

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

POLICY COMMITTEE MEETING

Tuesday, January 4, 2022

6:00 PM

Location: SAU Finch Conference Room

Minutes

Committee Members: Keira Christian, Katherine Heck (Chair), Janine Lesser, Kevin Pobst, Stephen Ullman

Present: Katherine Heck, Janine Lesser, Kevin Pobst, Stephen Ullman, Rich Cahoon, Kat Foecking

1. Call to order

Katherine Heck called the meeting to order at 6:07 p.m.

2. Approval of the December 21st Minutes

Kevin Pobst moved to approve the minutes of December 21, 2021. Janine Lesser second. Unanimous.

3. 1st Read

DGA- Authorized Signatures

The above policy will go before the School Board tonight for a first read.

4. 2nd Read:

JRA - Students records. Privacy , Family, Student Rights

The above policy will go before the School Board tonight for a second read.

5. Policy Review-

LC – Relations with Education Research Agencies- review requested.

Rich Cahoon said that Policy LC is one policy that speaks to a concern of his. Our policies ought to conform to the State and Federal level. We are not compliant in a few ways.

Related to information gathering by organizations that receive federal funds. When it comes to surveys, there are those directly sponsored by the DOE and there are others. For those under the category of others, parents can request to see them.

Reasonable standards should be in the policy. The process on how to request to see the curriculum should be published.

The law requires that policies are developed in conjunction with parents.

PPRA requires any instructional materials used by students to be made available to parents upon request. Once policies are created, they are required to be communicated to parents on an annual basis.

Another policy that references any other policy that it is applicable was suggested as an umbrella.

Schools are required to develop and adopt policies, in conjunction with parents, regarding the following:

- The rights of parents to inspect upon request, a survey created by a third party before the survey is administered or distributed by a school to students.
- Arrangements to protect student privacy in the event of the administration of a survey to students, including the right of parents to inspect, upon request, the survey, if the survey contains one or more of the same eight items of information noted.
- The right of parents to inspect, upon request, any instructional material used as part of the educational curriculum for students.
- The administration of physical examinations or screenings that the school may administer to students.
- The collection, disclosure, or use of personal information collected from students for the purpose of marketing or selling, or otherwise providing the information to others for that purpose.
- The right of parents to inspect, upon request, any instrument used in the collection of information, as described above.

Policies should be added to the student handbooks.

Stephen Ullman shared concern with people outside of professional educators developing curriculum.

It is about a policy that allows access to curriculum and not the development of curriculum.

What would a reasonable amount of time be to provide access?

Discussion took place about providing curriculum with regard to copyright and licensing issues.

JCA – Change of Class of School Assignment Best Interests and Manifest Hardship
Related Policies: JFAA, JFAB & JG

• Revisions reflect 2021 amendments to RSA 193:3, I-II, & VI (HB388) which (i) expanded allowable best interest and manifest hardship reassignments to include “approved” private schools (irrespective of whether sectarian), and (ii) added language to 193:3, IV clarifying that if denial of a manifest hardship assignment is based upon a child’s disability, a complaint may be filed with the N.H. Human Rights Commission.

Katherine Heck referenced the changes in law above. Katherine said that she thought that this policy should go back to Dean Eggert for legal review.

Stephen Ullman shared his concern with the definition of “manifest educational hardship”.

Kimberly Saunders shared information on the process in the past.

6. Non-Public Session RSA 91-A:3 II (If Required)

None.

Policy Status Update:

JLCL - Concussions and Head injuries

- a. Under review

Under review by Education Committee

- a. IK - Earning of Credit
- b. IKF – High School Graduation Requirements
- c. IMBC - Alternative Credit Options
- d. IHCD/LEB – Advanced Course Work
 - i. Related Policies: IK, IKFA, JLBAA & IMBC

LCC- Dual Enrollment

- a. Under review by district personnel, the Equity Committee will review.

In legal review:

GBCD - Background Investigation and Criminal History Records Check

EBCF - Pandemic/Epidemic Emergencies

JLCE - Emergency Care and First Aid

EBCG - Communicable and Infectious Diseases

JLCG - Exclusion of Students Who Present a Hazard

Next Agenda Items:

“D” Financial Policy Review Schedule

Requests for Policy Review:

JBAB -Transgender and Gender Non-Conforming Students

Janine Lesser motioned to adjourn at 6:56 p.m. Kevin Pobst second. Unanimous.

Respectfully submitted,

Brenda Marschok