

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Policy Committee

**Tuesday, March 16, 2021
5:00 p.m.**

Physical Location: SAU #1, Board Room
106 Hancock Road, Peterborough, NH

Virtual Location:

<https://us02web.zoom.us/j/83120025698?pwd=bVlxNWo3b2FXUFp3alYyckx3Z3VnZz09>

Meeting ID: **831 2002 5698**

Passcode: **AHS8gs**

Phone: +1 312 626 6799 US

Meeting ID: **831 2002 5698**

Password: **178363**

Minutes

School Board Committee Members:

- Katherine Heck
- Janine Lesser
- Kevin Pobst
- Tim Theberge
- Stephen Ullman

Present: Janine Lesser, Katherine Heck, Kevin Pobst, Tim Theberge, Stephen Ullman, Dr. Kimberly Saunders, Dr. Ann Forrest, Lori Schmidt

1. Call to order

Janine Lesser called the meeting to order at 5:02 p.m.

2. Approval of the minutes from March 2, 2021

Katherine Heck moved to approve the minutes of March 2, 2021. Stephen Ullman second. Unanimous.

3. Any available updates on EBCG-Communicable & Infectious Disease; JLCG-Exclusion of Students; EBCF-Pandemic/Epidemic Emergencies; JLCE-First Aid & Emergency Care; DM-Cash in School Buildings; DN-Equipment & Supplies

Lori Schmidt reported working with food service.

Kimberly reported that Attorney, Dean Eggert will be coming to assist with a new discipline policy soon.

4. School Board Policies and Administration

Janine Lesser referenced the NHSBA Policy. She asked if things were leveling and if Kimberly wanted to take Policy Committee over again.

Katherine Heck asked if the School Board Chair works to forward policy. Kimberly Saunders said that she was active in looking at policy, considering legal review, and shepherding the policy.

Janine Lesser said that it is hard when administration has the view on policy. She has been working to push policy along; if it isn't working she is happy to step back or continue her work.

Katherine Heck said that the NHSBA Policy and the ConVal Policy are the same.

Janine Lesser said that this is on the agenda as a refresher to review and see if this is still the way we are operating.

Kimberly Saunders suggested more regular meetings. There are generally only two or three policies where people call and request exceptions to; kindergarten entrance age e.g. come early or come later. In addition, residency is the other topic calls come in on.

Appeals don't often come forward to the Board. Kimberly shared instances where appeals have been requested for kindergarten entry exceptions. Depending on what the policy is, she is happy to have the Board make the decision, other times she is in favor of making the decision.

Stephen Ullman said that the language in this policy informs him that it should not be amended. Stephen further said that depending on the policy makeup makes a difference.

Tim Theberge said that it is one thing to be a partnership. Janine Lesser added that in the past, we had an Administrative Assistant who was devoted to policy and can manipulate documents.

Tim Theberge said that the efforts of Policy Committee have been fantastic. He favored continuing.

5. Title IX discussion

Katherine Heck said that this is up for revisit at the Federal level. This might be taken off the table until more is known.

Stephen Ullman said that the DOE, under prior administration, issued a directive that transwomen who were born as males could not compete against women. The directive is under consideration to be withdrawn.

Kevin Pobst said that the degree to which an accused has affirmative rights to accuse is under review.

Katherine Heck said that there are several bills drafted to withdraw and replace. Are we leaving a hole anywhere or is the blanket policy this board adopted still effective?

Tim Theberge said that the policy refers to the federal statute.

Kevin Pobst said that the policy that we have on the books satisfies any requirement that we have. We have to wait to see what is in flux.

Janine Lesser said that it might be handy in the event that we are faced with a situation.

Stephen Ullman said that we can anticipate that the Federal Policy will change under the new administration.

6. Committee Assignment Policy

Janine Lesser asked if the committee saw a place for this in Policy BAAA.

Kimberly Saunders said that under "c. Subcommittee Administration", the language might be wordsmith so that the committee is not responsible for the minutes. "His/her" should be amended to read "they".

Tim Theberge brought attention to "c. Special Duty Assignment Procedures". Question as to whether any board member could attend special duty assignments i.e. discipline committee, grievance committee, negotiation. Kimberly will consult with legal.

Stephen Ullman asked why not use the word "committee" rather than "subcommittee". Tim said that we have a board and committees.

Stephen further asked about the even number of four board members on a subcommittee. Katherine Heck said that a committee does not vote but rather brings a recommendation forward to the board for vote.

Ad Hoc Committees of the "School Board" might be used.

Doing away with the word "Subcommittees" was suggested. The committee confirmed.

The Business Administrator certifies the Manifest. We have assigned two Board members to review the manifest. The Board moves the certification of the manifest.

Katherine Heck said that the law requires a minimum of two people to review the manifest and tell the Business Administrator before it can be signed off on. The Board is asked to approve the manifest. It has been certified.

Lori Schmidt said that she sends the full manifest to the two board members who approve it on behalf of the Board.

The Board makes a public motion for transparency. The legal part happened with the two board members and the Business Administrator.

Janine Lesser noted language updates.

Policy (BCE) was the policy call letters to note.

Kevin Pobst agreed to edit the policy and return it.

7. Superintendent Evaluation Policy Development Discussion

Kevin Pobst said that he was hoping that agreement on categories could occur and then a subset of the larger board work with Kimberly with an outline and go through to determine what will meet the Superintendent's needs and what will meet the Board's needs. Reviewing things of value will result. It has to be a collaborative effort.

8. DIA-Reserved Fund Balance

Discussion took place about the passing of Article 12 on the ballot.

ConVal's policy DIA, last reviewed in 2014, the NHSBA Policy revised in 2012, and a policy proposed by Katherine Heck was reviewed.

Katherine said that a commitment to be purposeful with the spending is part of the intent.

Kevin Pobst proposed that the document was up for review and edit.

Stephen Ullman asked for clarification of "5. Deficit Fund Balance". Katherine Heck said that this is the case in the event of a special revenue fund.

Lori Schmidt shared her concern with the wording of this; we have to cover certain deficits.

Ann Forrest noted that if you are going to include everything associated with you would use i.e. If you are referencing several, e.g. should be used.

Janine Lesser said that there are still changes outstanding from the agenda timeline set out in the fall.

9. Adjourn

Stephen Ullman motioned to adjourn at 6:02 p.m. Katherine Heck second. Unanimous.

Respectfully submitted,

Brenda Marschok