

# OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road  
Peterborough, New Hampshire

## CONTOOCOOK VALLEY SCHOOL BOARD

### Selectmen's Advisory Committee

Thursday, May 27, 2021  
7:00 p.m.

**Physical Location: None**

**Virtual Location:**

<https://us02web.zoom.us/j/84769635577?pwd=S2w3YXc0anRWVVF3cXNEaituR3RGQT09>

Passcode: Z43k7h

Telephone: 1 301 715 8592

ID: 847 6963 5577

Passcode: 853054

### Minutes

**Committee Members Present:** John Robertson, Jeff Brown, Bill Kennedy, Ed Juengst, Kate Fuller, George Willard, Tim Theberge, Janine Lesser, Dr. Kimberly Saunders, Dr. Stephen Ullman

#### 1. Call to Order

John Robertson called the meeting to order at 7:06 p.m.

#### 2. Approve Minutes of April 22, 2021

Jeff Brown moved to approve the minutes of April 22, 2021. Bill Kennedy second. Bill Kennedy abstained. All others in favor. Motion carried.

#### 3. Committee reports, Communications, Solar project, etc.

Janine Lesser reported that Katherine Heck is now Policy Committee Chairperson. Work is underway on a communication policy. In addition, policy DIA – Unreserved Funds, which allows a percentage of remaining funds to be retained by the district at the end of the year is near completion.

The other policy coming for a first read is related to the district's policy on surveys. Parents can make their concerns know.

Janine further reported on Communication Committee. Janine said that two projects are underway; the public forums. The board felt the need to develop quarterly public forums. At school board meetings, two public comment sections are always on the agenda. It is an opportunity for the board to take information in, but not a back and forth dialogue. The public forums will allow a back and forth conversation.

In addition, information to allow families and community members to ask questions and receive responses for their questions is underway. The feature will be added to the website and have a method to get answers to questions.

Tim Theberge reported that the Equity and Education Committees have been meeting. Core scheduling has been a focus. The impact on scheduling on the student's ability to access higher learning courses is being reviewed. The School Counselor's are pursuing RAMP certification, which is a high standard.

Tim Theberge reported that the Strategic Plan Committee had their first kick-off meeting recently. Subgroups are in the process of scheduling meetings around the Strategic Plan development.

The Budget & Property Committee is working on a more robust Capital Improvement Plan. The solar project is still moving forward.

#### **4. Superintendent's Report**

What is the current mask policy at ConVal? Masks are no longer required during athletic competition and outdoors. Masks are still required indoors.

Will there be a change with change in State requirements? ConVal has mandated masks prior to when the State did. It will be up to ConVal to change policy when appropriate.

Kimberly Saunders said that we are required to have a second reopening plan in order to access ESSER funds from the State. Kimberly said that we are following CDC guidance. Not all of our students are vaccinated. About 95% of our staff are fully vaccinated. We will see how it proceeds for students. We will put out the reopening plan next week. Feedback is in the process of being received and changes will be incorporated.

Dr. Saunders said that if the towns want to put the plan on town websites it would be appreciated.

In other news, Dr. Saunders said that it is anticipated that the district will return funds back to the towns. A soft expectation for the amount of return is anticipated in the ballpark of \$1 million.

John Robertson reported having read much of the Reopening Plan and shared his appreciation of this work. He encouraged everyone to read it.

Kimberly Saunders said that people who worked on the initial framework have received a draft. The document will be shared with the larger community next week.

Stephen Ullman reported that standardized test data has been disaggregated. There are differences in how well our students are doing in math and reading. Differences between all of the students and those on free and reduced lunch are evident.

Kate Fuller asked for a better estimate on the timeliness of the return of funds from the district. Kimberly Saunders said that it is based on the audit being completed. There are only two firms that do this work for all municipalities trying to get this done at the same time. Kimberly said that the audit is scheduled for August 30<sup>th</sup>. She tries to push up the audit date yearly to allow information and funds to move out.

#### **5. Other**

John Robertson asked what this committee would like for a summer schedule. Kimberly said that traditionally, Selectmen's Advisory does not meet in July.

John Robertson suggested meeting in June and August and skipping July. He asked the sense of the committee. Most confirmed that this would work.

Tim Theberge reported that good stuff is happening for our students. Graduation and music performances are happening.

**George Willard motioned to adjourn at 7:35 p.m. Jeff Brown second. Unanimous.**

Respectfully submitted,

Brenda Marschok