MAINTENANCE	109,060	-	109,060	3,058	7,464	83,502	18,093	16.59%	
433	MECHANICAL REPAIRS & MAINTENANCE	338,200	-	338,200	2,439	16,504	172,378	149,318	44.15%	
434	HVAC REPAIRS & MAINTENANCE	102,465	-	102,465	7,682	30,261	23,538	48,666	47.50%	
435	SAFETY REPAIRS & MAINT	19,600	-	19,600	-	-	10,849	8,751	44.65%	
436	Copier Repairs	16,000	7,635	23,635	1,265	14,324	16,853	(7,542)	-31.91%	D
440	BUILDING RENTAL	2,000	-	2,000	-	-	-	2,000	100.00%	
443	Equip Rental: Copiers	53,232	(3,658)	49,574	-	20,656	28,918	-	0.00%	
449	Equip Rental - Postage Meter	-	3,876	3,876	747	1,191	2,685	-	0.00%	
450	RENTAL	5,000	-	5,000	-	250	-	4,750	95.00%	

ConVal School District
Expense and Encumbrance Report
December 2021

page 3 of 3

510	OTHER TRANSPORTATION	197,438	16,378	213,815	6,716	51,458	62,620	99,738	46.65%
519	PUPIL TRANSPORTATION	2,514,618	-	2,514,618	20,506	659,872	1,491,024	363,722	14.46%
520	INSURANCE	106,988	-	106,988	-	106,988	-	-	0.00%
530	Telephone / Web access	330,310	(1,980)	328,330	19,723	125,839	189,309	13,181	4.01%
531	Cellular Phones	20,600	1,980	22,580	4,260	11,740	10,840	-	0.00%
534	POSTAGE	16,428	-	16,428	77	3,918	3,863	8,646	52.63%
540	ADVERTISING	25,000	-	25,000	375	3,509	14,891	6,600	26.40%
550	PRINTING	8,850	-	8,850	-	-	-	8,850	100.00%
561	TUITION	750,018	-	750,018	42,861	182,689	426,968	140,362	18.71%
580	MILEAGE	64,642	1,250	65,892	1,626	13,442	34,146	18,304	27.78%
610	GENERAL SUPPLIES	591,116	11,775	602,891	27,544	244,077	85,281	273,533	45.37%
615	TESTING SUPPLIES	21,141	-	21,141	-	9,965	1,166	10,010	47.35%
622	ELECTRICITY	481,074	-	481,074	11,643	196,105	243,054	41,915	8.71%
623	BOTTLED GAS	23,120	-	23,120	1,251	8,605	7,460	7,054	30.51%
624	FUEL OIL	326,974	-	326,974	25,166	28,481	298,493	-	0.00%
640	BOOKS	68,865	11,322	80,187	7,995	29,155	9,099	41,934	52.29%
641	PERIODICALS	20,822	305	21,127	152	15,583	355	5,189	24.56%
649	OTHER INFO SOURCES	4,319	(186)	4,133	-	220	144	3,769	91.20%
650	SOFTWARE SUPPORT	476,965	1,600	478,565	26,196	283,503	127,611	67,452	14.09%
656	GASOLINE	217,800	-	217,800	14,223	63,407	152,144	2,248	1.03%
733	NEW FURNITURE	7,120	386	7,506	500	5,791	648	1,067	14.22%
734	OTHER TECH EQUIPMENT	21,800	-	21,800	528	7,406	1,648	12,746	58.47%
737	REPL FURNITURE	14,440	-	14,440	437	2,146	3,434	8,859	61.35%
738	REPL EQUIPMENT	272,670	6,114	278,784	1,254	32,910	15,059	230,815	82.79%
739	OTHER EQUIPMENT	31,401	(3,461)	27,940	2,440	52,502	2,244	(26,806)	-95.94%
810	DUES & FEES	175,221	49,920	225,141	2,930	60,355	68,313	96,473	42.85%
830	DEBT SERVICE INTEREST	55,993	-	55,993	-	30,355	25,638	-	0.00%
890	MISCELLANEOUS	110,000	-	110,000	-	-	-	110,000	100.00%
910	DEBT SERVICE PRINCIPAL	540,000	-	540,000	-	185,000	355,000	-	0.00%
930	TRUSTS/ IC	700,000	-	700,000	-	-	700,000	-	0.00%
		51,846,076	(0)	51,846,076	5,397,932	19,067,657	28,632,320	4,146,099	8.00%

A — Students needs that didn't exist when budget was prepared; will receive \$197,298 from special education trust fund.

B Received a late bill from town for election services and trust management fee increase.

C Atrium roofs for Middle Schools; will receive \$606,700 from capital trust.

D Analyzing copier / print management agreement.

E This includes the purchase of new truck; will receive \$44,841 from equipment trust fund.

WARRANT

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Contoocook Valley School District consisting of the Towns of Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, Sharon, and Temple qualified to vote in District affairs:

You are hereby notified to meet at **ConVal High School** at 184 Hancock Rd., (Route 202 North) in Peterborough on the **eighth day of February, 2022**, next at **6 o'clock in the evening** for the first session of the Annual School District Meeting (snow date: tenth day of February next at 6 o'clock in the evening), to deliberate upon the warrant articles listed below. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

You are further notified to meet at the following places in the Town of your residence:

Antrim	Antrim Town Hall	8 a.m. – 7 p.m.
Bennington	Pierce Elementary School	8 a.m. – 7 p.m.
Dublin	Dublin Town Hall	8 a.m. – 7 p.m.
Francestown	Francestown Town Hall	10 a.m. – 7 p.m.
Greenfield	Greenfield Town Hall	10 a.m. – 7 p.m.
Hancock	Hancock Elementary School	8 a.m. – 7 p.m.
Peterborough	Peterborough Community Center	8 a.m. – 7 p.m.
Sharon	Sharon Meeting House	11 a.m. – 7 p.m.
Temple	Temple Town Hall	7 a.m. – 7 p.m.

on the **eighth day of March** next for the second session of the Meeting (polls will be open for voting by official ballot at the second session)

Article 01: Operating Budget-School District-SB2

Shall the Contoocook Valley School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$56,010,192? Should this article be defeated, the default budget shall be \$53,437,414 which is the same as last year, with certain adjustments required by previous action of the Contoocook Valley School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The ConVal School Board **RECOMMENDS/DOES NOT RECOMMEND** adoption of this article.)

Article 02: Accept the Collective Bargaining Agreement

To see if the Contoocook Valley Regional School District will vote to approve the cost items included in the collective bargaining agreement reached between the ConVal School Board and the ConVal Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2022-2023	\$877,844
2023-2024	\$737,576
2024-2025	\$714,868

And further to raise and appropriate the sum of \$877,844 for the 2022-2023 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.
(The ConVal School Board RECOMMENDS/DOES NOT RECOMMEND adoption of this article.)

Article 03: Special Meeting for Defeated/Amended Collective Bargaining Agreement

Shall the District, if Article 02 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 02 cost items only? (Majority vote required)

Article 04: Establish and Appropriate to Technology Fund

Shall the Contoocook Valley School District vote to establish an expendable trust fund under the provisions of RSA 198:20-c, to be known as the Technology Fund, for the purpose of purchasing new and replacing technology equipment and infrastructure needs, and shall it raise and appropriate the sum of \$100,000 to be placed in the fund; further to name the school board as agents to expend from this fund. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS/DOES NOT RECOMMEND adoption of this article.)

Article 05: Appropriate to the Energy Trust Fund from Fund Balance

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$100,000 to be added to the Contoocook Valley School District Energy Trust Fund, previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS/DOES NOT RECOMMEND adoption of this article.)

Article 06: Appropriate to the Building Capital Reserve Fund from Fund Balance

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$500,000 to be added to the Building Capital Reserve Fund, previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS/DOES NOT RECOMMEND adoption of this article.)

Article 07: Appropriate to the Health Trust Fund from Fund Balance

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$50,000 to be added to the Health Trust Fund as previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS/DOES NOT RECOMMEND adoption of this article.)

Article 08: Appropriate to the Building Capital Reserve Fund from Fund Balance

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$250,000 to be added to the Building Capital Reserve Fund as previously established? This sum to come from June 30, 2022 fund balance available for transfer on July 1, 2022, with no amount to be raised from taxation. In the event that Article 06 passes, this appropriation shall be in addition to any appropriation to the Building Capital Reserve pursuant to Article 06.
(The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS/DOES NOT RECOMMEND adoption of this article.)

Article 09: Accept Reports of Agents and Auditors

Shall the Contoocook Valley School District accept the reports of Agents, Auditors, Committees, and Officers chosen?

Article 10: School Board Salaries

Shall the Contoocook Valley School District appoint the salaries of the School Board and fix the annual compensation of any other officers or agents of the District as follows: School Board Chair, \$1,500; each member, \$1,000; Treasurer, \$2,500; Moderator, \$300? (The ConVal School Board RECOMMENDS adoption of this article.)

Article 11: School Board Members

To choose Contoocook Valley School District Officers as follows: Six (6) Members of the School Board; one (1) from the Town of Antrim for a term of three (3) years; one (1) from the Town of Dublin for a term of three (3) years; one (1) from the Town of Hancock for a term of three (3) years; two (2) from the Town of Peterborough for a term of three (3) years; one (1) from the Town of Peterborough for a term of one (1) year.

Article 12: Petition Warrant Article

Shall the voters of the CONVAL Regional School District approve the following warrant article?

Whereas an educated citizenry is necessary for the effective functioning and preservation of a representative democracy and

Whereas full transparency in government is a bedrock principle for ensuring accountability in a democracy and

Whereas the primary purpose of our schools is to provide a quality education that prepares students to become active and knowledgeable citizens and productive community members and schools must provide the tools students need to acquire and develop analytical thinking skills that enable them to navigate the complexity of a modern economy and

Whereas the primary responsibility for guiding the education of children and overseeing what is being taught in our schools and classrooms falls primarily to parents/grandparents/legal guardians in conjunction with elected School Boards and appointed administrators and

Whereas taxpayers also have an absolute right to know how their educational tax dollars are being spent then therefore

Consistent with the above this article shall require that the CONVAL Regional School District School Board of Education/SAU 1 SHALL make available by September 15th of each year and as available thereafter throughout the school year ALL instructional materials, including, but not limited to, textbooks, printed matter and/or materials in electronic form used in classrooms, to the general public in libraries in each of the Towns in the CONVAL School District (PETERBOROUGH, DUBLIN, FRANCESTOWN, GREENFIELD, HANCOCK, TEMPLE, ANTRIM, SHARON, AND BENNINGTON).

In addition, copies of all professional training materials provided to teachers, administrators and staff shall also be made available to the public.

The School District is hereby instructed to spend \$200 from existing budgeted funds to publicize the availability of these materials to the public.

(MAJORITY VOTE REQUIRED) (SUBMITTED BY PETITION)