

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee

**Thursday, January 20, 2022
6:00 p.m.**

Physical Location: SAU #1 Board Room

Minutes

School Board Committee Members:

Tim Theberge – Chairperson
Alan Edelkind
Katherine Heck
Kevin Pobst
Greg Kriebel
Tom Burgess

Present: Tim Theberge, Alan Edelkind, Kevin Pobst, Greg Kriebel, Tom Burgess, Dr. Kimberly Saunders, Dr. Ann Forrest, Lori Schmidt, Cari Christian-Coates, Ben Moenter

1. Call to Order

Tim Theberge called the meeting to order at 6:07 p.m.

2. Approval of Minutes – December 16, 2021

Kevin Pobst moved to approve the minutes of December 16, 2021. Alan Edelkind second. Unanimous.

3. Review/Discussion of Subcommittee Actions

Dr. Kimberly Saunders reported that the survey is complete. Question stems were used. The preview of the survey was previously sent to the Strategic Plan Committee; there are four (4) total.

4. Review/Discuss Questions for Survey

Kimberly Saunders suggested that committee members take the survey and make comments along the way. Sunday is the cutoff date to take the survey.

Dr. Ann Forrest reported that there may be an issue with entering into the comment box. When doing so, it prompts one to sign in.

Committee members took the survey to look for issues and to make comments.

Pinning the column headings was suggested so that they followed the questions.

Parent survey, question #2, includes a comment asking for a definition. A more generic question was preferred.

Cari Coates asked why there were only four wellness questions. She referenced the staff survey while looking at wellness questions.

Grades 7-12 students will be surveyed.

Updates will be made.

5. Next Steps

The comments will be reviewed and then the survey will be released. Leveraging the community forum by announcing the survey in conjunction with the release of the survey will occur. Committees will review the survey. Focus groups will follow; in person and separate Zoom meetings in March. The information from focus groups and surveys will be followed by the larger lift of this work.

At the next meeting, a data protocol to review the data will be discussed. Themes in the data will be sought.

6. Other

None.

Tim Theberge adjourned the meeting at 6:47 p.m.

Respectfully submitted,

Brenda Marschok