

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Policy Committee

Tuesday, November 16, 2021
SAU Office Finch Conference Room
5:30 p.m.

Minutes

School Board Committee Members:

- Keira Christian
- Katherine Heck, Chair
- Janine Lesser
- Kevin Pobst
- Stephen Ullman
- Jerome Wilson

Present: Keira Christian, Janine Lesser, Stephen Ullman, Dr. Kimberly Saunders, Lori Schmidt

1. Call to order
Janine Lesser called the meeting to order at 5:31 p.m.
2. Accept November 2, 2021 Minutes
Stephen Ullman moved to accept the minutes of November 2, 2021. Keira Christian second. Unanimous.

1st Read:

1. JICD - Student Behavior, Conduct, Discipline and Due Process- Re-Adopt with Changes
2. IMC – Controversial Speakers and Programs

Both of the above policies will go before the full Board for a first read this evening.

2st Read:

1. IGE - Parental Objections to Specific Course Material
2. DAF - Administration of Federal Grant Funds
There will be individual policies that will need revision to address the 1-11 concerns likely.
3. EEAEA - Mandatory Drug and Alcohol Testing – School Bus Drivers and Contracted Carriers

The above three policies will go for a second read and adoption at tonight's School Board meeting.

Policy Review-Priority/Required by Law

1. JRA - Students records. Privacy , Family, Student Rights

Legitimate educational interest refers to access based on what one would need to perform in your job. One can't just look in a student file for no reason. A justified reason for access is required.

On page 11, where it begins with "The principal will ensure..." and further onto "Only those documents placed in a student's permanent file are considered to be maintained by the District" was discussed.

Replace the sentence “Only those documents placed in a student’s permanent file are considered to be maintained by the District” with “*Student records may be maintained in either electronic or paper files. Those documents which are required to be retained by law or are designated by the district for retention from year-to-year are considered to be maintained by the District.*”

Under “M. Litigation Hold” “District’s Information Technology Officer” should be defined for the ConVal District. This policy may go forward for a first read. Legal references should be included.

2. GBEF - Acceptable use Policy :Staff

Under “Privileges and Responsibilities” “District Systems Administrator” should be the position referred to or Superintendent’s Designee is the preferred. Position title should also be changed under #4.

“.....as amended from time to time” was requested to be removed. Confirmed.

This policy may go forward for a first read.

3. DAF- Administrative Procedure

Lori has procedures drafted. A sample document should be available to be used by the end of the week to allow procedures to be tightened up.

4. Non-Public Session RSA 91-A:3 II (If Required)

None.

Policy Status Update:

1. JLCL - Concussions and Head injuries
 - a. Under review
2. IK - Earning of Credit
 - b. Under review by Education Committee
3. IMBC - Alternative Credit Options
 - c. Under review by Education Committee
4. IHCD/LEB – Advanced Course Work
 - d. Under review by Education Committee
5. LCC- Dual Enrollment
 - e. Under review by district personnel, the Equity Committee will review.

In legal review:

1. GBCD - Background Investigation and Criminal History Records Check
2. EBCF - Pandemic/Epidemic Emergencies
3. JLCE - Emergency Care and First Aid
4. EBCG - Communicable and Infectious Diseases
5. JLCG - Exclusion of Students Who Present a Hazard

Next Agenda Items:

1. “D” Financial Policy Review Schedule

Requests for Policy Review:

1. LC – Relations with Education Research Agencies
2. JBAB -Transgender and Gender Non-Conforming Students

Stephen Ullman motioned to adjourn at 6:11 p.m. Keira Christian second. Unanimous.

Respectfully submitted,

Brenda Marschok