

# OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road

Peterborough, New Hampshire

## CONTOOCCOOK VALLEY SCHOOL BOARD

### School Board Meeting

Tuesday, October 19, 2021

7:00 p.m.

Physical Location: SAU #1 Board Room

Livestream Link: <https://www.youtube.com/watch?v=YQfNaI0dkSk>

### Minutes

#### BOARD

Rich Cahoon, Keira Christian,  
Richard Dunning, Alan Edelkind (elect.),  
Jim Fredrickson, Katherine Heck,  
Greg Kriebel, Janine Lesser,  
Kevin Pobst, Liz Swan,  
Tim Theberge, Stephen Ullman,  
Jerome Wilson

#### ADMINISTRATION

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Tim Grossi, Facilities  
Ben Moenter, Special Ed.  
Carrie James, H.R.  
Mark Schaub, Tech.  
Colleen Roy, GES  
Nicole Pease, DCS/HES  
Larry Pimental, PES

#### 1. Call to Order and Pledge of Allegiance

Tim Theberge called the meeting to order at 7:02 p.m. The Pledge of Allegiance was recited.

#### 2. Points of Pride

Kimberly Saunders shared various Points of Pride as reported to her by administrators.

#### 3. Public Comment

Tim Theberge shared the rules surrounding public comment period.

Jeff King, Peterborough, said that he has two sons in the district. Both have been playing hockey since a young age. They are hopeful that there will be a hockey season this year. Mr. King said that he understands that there currently is no coach. He hoped that every effort to find a coach for the team is made.

Alyssa Eccard, Peterborough, said that the forum was a great success. She said that she felt like those who were there cared. She asked why kids are still getting the virus if masks are great. Unless kids and staff are trained in the proper use of masks it does no good. She suggested that mask wearing be a choice for families.

Heather Wragg, Peterborough, President of Hockey Boosters, spoke in support of a hockey season this year for the boy's team as well.

#### 4. Non-Public Session: RSA 91-A:3,II

##### a. Legal

Katherine Heck moved to enter non-public session in accordance with RSA 91-A:3,II for matters of legal and negotiations. Greg Kriebel second. Unanimous on a roll call vote.

Janine Lesser moved to exit non-public session at 8:07 p.m. Dick Dunning second. Unanimous.

Janine Lesser moved to seal the minutes for negotiations for 10 years. Katherine Heck second. Unanimous.

Janine Lesser moved to seal the minutes for legal for a period of 10 years. Katherine Heck second. Unanimous.

#### 5. Consent Agenda

##### a. Acceptance of School Board Meeting Minutes

1) October 5, 2021

##### b. Personnel

1) Retirement – June 2022

- Jahna Moncrief, Music Teacher

## 2) Co-Curricular Notifications

The consent agenda was adopted as presented.

Tim Theberge shared his hope that a coach be identified for boy's hockey.

## 6. Superintendent's Report and Presentation of Business

### a. Reopening Update

Kimberly Saunders said that we are currently at a 504-positive rate. In our district towns, we have 45 cases which is down over the last week from an average of 60.

Vaccination rates by town were shared as well as those for ages 12 to 19-year old.

Other data points were shared.

Data for students was shared for quarantining across the district, which totals 56.

Because we went over the 500 number, a conversation took place with the COVID Monitoring team to see if there would be recommendations to changes in the plan. The team recommends that we continue to monitor and watch carefully and to continue mitigation strategies. There is no recommendation for a change.

Stephen Ullman said that there is variation in the 12-19 vaccination rate that he found surprising.

Kimberly Saunders said that we have been working to do a vaccination clinic locally.

Rich Cahoon said that he is worried - is there a way with additional testing to shorten the quarantine period. Kimberly said that other districts have pursued what it would mean to conduct symptomatic testing. We have to become a certified site and we need a vendor that could manage the paperwork part of it. We would have to find a way to get the actual tests as well.

Rich followed up by saying that his question was about students quarantining at home because of contact without symptoms.

Kimberly said that the only asymptomatic test is the PCR. We would not be able to become certified to do the PCR.

Rich said that if a child is at home with no symptoms because his sister tested positive can the child without symptoms get tested to get to school sooner. Can the quarantine time be shortened?

Kimberly said that she does not have an answer to that question but will continue to look into.

Tents are starting to come down as weather picks up. Safety is at the forefront of that decision.

### b. Monthly Events Calendar

No changes.

Kimberly Saunders reported that the budget binder books for the November 6<sup>th</sup> Budget/Work Session will not be available until that date. Katherine Heck asked that no votes or decisions be made at that November meeting. Tim Theberge recognized that request.

## 7. Reports

### a. Teacher Representative – Cheryl Jessie

None.

### b. Budget & Property Committee – Jim Fredrickson

Jim Fredrickson said that the solar project will be moving forward next week. Much time was spent talking about the CIP. Other items of interest included the CVHS parking lot and the athletic fields.

### c. Communication Committee – Janine Lesser/Alan Edelkind

Janine Lesser reported that time was spent wrapping up the Community Forum information. Limiting presentations at future forums was decided with the format style staying the same. Structuring the Q & A period was discussed. More engagement by the board is thought. No babysitting next time as a result of those that asked not showing up. A letter to the Editor and other communication will include a thank you to the community for showing up and engaging.

The next forum will be in late January and focus on the budget and getting input. It will also be about preschool.

Writing a piece about the lawsuit to remind the public and provide an update will take place.

The public will be communicated to about the Reopening Plan and the COVID Dashboard back up and running. Progress on the solar project will be communicated about.

Jim Fredrickson will be restarting a written series on the budget.

### d. Education Committee – Stephen Ullman

Stephen Ullman reported that summer program was the focus of discussion with a presentation by Amy Janoch.

Programs of intense tutoring were conducted for a period of five weeks with a focus on phonics at the elementary level and at the middle school the focus was math.

Concern about what was provided and how scalable these efforts might be was shared at the meeting.

Discussion took place about the health curriculum.

Numbers of students who participated were outlined at each level. Discussion took place about future plans for learning recovery.

Ann Forrest said that replicating programming that takes place in Title I schools is the hope. Supplementing the program and not supplanting is critical. Concerns about staffing were shared.

Katherine Heck asked what the current learning recovery plan is for each level. Kimberly Saunders said that she will have Amy Janoch attend the November meeting to share this information.

Ann Forrest said that the Learning Recovery Program is scheduled to be a part of every Education Committee meeting.

**e. Policy Committee** – Katherine Heck

Katherine Heck reported having met tonight. Policies will come tonight for a second read.

A robust legal update is in place. Policies will be coming forward for a first read.

**8. Old Business**

**a. Legislative Update**

Tim Theberge said that over 200 Legislative Service Requests (LSR's) that will impact education are up for consideration. As they get turned into draft bills they will continue to be monitored.

Katherine Heck reported she attended the meeting and advocacy will continue on those that are good for students and staff.

**b. Policy 2<sup>nd</sup> Read/Adoption (Board Vote Required)**

- **DN:** School Properties Disposal

**Janine Lesser moved to adopt policy DN as presented. Greg Kriebel second. Unanimous.**

- **CBI/AFB:** Evaluation of the Superintendent and Goal Setting

**Janine Lesser moved to adopt policy CBI/AFB. Jerry Wilson second. Unanimous.**

**9. New Business**

**a. Expenditure and Encumbrance Report** – Lori Schmidt

Lori Schmidt referenced the salary and FICA lines. The pupil services line reflects \$197K covered from trusts. A public hearing will be required. Do we want to tap into trust funds for \$197K or the full amount?

We have \$106K in expenditures that are encumbered. Further discussion to see what options are with mitigation strategies are needed.

An additional item is needed for purchasing a truck for facilities and to move money over to cover the purchase. A Public Hearing will be required as well.

Stephen Ullman asked about the \$5.4M balance. Kimberly Saunders said that it is where we are in the process right now with encumbrances.

Lori Schmidt clarified that she needs guidance on the pupil service line and anticipates being over budget by \$500K due to additional needs that arose. We planned on taking \$200K out of trusts to cover costs. Do we want to take the difference from trusts or appropriate budget funds or wait until later in the year to see where we have funds available?

Kimberly Saunders said that this was not an over expenditure. These were students that we did not anticipate having in the district that we are responsible for their services.

Opinions on public hearing for \$197K from trust and waiting? This would be the Special Education Trust.

Jim Fredrickson said that if we take \$197K out of trusts we still have money in the trust to accomplish what we need with the balance if needed.

Lori Schmidt said that this line will continue to show over budget.

**Dick Dunning motioned to accept the expenditure and encumbrance report as presented. Jim Fredrickson second. Unanimous.**

**b. Budget Transfers** – Lori Schmidt

Proper allocation of benefits to building levels has been in progress. This cleans up the budget.

Jim Fredrickson added that an update on what can and cannot be allocated to schools will come forward in January.

**Rich Cahoon motioned to approve budget transfers as presented. Kevin Pobst second. Unanimous.**

**c. Accept Gift/Donation (Board Vote Required)**

1) Dublin Consolidated School requests the authorization to accept from the Dublin Community Foundation, \$2,025 for the purpose of a spring NHD residency for students.

**Katherine Heck motioned to accept the gift with gratitude. Dick Dunning second. Unanimous.**

**10. Public Comment**

None.

**11. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that the manifests listed totaling \$2,583,841.76 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Dick Dunning motioned to approve the manifests as presented. Jim Fredrickson second. Unanimous.**

**12. Non-Public Session: RSA 91-A: 3, II (If Required)**

- a. Negotiations**
- b. Legal**
- c. Personnel**

None.

**Dick Dunning motioned to adjourn at 8:59 p.m. Katherine Heck second. Unanimous.**

Respectfully submitted,

Brenda Marschok