

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
106 Hancock Road  
Peterborough, New Hampshire

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Policy Committee**

**Tuesday, September 7, 2021**  
**SAU Office**  
**6:00 p.m.**

**Minutes**

**School Board Committee Members:**

- Keira Christian
- Katherine Heck
- Janine Lesser
- Kevin Pobst
- Stephen Ullman

**Present:** Katherine Heck, Keira Christian, Janine Lesser, Kevin Pobst, Stephen Ullman, Dr. Kimberly Saunders, Lori Schmidt, Dr. Ann Forrest, Kat Foecking

**1. Call to order**

**Katherine Heck called the meeting to order at 6:06 p.m.**

**2. Accept August 3, 2021 Minutes**

**Kevin Pobst moved to accept the minutes of August 3, 2021. Stephen Ullman second. Janine Lesser abstained. All others in favor. Motion carried.**

**3. Accept August 17, 2021 Minutes**

**Kevin Pobst moved to accept the minutes of August 17, 2021. Stephen Ullman second. Unanimous.**

2nd Read Policy: **JICFA- Hazing** – This policy is on tonight’s School Board agenda.

**DKA- Payroll and Procedures-No Changes- Reviewed 8/17/21** – Will be updated on the website as “reviewed”.

**Policy Review**

**1. JLCJ -Concussions and Head injuries**

The sample procedure has more law included in it. School nurses have reviewed the policy.

Assuring that the procedures are in alignment is possible to maintain the current ConVal Policy.

Assuring that a student’s reentry runs smoothly is important. The coach’s handbook outlines how to deal with head injury.

The two policies were compared and discussed. Everything that we need is included in the current policy.

Protocol for returning to learning was suggested as an addition similarly to the NHSBA Policy (A3).

Adding a section for “Duty to Report” was also suggested.

Definitions should be included.

Caution to word the ConVal policy to be more general rather than specifically to student athletes. It could be any student for any reason.

Consensus to be compliant would require the recognition that not all concussions happen to athletes.

Part A infused into the ConVal Policy was suggested.

Katherine Heck will combine the two and send to Kimberly Saunders who will in turn send it to the nurses for review. It will return to the Policy Committee thereafter.

**2. DN-School Properties Disposal Procedure**

Lori Schmidt reported adding alternative versions of this policy into the Google Policy Drive.

Discussion took place about the value of disposable items.

Advanced permission from the Superintendent was suggested, coupled with the Business Administrator, to determine whether the material has salable value.

The form will be referenced in the policy and in the –R, which will be created.

3. **CBI** – Evaluation of the Superintendent and Goal Setting
  - a. Sub-Committee work continues on procedure

Kevin Pobst reported having just sent the update to the Policy Committee. Date changes are incorporated. June, November, and January are the key months.

This will be brought forward at the next Policy Committee meeting in September on the 21<sup>st</sup>.

Kimberly Saunders will send Kevin Pobst the current form and he will align the lettering and numbering. It may be sent for legal review at the discretion of the committee.

Non-Public Session RSA 91-A:3 II (If Required)

None.

#### **Policy status update:**

- **GBEF**- Acceptable use Policy :Staff
  - Under review w/ legal. – came forward out of a presentation at Education Committee in relation to new laws on data privacy.
- **JRA**- Students records. Privacy , Family, Student Rights
  - Sent to legal for review – Confirmed.
- **JICD**-Student Behavior, Conduct, Discipline and Due Process
  - Comments submitted for legal review – Comments were added that require review.
  - **JI/JIA/JIC** Student Discipline Policies under **JICD** – JIA and JIC can be rescinded with an indication that they have been incorporated into JICD.
  - **JIA and JIC might be rescinded after JICD is adopted with changes.**
- **IHCD/LEB – Advanced Course Work- Adopted 2015- LCC- Dual Enrollment-Adopted2017**
  - Under review by district personnel, the Equity Committee will review. – This has not been reviewed as of yet. Kimberly Saunders and Ann Forrest will review before moving it to the Education Committee review.

In legal review:

- **EBCF - Pandemic/Epidemic Emergencies** – Ready for first read.
- **JLCE - Emergency Care and First Aid** – Going to legal for review.
- **EBCG- Communicable and Infectious Diseases** – Has been reviewed by nurses. Double check to see if ready for first read.
- **JLCG- Exclusion of Students ~~Who Present a Hazard~~** – has language from Kevin being worked into it. Will return to legal for review.

#### **Next Agenda Items:**

**“D” Financial Policy Review Schedule**

**Janine Lesser motioned to adjourn at 6:56 p.m. Keira Christian second. Unanimous.**

Respectfully submitted,

Brenda Marschok