

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

106 Hancock Road  
Peterborough, New Hampshire

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Strategic Plan Committee**

**Thursday, September 16, 2021**

**6:00 p.m.**

**Physical Location:** SAU #1 Board Room

**Minutes**

**School Board Committee Members:**

Tim Theberge – Chairperson

Alan Edelkind

Katherine Heck

Kevin Pobst

Greg Kriebel

**Present:** Alan Edelkind, Kevin Pobst, Kimberly Saunders, Mark Schaub, Carrie James, Lori Schmidt, Janine Lesser

**1. Call to Order**

**The meeting was called to order at 6:08 p.m.**

**2. Approval of Minutes – August 24, 2021**

Passed over.

**3. Status of Subcommittee Scheduled Meetings**

Subcommittees are scheduled with exception of Technology.

Will these meetings be recorded? No, there is no capacity to do so.

Co-Curricular – first Wednesday @ 3-5:00 @SAU

Facilities – first Thursday 5-7 @ SAU

Wellness – first Thursday 5-7 @ SAU

Finance – first Thursday 5-7 @ SAU

Personnel – fourth Tuesday 5-7 @ SAU

The Steering Committee should monitor the work of the committees to be sure of what items are being addressed and the progress.

Protocols and data will be gathered to share with committees.

**4. Review of the Plan Development Process (email of 09/03)**

Kevin Pobst brought focus to two questions Kimberly Saunders previous posed:

- 1) Is it okay to survey the community electronically without a hard copy option? If there is to be a hard copy option, arrangements must be made for the data entry/processing of hard copy surveys?

The response was that this survey will be conducted electronically only. No hard copy surveying.

2) On the “Strategic Plan Development Process” plan, what do #'s 5 and 6 look like? Can the Board Committee provide more detail, please?

Once the plan had been drafted by this committee it would be presented to solicit feedback from the community. What does that look like? This is open for discussion. It could disappear or a vision could be developed.

When meeting in one town, the focus becomes that town and other information is sometimes lost. The draft could be sent out similarly to the “Reopening Plan” and feedback could be solicited.

Alan Edelkind asked if we are satisfied with a 10-month process for this plan.

Kevin Pobst said that he is interested to hear from people who are chairing committees of the Strategic Plan to see if the process outline is helpful.

Kimberly Saunders said that the committee work adds a meeting or more to schedules. Some serve on more than one committee. We have community members who can't come when others can meet.

Discussion took place about the conflicts in meeting.

Data will come from areas of expertise i.e. curriculum from Assistant Superintendent, finance from Business Administrator, personnel from Human Resources.

**5. Role of the Strategic Planning Committee**

**6. Community Communication (Tim Draft)**

**7. Next Steps**

The same protocols will be used at each of the committee meetings.

**8. Other**

None.

**9. Adjourn**

**Meeting was adjourned at 6:46 p.m.**

Respectfully submitted,

Brenda Marschok