

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**  
**106 Hancock Road**  
**Peterborough, New Hampshire**  
**CONTOOCOOK VALLEY SCHOOL BOARD**

**Policy Committee**

**Tuesday, June 15, 2021**  
**5:00 p.m.**

**Physical Location:** SAU #1, Board Room  
106 Hancock Road, Peterborough, NH

**Virtual Location:**

<https://us02web.zoom.us/j/86241923830?pwd=QmJ6MTFkaS9kS250OFNQaDQ0NG1BUT09>

Meeting ID: **862 4192 3830**

Passcode: **8K68iN**

Phone: +1 312 626 6799 US

Meeting ID: **862 4192 3830**

Password: **602750**

**Minutes**

**School Board Committee Members:**

- Keira Christian
- Katherine Heck
- Janine Lesser
- Kevin Pobst
- Stephen Ullman

**Present:** Katherine Heck, Keira Christian, Janine Lesser, Kevin Pobst, Dr. Kimberly Saunders, Dr. Ann Forrest, Lori Schmidt, Tim Theberge (5:30), Kat Foecking

**1. Call to order**

**Katherine Heck called the meeting to order at 5:10 p.m.**

**2. Approval of the minutes from June 1, 2021**

**Kevin Pobst moved to approve the minutes of June 1, 2021. Keira Christian second. Unanimous.**

**3. ILD – Non-Educational/Non-Academic Questionnaires, Surveys and Research – Second Read  
IHAK – Character and Citizenship Education – First Read**

**Both of these policies appear on tonight's School Board agenda.**

**4. Review input and feedback on the following policies:**

- **“J” Student Discipline Policy Update**
  - **JI/JIA/JIC/JICD**

Dr. Ann Forrest reported that this policy has been being worked on with both legal and administrators. It is important to outline a graduated set of responses to behavior as well as a graduated set of discipline responses in the policy. The differences were outlined with administrators. Legal has sent drafts for review and made changes. The policy was reassembled and looked at across levels. Additional feedback on refinements came forward. One piece of feedback was that policy JICD and two others can be incorporated into JICD. JI can stand alone. It is the hope that legal will have the latest version back later this week. Dr. Kimberly Saunders reported that there is no protocol for compliance issues.

Dr. Forrest said that we are following the regulation in policy. Administrators have been heavily involved in implementing it.

The Board always meets prior to first reads and adopting policy. It could go for a first read and receive additional feedback. It could be approved as an interim policy pending further research. Because JICD is presently our policy, it is not being rescinded. It would be current policy. This is required to go into the student handbooks.

- **“D” Financial Policy Review Schedule**

This has been on the radar. A realistic schedule for reviewing them will be developed. Policy DAF is the only required policy that ConVal does not yet have. The Business Administrator and Superintendent will prioritize these policies for review.

- **JICFA – Hazing – Adopted 2011 – Review Proposed Policy**

Policy JICFA was last adopted in 2011. Several legal updates and changes occurred in 2017. The RSA makes it a misdemeanor. Kevin Pobst has reworked the policy draft.

Kevin Pobst spoke about paragraphs two and three which, in some ways, define what hazing is. It is different but seen as redundant.

Hesitancy to list examples of hazing were cited because it is difficult to anticipate why types of hazing might exist in the future. This will go to legal for further review.

- **CBI – Evaluation of the Superintendent and Goal Setting**

Katherine Heck requested that this discussion take place in non-public because it deals with personnel. We have a current sitting employee in the position of Superintendent.

## **5. Non-Public Session RSA 91-A – Personnel**

**Katherine Heck moved to enter into non-public session for matters of personnel. Kevin Pobst second. Unanimous.**

**Katherine Heck motioned to exit non-public session. Keira Christian second. Unanimous.**

## **6. Policy Status:**

- **IHCD/LEB - Advanced Course Work – Adopted 2015, LCC – Dual Enrollment – Adopted 2017**
  - **Under Review by District Personnel, then will move to Equity Committee for review.**
- **JLCL – Concussions and Head Injuries – Adopted 2013**
  - **Under review by District personnel**

**Janine Lesser moved to seal the minutes of non-public session for a period of 10 years. Keira Christian second. Unanimous.**

**Kevin Pobst motioned to adjourn at 5:54 p.m. Keira Christian second. Unanimous.**

Respectfully submitted,

Brenda Marschok