

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCCOOK VALLEY SCHOOL BOARD

School Board Meeting

**Tuesday, July 13, 2021
7:00 p.m.**

Physical Location: SAU #1 Board Room

Minutes

BOARD

Richard Dunning, Alan Edelkind,
Jim Fredrickson, Katherine Heck,
Greg Kriebel, Janine Lesser,
Kevin Pobst, Tim Theberge,
Stephen Ullman (7:54), Jerome Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Lori Schmidt, B.A.
Mark Schaub, Tech.

1. Call to Order and Pledge of Allegiance

Tim Theberge called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

2. Non-Public Session: RSA 91-A:3, II (If Required)

a. Legal

Katherine Heck moved to enter into non-public session in accordance with RSA 91-A:3 at 7:02 p.m.
Dick Dunning second. Unanimous.

Katherine Heck moved to exit Non-Public Session at 7:14 p.m. Dick Dunning second. Unanimous.

Katherine Heck moved to seal the minutes from Non-Public Session for a period of five years. Dick Dunning second. Unanimous.

3. Points of Pride

Kimberly Saunders reported that Dr. Ann Forrest, the District's Assistant Superintendent, has been honored by the New Hampshire School Administrators Association (NHSAA) for exemplary achievement and leadership. Kimberly said that this recognition is very well deserved.

4. Public Comment

None.

5. Consent Agenda

a. Acceptance of School Board Meeting Minutes

1) June 15, 2021

b. Personnel

1) Nominations

2) Co-Curricular Notifications

The Consent Agenda was accepted.

6. Superintendent's Report and Presentation of Business

Kimberly Saunders reported that work is underway this week on the finalization of goals that will be presented to the board next week. One of the goals that will come forward will be a three-year long goal with objectives. Katherine Heck asked when the board will be setting their own goals and self-evaluation.

7. Reports

a. Teacher Representative

None.

b. Equity Committee – Rich Cahoon

None.

c. Education Committee – Stephen Ullman

Dick Dunning spoke about discussion on an approach of looking at Geometry through construction and art at the most recent meeting.

d. Selectmen's Advisory Committee – Stephen Ullman

Tim Theberge reported that much of the discussion was on the unexpended fund balance. The \$1.8M and \$1.4M and the differences between them was a focus. Discussion about what the Reopening Plan might look like was also discussed.

Jim Fredrickson reported meeting and making progress on a Google Drive for the Budget & Property Committee. The board should have access to this information.

8. Old Business

a. Legislative Update

Tim Theberge reported that the State budget passed. From a budgetary point of view, there will be impacts on towns, the district, and education going forward.

Katherine Heck said that the Delegate Assembly has been moved from January to October by the NHSBA. There is a call now for resolutions. Fundamental beliefs that might be adopted should be brought forward for consideration.

Dr. Kimberly Saunders said that rule making has several phases and the board should know that there is a meeting of the State School Board on the creation of freedom savings accounts. Board members interested should let her know so that they can be registered.

b. Community Forum

Alan Edelkind thanked Kimberly Saunders and the members of the committee for their input.

Alan highlighted that there will be four quarterly forums with a Moderator to control the flow. Tim Theberge has stepped up to moderate. Locations for the forum are still in the planning. Attendance will be in person and live streamed. It is suggested that the meeting be recorded. Babysitting services will be provided. A survey will be sent out in advance. Topics will be asked for ranking in order. Topics can be added. Advance questions will be asked as well. On receipt of the survey, the Moderator will select topics. Questions will be either answered by the Moderator or others as appropriate. Questions will only be taken from the in-person audience. The meeting will take place for one hour to one and a half.

Alan said that the responses in the form of a presentation should reflect the board.

Clarification was shared as to whether the information would be personal opinion or that of the full board. Alan said that most of it would not be a personal opinion.

Tim Theberge said that if a question is asked that the board has not discussed and landed in a consensus, that should be shared. Kimberly Saunders suggested that it is never good form at a board hosted event for board members to go off on their own personal opinions. No one checks their freedom of speech at the door. But, the board should be speaking with one voice to maintain a healthy school board.

Janine Lesser said that she had the vision that topics will be requested and she said that there is no place for board members to express their personal opinion.

Alan Edelkind said that if there is something that might lead to a personal opinion, we could say that it is something that the board does not want to discuss at this time.

Kevin Pobst said that if someone were to ask a question that the board has not had a discussion on he does not see the harm in sharing a personal opinion.

Greg Kriebel said that he thinks that it is important to note that there is community interest and take it back to the full board for consideration. That is the important part of a forum. If feedback cannot be provided it should be in the future.

Kimberly Saunders said that sometimes people do not know how to obtain information and it allows the sharing of how to get the information by providing contacts.

Information received may contribute to the further development of the Strategic Plan.

Next steps include obtaining agreement of the board, determining a schedule, and communication.

Tim Theberge reported seeing no objection to the plan and thanked Alan and others for their work.

c. NESDEC Cost Information

No information to report at this time. NESDEC provides demographic studies and also conducts personnel searches for the district.

9. New Business

a. 1st Read Policy

- JICD: Student Behavior, Conduct, Discipline and Due Process

Katherine Heck referenced this policy for a first read. This was developed specifically for ConVal.

This policy will move forward for adoption next week.

Kevin Pobst said that he does not see explicit language regarding no academic penalties for students excluded from a classroom. His position would be to suggest language that would prevent us, as a district, for any academic penalty for any student removed from a classroom.

Kimberly Saunders said that has been a practice and will not happen. We have made sure that students receive academic supports needed.

Kevin Pobst said that information should be included.

Katherine Heck said that the language suggested should be provided and vetted by legal so that it can be incorporated. Handbooks will be checked as well.

Under elementary schools, a functional behavioral analysis is noted. Why not the middle and high school?

Kimberly Saunders said that they are part of a legal requirement and are conducted. This is an addition. Previously, this was part of discipline procedure. Generally speaking, policies are statements of the board that are overarching. This policy requires procedures to be placed in policy. That is the difference. Kimberly expanded on the process currently in practice.

Mentorship was also an area that was noted for elementary and not for middle and high school students.

Kimberly said that adult mentorships do take place at middle and high school. The policy could be amended to reflect changes.

Jim Fredrickson noted that it states "in addition to the supports in place...." which means that other supports are in place.

b. Discussion of July 20th Goal Setting Meeting

Evaluation of the Board, Policy BA, will be a part of this meeting. This is usually a workshop and not a meeting. The intent is for annual goals as a board to come out of this meeting. Aligning goals from the classroom to the board is essential for positive student outcomes. Feedback will be asked. The goals will be used as a jump off point. Goals should be aligned. This meeting will begin at 6:00 p.m.

Jim Fredrickson asked for prior years goals.

A brief Board meeting will take place at 6:00 p.m. for policies, with the workshop to follow.

c. Budget Transfers

The transfer is to shift from "advertising" to "District Admin Advertising" to reflect the correct function. It is a \$25K transfer between the SAU and board function.

Dick Dunning moved to approve the transfer. Jerry Wilson second. Unanimous.

d. Purchase Recommendation

Kimberly Saunders said that this recommendation is reflective of a 25% discount coupled with a three-year contract. Since it is a multi-year contract board vote is required.

Katherine Heck moved in favor of purchasing school wide premium access for all CVHS staff and students as a subscription in the amount of \$4,200 annually from Pear Deck.

Greg Kriebel second. Unanimous.

e. Monthly Events Calendar

Kimberly Saunders reported the need for a public hearing to address a refrigeration problem. This is needed for the beginning of school. A hearing or budget transfer is needed.

Jim Fredrickson said that it appears expedient to find \$5K within the budget. If it is needed from a trust, a public hearing is needed.

Jim Fredrickson moved to fund the refrigeration costs within the budget. Janine Lesser second. Katherine Heck abstained. All others in favor. Motion carried.

10. Public Comment

None.

11. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that the manifests listed totaling \$6,309,988.13 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as read. Jim Fredrickson second. Unanimous.

12. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Legal

c. Personnel

Janine Lesser motioned to enter into Non-Public session for legal matters at 8:11 p.m. Katherine Heck second. Unanimous.

Janine Lesser moved to exit Non-Public session at 8:27 p.m. Dick Dunning second. Unanimous.

Katherine Heck moved to seal the minutes of Non-Public for five years. Janine Lesser second. Unanimous.

Dick Dunning motioned to adjourn at 8:27 p.m. Jerry Wilson second. Unanimous.

Respectfully submitted,

Brenda Marschok