

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

SAU Office

**Tuesday, July 20, 2021
6:00 p.m.**

Minutes

BOARD

Keira Christian, Richard Dunning,
Jim Fredrickson, Katherine Heck,
Greg Kriebel, Janine Lesser,
Kevin Pobst, Liz Swan,
Tim Theberge, Stephen Ullman,
Jerome Wilson

ADMINISTRATION

Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Carrie James, H.R.
Fabi Woods, TES
Lexy Heatley, GBS
Amy Janoch, L.R.
Steve Bartsch, CVHS
Tim Conway, SMS
Larry Pimental, PES
Beth Gibney, BES/FES
Stephanie Syre-Hager, AES
Deb Riley, CVHS
Nicole Pease, DCS/HES
Colleen Roy, GES
Heather McKillop, CVHS
Teresa Drogue, CVHS
Daniel Legro, SMS
Carol Young, CVHS
John Reitnauer, CVHS

1. Call to Order and Pledge of Allegiance

Tim Theberge called the meeting to order at 6:02 p.m. The Pledge of Allegiance was recited.

2. 2nd Read Policy/Adoption (School Board Vote Required)

- JICD: Student Behavior, Conduct, Discipline and Due Process

Janine Lesser moved to approve policy JICD as presented. Dick Dunning second.

Kevin Pobst reported that he shared an opinion at a previous meeting that is not present in the policy. He hopes to support it when further amended in the future.

Kevin Pobst opposed. All else in favor. Motion carried.

- IHAK: Character and Citizenship Education

Janine Lesser moved to adopt policy IHAK as presented. Katherine Heck second. Unanimous.

3. Non-Public Session: RSA 91-A:3,II

a. Legal

None.

School Board Retreat/Work Session

NO PUBLIC PARTICIPATION

Immediately Following School Board Meeting

Minutes

1. School Administrator Goal Sharing

Dr. Kimberly Saunders shared a presentation titled "Goal Setting for the 2021-2022 School Year". Last year, one goal was in place, which was to reopen schools. Administration prepares to develop and present on goals. The Strategic Plan has been a focus in the past but is now under development. The intent today is to align goals in the classroom to the board room. Dr. Saunders shared five domains of Effective District Leadership identified by Marzano. The Goal Setting Process was outlined.

Principals develop goals and share them so they are refined. Goals are finalized into SMART (Specific, Measurable, Attainable, Relevant, Time bound) Goals. From there, they are presented to the Board for feedback.

Themes evolved in the areas of social/emotional learning and executive functioning skills. This involves acquiring and applying the knowledge, skills, and attitudes to manage emotions, achieve personal and collective goals, establish and maintain supportive relationships, and making responsible decisions.

The second theme evolved in the area of math learning and instruction. The third theme evolved in the area of instructional and learning recover, which is a three-year goal.

Elementary Goals –

- *By June 2022, CVES K-4 classrooms will implement 80% of the components of the Social Emotional Learning (SEL) Implementation Plan documented through mini-observations and checklist of observable items from the SEL Implementation Plan.*

Larry Pimental said that this is an area that we need to support our students. It has been a focal point in past years and should continue.

- *Math: The number of CVES (ConVal Elementary School) students in grades 1-4 who score above the 50th percentile will increase by 5% from Fall 2021 to Spring 2022 as measured by NWEA Measures of Academic Progress.*

Colleen Roy said that this is an opportunity to dig down deeper than in the past.

- *Reading: The number of CVES students in grades 1-4 who score above the 50th percentile will increase by 5% from Fall 2021 to Spring 2022 as measured by NWEA Measures of Academic Progress.*

Beth Gibney said that reading ties into all area of learning. Shaking out the pieces of reading that get in the way of math as well to determine the understanding of language will be investigated.

Middle School Goals –

- *Using the Social-Emotional Learning (SEL) Supportive Environment Self-Assessment tool which measures school wide self-regulation, culture, climate, connection, and at-risk students to inform the development of SEL Tier 1 systems (such as self-awareness, self-management, responsible decision making, relationship skills, and social awareness) at the middle school level, each building will increase its average to 80% or more by the end of the 2021-2022 school year.*

- *The number of middle school students who score above the 50th percentile in math will increase by 5% from Fall 2021 to Winter 2022 as measured by NWEA Measures of Academic Progress.*

Katherine Foecking said that math teams will work on targeted math interventions that will be monitored so that shifts may follow.

- *By June 2022, 80% of middle school students will submit a minimum of 8 written summaries from a variety of content areas to a school-wide shared Writing Portfolio Drive and 65% of the students will score 16 or better on the Keys to Literacy Summarizing Rubric.*

The goal insures that students are writing across multiple content areas. Instructional teams will review student data. Students will develop a comprehensive writing portfolio.

ConVal High School –

- *By April 2022, CVHS students will show a 10% improvement in Social Emotional Learning (SEL) and Executive Functioning (EF) skills, including working effectively with others, setting and achieving goals, demonstrating a positive attitude toward work and learning, demonstrating empathy, and accepting responsibility for effort and actions, as measured by the school-wide self-management rubric. Additional data collected will include student self-reported data using SEL/EF surveys and student reflections from homeroom TASC discussions.*

This will be pursued in classrooms and during TASC discussions.

- *By April 2022, 70% of students will demonstrate competency/proficiency on at least 80% of the priority standards identified for Algebra I as measured by revised/vetted common assessments.*

The new math coach and high intensity tutoring will be several of the tools used to achieve this goal.

- *By April 2022, through the use of a minimum of eight Professional Learning Community meetings, staff will analyze common assessment data and align instructional strategies with student learning objectives. Staff will adhere to a protocol to examine data, identify areas for improvement, and review instructional strategies.*
- *The SY'21-22 College & Career Readiness Report submitted to the New Hampshire Department of Education in June 2022 will demonstrate a 10% increase in the number of students earning college credits and/or industry certifications from the baseline data of SY'20/21.*

Dr. Saunders said that these goals were all taken to create District Goals (Superintendent Goals).

- *Support the development of a multi-year strategic plan that leverages the District's strengths, maximizes the District's opportunities, addresses the District's areas of need, neutralizes potential threats, and is approved by the School Board by August 2022.*
- *By June of 2022, increase enrollment of newly committed tuition K-12 students by 10%, by working in conjunction with JGPR to promote the high-quality programs available for PK-12 students of the region, publicizing career opportunities, and increasing the community's understanding of the strengths and value of the ConVal School District.*
- *By June 2022, as a PreK-12 District, preschool ownership will increase from a Concentrated Program Focus to a Shared Ownership Focus to continue expansion of the Preschool for All Program as measured by documentation of meetings, quarterly*

reports, resource review lists, opportunities for involvement and justification for program expansion.

Three Year Goal –

- *By June 2024, 70-75 percent of students in K-10 grade will score at or above the 50th percentile as measured by the math portion of NWEA's Measures of Academic Progress.*

Principals were worked with to focus systems and practices that will hold and continue so that we continue to make progress over the next three years. Understanding the standards to accelerate students learning is a focus. Creating professional development to bring practices to the teachers and the support they need. The three-year plan capitalizes on the recovery plan.

Dr. Saunders said that feedback is sought from the board so that the board goals can be set. We are trying to leap frog our growth as a result of the pandemic.

What happens to the students who are below the 50th percentile in year one? That is where the learning recovery plan comes in. High intensity tutors, coaching with teachers so that all kids benefit, and other focused interventions will be used.

Discussion took place. Appreciation for the SEL (Social-Emotional Learning) was shared. Further discussion about attracting surrounding area students for tuition occurred.

The ten day period of professional development for new staff was discussed. ConVal is now on year three with cohorts. The district is keeping track of what is being covered to allow for building on this work.

Dr. Saunders asked the board to review and consider the goals presented tonight and provide input and a recommendation on August 3rd. It was noted that some of the goals are lofty.

Further discussion took place about the impact of an aggressive plan on students in terms of capacity.

2. Introduction of School Board Goals

Tim Theberge said that the expectation is to complete this goal by August 17th. Prior year's goals were shared previously. Delivering a complete Strategic Plan should remain a goal of the board. The board was asked to share proposed goals in advance through email.

Dr. Saunders said that one goal from prior years was to support and resource preschool. Another goal to consider is whether a bond will be pursued or not. Send goals to Janine Lesser no later than July 29th.

Potential board goals in the areas of the school model and our smaller schools e.g. consolidation, equity amongst the middle schools and district were floated.

Work on various consolidation opportunities has been completed in many prior years. Working again on consolidation restricts work on other areas. This topic is seen as a board goal.

Crafting a goal that would be investigative of consolidation was suggested.

Work on the Strategic Plan should continue and embed this topic into it. Focus in the the upcoming year or two was placed on the recovery.

3. Introduction of Superintendent Goals

Math Achievement –

- *By June 2024, 70-75% of students in kindergarten through grade 10 will score at or above the 50th percentile as measured by the math portion of NWEA's Measures of Academic Progress.*

4. Introduction to Board Self-Evaluation

Tim Theberge said that the expectation is to complete this goal by August 17th.

Board members were asked to fill out the last two pages of the document and send. Katherine Heck agreed to send the board a Google document for input by July 29th.

5. Non-Public Session: RSA 91-A:3,II **a. Negotiations**

b. Personnel

c. Legal

Janine Lesser moved to enter into non-public session at 8:40 p.m. for matters of legal. Second. Unanimous.

Katherine Heck moved to exit non-public session at 8:51 p.m. Kevin Pobst second. Unanimous.

Katherine Heck moved to seal the minutes of non-public session for 5 years. Dick Dunning second. Unanimous.

Dick Dunning motioned to adjourn at 8:52 p.m. Katherine Heck second. Unanimous.

Respectfully submitted,

Brenda Marschok