

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Road**

**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, September 7, 2021**

**Immediately Following Public Hearing(s) that begin at 7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: TBD**

**Agenda**

- 1. Call to Order and Pledge of Allegiance**
- 2. Points of Pride**
- 3. Public Comment**
- 4. Non-Public Session: RSA 91-A:3,II (If Required)**
  - a. Legal**
- 5. Consent Agenda**
  - a. Acceptance of School Board Meeting Minutes**
    - 1) August 3, 2021 (pg. 1-5)
    - 2) August 12, 2021 (pg. 6-11)
    - 3) August 17, 2021 (pg. 12-17)
  - b. Personnel (pg. 18)**
    - 1) Nominations
    - 2) Co-Curricular Notifications
- 6. Superintendent's Report and Presentation of Business**
  - a. Reopening Update**
  - b. Monthly Events Calendar (pg. 19-20)**
  - c. September 1<sup>st</sup> Enrollment Update (pg. 21-22)**
- 7. Reports**
  - a. Teacher Representative**
  - b. Strategic Plan Committee** – Tim Theberge
  - c. Food Service/Wellness Committee** – Dick Dunning
  - d. Selectmen's Advisory Committee**- Stephen Ullman
  - e. Policy Committee** – Katherine Heck
- 8. Old Business**
  - a. Legislative Update**
  - b. Policies 2<sup>nd</sup> Read/Adoption**
    - JICFA: Hazing (pg. 23)
- 9. New Business**
  - a. Budget Transfers (Board Vote Required) (pg. 24-25)**
  - b. Accept Gift/Donation (Board Vote Required) (pg. 26-28)**
    - 1) Dublin Consolidated School requests the authorization to accept from the Trustees of the Bitty Foundation, \$10,000 for the purpose of creating an outdoor learning space.
    - 2) Dublin Consolidated School requests the authorization to accept from the Dublin Community Foundation, \$3,800.00 for the purpose of creation of an outdoor learning space.
    - 3) South Meadow School requests authorization to accept from FIRST Stewardship Team, Registration, Challenge Set, Robot Spike, valued at \$772.00 for the purpose of First LEGO league Competition/Robotics.
  - c. NH School Board Resolutions**
- 10. Public Comment**
- 11. Approval of Manifests (Board Vote Required)**
- 12. Non-Public Session: RSA 91-A: 3, II (If Required)**
  - a. Negotiations**
  - b. Legal**
  - c. Personnel**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**106 Hancock Road**  
**Peterborough, New Hampshire**

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Tuesday, August 3, 2021**

**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Minutes**

**BOARD**

Rich Cahoon, Keira Christian,  
Richard Dunning, Alan Edelkind,  
Jim Fredrickson, Katherine Heck,  
Greg Kriebel, Kevin Pobst,  
Liz Swan, Tim Theberge,  
Stephen Ullman, Jerome Wilson

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Tim Grossi, Facilities  
Carrie James, H.R.  
Cari Christian-Coates, Student Serv.  
Heather McKillop, CVHS  
Amy Janoch, Student Recovery

**1. Call to Order and Pledge of Allegiance**

Tim Theberge called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

**2. Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Legal**

Keira Christian moved to enter into Non-Public session in accordance with RSA 91-A:3,II for negotiations at 7:04 p.m. Dick Dunning second. Unanimous.

Dick Dunning moved to exit Non-Public Session at 7:29 p.m. Katherine Heck second. Unanimous.

Dick Dunning motioned to seal the minutes of Non-Public session for a period of five years. Jerry Wilson second. Unanimous.

**3. Points of Pride**

Kimberly Saunders shared that new hire professional development began on Monday with an orientation. Helping staff become members of the ConVal Community has begun.

**4. Public Comment**

None.

**5. Consent Agenda**

**a. Acceptance of School Board Meeting Minutes**

1) July 13, 2021

2) July 20, 2021

**b. Personnel**

1) Nominations

2) Co-Curricular Notifications

Rich Cahoon congratulated Liam Baldwin on his position as football assistant.  
The Consent Agenda was adopted.

**6. Superintendent's Report and Presentation of Business**

**a. Feedback on Administration Goals**

Kimberly Saunders reported that feedback was received on administration's goals. There were consistencies. Feedback was sent to appropriate people. A larger discussion on goals will take place with the board.

**7. Reports**

Policy Committee Meeting – Katherine Heck reported that the committee met tonight and worked toward making sure all policies required by law are reviewed.

Several policies will be coming before the board for adoption and also others will be brought forward to rescind.

## **8. Old Business**

### **a. Legislative Update**

Guidance issued by the Attorney General on divisive content was noted. The NHDOE has not issued guidance.

### **b. NESDEC Cost Information**

Kimberly Saunders reported that the New England School Development Council (NESDEC) cost is \$1585.00 is price for one year. This board made a specific motion and decision not to belong to NESDEC in a prior year. The only way to rejoin would be by board vote. NESDEC can conduct demographic studies, special education studies, and can be hired to conduct searches for executive positions. It was noted that the use of NESDEC for searches did not go well.

**Katherine Heck moved that NESDEC membership go forward. Dick Dunning second. Unanimous.**

## **9. New Business**

### **a. Budget Transfers**

None.

### **b. Monthly Events Calendar**

Calendar updates were noted.

Roles between the COVID Monitoring Team, School Board, and Administration will be shared with the public for clarity on how those responsibilities work.

### **c. Special Education Teacher Justification (Board Vote Required)**

An ILS Support Teacher is needed to meet the needs of some students.

**Dick Dunning moved to approve the justification as presented. Katherine Heck second.**

Rich Cahoon asked the source of funding for this position e.g. federal grant, state grant, or local funding. Kimberly Saunders said that this will come from local funding. Rich Cahoon further noted that ConVal is responding to a federal mandate with local funding. Confirmed.

**Unanimous.**

### **d. School Board Goals Discussion**

Consolidation or reorganization was thought to be handled through the Strategic Plan but might not necessarily.

**Class Size** – Kevin Pobst said that he placed this as part of a strategy to educate the communities about the reality of the size of their school. As an example, Francestown Elementary School with 45 students is entitled to only two teachers, maybe three. If we gave the schools the number of staff they are entitled to, the reality would rise out of that. It would be educational to communities.

Tim Theberge said that this would mean multiage.

Kevin Pobst said that there is a false reality in the towns with small schools with what they are entitled to.

Liz Swan said that it sounds like you are trying to squeeze people. She said that she did not think it advisable to take something away to cause people to react to it.

Kevin Pobst said that he does not think that children would suffer from this.

Stephen Ullman said that multi-grade would occur. How many professionals do we require for an elementary school? He understood seven were required.

Kimberly Saunders said that in order to provide an education that we are required, we require seven individuals. When you move them around we pay people to rotate through schools. Kimberly said that she understands what Kevin is trying to illustrate. Making sure that student needs are met and the amount of work that would be required by those teachers would be significant. It takes a certain amount of professional development to teach multiage or multi-grade.

Kimberly said that she has been forthright that it is in the best interest to consider some type of consolidation but was not sure that this would be best.

Jim Fredrickson said that he understands the motives but suggested a review.

Rich Cahoon said that when he sees schools with 45 students in towns that limit housing he has an issue.

Greg Kriebel said that he thinks that part of the wording with the goal in the Strategic Plan should include a path for consolidation otherwise he does not see it happening.

We could have a Strategic Plan goal that had specific language to a commitment forward with consolidation.

**Strategic Plan** – It was agreed that there should be a goal.

A goal on budget, post-secondary, and preschool.

Jim Fredrickson said that his would be Strategic Plan, math skills development, career and college ready, budget, and communications for buckets

Kimberly said that a goal on preschool development has been in place for several years. It was agreed that a goal in this area is needed.

Dick Dunning spoke about the need for a preschool goal. He added that there are too many goals.

Stephen Ullman said that a budget and communication combination might be possible.

Jim Fredrickson said that the purpose of goals is to redirect or reemphasize. It elevates goals.

Rich Cahoon said that some of the goals might fall under some of the committees.

Preschool was discussed in terms of timeline.

Cari Coates said that a goal is to have the district embrace ourselves as a Pre-K through grade 12 school district.

College and Career Ready and post-secondary were thought to be what we already do. Why rise it to a level of a goal? What college or university ConVal partners with to allow ConVal students to achieve college credit is the discussion.

Are we trying to define four to six buckets and then have a group of people provide a draft? Confirmed. Agreement on what those buckets are is tonight's goal.

Proposed Goals at this point in time:

- Preschool
- Strategic Plan
- Math Skills
- Communication
- Budget
- College/Career Ready

Jerry Wilson said that he felt that reorganization should remain a board goal.

Tim Theberge said that placing the board goal in the Strategic Plan is a wise choice.

Jerry said that there would be timelines within the plan. Confirmed.

Community members serve on the Strategic Plan committees where feedback can be provided.

Rich Cahoon noted the significant contributions from community members on the Strategic Plan Committee.

Jim Fredrickson said that he would like to rename the "budget" bucket as the "financial" bucket.

Jim further proposed a new goal to *"Adopt District policies and implement processes that facilitate the development and communication of a "Facility and Technology Improvement Plan" that supports both the short term and long term needs of the District and that includes a comprehensive funding plan (including possible bonds) for these improvements."*

Katherine Heck said that she would like the board to consider a broader goal. We had a year of learning loss. A goal that addresses learning loss and the math and reading goal should be included.

Kevin Pobst said that he did not hear restraint in Jim's proposal. He would like a flavor of restraint to show that we are limiting ourselves. Jim said that should be placed in the budget guidance. It needs to be done but not as a goal.

Buckets proposed – Strategic Plan, Finance, student achievement, communications, preschool-college/career readiness.

Administration Goals –

Katherine Heck asked about goal to increase enrollment by 10%. She asked what the Development Director/Office would do and questioned the cost/benefit analysis.

Kimberly Saunders said that they would be responsible for promoting the district or school, responsible for pursuit of grants, and looking at what we have to do, what we want to do, and what would be nice to do. An example is the pursuit of a performing arts area. Private institutions operate in this way.

Katherine Heck asked who would work in this office, is it budgeted for. Kimberly said that an analysis would be conducted and associated costs arrived at for consideration to bring forward.

Katherine said that it is an ambitious goal. We are welcoming students back to school with many unknowns. We have hired additional staff. Is this the right time to recruit people and further stretch resources to develop something new?

Rich Cahoon said that this would be a goal two years out. Attracting tuition students was previously discussed in conjunction with discussion on the area of homeschool students and the availability of seats. The incremental cost of adding or losing a student was arrived at. The board decided to "sell" the available seats.

Rich said that one reason that we never got traction in attracting people was because we were uncomfortable promoting it. What has changed now is the education freedom accounts. We are talking about students that neighboring districts would lose anyway. If we promoted it, we might find more interest. Rich further shared his excitement for this goal.

Kevin Pobst asked about the contract with Guilfoil Public Relations. When is the contract up for renewal? How do we measure the success of it? Kimberly Saunders said that it is up to the board. News blogs have been successful as well as a news series. The contract is up for renewal on September 1<sup>st</sup>.

Stephen Ullman said that if ConVal High School were comparable to St. Paul, Phillips Exeter, or a number of others, he would be more excited about a development office.

Kimberly said that she has heard that we should be more innovative. We have a product that is a really good public education product. We have to examine the way that we do business and take from people like St. Paul and others and look at what they do differently to attract children. What lessons can we learn and adopt? We should at least look at it before we scrap it.

Dick Dunning said that the development office is a good idea. He shared a conversation with a former student about the preparation they received to succeed.

Rich Cahoon compared the possibilities of Pinkerton Academy that does raise private funds that might be comparable.

Katherine Heck asked that the SAU consider homeschool and students considering leaving to work with them to consider staying at ConVal. ConVal has surveyed homeschool several times.

Rich Cahoon spoke about the potential for homeschool students to enroll at ConVal and opt out of specifics rather than opt out altogether.

**Kevin Pobst moved to approve the administration goals. Dick Dunning second.**

Kimberly Saunders asked if the 10% should be changed to a specific number for increased tuition students.

Rich suggested that when the population being discussed is less than 100 that the goal be expressed in numbers rather than a percent.

Stephen Ullman shared his appreciation for goals on preschool and social emotional health. He said that he loved PLC's as an option to pass around pedagogy.

**In favor of approving administrations goals: Unanimous.**

#### **e. School Board Evaluation Discussion**

Tim Theberge said that ten board members completed the board self-evaluation exercise.

Katherine Heck said that a self-assessment tool was used that included five standards. The raw scores were aggregated. The board felt that we met standards on standard one.

Katherine reviewed the input on the remaining standards. She encouraged that the board consider the areas of focus when developing goals. Overall, the board met standards. She welcomed feedback on the tool. These types of self-assessments are important. Raw scores should be reviewed and the outliers looked at.

Tim Theberge said that this is the board self-evaluation of the board. It is a direct assessment of the board's roles.

Jim Fredrickson asked what the board does with this next. This tool should inform the development and adoption of board goals.

Katherine Heck said that ideally, this process should have started several months ago.

One item will be added to the agenda moving forward.

Rich Cahoon spoke about assuring that no board member should have more information than any other board member when making a decision. When evaluating the board over the last year, there were things going on all over the district. He supports everyone having access to the same information.

#### **10. Public Comment**

Jeff Brown, Dublin, asked when we talk about per student dollars from the State, is the number the same per student when we are talking about preschool.

Kimberly Saunders said that we receive zero dollars for preschool students unless they meet IDEA.

Jeff said that student population is down and he thought that funding for these students from the State would solve problems. There is a nominal tuition fee that does not offset the cost of preschool.

**11. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests listed, totaling \$1,397,874.37, have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Dick Dunning moved to approve the manifests as presented. Jim Fredrickson second. Unanimous.**

**12. Non-Public Session: RSA 91-A: 3, II (If Required)**

- a. Negotiations**
- b. Legal**
- c. Personnel**

**Katherine Heck moved to enter into Non-Public session in accordance with RSA 91-A:3,II at 9:14 p.m. for two matters of negotiation. Dick Dunning second. Unanimous.**

**Katherine Heck motioned to exit non-public session at 10:05 p.m. Dick Dunning second. Unanimous.**

**Dick Dunning moved to seal the minutes of non-public session for a period of five (5) years.**

**Katherine Heck second. Unanimous.**

**Greg Kriebel motioned to adjourn at 10:05 p.m. Katherine Heck second. Unanimous.**

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**106 Hancock Road**  
**Peterborough, New Hampshire**  
**CONTOOCCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Thursday, August 12, 2021**  
**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/watch?v=aZEhljHQeoE>**

**Minutes**

**BOARD**

Rich Cahoon (7:20), Keira Christian,  
Richard Dunning, Alan Edelkind,  
Jim Fredrickson, Katherine Heck,  
Janine Lesser, Kevin Pobst,  
Liz Swan, Tim Theberge,  
Jerome Wilson

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Tim Grossi, Facilities  
Lori Schmidt, B.A.  
Cari Christian-Coates, Student Serv.  
Carrie James, H.R.  
Larry Pimental, PES

**1. Call to Order and Pledge of Allegiance**

**Tim Theberge called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.**

**2. Non-Public Session: RSA 91-A: 3, II (7:00 p.m. to 7:15 p.m.)**

**Katherine Heck moved to enter into Non-Public session at 7:04 p.m. for a student matter. Dick Dunning second. Unanimous.**

**Dick Dunning motioned to exit non-public session at 7:14 p.m. Katherine Heck second. Unanimous.**

**Janine Lesser moved to seal the minutes of non-public session in perpetuity. Dick Dunning second. Unanimous.**

**3. Public Comment**

Tim Theberge shared the rules for public comment. Each speaker will be given two minutes to speak and may speak once.

Diana Greer, Peterborough resident, shared that she made the choice to attend school remotely last year for various reasons. They worked to reduce the risk of contracting COVID. If the choice to wear masks is provided, she would also like a remote option. Nashua will be requiring masks. Why not universal masking while starting in the blue phase?

Robert Walling, Greenfield, asked that masks be worn while in class learning. Transmission is high, variants are scary. He cannot miss work. He asked the board to require masks.

**4. Re-Opening Plan**

Kimberly Saunders shared a presentation titled "Revised Reopening and Recovery Plan".

The plan has been revised. A 78% response rate of the survey has been received. 80% of staff have responded to the survey. 1,639 responses have been received. 62.4% of students will return regardless of masking requirements. 28.7% of students will be fully vaccinated. 45.2% of respondents are too young to get vaccinated.

When looking at the high school, 68% will return regardless of mask requirements, 15% only if masks are required, 17% only if masks are not required.

Middle School, GBS 70% will return regardless, 11% if masks are required, and 19% if masks are not required. 95.4% of GBS staff are fully vaccinated. 61% will attend regardless, 22% if masks are required, and 17% if masks are not required. SMS statistics were shared as well.

Elementary - 56% regardless, 19% if masks are required, 25% if masks are not required.

Community transmission, positivity rates, and vaccine coverage will be monitored.

The plan outlines how decisions are made. New cases over the previous 14 days per 100K people in the Greater Monadnock Public Health Region, if greater than 100 and less than 500, would cause a move from the blue phase to the green phase.

Green to Yellow Phase would be impacted by new cases per 100K greater than 500.

Yellow to Red Phase can only happen by a decision of the School Board, Executive Order, or if the NHDHHS determines such.

Other considerations include where cases are located, what is available for outdoor space, if local medical facilities and personnel are in surge, continue to monitor cases by town, and continue to monitor cases within each school.

Where does the data come from? It comes from the [COVID19nh.gov/dashboard/map](https://covid19nh.gov/dashboard/map) website. The CDC information is being used for isolation or quarantining.

With regard to masking, on busses, per CDC order it is our understanding that anyone riding public transportation must wear a mask. The federal government has oversight here.

In the blue phase, masks will be optional indoors and outdoors. In the green phase, mask use for indoors will be made based on the NHDHHS matrix. Outdoors will be optional.

A Decision Matrix was shared for the use of facemasks indoors based on the level of community transmission and COVID-19 transmission within a facility. Exceptions can be made if there are high levels of vaccination rate. The number would have to be 80% of the population to have been vaccinated.

Mask Matrix Indicators were shared. Potential Additional Indicator, SASS (Safe at School Screening), includes randomized testing of asymptomatic individuals.

COVID-19 Monitoring Team Concerns – they strongly recommend masking indoors for all K-12. They would like to see a change in the blue to green phase to reflect the beginning of green to be 50 per 1000K and a 5% positivity.

Board Considerations – look at the levers e.g. are these clear enough, is the low or high enough? Will these provide the understanding of recommendations you have been looking for?

When it comes to masking, when/if to begin masking

Remote options – does the board want to have the administration develop these? Quality of education needs consideration.

SASS – should we explore doing this?

Additional facilities staffing needs – labor intensive to implement tents.

Overall Plan – return to revise?

We know that we can put in layers of multiple mitigation strategies to stay in school. We know we can be in school until the 500 is a reality.

Pods and cohorts have shifted to reduce, but not eliminate, contact.

We cannot ask teachers grades 5-12 to do what they did last year. We don't have the space to spread 6 feet everywhere but we do for 3 feet.

Rich Cahoon asked where the board considerations and decision points between specific numbers come from.

Kimberly Saunders said that blue represents our new normal; mitigation strategies but relaxed.

Green represents moderate to substantial spread. 50 is the higher end of moderate.

With modified pods, in the case of infections in a school, only households in close contact should quarantine.

Kimberly Saunders said that this plan will help us have students in school and to layer mitigation strategies to minimize the number of students that need to be home but still contact trace.

The number of students whose parents said that they would not send them is approximately 300 students. What does it mean financially to the district? It is north of \$1M in adequacy in both situations. We would need to estimate adequacy of \$1.1M less in revenue.

Jim Fredrickson said that October 1<sup>st</sup> enrollment will impact the following school year.



Dick Dunning said that the boards primary responsibility is to make sure that our students can come to school under the most normal circumstances for as long as possible. Requiring masks indoors is the safest way to go. Decisions can continue to be made moving forward. He shared his concern with the loss of education with students not in class. As data comes in, we can reevaluate.

Kimberly Saunders said that the board has a statutory obligation to provide a safe environment for students. Tim Theberge shared a statement from Dr. Kriebel, Peterborough School Board Rep. It said that starting school without requiring students to wear masks would be a disservice. Tim read Dr. Kriebel's complete statement.

Kevin Pobst said that he is less impressed with what we know about COVID transmission than what we don't know. It is not what you know but more about what you don't know about disease and transmission. He shared an example of his from the past where a student from a former state had a heart condition. They died of the flu because of the heart condition. He said that he does not want to make a decision that would cause an unknown to become known.

**Dick Dunning moved to move to the green zone at the opening of school and to reevaluate one month later. Jerry Wilson second.**

Katherine Heck said that the State passed an amendment to their adequacy calculation for this year. They might extend that formula for a future year. The survey reflects that the same number of students, masks or no masks, will not attend school.

Kimberly Saunders said that she has not learned of any decision like that. The State has taken on the extra responsibility to provide \$4,200 each for. We are no longer the only people that the state needs to make sure they have more money for. They usually back into the formula to find funds elsewhere.

Rich Cahoon asked what the number is in the Greater Monadnock Area? 101 is the approximate. If we adopt Dicks motion and drop below the threshold what would be next? The board would meet and consider the data. 62% of the ConVal at large is fully vaccinated. This motion moves us from blue to green with a reevaluation one month after school opening.

Kimberly Saunders said that the board may want to adopt or make changes before voting.

Janine Lesser asked if we are in the green phase is it masks K-12. The only place that would not be masked or have the opportunity not to mask would be the high school based on vaccination rates at the high school.

Janine Lesser further asked about remote options. Does the board want to have administration develop this? Janine said that she wondered if a remote option would be acceptable to those that would not attend. It differed by level. Kimberly Saunders said that the time needed to develop a robust remote learning model would be extremely difficult if not impossible for August 31<sup>st</sup>. There is not an option for remote learning currently.

Alan Edelkind asked the reason for Dick's motion was mask related or other. Dick Dunning said that it is about accepting the changes in the plan. Moving into green addresses the issues that need to be addressed. Dick said that he is not an advocate of remote learning. We need our students back in school. Masking on the bus makes sense. We should accept the changes in the plan and then further to begin.

**Katherine Heck moved to accept the plan as presented to the board. Dick Dunning second.**

Jim Fredrickson asked what the legal obligations are should students not attend to provide remote options when there is no State of Emergency.

Kimberly Saunders said that we have no responsibility to provide remote instruction absent a State of Emergency.

Tim Theberge said that he is appreciative of this plan maintaining regular bussing.

Katherine Heck said that the plan is very comprehensive and that she was pleased with the options available. She asked for clarity about moving in and out of phases.

Kimberly Saunders said that a better understanding was asked, the recommendation would be to the board. The only time we would move is for an emergent situation.

The recommendation would come from the COVID Monitoring Team to move from one phase to another to the board. Kimberly would call the board together should it be required.

Tim Theberge said that it is ultimately this boards final decision to make changes moving in phases other than an emergent situation.

Janine Lesser said that she is not comfortable with mask optional language in the green phase. It would not be optional for indoors but would be for outdoors. When faced with choosing between losing students or the safety of students, we must go with the safety of students.

Rich Cahoon said that if the plan is adopted, masks would not be required outside. Confirmed.

Liz Swan asked about playing outdoor sports regardless of proximity.

The NHIAA is on track to start the fall season on time and that masks would not be required on the field of play but also counts volleyball inside as a sport not requiring masks.

Clarity was asked about mask wearing in the green phase. The confusion is that we are no longer moving in and out of phases with the COVID Monitoring Team but only with the board.

Discussion took place about the options available for masking. The matrix on masking on page 14 should be used in conjunction with the matrix on page 15.

Issues with the plan existed with transportation. We would be removing vaccinated 16 year old or older students to drive to school during winter months. Is it the same. No, those restrictions would be removed.

Rich Cahoon said that he wants to know the specific "why" that decisions would be made.

Dr. Saunders said that it is believed, based on experience, what action is needed to decrease the virus.

The Greater Monadnock Regional Health Area was defined by sharing a map. It is a geographic catchment area.

NH DHHS uses three categories, CDC uses four categories, and ConVal developed four phases.

The State has combined the two middle categories. It is substantial controlled and substantial uncontrolled.

The ConVal Monitoring Team has been following the CDC and the DHHS is slightly different.

Kimberly suggested that the board infuse what they would like into the decisions and remove the matrices.

Jim Fredrickson recommended that Dick modify his motion to say green phase and masks are mandatory.

**Katherine Heck amended her motion that we remove the table from page 14 and page 15. Dick Dunning second.**

Tim Theberge said that green or anything to the right means masks. Confirmed.

Tim said that if by next week, that 100 threshold is lower, than 100, the language on masking is still "if" or is it clear.

Jim Fredrickson said that during yellow masks would be required. He said that should be added to the green phase.

Rich Cahoon said that if the matrices are removed the motion is not necessary. This motion is about adopting this plan as amended.

Kimberly referenced page 37 and 38 should remove the verbiage referencing the matrices. Confirmed.

Janine Lesser asked how often the COVID-19 Monitoring Team will meet. Kimberly said that they have been meeting on Tuesday and Thursdays and will set their new schedule on Tuesday.

The motion on the floor is to approve the plan with the amendment to strike two tables and language strikes to comply.  
**Unanimous.**

Back to Dick's motion: **Open in Green Phase and reevaluate one month after school begins. The board meeting that aligns is October 5<sup>th</sup>.**

**Jerry Wilson second.**

Kevin Pobst asked how one month after was arrived at. Dick said that one month allows enrollment to be known and a good basis to decide.

Kevin asked about the shape of the curve at this point and where one month puts us.

Rich Cahoon said that he was opposed to the one-month interval. We should be able to change it as needed.

Dick Dunning said that it allows a time frame to work. If the Superintendent comes with a different recommendation, the board can make a different decision by requesting a special board meeting. Dick said that he will stay with his motion.

Kevin said that the motion should read that we will enter the school year in green without the month.

**Dick Dunning withdrew his motion. Jerry Wilson withdrew his second.**

**Dick Dunning moved to open school in the green phase. Katherine Heck second.**

Kimberly Saunders said that she is confident about the ability to layer mitigation strategies and keep kids in schools.

This plan is clear that there are no remote options.

**In favor of opening in green phase: Unanimous.**

Is there a recommendation of pursuing SASS? Kimberly said that she wants the board to know that it is a resource available. Not in the best interest of district to pursue because sample size in some schools is too small.

Rich Cahoon shared his concern with trying to lay out the change. Masks matter, but vaccinations matter more. What exactly are the levers?

Rich said that he wants to commit to people that if we get to a specific vaccination rate that something happens next. Kimberly said that she understood the vaccination rate to be related to students. She will follow-up and report back on Tuesday.

Rich wants to be able to tell people what the requirements are.

Keira Christian suggested that students might be singled out because of the proportion of students to adults. Some staff are not in the general population of a classroom.

**Rich Cahoon moved that based on what Kimberly Saunders finds out from DHHS as to what constitutes 80% of which population that we unmask.**

**Katherine Heck second. Unanimous.**

Cost information for facilities was asked with regard to tents.

Dick Dunning said that our school buildings have implemented circulation systems that advocate for making sure that the environment is safe for students and staff by circulating the air. With that and masking, he feels safe to open schools.

Rich Cahoon said that there is a perception that being inside was not the same as being outside. He asked for clarification. Kimberly said that we did not have any confirmed transmission within schools. Could someone have contracted it and we did not know? Yes.

Rich Cahoon further shared a concern as to why students were not in tents in the spring.

Relative to remote options, if students will not return, do we want to consider an option? Concern with not offering an option were shared.

Katherine Heck asked what are other districts doing. Are others offering a remote option? We voted not to offer a remote option.

Kimberly reported that several districts on the coast are considering remote options.

Kevin asked if funds could be carried into 22/23. The response was that only dollars can be encumbered with a very specific purpose. If it is unreserved fund balance, it has to return to the taxpayers.

## **5. Position Justifications**

A recommendation for two combined K-1 classes at GES, rather than ask for an additional second grade teacher, is requested.

The justification to add a teacher at AES is made and requested.

**Katherine Heck moved to accept one classroom teacher addition at AES. Janine Lesser second. Unanimous.**

Kimberly Saunders will send out the plan again with the changes, to families to review. A survey will follow. Could the survey include vaccination rate information thresholds? Confirmed.

Rich Cahoon thanked administration for making the necessary changes on short notice.

## **6. Public Comment**

None.

## **7. Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Negotiations**

**b. Legal**

**c. Personnel**

Five-minute recess was called at 9:13 p.m.

**Katherine Heck motioned to enter into non-public in accordance with RSA 91-A:3, II at 9:20 p.m. Dick Dunning second. Unanimous on a roll call vote.**

**Katherine Heck moved to exit non-public session at 9:29 p.m. Rich Cahoon second. Unanimous.**

**Janine Lesser moved to seal the minutes of non-public session for 5 years. Keira Christian second. Unanimous.**

**Katherine Heck motioned to adjourn at 9:30 p.m. Dick Dunning second. Unanimous.**

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**106 Hancock Road**  
**Peterborough, New Hampshire**  
**CONTOOCOOK VALLEY SCHOOL BOARD**

**School Board Meeting**

**Thursday, August 17, 2021**  
**7:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Livestream Link: <https://www.youtube.com/watch?v=bIDXJGf5ksY>**

**Minutes**

**BOARD**

Rich Cahoon, Keira Christian,  
Richard Dunning, Jim Fredrickson,  
Katherine Heck, Greg Kriebel,  
Janine Lesser, Kevin Pobst,  
Liz Swan, Tim Theberge,  
Stephen Ullman, Jerry Wilson

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Lori Schmidt, B.A.  
Colleen Roy, GES  
Nicole Pease, DCS/HES  
Larry Pimental, PES  
Kat Foecking, GBS  
Tim Conway, SMS  
Beth Gibney, Pierce/FES

**1. Call to Order and Pledge of Allegiance**

Tim Theberge called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**2. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Student**

Janine Lesser moved to enter into Non-Public session in accordance with RSA 91-A:3,II at 7:00 p.m. for student matters. Dick Dunning second. Unanimous on a roll call vote.

Dick Dunning moved to exit non-public session at 7:23 p.m. Janine Lesser second. Unanimous.

Janine Lesser moved to seal the minutes for five years. Katherine Heck second. Unanimous.

Dr. Schoel and Dr. Niemela joined the meeting at 7:25 p.m.

**3. Points of Pride**

Dr. Kimberly Saunders shared that school is readying to reopen.

**4. Public Comment**

Tim Theberge said that the purpose of board meetings is to conduct school business. Each speaker may speak only once and for period of two minutes. Tim Theberge read the guidelines for public comment. It is not a Q&A but rather a comment opportunity.

Alyssa Eccard, Peterborough, asked that masks be optional for children. She read statistics. She said that the CDC recommends wearing a mask and not requiring it. Children are not susceptible to COVID-19. There is no reason that children need to protect the already protected. Masking can cause anxiety and trauma. The survey results reflect near 300 children who may not return to school.

Erin Nolan, Peterborough, said that she feels confused because she feels decisions are being made on feelings and not facts. Using a regional positivity rate rather than local is confusing. She asked that decisions be made on local data. She asked that masks be optional for our children.

Stephanie Lamothe, Peterborough, said that masking works when done correctly. Most children are not great at wearing masks. They offer a false sense of security because they are likely not properly cleaned. She asked about the concern for mental health. She objects to the message being sent. She asked how this will be enforced.

Selena White, Temple, said that masking should be a choice. She said that she respects those that choose to wear masks. She cited the harm she believed that masks will result. She asked that mask wearing be a choice for children. Caleb White, Temple, spoke about the serious thought that is required when being an elected School Board official. If this mask mandate is not reversed, his children will attend private school. The board does not have the right to force masks. He said that he is giving the board the benefit of the doubt.

Thanked the COVID Task force for moving into the green. Confusion from moving from blue to green. Many commute outside of the district. The mask matrix is reasonable and provides flexibility. Masks are a hot topic. She cited other information about mask wearing. Children mimic the sentiments of their parents. Medical decisions are made before children enter the school doors. The board has a responsibility to educate in the safest way.

Ross Kukish, Peterborough, said that he disagreed with the wearing of masks in school. He said that his daughter has a vocal issue that may be a result of wearing a mask. We are focused and driven on COVID and less on mental health, suicide, and depression. Mr. Kukish said that children cannot be focused on fear and the wearing of masks. He asked that a decision on options be allowed so that parents may choose what is best for their children.

Mackenzie, Peterborough, reported experiences with her son as a result of not being able to recognize classmates and teachers. She said that children need to see faces. It is scary for children. The only thing that stays the same are faces. Katie Cartier, Greenfield, said that she made the choice to homeschool her kids. She said that parents are entrusting board members to make decisions. She asked the board to think long and hard about their role. Will kids be scared or fearful?

## **5. Consent Agenda**

### **a. Personnel**

1) Nominations

2) Co-Curricular Notifications

The consent agenda was adopted.

## **6. Superintendent's Report and Presentation of Business**

### **a. Reopening Update**

Katherine Heck asked that information about how decisions were made be shared with constituents.

Masking during blue phase will be optional, during green optional outdoors. Masks may no longer be required once an optimal vaccination rate is met within the schools.

Recommendations for transition from blue to green were shared, greater than 100 and less than 500. Other information from the plan was shared. Case locations are looked at, if they are concentrated in an area. Available outdoor space is considered. Stress on local medical staff is a consideration. Cases town by town are monitored as well as staff and student absences. If we go from green to yellow based on certain data and yellow to red were outlined in terms of how those decisions would be made.

The Greater Monadnock Public Health area will be used because it is more geographically appropriate.

Kimberly Saunders said that once a community school reaches 80% vaccination rate verified, masks will no longer be required in that school. The busing requirements are federal. Masks are required on buses.

Katherine Heck asked that information about the experts that sit on the Monitoring Team be shared.

Rich Cahoon asked about the 80% threshold. We know how many people in each range are vaccinated. Can't we estimate the vaccination rate in our schools?

Census data breaks down age 15 and older and not 12 and older.

Dr. Niemela said that vaccination rates for younger have not been shared.

Rich Cahoon said that other immunizations that we require certified records are required by law and are fully approved vaccinations. Is there another way to determine vaccination rates?

Dr. Niemela said that requiring verified vaccination rates would be adequate.

Katherine Heck asked if it is both children and adults to get to the 80% threshold. Dr. Niemela said that it is a percentage of staff, faculty and students that would require 80%.

Katherine Heck asked the advice of the pediatricians present on masking.

Dr. Schoel said that the medical practice is recommending masking if you are not vaccinated or in a place that they are not. She spoke about the Delta Variant concerns.

Liz Swan asked about natural immunity. Dr. Schoel said that many people have got COVID more than once.

Rich Cahoon asked about the relative importance of masking and vaccination. Is vaccination equally, less, or more important?

Dr. Niemela said that vaccination is how we are going to get out of this pandemic. Twelve or under cannot get vaccinated. Vaccines are how we get out of this pandemic.

Rich Cahoon said that the plan says no masks are required outside. In outdoor classrooms, students do not need to wear masks. Confirmed. This edit will be incorporated into the plan.

Kevin Pobst said that we could reach an 80% vaccine rate at the high school. With the return of students who don't want to return but now do, we could fall below 80% at the high school. How do we monitor this? Verified rates will be used.

### **b. School Board Requests**

Kimberly Saunders said that School Board requests are public documents and will be included in the record of meetings.

### **c. Monthly Events Calendar**

The Monthly School Board Meeting Events Calendar was updated.

## **7. Reports**

### **a. Teacher Representative**

None.

### **b. Budget & Property Committee – Jim Fredrickson**

Jim Fredrickson referenced a summary on Budget Guidance FY22-23. Four groupings e.g. Assumptions/Conditions, Major Variables, Board Guidance Decisions, and Budget Schedule. Mr. Fredrickson touched on each of the four.

A large part of the budget cannot be impacted because it is mainly staff.  
Rich Cahoon noted the absence of "maintenance of effort". Jim Fredrickson said that may have been an oversight.

Jim Fredrickson spoke about the Great Brook School boiler work that would be done with Trust Fund money. A Public Hearing will be required.

The board is asked to allow administration to negotiate the oil contract.

**Jim Fredrickson moved that administration negotiate the oil contract. Dick Dunning second. Rich Cahoon opposed. All else in favor. Motion carried.**

Jim Fredrickson spoke about money raised for remote learning in the amount of \$700K as a result of contractual obligations that staff were willing to give up.

Rich Cahoon spoke about compensatory service needs. He cautioned saying that this money is stuck somewhere. We released an encumbrance and retained a liability.

Kimberly Saunders said that legal advice was to release those funds as the district did do.

Jim Fredrickson said that it was agreed not to spend money on remote learning and said that \$700K should be used.

Rich Cahoon said that we agreed not to fund a remote school. If the Governor orders us to shut, money will be spent. The liability has not gone away.

#### **c. Communication Committee – Janine Lesser/Alan Edelkind**

Janine Lesser spoke about a response to a Letter to the Editor that required clarification.

Preparing a Q & A Video was discussed and scheduled on 9/25 and would allow communication with the public on the reopening plan. The committee will provide public information through local newspapers and letters about the availability of the video.

The details of the public forum were ironed out. The format will be voted tonight.

#### **d. Policy Committee – Katherine Heck**

Katherine reported having met tonight. Policy JICFA comes tonight for a first read.

DKA will be stamped as recently reviewed.

Other policies were reviewed in the area of pandemic and communicable disease that will go through legal review.

The policy on advanced coursework is under review and will go to the Equity Committee.

### **8. Old Business**

#### **a. Legislative Update**

Katherine asked for a sense of the board to seek sponsors of the bill on adequacy adjustments to go to higher enrollments. Confirmed.

#### **b. Community Forum (Board Vote Required)**

Janine Lesser said that four quarterly public forums are recommended. District public would contribute. The last full week in September or the first in October is the aim for the first forum. There will be a moderator. Location is the LHT. Tech support from high school students is hoped. Tim Theberge will moderate the first forum. A survey will be sent two weeks prior to ask for the topics of concern and what they would like to hear more about. Three topics will be selected. Questions will be solicited from the general public. The second hour will be ad hoc to allow the public to ask questions of the board and administration. Moderator will present topics and share any discussion that the board may have had. It is hoped to be livestreamed and possibly recorded. This is not limited to parents or guardians but open to all community members.

Is this a public, posted meeting? Will confirm.

Motion to move forward with forums as proposed.

**Kevin Pobst moved to move forward with the forums as proposed. Greg Kriebel second. Unanimous.**

#### **c. School Board Goals**

Tim Theberge referenced a document that reflected original submissions and proposed goals.

**Greg Kriebel moved to accept the goal as read for the Strategic Plan that read "The Board will actively engage in the development of a Strategic Plan that is forward thinking, addresses the ConVal mission and vision, includes a defined pathway forward for consolidation/reorganization of the District schools for consideration by District voters, and a thorough identification of maintenance and capital needs for development of a bond proposal in March 2023."**

**Katherine Heck second.**

Liz Swan asked if there are members of the public that represent all towns on the Strategic Plan, Temple and Dublin specifically. Confirmed.

Stephen Ullman said that the goals document submitted earlier for individual schools and district was exemplary. The Strategic Plan is a five year plan.

**Unanimous.**

Budget & Finance Goal –

**Greg Kriebel moved to approve the Budget & Finance Goal which read “The Board, in cooperation with the administration, will propose a budget that meets the needs of the District that we can present to the voters with full transparency and confidence”.**

**Katherine Heck second.**

The suggestion to insert the words “with sensitivity” in the goal between the words “.....the District, *with sensitivity*, that we can present....”

**Rich Cahoon second the amendment.**

Janine asked if this isn't done every year. Confirmed. Janine said that is standard practice. The board is sensitive to balancing the needs of taxpayers.

Jim Fredrickson said that two purposes of goals; redirect the board and reinforce what we have always done.

**Unanimous.**

**Vote on goal as amended – Unanimous as amended.**

Communication –

Rich Cahoon asked historically about sentence between promoting success and achievements as an administrative function.

Janine said that she took it to mean a combination of the committee and administration.

Rich said that it should not be everything. Administration is in a better position to communicate district successes.

Liz Swan asked if administration has a communication department. If not, administration should be a part of the conversation.

**Kevin Pobst moved without striking the sentence. Janine Lesser second. Unanimous.**

Learning Recovery/Reopening –

**Kevin Pobst moved to adopt the goal “The Board will support the District's learning recovery efforts to address the ongoing negative impact of the pandemic on the academic progress of our students.”**

**Dick Dunning second. Unanimous.**

Identify the District as a Provider of Pre-K through Post-Secondary Education –

Kevin Pobst said that he admired the attempt but does not think it works. Putting them together minimizes the importance of each one.

Jim Fredrickson suggested a bulleted format.

The board goal would be to support the furthering of promoting age appropriate 21<sup>st</sup> Century Skills....

Kevin Pobst said that he expected a community college engagement piece to be part of this.

Kimberly Saunders said that this is a value statement that covers multiple years.

Tim Theberge said that this goal needs more work.

**Stephen Ullman moved to table this further.** Nothing is more important than preschool education and its expansion. We are really talking about experiential and career oriented education.

Rich Cahoon shared his concern where one or two years of graduates did not receive the counseling they deserve. Is there a way to get this to them now; some are still around?

Approve four goals:

Steve and Kevin will work on 5<sup>th</sup> goal.

#### **d. Shea Field Agreement (Board Vote Required)**

Jim Fredrickson recommended including the amount that will be paid for maintenance.

Stephen Ullman asked if the problems have been resolved. Kimberly confirmed that issues have been resolved to satisfaction.

**Rich Cahoon moved to authorize Tim Theberge to sign on behalf of the district. Stephen Ullman second. Unanimous.**

#### **e. Antrim Town Gym Agreement (Board Vote Required)**

The agreement was referenced, which is the update to the agreement worked on previously. It updates the dates with no changes to terms.

**Katherine Heck moved to accept as presented. Dick Dunning second. Unanimous.**

### **9. New Business**

#### **a. Policies 1<sup>st</sup> Read**

- JICFA: Hazing

This policy has come for a first read, please send comments to Katherine Heck.

#### **b. Student Handbooks**

Tim referenced handbooks uploaded to Google Drive.



**Katherine Heck moved to adopt the CVHS Handbook. Dick Dunning second. Greg Kriebel abstained. All others in favor. Motion carried.**

**Katherine Heck moved to adopt the GBS Handbook. Dick Dunning second. Greg Kriebel abstained. All others in favor. Motion carried.**

**Katherine Heck moved to adopt the SMS Handbook. Dick Dunning second. Greg Kriebel abstained. All others in favor. Motion carried.**

**Katherine Heck moved to approve all elementary handbooks. Dick Dunning second. Greg Kriebel abstained. All others in favor. Motion carried.**

**c. Expense and Encumbrances (Board Vote Required)**

**Rich Cahoon moved to accept the expense and encumbrance report. Dick Dunning second. Unanimous.**

**d. Dublin Consolidated School Pavilion Plan**

Kimberly Saunders reported that Nicole Pease brought a plan forward to the Budget & Property Committee who supported bringing this forward. Cost would be covered with a gift in kind for labor and a gift from the Bitty Foundation for materials.

Kevin Pobst asked how the District handles school specific or town specific gifts when thinking about equity. In his past, certain neighborhoods could build better playgrounds than others. A careful approach to accepting donations was taken in his past.

Rich Cahoon said that extensive conversation took place about this several years ago. To disregard the intent of the donors would cause gifts to dry up.

Kevin Pobst said that if we accept this, does it place the district in a slippery slope to do the same for other schools.

Kimberly Saunders said that this provides the opportunity to have one on school property to learn more about it and its value.

Liz Swan shared concern about placing a structure on school property when considering the Strategic Plan and potential consolidation.

Greg Kriebel asked if money is available could grants be written to do this for other schools.

Kimberly said that there is a good chance that ESSER Dollars might be used. More to come.

Rich Cahoon noted his thanks for the donation in labor.

**Rich Cahoon moved to adopt the pavilion proposal. Dick Dunning Second.**

Liz Swan said that the ramifications should be kept in mind.

Dick Dunning said that this gives the opportunity to look at the utilization of a pavilion.

The vote would be to allow the building of a pavilion and a separate vote to accept the gift.

**Unanimous.**

**e. Accept Gift/Donation (Board Vote Required)**

- 1) ConVal High School requests authorization to accept from: The Friends of ConVal Athletics, two boy's lacrosse helmets approved by the Athletic Director, valued at \$627.05 for the purpose of use by the lacrosse team for their expected useful life.

**Kevin Pobst moved to accept the gift as read. Greg Kriebel second. Katherine Heck abstained. Unanimous.**

- 2) ConVal High School requests authorization to accept from: The Friends of ConVal Athletics, Track & Field equipment, valued at \$1,233.09 for the purpose of track and field training.

**Dick Dunning moved to accept the gift as read. Greg Kriebel second. Katherine Heck abstained. Unanimous.**

- 3) Dublin Consolidated School requests the authorization to accept from the Trustees of the Bitty Foundation, \$10,000 for the purpose of creating an outdoor learning space.

Due to the dollar value of this donation, a public hearing will be required.

**f. Position Justification**

Due to the high number of kindergarten registrations at Pierce School results in one justification. An additional kindergarten teacher is requested.

**Dick Dunning moved to approve the request for an additional kindergarten teacher at Pierce School. Janine Lesser second.**

Greg Kriebel said that 6 teachers for 72 students seems like an awful lot. Is there another way to do this?

Kimberly Saunders said that any combination would exceed class sizes. A combined 3 and 4 would exceed as well as a K and 1. We traditionally do not combine 2 and 3.

Options are looked at before a new staff recommendation comes forward.

**Kevin Pobst, Greg Kriebel, and Jerry Wilson were opposed. Motion carried.**

Outdoor educational spaces require additional labor and overtime. Bringing on an additional custodial labor is asked.

Rich Cahoon said that shifting people was mentioned. These would backfill people who work here so we can shift staff to manage the outside. This is a whole year request.

Are all so intertwined. Confirmed.

**Rich Cahoon moved to authorize to move forward with an additional custodial position. Janine Lesser second.** Line item transfers will be required.

Lori Schmidt said that budget line 120 will be impacted as well as 113 potentially. 330 would also play in.

Dick asked for clarification that funds will be found within the budget and transferred.

Kimberly Saunders said that something will have to move for this to happen.

Rich Cahoon asked if this is not a COVID mitigation proposal and fall under grant funding.

Kimberly Saunders said that it may fit into ESSER and look elsewhere as needed.

**Stephen Ullman abstained. All others in favor. Motion carried.**

#### **10. Public Comment**

Melissa Robbins, parent of high school students, said that the board should know that the people who left feel disenfranchised because they did not know the process. It was a missed opportunity for people to feel heard. People came from work tonight and there were generations not heard. We need to come out of this with dignity. It is important to remember the relationships families have with schools. She said that it is essential that people are reached out for forums.

Alan White, Peterborough, asked about ESSER funds and if \$312K funds were used for schools.

**Katherine Heck asked the board to entertain an exception and answer the question posed to us. Rich Cahoon second.**

Kimberly Saunders said that the funds were used for mitigation strategies and additional staff with initial first round funds. Overall, with dollars spent including remote, \$3M unplanned dollars were spent. We immediately froze the budget and took what was eligible for ESSER and put it into the grant. FEMA dollars became available after ESSER and were more restrictive. We used these first and then moved related items from budget to ESSER. We did significant HVAC work and ordered ionization systems installed.

Rich Cahoon said that the only reason we were to return funds was a result of taking advantage of grants. \$3.2M was returned through lower payments required of the towns.

Jim Fredrickson noted financial articles on various topics to explain all of this.

#### **11. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifests listed totaling \$1,640,131.92, have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Dick Dunning moved to approve the manifests as read. Jim Fredrickson second. Rich Cahoon abstained. All others in favor. Motion carried.**

#### **12. Non-Public Session: RSA 91-A: 3, II (If Required)**

**a. Negotiations**

**b. Legal**

**c. Personnel**

**Janine Lesser moved to enter non-public session in accordance with RSA 91-A:3,II for a student matter at 9:47 p.m. Unanimous on a roll call vote.**

**Dick Dunning moved to exit non-public session at 9:59 p.m. Janine Lesser second. Unanimous.**

**Janine Lesser moved to approve the two requests as shared. Katherine Heck second. Unanimous.**

**Janine Motion to approve the practice of using the Free and Reduced Lunch school application to determine the eligibility for preschool tuition remission eligibility. Dick Dunning second. Unanimous.**

**Rich Cahoon moved to seal the minutes of non-public session on a student matter for 10 years.**

**Katherine Heck second. Unanimous.**

**Stephen Ullman motioned to adjourn at 10:02 p.m. Keira Christian second. Unanimous.**

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

September 7, 2021

Personnel Agenda

**Nominations – August 2021:**

**BES**

Julia Anderson	Kindergarten Teacher	\$40,000
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**PES**

Alysia M Bulva	Special Education Teacher	\$54,500
Tamara Jo Abare	Gr. 4 Teacher	\$74,700

**GBS**

Brenda Prochilo	Gr. 6/7 Science	\$54,500
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**CVHS**

Nathan Gagne	Health/Wellness Teacher	\$40,000
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District		
Rebecca VanDam	Part-Time Certified Tutor	\$15,151

**Co-Curricular Notifications:**

See Attached

# September 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 District Closed – Labor Day	7 Policy Committee Mtg. @ SAU @ 6:00 pm  School Board Mtg. @ SAU @ 7:00 pm	8	9 Communication Committee Mtg. @ SAU @ 6:30 pm	10	11
12	13	14 Budget & Property Committee Mtg. @ SAU @ 6:00 pm	15	16 Strategic Plan Committee Mtg. @ SAU @ 6:00 pm	17	18
19	20 Education Committee Mtg. @ SAU @ 5:30 pm	21 Policy Committee Mtg. @ SAU @ 6:00 pm  School Board Mtg. @ SAU @ 7:00 pm	22	23 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	24	25
26	27	28 Equity Committee Mtg. @ SAU @ 5:30 pm	29	30		

# October 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 Policy Committee Mtg. @ SAU @ 6:00 pm  School Board Mtg. @ SAU @ 7:00 pm	6	7	8	9
10	11	12 Budget & Property Committee Mtg. @ SAU @ 6:00 pm	13	14 Communication Committee Mtg. @ SAU @ 6:30 pm	15	16
17	18 Education Committee Mtg. @ SAU @ 5:30 pm	19 Policy Committee Mtg. @ SAU @ 6:00 pm  School Board Mtg. @ SAU @ 7:00 pm	20	21 Strategic Plan Committee Mtg. @ SAU @ 6:00 pm	22	23
24	25	26 Equity Committee Mtg. @ SAU @ 5:30 pm	27	28 Selectmen's Advisory Committee Mtg. @ SAU @ 7:00 pm	29	30
31						

## ENROLLMENT 2020-2021

Grade	Total	61	142	151	136	143	163	796
SCHOOL	Preschool	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	3rd & 4th	Total
AES	# of Students	26	22	24	16	9	5	146
	# of Sections	2	2	2	1	1	1	
	Ratio	13.0	11.0	12.0	16.0	14.0	18.0	
BES	# of Students	19	14	14	10	17		74
	# of Sections	2	1	1	1	1		
	Ratio	9.5	14.0	14.0	10.0	17.0		
DCS	# of Students	10	11	8	14	6		49
	# of Sections	1	1	1		1		
	Para					Classroom Para		
	Ratio	10.0	11.0	8.0		20.0		
FES	# of Students	9	15	8	8	10		50
	# of Sections	1	1	1	1	1		
	Ratio	9.0	15.0	16.0		10.0		
GES	# of Students	11	19	13	13	18		85
	# of Sections	1	2	1	1	1		
	Ratio	11.0	15.0	13.0	13.0	18.0		
HES	# of Students	11	9	17	10	10		69
	# of Sections	1	1	1	1	1		
	Ratio	11.0	9.0	17.0	10.0	10.0		
PES	# of Students	13	53	42	55	67		277
	# of Sections	1	3	3	3	4		
	Ratio	13.0	17.7	14.00	18.3	16.8		
TES	# of Students	8	8	10	8	12		46
	# of Sections	1	1	1	1	1		
	Para					Classroom Para		
	Ratio	8.0	18.0	18.0	8.0	12.0		
9.3.2021	* Teaching Principal Para			Enrollment numbers may include tuitioned-in students		Total Elem. Students PreK-4		796

9.3.2021

	Grade 5	Grade 6	Grade 7	Grade 8	Total	In Person	Remote
GBS	54	61	56	75	246	246	0
# of Students							
# of Teachers*					16		
Ratio					15.38		
SMS	70	86	91	98	345	345	0
# of Students							
# of Teachers*					21		
Ratio					16.43		
Total Students	124	147	147	173	591	591	0
GBS and SMS							
CVHS	190	165	174	190	719	719	0
# of Students							
Ratio					12.5		
Includes Preschool students							
				PreK to 4	796	796	0
				5-8	591	591	0
				9-12	719	719	0
CVHS enrollment numbers do NOT include ATC students from other Districts							
Enrollment numbers may include tuitioned-in students							
				Total 2021-22	2106	2106	0
Total Enrollments							
2006-07	3104		2534	2019-20	2074		
2007-08	2969		2434	2018-19	2109		
2008-09	2855		2342	2017-18	2143		
2009-10	2755		2325	2016-17	2234		
			2239	2015-16	2169	2020-21	2059

## **JICFA - Hazing**

This District does not permit or condone student hazing. It is the policy of the District that no student organization, or any person associated with any organization sanctioned by the District shall engage or participate in hazing.

For the purposes of this policy, student hazing is defined as any act directed toward a student, or any coercion or intimidation of a student to act or to participate in or submit to any act, when:

- (1) Such act is likely or would be perceived by a reasonable person as likely, to cause physical or psychological injury to any person; and
- (2) Such act is a condition of initiation into, admission into, or continued membership or association with any District sanctioned organization.

“Student hazing” includes, but is not limited to, an activity which recklessly or intentionally endangers the physical or psychological health or safety of a student for the purpose of initiation into, admission into, or affiliation with any organization sanctioned by the District..

Any student hazing activity shall be presumed to be a forced activity, even if the student willingly participates in such activity.

Students or employees who violate this policy will be subject to disciplinary action which may include expulsion for students and employment termination for employees. Depending on the nature of student hazing, it may also warrant an investigation under the District’s Pupil Safety and Violence Prevention Act Policy JICK, (Anti-bullying Policy) and/or the District’s antidiscrimination policies.

The Superintendent shall take reasonable measures within the scope of the District's authority to prevent student hazing. All hazing reported to the District, or which any District staff member has knowledge, of shall be promptly reported to law enforcement, as required by RSA 631:7, Student Hazing.

It is the policy of the District that no student or employee of the District shall participate in or be a member of any secret fraternity or secret organization that is directly related to a District school or to any District school activity.

A copy of this policy will be furnished to each student and teacher in the School District, including being printed in the student handbook.

### **Legal Reference:**

*RSA 631:7, Student Hazing*  
*New Hampshire Code of Administrative Rules, Section Ed 306.04(a)(7), Student Hazing*  
*See also Policy JICK*  
Revised: September 2017

First Read: August 17, 2021  
Second Read: September 7, 2021  
Adoption:



## Budget Transfers

Acct. No.	Description	Debit	Credit
21.116.1200.39.232	PES SPEC ED TEACHER RETIREMENT	10,750.00	
21.116.1200.39.110	PES SPEC ED SALARIES	51,000.00	
21.116.1200.39.220	PES SPEC ED FICA	3,910.00	
21.116.1200.39.211	PES SPEC ED HEALTH INSURANCE	18,764.00	
21.116.1200.39.212	PES SPEC ED DENTAL INSURANCE	576.00	
21.000.1100.18.110	DIST BASIC CORE SALARIES		85,000.00

**To move extra teaching position to accounts to support the PES SPED ILS position approved by the Board on 8/3/21.**

21.110.2410.40.810	AES ADMIN DUES & FEES	2,000.00
21.111.2410.40.810	BES ADMIN DUES & FEES	1,000.00
21.112.2410.40.810	DCS ADMIN DUES & FEES	2,000.00
21.113.2410.40.810	FES ADMIN DUES & FEES	1,000.00
21.114.2410.40.810	GES ADMIN DUES & FEES	2,000.00
21.115.2410.40.810	HES ADMIN DUES & FEES	2,000.00
21.116.2410.40.810	PES ADMIN DUES & FEES	2,000.00
21.117.2410.40.810	TES ADMIN DUES & FEES	2,000.00
21.220.2410.40.810	GBS ADMIN DUES & FEES	4,000.00
21.221.2410.40.810	SMS ADMIN DUES & FEES	4,000.00
21.330.2410.40.810	CVHS ADMIN DUES & FEES	12,000.00
21.000.2320.40.810	DIST SAU DUES & FEES	16,000.00
21.000.2210.37.330	DIST IMP INST PROF/SERV	40,000.00
21.116.2220.38.640	PES ED MEDIA BOOKS	\$4,500.00
21.110.2220.38.640	AES ED MEDIA BOOKS	\$1,596.00
21.114.2220.38.640	GES ED MEDIA BOOKS	\$1,092.00
21.111.2220.38.640	BES ED MEDIA BOOKS	\$910.00
21.115.2220.38.640	HES ED MEDIA BOOKS	\$840.00
21.112.2220.38.640	DCS ED MEDIA BOOKS	\$770.00
21.113.2220.38.640	FES ED MEDIA BOOKS	\$742.00
21.117.2220.38.640	TES ED MEDIA BOOKS	\$686.00
21.116.1410.20.330	PES CO-CURRICULAR CONTRACTED SERVICE	1,000.00
21.221.2725.18.510	SMS GEN EDTRANS SERV	\$10,470.00
21.220.2725.18.510	GBS GEN EDTRANS/SERV	\$7,740.00
21.220.2725.12.510	GBS MUSIC TRANS/SERV	\$2,100.00
21.221.2725.12.510	SMS MUSIC TRANS SERV	\$2,000.00
21.220.1100.12.330	GBS MUSIC PROF/SERV	\$3,570.00
21.220.1100.02.610	GBS ART SUPPLIES	\$1,290.00
21.220.1100.12.610	GBS MUSIC SUPPLIES	\$1,030.00
21.220.1100.18.610	GBS GEN ED SUPPLIES	\$1,290.00
21.220.1100.46.610	GBS EXTEND LEARN SUPPLIES	\$1,290.00
21.221.1100.02.610	SMS ART SUPPLIES	\$1,745.00
21.221.1100.12.610	SMS MUSIC SUPPLIES	\$1,390.00

## Budget Transfers

Acct. No.	Description	Debit	Credit
21.221.1100.12.810	SMS MUSIC DUES & FEES	\$795.00	
21.221.1100.18.610	SMS GEN ED SUPPLIES	\$1,745.00	
21.221.1100.46.610	SMS EXTENDED LEARN SUPPLIES	\$1,745.00	
21.330.1100.18.110	CVHS GEN ED SALARIES	\$20,000.00	
21.330.1310.10.330	CVHS INDUST ART PROF/SERV	\$15,000.00	
21.330.2120.35.330	CVHS GUIDANCE PROF/SERV	\$3,000.00	
21.330.1200.39.738	CVHS SPEC ED REPL EQUIP	\$2,500.00	
21.330.2120.35.330	CVHS GUIDANCE PROF/SERV	\$2,000.00	
21.330.1290.39.580	CVHS LIFE SKILLS MILEAGE	\$1,250.00	
21.330.1100.12.738	CVHS MUSIC REPL EQUIP	\$1,000.00	
21.330.2725.12.510	CVHS MUSIC TRANS SERV	\$500.00	
21.102.1100.18.110	K-8 REMOTE SCHOOL		185,586.00

**To reinstate contractual benefits, Cornucopia, Student Programs,  
ES Media / Library Books and ES & MS Co-curriculars**

NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Forrest  
Assistant Superintendent of Schools  
[aallwarden@conval.edu](mailto:aallwarden@conval.edu)

TO: Contoocook Valley School Board

FROM: The Bitty Foundation

DATE: August 3rd 2021

RE: REQUEST TO ACCEPT A GIFT OR DONATION

The Dublin Consolidated School requests authorization to accept from:

Name/Address: Trustees of The Bitty Foundation

One Federal Street 29th Floor, Boston, MA 02110

the following gift/donation of: \_\_\_\_\_ valued at \$ 10,000

for the purpose of: creating an outdoor learning space.

Nicole Spase  
Teaching/Supervising Principal's Signature

.....  
SAU OFFICE USE ONLY: Date Received \_\_\_\_\_

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_

NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Forrest  
Assistant Superintendent of Schools  
[aallwarden@conval.edu](mailto:aallwarden@conval.edu)

TO: Contoocook Valley School Board

FROM:

Dublin Community Foundation

DATE:

8/19/21

RE:

REQUEST TO ACCEPT A GIFT OR DONATION

The Dublin Consolidated School requests authorization to accept from:

Name/Address: Dublin Community Foundation

the following gift/donation of: a check valued at \$ 3800

for the purpose of: creation of an outdoor  
learning space

Chloe G. Pease

Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received \_\_\_\_\_

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_

NEW HAMPSHIRE PUBLIC SCHOOLS  
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT OF SCHOOLS  
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders  
Superintendent of Schools  
[ksaunders@conval.edu](mailto:ksaunders@conval.edu)

Dr. Ann Allwarden  
Assistant Superintendent of Schools  
[aallwarden@conval.edu](mailto:aallwarden@conval.edu)

TO: Contoocook Valley School Board  
FROM: SOUTH MEADOW SCHOOL  
DATE: SEPTEMBER 1, 2021  
RE: REQUEST TO ACCEPT A GIFT OR DONATION

The SOUTH MEADOW School requests authorization to accept from:

Name/Address: FIRST Stewardship Team, 200 Bedford St.  
Manchester, NH 03101

the following gift/donation of: Registration, Challenge Set, <sup>Robot</sup> SPIKE valued at \$ 772

for the purpose of: FIRST LEGO League Competition / Robotics



Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received \_\_\_\_\_

Date Approved by School Board \_\_\_\_\_

Date Not Approved by School Board/Reason: \_\_\_\_\_