

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Rd.
Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL DISTRICT
FOOD SERVICE/WELLNESS COMMITTEE**

Monday, March 8, 2021

5:30 PM

Physical Location: None

Virtual Location:

<https://us02web.zoom.us/j/86923139421?pwd=TTB0WHpHMC91djBHMXFYTUx4RUlVUT09>

Meeting ID: 869 2313 9421

Password: fjZ58c

Phone: +1 312 626 6799 US

Meeting ID: 869 2313 9421

Password: 390930

Minutes

Committee Members:

- Linda Quintanilha
- Richard Dunning
- Robert Short, Jr.
- Pamela Murphy
- Kelly Parker
- Todd Bennett
- Savannah Lee

Present: Linda Quintanilha, Richard Dunning, Lori Schmidt

1. Call Meeting to Order

Linda Quintanilha called the meeting to order at 5:32 p.m.

2. Accept Minutes of September 14, 2020

Dick Dunning moved to approve the minutes of September 14, 2020. Second. Unanimous.

3. Financial review and update for the year.

Lori Schmidt reported that initially, \$117,000 was the projected loss. Lori met with Café Services to get more data. The start of the school year was a rough start.

\$282,000 is the updated projected loss. The reasons for the increased loss are due to lower enrollment and lower participation. The students who are in remote that are eligible have not been able to receive delivery to their door.

The hybrid school model is the most difficult to manage for Café Services. Paper products are up, purchasing items in individual servings is more costly. A la carte sales are not available and staff meals are down as well.

Remote participation was better in January, which might help offset the increased loss. The Federal Government is proving assistance to offset losses. Comparing March through June of 2019 thru 2020 may be used for comparison data points.

Any loss that can be associated with COVID may be offset by ESSER II funds.

Because of these projected losses, the question was asked about what can be done. Café Services waived the March payment.

Lori Schmidt said that she should be receiving information for the next school year shortly.

Recommendations will be made on lunch pricing based on that information.

We are not losing a lot of adequacy because our enrollment has been more favorable than other districts.

Lori Schmidt said that she will be reviewing account balances. A plan for collections will develop from there. In the past we have used a collection agency and it has not worked well.

Café Services mentioned that we could add a Saturday meal that could be sent home on Friday. We are checking to see if the kitchen staff can handle this and it will be reviewed. If it is the elementary school level mostly, they are already carrying home End 68 Hours food bags and this would be one more item to carry. It may be too much for an elementary aged child.

Lori Schmidt said that she would like to meet again in April to discuss the anticipated loss further.

Dick Dunning asked about the \$282,000 loss, how much is needed to be reimbursed. Lori said that the full \$282,000 loss would need to be paid.

Dick Dunning said that we will have to find that in our present budget. Lori Schmidt confirmed and added that we may receive some funding from the Federal Government and ESSER II funds.

Lori suggested monthly meetings for the remainder of the school year.

Linda Quintanilha asked if the school district could participate in the Rotary meal distribution through Karen Hatcher that is delivered on Tuesday and Thursdays. Linda said that if ConVal could participate that could contribute to added sales for the district.

Dick Dunning asked about the \$88,000 in outstanding unpaid meals from families. Linda Quintanilha said that she thought that this debt was wiped off the books. Lori Schmidt said that she will review past minutes to see if it was wiped off the books.

4. Other

None.

5. Adjourn

Dick Dunning motioned to adjourn at 5:49 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok