

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
106 Hancock Road  
Peterborough, New Hampshire

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Strategic Plan Committee**

**Thursday, September 16, 2021**  
**6:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Agenda**

**School Board Committee Members:**

Tim Theberge – Chairperson  
Alan Edelkind  
Katherine Heck  
Kevin Pobst  
Greg Kriebel

- 1. Call to Order**
- 2. Approval of Minutes – August 24, 2021**
- 3. Status of Subcommittee Scheduled Meetings**
- 4. Review of the Plan Development Process (email of 09/03)**
- 5. Role of the Strategic Planning Committee**
- 6. Community Communication (Tim Draft)**
- 7. Next Steps**
- 8. Other**
- 9. Adjourn**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
106 Hancock Road  
Peterborough, New Hampshire

**CONTOOCCOOK VALLEY SCHOOL BOARD**

**Strategic Plan Committee**

**Tuesday, August 24, 2021**  
**6:00 p.m.**

**Physical Location: SAU #1 Board Room**

**Minutes**

**School Board Committee Members:**

Tim Theberge – Chairperson  
Alan Edelkind  
Katherine Heck  
Kevin Pobst  
Greg Kriebel

**Present:** Tim Theberge (6:07), Alan Edelkind, Kevin Pobst, Greg Kriebel, Jim Fredrickson, Dr. Kimberly Saunders, Dr. Ann Forrest, Lori Schmidt, Ben Moenter, Cari Christian-Coates, Carrie James, Amy Janoch

**1. Call to Order**

**Kevin Pobst called the meeting to order at 6:00 p.m.**

**2. Approval of Minutes – April 15, 2021**

**Alan Edelkind moved to approve the minutes of April 15, 2021. Kevin Pobst second. Greg Kriebel abstained. Motion carried.**

**3. Recap of May 11<sup>th</sup> Kick Off Event**

Kimberly reported that Tim Theberge had shared what he wanted to see in terms of the Strategic Plan process. Contact information was collected from those present.

**4. Review of Subcommittee Memberships & Chairs**

Facilities Chair – Tim Grossi  
Curriculum – Ann Forrest/Ben Moenter  
Finance – Lori Schmidt  
Personnel – Kimberly Saunders/Carrie James  
Co-Curricular – Kimberly Saunders  
Wellness – Cari Coates  
Tech – Mark Schaub

## **5. Subcommittee Meetings**

Time has been spent to create and survey availability to set next meetings up.

Chairs of the committees will send out a request to collect best times to meet going forward.

Tim Theberge reported that a sub-committee report was developed.

Obtaining input from the community is valuable to the development of the Strategic Plan.

Why are the facilities, capital planning and finance separate?

Tim Theberge said that what the facilities and classrooms look like was a discussion. Tim said that finance and facilities could be combined.

Jim Fredrickson said that he sees facilities as looking at the classroom of the future. It ties with curriculum.

Kevin Pobst shared his involvement in other strategic planning in his past. People will need information so that they can actively participate in curriculum as an example.

Kimberly Saunders will outline a process piece. She asked Kevin Pobst to assist. An outline is included in the Drive.

Community members were previously sent an invitation to participate but ConVal staff were not. That is a disconnect.

The timeline needs adjustment.

Kimberly said that a draft of a solid survey will be developed by November 30th.

The Strategic Planning outline was never finalized. It will be condensed and pulled together.

## **6. Broader Public Engagement**

Discussion took place about facilitators. The need for focus groups had been previously discussed. Kimberly will make contact for facilitation.

Because there is an aggressive schedule, Kimberly and Kevin will push information out to the committee for input before the September 16<sup>th</sup> Strategic Plan Committee meeting.

## **7. Other None.**

**Greg Kriebel motioned to adjourn at 6:35 p.m. Alan Edelkind second. Unanimous.**

Respectfully submitted,

Brenda Marschok