

CONTOOCCOOK VALLEY SCHOOL DISTRICT  
Office of the Superintendent of Schools  
106 Hancock Road, Peterborough, NH 03458-1197

**EDUCATION COMMITTEE MEETING AGENDA**

Monday, October 18, 2021

5:30 PM

Physical Location: SAU Boardroom

**MINUTES**

**Education Committee Members:** Rich Cahoon, Keira Christian, Richard Dunning, Liz Swan, Stephen Ullman (Chair), and Jerome Wilson

**Present:** Stephen Ullman, Rich Cahoon, Keira Christian, Richard Dunning, Jerry Wilson, Dr. Ann Forrest, Amy Janoch

**Stephen Ullman called the meeting to order at 5:30 p.m.**

**5:30 Approval of [September 20, 2021 Meeting Minutes](#)**

**Dick Dunning moved to accept the minutes of September 20, 2021. Rich Cahoon second. Jerry Wilson abstained. Motion carried.**

**5:35 Learning Recovery Update: Summer 2021**

Amy Janoch, reported on the impact and effect of COVID on students and their ability to learn. The goal was to focus on students who needed to recover learning. Research on best practices for program took place. The instruction needs to connect to core subjects and what is going on in the classroom and the size of the groups needed to be very limited.

Understanding priority standards was key. Providing high intensity tutoring was equally important.

Priority Standards – priority standards were identified at the elementary level. Research shows that focus should be on reading foundation skills e.g. phonics and phonemic awareness were the two priority standards. The standards were broken down into measurable steps.

The recommendation at middle school grades and higher was to focus on math. Fractions and decimals are the priority skills.

At the high school level, core subject teachers broke down priority standards into steps. Recommendations on what students needed to progress and complete a class was identified.

Three sessions a week for 30 minutes a day with no more than four students to one teacher is the recommendation.

Elementary and middle school recommendations were shared.

Tutors coupled with contracting with Windy Row Learning Center was used for reading. Aleks was used for math.

How does a teacher determine if a student has mastered a topic? It is based on the assignments that a student has been able to produce. For example, an essay or an assessment might be used. Rubrics for scoring have been developed.

Students were identified and reached out for recovery help. Schools developed a list of those that were below a certain grade. The list was reviewed and ranked into tiers. Families were reached out to personally. The benefit for a student was shared with them.

Slightly over 100 students across the district were identified with 44 elementary students prioritized. Nine students participated from Peterborough and Antrim as a result of the restrictions by Windy Row for one on one instruction. Windy Row is Orton-Gillingham trained.

What is happening to those students who were trained with Windy Row staff? ConVal staff and Title I are taking them from where they were to continue work with Letterland.

What will happen next summer? The desire is to create a model similar to the Title I program without it supplanting it is an intent.

Middle school participation – 98 students were identified of which 83 were prioritized resulting in 18 students participating with a focus on math with some reading.

How many of these students would have been identified in any year, pandemic or no pandemic? Probably all of them.

Rich Cahoon said that this was supposed to be work do bring students up as a result of learning loss because of the pandemic. Rather than access the students who would have struggled any way, the group of students targeted might be those in the 40-50 percentile.

What lessons have we learned? Are these expandable? Could more participate with another year of preparation? Shifting focus on the students that are being targeted is important.

Discussion took place about how staff are paid for this work.

Dick Dunning asked what we paid for elementary, middle, and high school instruction for this work.

Elementary tutoring cost \$8,805, Middle school \$5,697, and high school \$78,981 (including transportation).

Jerry Wilson said that trying to put together a program at the last minute is difficult.

Ann Forrest said that high students who did not master the standards will continue on beyond with support to achieve mastery.

## **6:00 Health Programming (Grades 5-8)**

- September 2020 Education Committee Meeting - Due to the additional demands on educators due to the pandemic, the decision was made when developing the 2020-2021 timeline for the Education Committee that “only things that are already in the works, and do not require a new initiative, should be asked of teachers. We should put new items on hold for this year” (September 17, 2020 Education Committee Meeting Minutes).
- November 2020 Education Committee Meeting - [Recommendation for adopting the HealthSmart Program K-4](#)
- October 2021 - Review of [HealthSmart \(New 3rd Edition\) for Middle School](#)

Last September, things not already in the works were put on hold in terms of health programming at the middle school level. Middle school health teachers and administrators are conducting the review. Funding was built into the budget in the current year. More information will come back about the review and recommendation.

Rich Cahoon asked that information be shared in paper form for the Education Committee to review before making a recommendation.

Are the lessons computer driven or instructor driven?

The group that is reviewing this will make a recommendation to the Education Committee.

It is the Board who sets curriculum therefore, it is important to know what is being chosen. Continuity is critical.

Healthsmart allows 30 days of free access. Ann Forrest suggested that committee members review.

### **6:15 District Policies Referred to Educ. Committee by the Policy Committee**

- [District Policy IK - Earning of Credit](#)
  - Revisions needed per 2021 enactment of RSA 193-E:3-f (HB182)
- [District Policy IMBC - Alternative Credit Options](#)
  - Revisions needed per 2021 passage of RSA 193-E:3-f (HB182)
- [District Policy IHCD/LEB - Advanced Coursework](#)
  - Revisions needed per (a) 2021 amendment to RSA 188-E:26, (b) 2019 N.H. Laws Ch. 322 (SB 276), (c) RSA 188-E:28, and (d) 2017 N.H. Laws 210 (SB 101).

Three policies have been referred to Education Committee by Policy Committee. These policies have been updated by NHSBA. Policy Committee has asked that the policies be reviewed. There is a ConVal and NHSBA Sample policy for each of the three requested.

Ann Forrest brought focus to the revision notes at the end of the NHSBA sample policies.

In the Education Committee shared drive, the policy and all related policies are linked because of the domino effect.

HB182 codifies something that we have been doing over the years. It is the anti VLAC discrimination law. VLAC is an approved school and therefore their credits transfer. Not all schools agreed. This resolves that. Credits shall be granted for similar courses.

Committee members should read through the policies for the next Education Committee meeting.

**Dick Dunning motioned to adjourn at 6:43 p.m. Keira Christian second. Unanimous.**

Respectfully submitted,

Brenda Marschok