

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road  
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Policy Committee**

**Tuesday, October 19, 2021**

**SAU Office**

**6:00 p.m.**

**Minutes**

**School Board Committee Members:**

- Keira Christian
- Katherine Heck
- Janine Lesser
- Kevin Pobst
- Stephen Ullman

**Present:** Keira Christian, Katherine Heck, Janine Lesser, Kevin Pobst, Stephen Ullman, Dr. Kimberly Saunders, Lori Schmidt, Rich Cahoon

**1. Call to order**

**Katherine Heck called the meeting to order at 6:09 p.m.**

**2. Accept September 21, 2021 Minutes**

**Kevin Pobst moved to accept the minutes of September 21, 2021. Stephen Ullman second. Unanimous.**

**3. Tonight's School Board Agenda –**

**2nd read: DN-School Properties Disposal Procedure**

**CBI – Evaluation of the Superintendent and Goal Setting**

Procedure for policy CBI

Policies DN and CBI will go before the board tonight for a second read/adoption.

**Policy Review-Priority/Required by Law**

**4. IGE- Parental Objections to Specific Course Material-** Reference RSA 193:40 and RSA 186:11 enacted in 2021.

Having a speaker from one side of an issue and also reach out to get a speaker from the other side of the issue was recommended. Writing down what was done to share when called out on it would be helpful. Putting pieces of procedure in a policy so that the public can view it might be proactive.

The update is significant. It requires the administration to come up with a procedure.

It would be helpful to maintain a document on controversial issues.

Discussion took place about the types of objections that come forward at ConVal. There are very often alternative resources to direct a student to.

A very specific process related to the library should be in place. Someone may object to or challenge a book.

The NHSBA Policy was favored over ConVal current policy by the committee.

ConVal has a materials list in our maps that accompanies curriculum.

The two-week advance notice of all materials to be used with respect to such instruction on human sexuality was favored.

Katherine Heck agreed to make the changes and updates and send the policy to Brenda to bring forward to the full board for a first read.

Policy IMC will go to Kimberly Saunders.

**5. DAF– Administration of Federal Grant Funds**

Katherine Heck was in favor of a more generic policy and letting the Business Administrator develop procedure.

Comparing expenditures against the budget was discussed.

Concern was the need of a code of conduct for food service. A procedure might not address the conflict of interest that is addressed in DAF. ConVal has a separate conflict of interest policy.

Should this be moved forward for a first read? Confirmed. Discussion took place about reviewing procedures (-R).

DAF is old business as a response to the audit.

**6. EEAEA – Mandatory Drug and Alcohol Testing – School Bus Drivers and Contracted Carriers –**

Amendments needed to include contracted carriers, in accordance with the new contracted carrier provisions in SB 147 (Part III), which will be codified as RSA 376:2, and to indicate which provisions of this policy affect both bus drivers and contracted carriers.

This policy covers both school bus drivers and contracted services.

The NHSBA Policy sites more RSA's and circulars.

The NHSBA Policy was viewed as appropriate to bring forward as ConVal policy. Confirmed.

- 7. GBCD – Background Investigation and Criminal History Records Check-** Revisions to include the addition of “designee” language to reflect 2021 amendments to RSA 189:13-a, and also to clarify prohibition of employing an applicant who has been charged pending disposition or convicted of a Section V offense. Clarifying language was noted. This policy will be discussed at a later date.

**8. Non-Public Session RSA 91-A:3 II (If Required)**

None.

**Policy status update:**

- **JLCL** -Concussions and Head injuries
  - Under review
- **GBEF**- Acceptable use Policy :Staff
  - Under review
- **JRA**- Students records. Privacy , Family, Student Rights
  - Sent to legal for review
- **JICD** - Student Behavior, Conduct, Discipline and Due Process
  - Comments submitted for legal review
  - **JJ/JIA/JIC** Student Discipline Policies under **JICD**
- **IHCD/LEB – Advanced Course Work- Adopted 2015- LCC- Dual Enrollment-Adopted 2017**
  - Under review by district personnel, the Equity Committee will review.

**In legal review:**

- **EBCF - Pandemic/Epidemic Emergencies**
- **JLCE - Emergency Care and First Aid**
- **EBCG- Communicable and Infectious Diseases**
- **JLCG- Exclusion of Students Who Present a Hazard**

**Stephen Ullman motioned to adjourn at 6:51 p.m. Keira Christian second. Unanimous.**

Respectfully submitted,

Brenda Marschok