

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Policy Committee

Tuesday, November 2, 2021  
SAU Office Finch Conference Room  
6:00 p.m.

Minutes

**School Board Committee Members:**

- Keira Christian
- Katherine Heck, Chair
- Janine Lesser
- Kevin Pobst
- Stephen Ullman
- Jerome Wilson

**Present:** Keira Christian, Katherine Heck, Janine Lesser, Kevin Pobst, Stephen Ullman, Kat Foecking, Dr. Kimberly Saunders, Dr. Ann Forrest

1. Call to order  
**Katherine Heck called the meeting to order at 6:02 p.m.**
2. Accept October 19, 2021 Minutes  
**Stephen Ullman moved to accept the minutes of October 19, 2021. Janine Lesser second. Unanimous.**
3. Tonight's School Board Agenda –  
1st read:
  - a. IGE - Parental Objections to Specific Course Material
  - b. DAF - Administration of Federal Grant Funds
  - c. EEAEA - Mandatory Drug and Alcohol Testing – School Bus Drivers and Contracted Carriers

**Policy Review-Priority/Required by Law**

4. GBCD - Background Investigation and Criminal History Records Check
  - a. Revisions to include addition of “designee” language to reflect 2021 amendments to RSA 189:13-a, and also to clarify prohibition of employing an applicant who has been charged pending disposition or convicted of a Section V offense

This policy is required. This policy needs review and should include the information above within it.

Kimberly Saunders said that this allows there to be a very specific designee.

Why does the NHSBA version include a statement about the destruction of the file? Kimberly Saunders shared information about destruction based on Federal Law. She said that she has to destroy the reports. Stephen Ullman asked if the district is only notified of Section 5 serious crimes. Kimberly responded by saying that she has previously come to the board for guidance. We cannot hire anyone who has Section 5 offenses. She receives information in criminal history checks that includes the arrest record. It will show the original arrest offense and also what the conviction was. She considers the job that the candidate has applied. She considers the information.

Approval of Student Teachers and approving an employee of a contractor are not in the ConVal policy. Kimberly said that they are included in the contract for hiring a contractor. Kevin Pobst noted that student teachers are not noted. NHSBA has a category called “covered persons” to cover these types of employees or volunteers. Kevin asked why not adopt the NHSBA version of this policy. Kimberly said that she would want to send it to legal. ConVal fingerprints and record checks substitutes as well.

The committee preferred to have the NHSBA go to legal review.

Kevin suggested putting substitutes under “covered persons” as well.

5. JICD - Student Behavior, Conduct, Discipline and Due Process

Dr. Ann Forrest reported that legal added red line notes to this policy. JIC and JIA could be incorporated into this policy. Legal confirmation of this was sought so that these could be rescinded. Atty., Dean Eggert integrated into JICD what was needed. JIA and JIC can be rescinded.

Kevin Pobst asked about a previous language addition that he had proposed to this policy. He shared what he had proposed, which in part, included the requirement that suspended students not only receive work but the support to complete that work.

Kimberly Saunders said that the recommendation is not to include language that is already afforded in the law. Changes in the law require levels of intervention. In addition, the building can suspend up to ten days. Beyond ten days, must come to the Superintendent for a hearing. Once suspended for 11 days cumulatively you are entitled to the work and the support for it. Suspensions beyond 20 days require School Board approval.

Discussion took place about providing the support for academics in the event of a suspension. Placing ConVal’s practice in the policy was suggested.

Discussion took place about reducing a grade of a student who cheated. Kevin Pobst said that those infractions that include physical danger should be the only suspendable offenses. He did not agree with nicotine, drugs, etc. as suspendable offenses.

This policy will go for a first read readopt and rescind the other two policies.

6. JRA - Students records. Privacy , Family, Student Rights

7. GBEF - Acceptable use Policy :Staff

8. Non-Public Session RSA 91-A:3 II (If Required)

**Policy status update:**

9. JLCL - Concussions and Head injuries

a. Under review

10. IK - Earning of Credit

a. Under review by Education Committee

11. IMBC - Alternative Credit Options

a. Under review by Education Committee

12. IHCD/LEB – Advanced Course Work

a. Under review by Education Committee

13. LCC- Dual Enrollment

a. Under review by Equity Committee

**In legal review:**

14. EBCF - Pandemic/Epidemic Emergencies

15. JLCE - Emergency Care and First Aid

16. EBCG- Communicable and Infectious Diseases

17. JLCG- Exclusion of Students Who Present a Hazard

**Next Agenda Items:**

18. “D” Financial Policy Review Schedule

**Requests for Policy Review:**

19. LC – Relations with Education Research Agencies
20. JBAB -Transgender and Gender Non-Conforming Students

**Keira Christian motioned to adjourn at 6:53 p.m. Janine Lesser second. Unanimous.**

Respectfully submitted,

Brenda Marschok