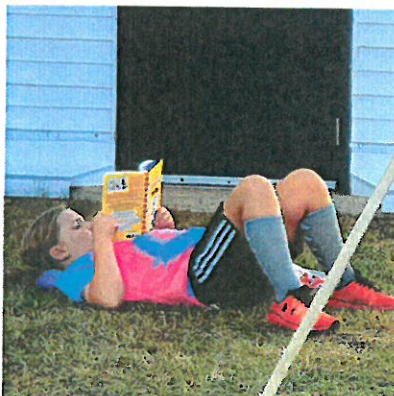
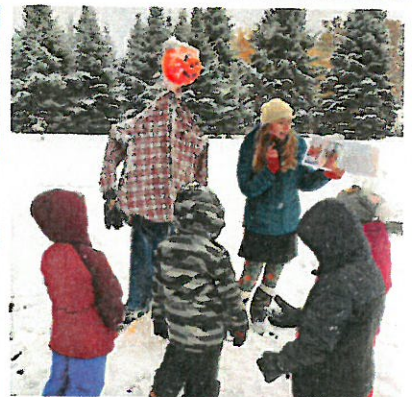
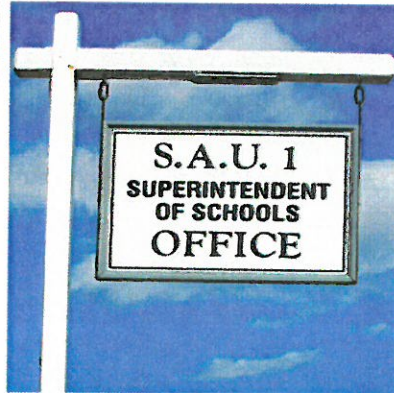
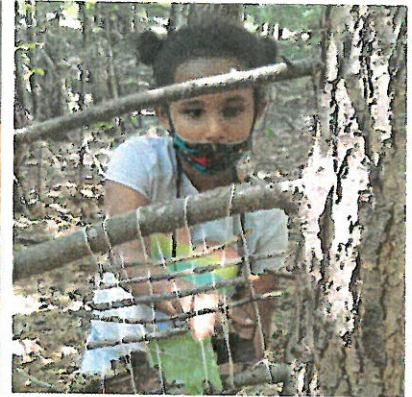
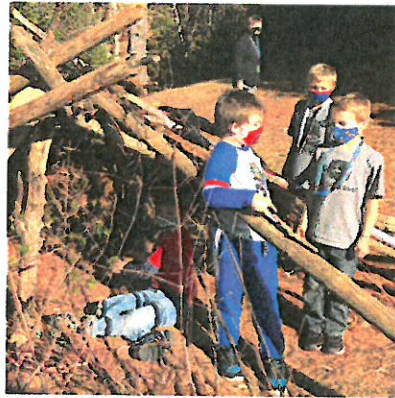


**ANNUAL REPORT  
JUNE 30, 2020**

**CONTOOCCOOK VALLEY SCHOOL DISTRICT**

**District Meeting Part 1  
February 2, 2021  
6:00 p.m.  
ConVal High School Gymnasium**

**District Meeting Part 2  
Voting in Individual Towns  
March 9, 2021**



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# WARRANT

## THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Contoocook Valley School District consisting of the Towns of Antrim, Bennington, Dublin, Francestown, Greenfield, Hancock, Peterborough, Sharon, and Temple qualified to vote in District affairs:

You are hereby notified to meet at **ConVal High School** at 184 Hancock Rd., (Route 202 North) in Peterborough on the **second day of February, 2021**, next at **6 o'clock in the evening** for the first session of the Annual School District Meeting (snow date: third day of February next at 6 o'clock in the evening), to deliberate upon the warrant articles listed below. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

You are further notified to meet at the following places in the Town of your residence:

Antrim	Antrim Town Hall	8 a.m. – 7 p.m.
Bennington	Pierce Elementary School	8 a.m. – 7 p.m.
Dublin	Dublin Town Hall	8 a.m. – 7 p.m.
Francestown	Francestown Town Hall	10 a.m. – 7 p.m.
Greenfield	Greenfield Town Hall	10 a.m. – 7 p.m.
Hancock	Hancock Elementary School	8 a.m. – 7 p.m.
Peterborough	Peterborough Community Center	8 a.m. – 7 p.m.
Sharon	Sharon Meeting House	11 a.m. – 7 p.m.
Temple	Temple Town Hall	7 a.m. – 7 p.m.

on the **ninth day of March** next for the second session of the Meeting (polls will be open for voting by official ballot at the second session)

### Article 01: Operating Budget-School District-SB2

Shall the Contoocook Valley School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$52,583,177? Should this article be defeated, the default budget shall be \$51,065,984 which is the same as last year, with certain adjustments required by previous action of the Contoocook Valley School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The ConVal School Board RECOMMENDS adoption of this article.)

### Article 02: Accept the Collective Bargaining Agreement

To see if the Contoocook Valley Regional School District will vote to approve the cost items included in the collective bargaining agreement reached between the ConVal School Board and the ConVal Education Association which calls for the following increases in salaries and benefits at the current staffing level:

Fiscal Year	Estimated Increase
2021-2022	\$847,899

And further to raise and appropriate the sum of \$847,899 for the 2021-2022 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. (The ConVal School Board RECOMMENDS adoption of this article.)

### Article 03: Special Meeting for Defeated/Amended Collective Bargaining Agreement

Shall the District, if Article 02 is defeated, authorize the governing body to call one special meeting, at its option, to address Article 02 cost items only? (Majority vote required)

**Article 04: Appropriate to Special Education Reserve Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$100,000 to be added to the Special Education Reserve Trust Fund as previously established? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 05: Appropriate to the Building Capital Reserve Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$300,000 to be added to the Building Capital Reserve Fund, previously established? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 06: Appropriate to the Energy Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$25,000 to be added to the Contoocook Valley School District Energy Trust Fund, previously established? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 07: Appropriate to the Equipment Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$50,000 to be added to the Equipment Trust Fund as previously established? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021 with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 08: Appropriate to the Athletics Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$25,000 to be added to the Athletics Trust Fund as previously established? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021 with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 09: Appropriate to the Building Capital Reserve Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$200,000 to be added to the Building Capital Reserve Fund as previously established? This sum to come from June 30, 2021 fund balance available for transfer on July 1, 2021 with no amount to be raised from taxation. In the event that Article 5 passes, this appropriation shall be in addition to any appropriation to the Building Capital Reserve pursuant to Article 5. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 10: Accept Reports of Agents and Auditors**

Shall the Contoocook Valley School District accept the reports of Agents, Auditors, Committees, and Officers chosen?

**Article 11: School Board Salaries**

Shall the Contoocook Valley School District appoint the salaries of the School Board and fix the annual compensation of any other officers or agents of the District as follows: School Board Chair, \$1500; each member, \$1000; Treasurer, \$2,500; Moderator, \$300? (The ConVal School Board RECOMMENDS adoption of this article.)

**Article 12: Fund Balance Retention**

Beginning in fiscal year 2022/2023, to see if the school district will vote to authorize, indefinitely until rescinded, to retain year-end unassigned general funds in an amount, in any fiscal year, not to exceed 5 percent of the current fiscal year's net assessment, in accordance with RSA 198:4-b, II. Such fund balance retained may only be expended after conducting a public hearing by the governing body in accordance with RSA 198:4-b. (Majority vote required)

**Article 13: School Board Members**

To choose Contoocook Valley School District Officers as follows: Four (4) Members of the School Board; one (1) from the Town of Bennington for a term of three (3) years; one (1) from the Town of Greenfield for a term of three (3) years; one (1) from the Town of Peterborough for a term of three (3) years; one (1) from the Town of Temple for a term of three (3) years.

# ADMINISTRATION AND ORGANIZATION

## OFFICERS OF THE SCHOOL DISTRICT

	<b>School Board Chair</b>	
Rich Cahoon	Term Expires 2022	Antrim
	<b>School Board Vice-Chair</b>	
Janine Lesser	Term Expires 2021	Peterborough
	<b>School Board</b>	
Stephen Ullman	Term Expires 2023	Antrim
Linda Quintanilha	Term Expires 2021	Bennington
Alan Edelkind	Term Expires 2022	Dublin
Kevin Pobst	Term Expires 2023	Francestown
Katherine Heck	Term Expires 2021	Greenfield
Tim Theberge	Term Expires 2022	Hancock
Richard Dunning	Term Expires 2022	Peterborough
Robert Short, Jr.	Term Expires 2023	Peterborough
Jerome Wilson	Term Expires 2022	Peterborough
Jim Fredrickson	Term Expires 2023	Sharon
Niki McGettigan	Term Expires 2021	Temple

**Superintendent of Schools**  
**Dr. Kimberly Saunders**

**Assistant Superintendent of Schools**  
**Dr. Ann Forrest**

**Business Administrator**  
**Lori Schmidt**

**Director of Special Education**  
**Ben Moenter**

**Director of Student Services**  
**Cari Christian-Coates**

**Director of Human Resources**  
**Carrie James**

**Director of Facilities**  
**Tim Grossi**

**Treasurer**  
**Denise McLenon**

**Moderator**  
**Bob Edwards**  
Term Expires 2021

## REPORT OF THE SUPERINTENDENT

I am pleased to present the District Annual Report for the Contoocook Valley School District to you. The nine communities that comprise our District have consistently shown support for our students, staff, and programs resulting in our ability to support our students' learning and growth. This support has never been as important as it is in the challenging times we face, as the District must remain agile and flexible to respond to multiple possibilities moving forward.

We are asking for your support of the operating budget and trust fund articles this March. The operating budget for the 2021-2022 school year is \$52,583,177. We followed a comprehensive process that included prioritizing our needs across the District as well as looking at how the Covid-19 crisis may change public education as we know it. We believe that the proposed budget will continue to support the excellent work being done to increase our students' learning, expand the skill sets of our professionals, and to safeguard the communities' investment by continuing the maintenance plan for our buildings.

In addition to the operating budget, there are warrant articles that appropriate money to existing capital reserve accounts to fund future projects as contained in our capital plan and to work to avoid "hills and valleys" in our annual budget process. As in the past, these funds will be appropriated if sufficient funds are available as a surplus on June 30, 2021.

We appreciate your continued support and we take seriously our role as stewards of your investment in your children's future and your communities' schools.

Sincerely,

*Dr. Kimberly Saunders*  
*Superintendent of Schools*

## MESSAGE FROM THE SCHOOL BOARD

This has been an extraordinary year.

When last the district gathered for a Deliberative Session, we had barely begun to hear about a new virus that was ravaging Wuhan and causing concern to public health officials around the world. We could hardly have imagined that just weeks later, the 2,100 students and 450 staff members of the ConVal School District would be learning and working entirely remotely. The job losses and economic displacement we have seen since were still in the future. And, we had yet to experience the terrible loss of friends, neighbors and relatives to this new disease.

Despite the sudden onset of a crisis the likes of which few of us had ever experienced, people immediately buckled down and got to work. Teachers worked tremendously hard to deliver their lessons under conditions they had never planned for. Families dealing with job loss and health worries somehow found a way to support their children in remote learning. Bus drivers and food service workers scrambled to deliver hundreds of meals a day to students scattered across the 250 square miles of our district. Our facilities team rushed to prepare outdoor learning spaces, complete air handling and filtration projects ahead of schedule, and deep clean the buildings. School counselors and special service professionals labored to support the social and emotional wellbeing of students, and to deliver services under trying circumstances. Support staff made sure all of the information needed to support this great undertaking flowed smoothly, and the administration managed this effort while simultaneously throwing itself into the task of planning for a new school year under unimagined conditions. Local governments, health officers and medical professionals assisted and guided the District at every turn. And through it all, the community stepped up, taking public health advice seriously and doing its part to keep community transmission of the virus in check.

We all now see promising signs that the situation may be improving, and our way out of this situation is becoming clear. But even as we see a path forward, we must remember that despite great efforts by many people, there has been a negative impact on students. The students have been wonderful throughout this crisis, navigating their days with courage, grit and remarkable cheerfulness. But there is lost ground to be made up, through no fault of theirs. Children, especially younger children, are at much less risk from COVID than are older people. The lost learning, delayed opportunities and isolation they endured was less to protect them than to protect all of the rest of us. We have an obligation to these children, who have been through so much, to ensure that they have the opportunity to regain lost ground, and to see to it that the disruption they have experienced does not permanently blight their futures. The educators of the ConVal School District have developed plans to support the recovery of lost learning and increase the resiliency and strength of the District.

The School Board presents to you today a budget that will make those plans possible, and we ask for the continued support of the community.

Thank you,

*Rich Cahoon*  
*School Board Chairman*



## EDUCATION COMMITTEE

The work of the Education Committee focuses on learning about and supporting the District's efforts to design and deliver curricular programs that meet the diverse needs and interests of our students. Accordingly, members of the Education Committee encourage and support the District's professional staff to investigate new curricular ideas, develop and improve programs, and evaluate outcomes. The committee wants to support the District's ultimate goal "to provide high-quality educational opportunities for all students that foster academic growth, the acquisition of identified critical skills, and the development of dispositions that lead to success in higher education and the workplace" (Strategic Plan 2021, p. 7).

This year the Education Committee recommended to the full School Board that the District adopt and implement the *HealthSmart* program for kindergarten through fourth grade. This recommendation was based on the determination that the program (a) aligns to the National Health Education Standards, (b) meets the 15 characteristics of an effective health education curriculum defined by the Centers for Disease Control and Prevention (CDC), (c) addresses the core competencies outlined in the Collaborative for Academic, Social, and Emotional Learning (CASEL), and (d) supports teachers to meet the competencies outlined in the Danielson Framework for Teaching which is used by the District for teacher observation and evaluation. This recommendation was approved by the School Board.

School Counseling was another curricular area that recently engaged in the review and renewal process. As a result, the Education Committee also brought to the School Board the following recommendations, all of which were approved:

- Provide all school counselors with the most recent edition of *The American School Counselor Association (ASCA) National Framework*, a resource that incorporates the most up-to-date research and guidance from experts in the field.
- Adopt and implement *Second Step's Bullying Prevention Units* for kindergarten through fifth grade. School Counselors have been using the research-based *Second Step* program to support the delivery of the District's Social Emotional Learning (SEL) curriculum. The addition of *Second Step's Bullying Prevention Units* will further strengthen the foundation supporting students to experience social and academic success.
- Adopt and implement the *Signs of Suicide* program designed for middle school students in sixth through eighth grade. This evidence-based program teaches students how to identify the signs of depression and suicide in themselves and their peers. Through a video, guided discussion, and brief screening for depression, students learn about (and are encouraged to) ACT (Acknowledge, Care, Tell) when concerned about themselves or a friend.

In addition to bringing forward items related to specific curricular areas, the Education Committee brought forward the recommendation to change the weighting of grades for Running Start/Dual Credit courses at the high school. The School Board approval led to

Running Start/Dual Credit courses being weighted the same as Advanced Placement (AP) and Honors courses. This recommendation was based on Running Start/Dual Credit courses (a) being taught by high school teachers who have the required college-level teaching credentials and (b) following a college syllabus and using college course materials.

This year's monthly Education Committee meetings also included a focus on reviewing the District's assessment schedule, examining data on student performance, discussing remote-learning expectations and experiences, and supporting the launch of the Algebra I afterschool intervention opportunity.

In closing, the Education Committee currently meets virtually at 5 p.m. on the third Monday of each month. These meetings are open to the public. Meeting agendas and minutes can be found on the School Board's section of the District's website ([schoolboard.convalsd.net](http://schoolboard.convalsd.net)).

Respectfully,

*Niki McGettigan*

*Education Committee Chairman*

## BUDGET & PROPERTY COMMITTEE

COVID-19 presented a substantial addition to the usual financial challenges associated with running a school district in New Hampshire. It completely reprioritized the focus and efforts of the Budget & Property Committee.

Literally days after the budget for the 2020-21 school year was approved, Governor Sununu issued Executive Order 2020-04 declaring a state of emergency due to the Novel Coronavirus (COVID-19). Since then, we've all become familiar with remote learning, Zoom meetings, social distancing and face masks. The Contoocook Valley School District team of teachers, professionals and administrators has done an admirable job in developing and implementing a flexible plan that strives to balance educational goals, health and safety concerns, the social and emotional needs of our students, and fiscal responsibility.

The recent approval of several vaccines by the federal government may signal the beginning of the end of the pandemic, but our proposed budget for the FY 2021-22 school year must and does include provisions for continued vigilance and adaptation to this "new norm".

**Unanticipated Costs: FY20-21** - Our current estimate of the financial impact of COVID-19 on this year's budget is over \$3 million. Additional staff, technology to implement remote learning, PPE, more frequent and thorough cleaning of facilities, ventilation system upgrades, and use of tents for outdoor classrooms were all unanticipated when the current budget was approved last March.

Federal and state programs and funding are expected to cover approximately two-thirds of this cost but that leaves over \$1 million in costs that must be addressed through budget transfers, program reductions, and/or eliminations. With several months to go before the school year ends, we feel confident that we've taken the necessary steps. However, we fully expect that any excess or "unreserved funds" at the end of the fiscal year will be significantly lower than in the past. This would limit the amount of funds available to fund our various Trust Funds and/or reduce tax bills at the end of the calendar year.

**FY 21-22 Proposed Budget** - The annual budget process for next school year began mid-summer when the School Board provided the Administration with "guidance" for development of the budget. At the time we were only a few months into the pandemic, but we were hopeful that the pandemic would be in the rear-view mirror when classes started in the fall of 2021. As such, our guidance requested a "back to normal" budget with two significant modifications: include provisions to "recover" both losses in learning and facility improvement deferrals. We also asked the administration to account for several key variables: potential student population reduction and inclusion of hybrid learning models going forward.

A few months later, the Board adjusted the guidance: assume a flexible learning model for FY21-22 and beyond.

The proposed budget now includes provisions to establish a multi-age, competency-based K-8 remote school that will provide parents and students the option to continue remote learning. This will allow for reconfiguration of the way remote students are grouped in order to provide a more flexible and personalized school experience along with the implementation of multi-age rather than the more traditional graded structure. The budget also includes a scaled back expansion of the current preschool program.

Going forward, the Budget & Property Committee plans to shift our focus from the impact of the pandemic to long term planning for needed capital improvements and support of the development of a new Strategic Plan.

We will continue to strive to deliver quality education equitably, safely, and at a reasonable cost.

Respectfully,

*Jim Fredrickson*  
*Budget & Property Committee Chairman*

## SELECTMEN'S ADVISORY COMMITTEE

The Selectmen's Advisory Committee is the only committee of the ConVal School Board established by the Articles of Agreement. The Committee has the responsibility to meet with the School Board for District financial planning, inputs and other matters of mutual interest.

The Committee has continued to explore the issues around broadband internet access throughout the District. This work has been done in conjunction with efforts in District towns to secure funding for construction of broadband networks. The Committee spent much of the spring focused on inputs and feedback on remote learning and operational impacts on the towns and District due to the COVID-19 pandemic. In the summer, the Committee focused on discussions of the development of the Reopening Framework and Plan. As school reopened in the fall, the Committee discussed the execution of the Reopening Plan, with a focus on remote and outdoor learning, and the expected budget impacts of the pandemic on the towns and the District.

Meetings are generally held on the fourth Thursday of the month at the SAU offices. Currently, meetings are held via Zoom. All meetings are open to the public.

Respectfully,

*Tim Theberge*  
*Selectmen's Advisory Committee Liaison*

*John Robertson*  
*Selectmen's Advisory Chairman*

## POLICY COMMITTEE

The Policy Committee, in collaboration with the Superintendent, develops and updates policy to present to the full school board for adoption. This is the vehicle through which the Board implements State Board of Education regulations and New Hampshire law. In March of 2020, the pandemic caused our superintendent, staff, community and Board to recreate our known educational system literally overnight. The stress of this endeavor, and the commitment, creativity and professionalism that brought this success about should be recognized and appreciated.

This year, the Policy Committee continues to update and develop new policies that are a response to conducting education at the expected level of excellence with constant vigilance to health and safety. Under review are new sexual harassment policies required by regulatory changes in the federal Title IX law; policies that articulate the health and safety requirements of conducting educational services during a pandemic; updating our financial administration policies to align with new legislation and current auditing standards, and responding to changes required by new state legislation.

The Policy Committee normally meets twice a month, during the hour preceding the full Board meeting. The ConVal policies are found under the School Board link on the district website. The agendas and minutes are found on the ConVal School Board, 'Committee Agendas and Minutes.'

Members:

Katherine Heck  
Janine Lesser (C)  
Kevin Pobst  
Tim Theberge  
Stephen Ullman

Respectfully,

*Janine Lesser*  
*Policy Committee Chairperson*

# STRATEGIC PLAN COMMITTEE

A normal Strategic Plan covers a period of about 5 years and can take a year or more to develop. The current Strategic Plan for ConVal completes in June of 2021. Since March, our District has been focused on adapting to the changes needed to continue to serve our students in the environment of COVID-19. The Strategic Planning Committee has been meeting and formulating a framework for the development of a plan to move ConVal through and past the COVID-19 pandemic impact. This Plan will be significant for students and our community as a whole. The concept of our approach is: *Reopening, Recovery, Resiliency*.

The current plan was developed with a limited group of contributors. Our Recovery and Resiliency Plans, by contrast, will model the larger group used in developing our Reopening Plan. There will be subcommittees for Wellness, Curriculum-Instruction-Academics, Facilities-Operation, Technology, Athletics / Co-curricular, Personnel, and Finances / Capital Improvement Plan.

## **Recovery**

The Recovery Plan will focus on helping students get back on track from any learning loss that has occurred since March 2020. This might include extended day, a fast start program during the summer, targeted tutoring, schedule adjustments, or other approaches. This plan will be closely developed in parallel with the District budget.

## **Resiliency**

Our District has deployed many new strategies in response to COVID-19. Many of these strategies have been beneficial to our students, families, and staff. The COVID-19 pandemic has provided an opportunity to explore what is possible through remote learning, outside classrooms, competency-based learning models, and others. The Resiliency Plan will explore which of these strategies should be retained as part of the standard operations of the ConVal District.

Respectfully,

*Tim Theberge*  
*Strategic Plan Committee Chairperson*

# COMMUNICATION COMMITTEE

The mission of the School Board Communication Committee is to:

*\*Create positive, proactive communications that directly aids the district in achieving its strategic plan.*

*\*Celebrate the successes of ConVal students, faculty, staff, and initiatives.*

*\*Build and improve relationships with stakeholders to solicit support for programs and budget.*

*\*Enhance the district's reputation/standing and promote our high-quality district.*

*\*Promote ongoing, timely communications and create a means for engagement by the communities.*

*\*Keep info/conversations positive and ongoing as we look forward to reimagine a sustainable ConVal for the future.*

*\*Develop a stronger communication model that could serve us during routine school seasons but also during a **pandemic** where schools, administrators, teachers, parents, and students need to be informed and able to change and adapt constantly in order to meet the needs of our students.*

As part of our mission this year, the School Board Communication Committee worked with the Administration to address ways to not only improve all communications within and for the district, but also to address the communications in our current COVID-19 crisis.

We knew we needed to further develop our public relations, media relations, and content through press releases, blog posts, letters to the community, strategic planning, and more. We knew we needed to create videos and have a visual presence whenever and wherever our audiences would gain the most insight and understanding of who and where we are as district every day and also within this very challenging COVID-19 crisis. The need to audit how we were communicating as a district and how effective we were also became necessary. Surveys needed to be created and analyzed to aid in the direction we needed to go in order to maintain and enhance what we were doing. The district needed to develop communication strategies that are proactive instead of reactive. The research left us with no doubt: The success of school and programs and all of the students that they serve depends on outstanding communication by everyone. It was time to contract someone whose responsibility it is to be constantly looking at the messages we send our internal and external publics. Communication is part of everyone's job in a school district; however, someone has to be charged with the responsibility to manage the district's communications. This led the committee and administration to seek outside help and to contract a firm that could guide us with this HUGE responsibility.

The Communication Committee provided many articles to our newspapers and the district webpage, alerting the nine-town public to the district status and to keep everyone informed. We have tried to give extra focus to budget updates as well. We will continue to do our best and ask that you go to the School Board page on the ConVal website to stay informed. Please reach out to us if you would like to link us to your town website. The Communication Committee typically meets on the second Thursday of the month and is open to the public currently in Zoom.

## **Members:**

Alan Edelkind

Jim Frederickson

Janine Lesser

Niki McGettigan (C)

Kevin Pobst

Respectfully,

*Niki McGettigan*

*Communication Committee Chairman*

## TITLE I

Student performance on the National Assessment of Educational Progress, as well as extensive research on educational practices and outcomes, has highlighted ongoing and sizeable differences between the performance of students from low-income households and the performance of students from middle- to high-income households. Like other districts and schools within New Hampshire and across the United States, the ConVal School District continues to see these differences in performance and continues to work to provide *all* students with the support needed to meet challenging academic standards.

The ConVal School District's efforts to create learning environments in which *all* children, regardless of their economic status, learn and succeed are supported in part by Title I of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act. Title I provides financial assistance to districts and schools with high percentages of students from low-income households. During the 2020-2021 school year, three elementary schools in the ConVal School District receive financial assistance through Title I—Antrim Elementary School, Pierce School and Peterborough Elementary School.

Because the percentage of students from low-income households often exceeds 40% of the overall student population, Antrim Elementary School, Pierce School, and Peterborough Elementary School implement “school wide” Title I programs, which focus on strengthening the instructional programs and practices implemented throughout the whole school. However, if further funds are available, additional schools may be eligible for a “targeted assistance” Title I program, which targets providing support to specific students who are most at risk of not meeting grade-level academic standards. Both programs (school wide and targeted assistance) include a requirement of using instructional strategies that research has determined to be effective. Both programs also include a focus on providing families meaningful opportunities “to participate in the design, development, operation, and evaluation of the program for the next school year” (see School Board Policy KB – Title I Parent Involvement in Education).

The ConVal School District strongly believes the differences in achievement experienced by some of our students from low-income households is in no way a reflection of their potential or their abilities. Instead, the District believes it is a result of not being provided with the support and resources they need to succeed. Therefore, the District remains committed to working collaboratively with families to find and provide the supports and resources students need to be fully engaged and successful.

Title I Project Manager - Katherine Morrocco, M.Ed.



# AUDITOR'S REPORT



James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*

Michael J. Campo, CPA, MACCY

January 14, 2021

Scott J. Eagrin, CPA, CFE

Karen M. Lascelle, CPA, CVA, CFE

Ashley Miller Klem, CPA, MSA

Tyler A. Paine, CPA\*\*\*

Kyle G. Gingras, CPA

Thomas C. Giffen, CPA

Regin T. Gibbons, CPA, CFE

Brian R. McDermott, CPA\*\*

Justin Lamb, CPA

Sylvia Y. Petro, MSA, CFE

Members of the School Board  
Contoocook Valley Regional School District  
106 Hancock Road  
Peterborough, NH 03458

To the Members of the School Board:

This is to advise you that as of January 14, 2021, the audit of the financial statements for the year ending June 30, 2020 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you in early February 2021.

\* Also licensed in Maine

\*\* Also licensed in Massachusetts

\*\*\* Also licensed in Vermont

Sincerely,

Sheryl A. Pratt, CPA

Director

# FINANCIAL REPORTS

## Department of Revenue Administration Concord, New Hampshire

Your report of appropriations voted and property taxes to be raised for the 2020-21 school year has been approved on the following basis:

	<b>Total Appropriations:</b>	\$	51,235,103.00
<b>REVENUES &amp; CREDITS AVAILABLE TO REDUCE SCHOOL TAXES</b>			
	Unreserved Fund Balance:	\$	250,000.00
	Equitable Education Aid & State Education Tax	\$	12,771,902.00
	Special Education Aid:	\$	38,000.00
	Area Vocational School:	\$	25,000.00
	Child Nutrition:	\$	15,000.00
	Medicaid:	\$	60,000.00
<b>REVENUE FROM FEDERAL SOURCES</b>			
	Other Federal Sources	\$	646,535.00
	Child Nutrition:	\$	585,000.00
	IDEA	\$	475,000.00
<b>LOCAL REVENUE OTHER THAN TAXES</b>			
	Tuition:	\$	131,000.00
	Earnings on Investment:	\$	10,000.00
	Child Nutrition:	\$	100,000.00
	Other Local Sources	\$	200,000.00
	Transfer to Trust Funds	\$	600,000.00
	<b>TOTAL REVENUE &amp; CREDITS:</b>	<b>\$</b>	<b>15,907,437.00</b>
	<b>DISTRICT ASSESSMENT:</b>	<b>\$</b>	<b>35,327,666.00</b>
	<b>TOTAL REVENUE &amp; DISTRICT ASSESSMENT:</b>	<b>\$</b>	<b>51,235,103.00</b>
<b>CONVAL SCHOOL DISTRICT APPORTIONMENT</b>			
	Antrim:	\$	3,770,878.00
	Bennington:	\$	1,996,829.00
	Dublin:	\$	3,667,159.00
	Francestown:	\$	3,300,595.00
	Greenfield:	\$	2,661,678.00
	Hancock:	\$	3,878,607.00
	Peterborough:	\$	12,575,878.00
	Sharon:	\$	850,891.00
	Temple:	\$	2,625,151.00
	<b>TOTAL DISTRICT ASSESSMENT (Includes State Education Tax):</b>	<b>\$</b>	<b>35,327,666.00</b>

**STATUS OF SCHOOL NOTES AND BONDS**  
**Fiscal Year (FY) 2020-21**

<b>Name of Project</b>	<b>CVHS</b>
Interest Rate	1.69%
Notes/Bonds	2012 Series D
7/1/2020	\$ 1,065,000.00
Payments of Principal	
2/15/2021	\$ 355,000.00
Notes/Bonds Balance	
6/30/2021	\$ 710,000.00
Interest Rate	2.22%
Notes/Bonds	2018 Series B
7/1/2020	\$ 735,000.00
Premium Reduction	
8/15/2020	\$ 185,000.00
Notes/Bonds Balance	
6/30/2021	\$ 550,000.00

**CONTOOCCOOK VALLEY SCHOOL DISTRICT**  
**TRUST FUNDS**

	Special Education	Capital Reserve	Health Maintenance	Athletics / CoCurricular	Equipment	Energy
30-Jun-20	\$727,167	\$1,566,323	\$470,117	\$373,363	\$385,257	\$0
Transfers In	\$0	\$550,000	\$25,000	\$25,000	\$0	\$70,000
Transfers Out *	\$27,401	\$197,151	\$0	\$0	\$12,768	\$0
30-Jun-21	\$699,767	\$1,919,172	\$495,117	\$398,363	\$372,489	\$70,000
*projected transfer amount						

**SCHOOL LUNCH FINANCIAL REPORT**  
**CONTOOCH VALLEY SCHOOL DISTRICT**  
 July 1, 2019 – June 30, 2020

<b>Balance June 30, 2019</b>		<b>\$0.00</b>
<b>Actual Revenues</b>		
Source		
	Intergovernmental	\$644,044.00
	Other	\$408,070.00
	<b>Total</b>	<b>\$1,052,114.00</b>
<b>Actual Expenditures</b>		
	Food Service Expenditures	\$1,051,188.00
	<b>Total</b>	<b>\$1,051,188.00</b>
<b>Balance June 30, 2020</b>		<b>\$926.00</b>

**PER PUPIL COSTS**

<b>PER PUPIL COSTS</b>		
<b>Rank as of 2018-2019</b>		
Elementary	\$21,629.55	#34
Middle	\$18,213.42	#16
High	\$18,744.38	#28
<b>Rank as of 2019-2020</b>		
Elementary	\$22,336.20	#28
Middle	\$19,037.48	#17
High	\$19,037.48	#29

All rankings are sequential from high (1) to low (155) Elementary  
 All rankings are sequential from high (1) to low (61) Middle  
 All rankings are sequential from high (1) to low (73) High

## CONTOOCCOOK VALLEY SPECIAL EDUCATION COSTS

<b>GENERAL FUND EXPENDITURES</b>	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
Salaries:	\$ 5,766,054	\$ 5,498,524	\$ 5,805,369
Benefits:	\$ 3,173,695	\$ 3,420,358	\$ 3,167,921
Purchased Services:	\$ 2,357,377	\$ 2,158,509	\$ 3,121,075
<i>(Includes Transportation &amp; Tuition)</i>			
Supplies:	\$ 74,490	\$ 55,357	\$ 51,919
Equipment:	\$ 58,166	\$ 15,013	\$ 23,758
Other:	\$ 11,545	\$ 18,095	\$ 10,714
<b>Total Expenditures:</b>	<b>\$ 11,441,326</b>	<b>\$ 11,165,857</b>	<b>\$ 12,180,756</b>
<b>REVENUES</b>			
Special Education Aid:	\$ 348,388	\$ 130,410	\$ 155,441
Medicaid:	\$ 268,188	\$ 273,246	\$ 63,970
Adequacy*:	\$ 623,856	\$ 622,222	\$ 698,342
<b>Total Revenue:</b>	<b>\$ 1,240,432</b>	<b>\$ 1,025,879</b>	<b>\$ 917,753</b>
<b>NET EXPENDITURES:</b>	<b>\$ 10,200,894</b>	<b>\$ 10,139,978</b>	<b>\$ 11,263,003</b>

\* Adequacy per pupil amounts:

2018: \$1956

2019: \$1956

2020: \$1995

**2021-2022 Proposed Budget  
Executive Summary  
ConVal School District**

*To provide opportunities and inspire our learners to explore interests, pursue new knowledge and skills, learn about self and others, and give of oneself to the greater community.  
Toward Excellence for Every Child*

The ConVal School Board completed a Strategic Plan in 2016. Contained in the plan are a series of steps to be taken in order to accomplish four main goals:

- Provide high quality educational opportunities for all students
- Foster a responsive, caring, and high achieving culture
- Align schools and staffing with current best practices, demographic realities, and geographical challenges
- Effectively research, plan, and implement best practices in facilities, personnel, leadership, and technology

The proposed budget for 2021-2022 continues the effort of reaching these goals in the coming year.

**Budget Assumptions for Fiscal Year 2021-2022**

Each year the budget development process begins with a set of assumptions for the following fiscal year. As we plan for the reopening of the 2021-2022 school year, we recognize it is essential to consider the reopening, recovery and resiliency needs that will impact future school years. Each of these assumptions fall into one of 3 categories:

**Procedural assumptions** are those assumptions that continue to support the mission, vision, and values of the District. These assumptions include referencing ConVal class size guidelines, annual reviews of Special Education caseloads, and the potential reallocation of existing resources.

**Financial assumptions** primarily deal with fixed costs. They include items such as collective bargaining agreements, contractual obligations, health insurance costs, utilities, and legal obligations.

**Programmatic assumptions** deal with curriculum, the continuum of services for identified students, community education program, and technology investments and upgrades.

As we built the budget for this year we also looked at reopening, recovery and resiliency

**Reopening** focuses on what is necessary to reopen our buildings in a productive way.

**Recovery** focuses on what will be necessary to recover lost student learning and recover strategic steps toward the ConVal vision.

**Resiliency** changes practices, structures, and strategies that will result in a stronger more adaptable ConVal organization.

COVID triggered additional considerations such as mitigation factors, educational programming and the corresponding impact on financial assumptions. Our focus in the coming year is on recovery of learning losses related to COVID in addition to taking strategic steps towards the ConVal vision. To attain these goals, the proposed budget includes minimal mitigation needs, budget offsets to support the social and emotional wellbeing of students, phase 2 of preschool for all, and remote learning. The budget reflects the census data projecting new students as well as the anticipated return of students.

### Financial Overview

The total gross budget proposed for 2021-2022 is \$52,583,177. Of this, \$50,298,177 is the general fund operating budget, which represents an increase of \$1,954,610 or 4.04% over the current year’s budget; \$810,000 represents revenue and expenses for the food service program, \$75,000 represents our Special Revenue Funds such as E-rate and Indirect Cost, and \$1,400,000 represents the budget for federal projects received by the District (Title I, Title II, IDEA, and Perkins).

While we did experience some decline in the number of returning students due to the pandemic, this was offset by almost as many new students who enrolled in the ConVal School District.

### Appropriations

Major 2021-2022 Budget Assumptions: Net Increase to Operating Budget of \$1,954,610

- |  |  |
|--|--|
| <b>Proposed staffing (100 Series)</b>  | <b>Overall increase of \$1,201,157</b> |
| Includes \$780,000 for staffing a K-8 remote school; 6 additional para positions; additional positions for universal preschool; notified lane changes and retirements; 1 additional elementary school counselor; 2 middle school support counselors; 1 special education teacher; salary savings from change of personnel; reduced summer curriculum work; reduced positions |  |
- |   |  |
|---|--|
| <b>Benefits (200 Series)</b>  | <b>Overall increase of \$1,164,243</b> |
| Includes relative changes in FICA; New Hampshire Retirement Plan rate increase (2.9% for employees and 3.2% for teachers) \$904,385; Health Insurance costs increased by 4.2%, but are offset by planned use of \$100,000 from appropriate trust fund |  |
- |  |  |
|--|--|
| <b>Purchased services (300 Series)</b>   | <b>Overall decrease of (\$323,960)</b> |
| Represents changes in contracted services and decrease in student services; use of trusts to offset professional services for students |  |
- |   |                                      |
|---|--------------------------------------|
| <b>Property Services (400 Series)</b>   | <b>Overall increase of \$397,714</b> |
| Includes boilers at CVHS & PES; Security enhancements at GBS & SMS; PES 3 <sup>rd</sup> wing roof |                                      |
- |  |  |
|--|--|
| <b>Other Purchased Services (500 Series)</b>   | <b>Overall decrease of (\$177,054)</b> |
| Increase of 3% to home to school transportation; decrease out-of-district transportation; reduction in field trips & mileage; savings in phone & internet services |  |
- |   |                                     |
|---|-------------------------------------|
| <b>Supplies and materials (600 Series)</b>                                  | <b>Overall increase of \$47,372</b> |
| Includes utilities; reduction in general supplies; and increase in software |                                     |
- |  |  |
|--|--|
| <b>Property (700 Series)</b>   | <b>Overall decrease of (\$256,123)</b> |
| Reduced purchases of equipment and furniture; use of trust fund for appropriate activity |  |
- |   |                                       |
|---|---------------------------------------|
| <b>Other Objects (800 Series)</b>   | <b>Overall decrease of (\$98,738)</b> |
| Decrease in bond interest; decrease in dues & fees; planned food service loss |                                       |
- |                                   |                  |
|-----------------------------------|------------------|
| <b>Other Objects (900 Series)</b> | <b>No Change</b> |
|-----------------------------------|------------------|

### Revenues

District assessment is directly related to the amount of state and other revenues received by the District. Estimated revenue is decreasing by 6.66% which is primarily due to decrease in state funding.

Net requested appropriations would result in a District assessment of \$37,758,831, which is a net increase to the District Assessment of \$2,406,493 or 6.81%.

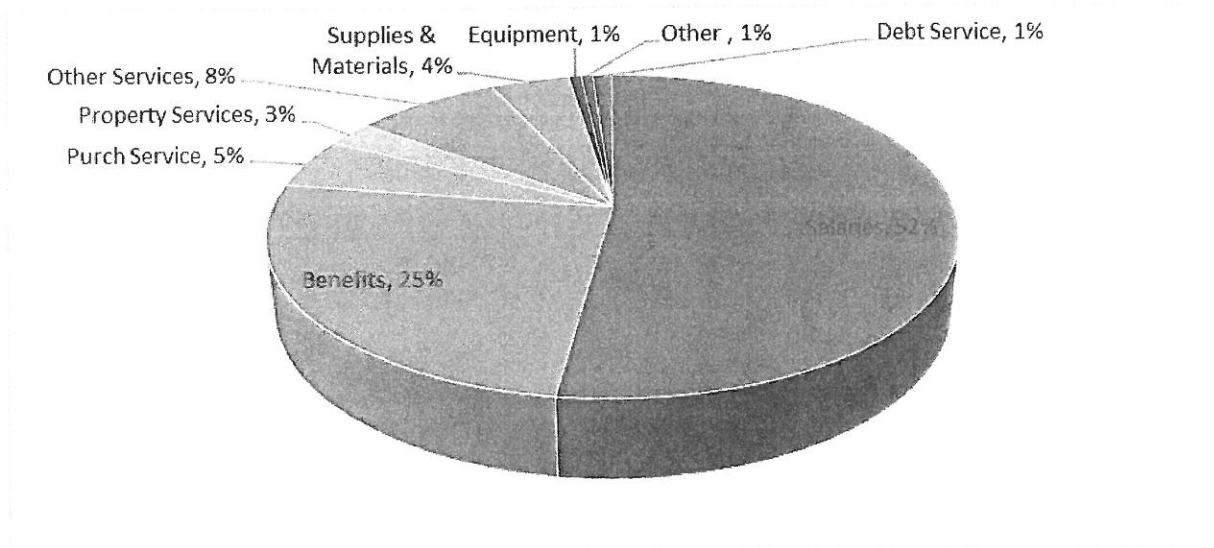
### Trusts

The 2021-2022 budget includes offsets of \$601,310 from trusts for appropriate purchases such as boilers for GBS; Chromebooks for GBS & SMS; Truck for facilities; offset health insurance increase if rate increase is at maximum rate; professional services for SPED student needs

### Special Warrant Articles

We are proposing six warrant articles that appropriate money into our Special Education Trust, Capital Reserve, Energy Trust, Equipment Trust, and Athletic Trust. If approved, these amounts would come from the 2020-2021 available surplus.

### Budget by Object





### **Budget Reconciliation to Default**

The proposed Budget for 2021-2022 represents an increase of 2.89% over the Default Budget. This increase includes new positions, professional development costs, replacement furniture and other miscellaneous items.

The table below summarizes the calculations for the Default Budget.

2020-2021 General Fund	48,343,568
Staffing Changes	(19,376)
Benefits	1,264,243
Professional Services	(80,717)
Maintenance	(78,345)
Transportation	(30,925)
Purchased Services	(36,367)
Supplies	2,061
Equipment	(277,153)
Bond	(27,540)
Total Incr / (Decr) for General Fund	715,881
Default Budget for General Fund	49,059,449
2020-2021 Special Funds	2,221,535
Food Service	(90,000)
Grants	(125,000)
Total Incr / (Decr) for Special Funds	(215,000)
Default Budget for Special Funds	2,006,535
Total Default Budget	51,065,984

**CONTOOCOOK VALLEY SCHOOL DISTRICT  
BUDGET AND PRIOR YEAR EXPENDITURES  
2021-2022**

Object Code	Description	Proposed 2021-2022 Budget	Approved 2020-2021 Budget	Difference	Percent	Actual 2019-2020 Expense
<b>100</b>	<b>Personnel Services - Salaries</b>					
110	Teachers	\$ 16,717,221	\$ 16,056,020	\$ 661,201	4.12%	\$ 14,602,640
111	Paraprofessionals	\$ 2,894,144	\$ 2,582,502	\$ 311,642	12.07%	\$ 2,397,691
112	Administrative Assistants	\$ 1,175,080	\$ 1,146,679	\$ 28,401	2.48%	\$ 1,119,030
113	Custodial/Maintenance	\$ 534,342	\$ 536,494	\$ (2,152)	-0.40%	\$ 514,963
114	Administrators	\$ 2,959,099	\$ 2,698,326	\$ 260,772	9.66%	\$ 2,519,456
115	Department Heads	\$ 25,000	\$ 25,000	\$ -	0.00%	\$ 25,000
119	Support Services	\$ 886,120	\$ 901,889	\$ (15,769)	-1.75%	\$ 745,142
120	Other Salaries	\$ 1,080,896	\$ 1,129,835	\$ (48,939)	-4.33%	\$ 820,252
130	Overtime	\$ 40,500	\$ 34,500	\$ 6,000	17.39%	\$ 25,308
	<b>Total Salaries</b>	<b>\$ 26,312,402</b>	<b>\$ 25,111,246</b>	<b>\$ 1,201,157</b>	<b>4.78%</b>	<b>\$ 22,769,481</b>
<b>200</b>	<b>Personnel Services - Employee Benefits</b>					
211	Health Insurance	\$ 5,707,106	\$ 5,495,630	\$ 211,476	3.85%	\$ 5,412,267
212	Dental Insurance	\$ 221,807	\$ 197,440	\$ 24,367	12.34%	\$ 200,059
213	Life Insurance	\$ 41,952	\$ 38,784	\$ 3,168	8.17%	\$ 47,286
214	Long-Term Disability	\$ 57,852	\$ 53,947	\$ 3,905	7.24%	\$ 51,999
220	FICA	\$ 1,889,336	\$ 1,871,540	\$ 17,796	0.95%	\$ 1,684,930
231	Non-Teacher Retirement	\$ 797,317	\$ 598,377	\$ 198,940	33.25%	\$ 571,269
232	Teacher Retirement	\$ 3,814,899	\$ 3,109,454	\$ 705,445	22.69%	\$ 2,982,091
250	Unemployment Comp	\$ 24,641	\$ 24,641	\$ -	0.00%	\$ -
260	Worker's Comp	\$ 107,584	\$ 118,237	\$ (10,653)	-9.01%	\$ -
299	Other Benefits	\$ 16,805	\$ 7,005	\$ 9,800	139.90%	\$ 16,805
	<b>Total Benefits</b>	<b>\$ 12,679,299</b>	<b>\$ 11,515,056</b>	<b>\$ 1,164,243</b>	<b>10.11%</b>	<b>\$ 10,966,705</b>
<b>300</b>	<b>Purchased Prof. &amp; Technical Services</b>					
320	Presenters	\$ -	\$ 17,000	\$ (17,000)	-100.00%	\$ 5,503
321	Staff Tuition	\$ 110,400	\$ 103,500	\$ 6,900	6.67%	\$ 114,103
322	Staff Services	\$ 92,000	\$ 84,525	\$ 7,475	8.84%	\$ 21,988
323	Pupil Services	\$ 457,557	\$ 761,880	\$ (304,323)	-39.94%	\$ 679,292
330	Other Purchased & Tech. Services	\$ 1,642,352	\$ 1,682,202	\$ (39,850)	-2.37%	\$ 1,486,970
340	Statistical Services	\$ 33,548	\$ 34,060	\$ (512)	-1.50%	\$ 27,385
380	Purchased Services	\$ 198,500	\$ 175,150	\$ 23,350	13.33%	\$ 295,019
	<b>Total Services</b>	<b>\$ 2,534,357</b>	<b>\$ 2,858,317</b>	<b>\$ (323,960)</b>	<b>-11.33%</b>	<b>\$ 2,630,260</b>
<b>400</b>	<b>Purchased Property Services</b>					
411	Water & Sewer	\$ 61,093	\$ 62,697	\$ (1,604)	-2.56%	\$ 46,786
421	Disposal Services	\$ 44,067	\$ 44,040	\$ 27	0.06%	\$ 37,726
422	Snow Plowing Services	\$ 172,855	\$ 179,800	\$ (6,945)	-3.86%	\$ 127,625
430	Repair and Maint. Services	\$ 154,216	\$ 179,755	\$ (25,539)	-14.21%	\$ 252,129
431	Structural Repairs and Maint	\$ 198,600	\$ 95,800	\$ 102,800	107.31%	\$ 340,296
432	Electrical Repairs and Maint	\$ 109,060	\$ 125,400	\$ (16,340)	-13.03%	\$ 174,101
433	Mechanical Repairs and Maint	\$ 338,200	\$ 43,450	\$ 294,750	678.37%	\$ 79,269
434	HVAC Repairs and Maint	\$ 102,465	\$ 74,000	\$ 28,465	38.47%	\$ 335,160
435	Safety Repairs and Maintenance	\$ 19,600	\$ -	\$ 19,600	0.00%	\$ -
436	Copier Repairs	\$ 16,000	\$ 17,000	\$ (1,000)	-5.88%	\$ -
440	Rental	\$ 2,000	\$ 3,500	\$ (1,500)	-42.86%	\$ 1,425
443	Copier Lease	\$ 53,232	\$ 53,232	\$ -	0.00%	\$ -
450	Equipment Rental	\$ 5,000	\$ -	\$ 5,000	0.00%	\$ -
	<b>Total Property Services</b>	<b>\$ 1,276,388</b>	<b>\$ 878,674</b>	<b>\$ 397,714</b>	<b>45.26%</b>	<b>\$ 1,394,517</b>

**CONTOOCCOOK VALLEY SCHOOL DISTRICT  
BUDGET AND PRIOR YEAR EXPENDITURES 2021-2022  
(CONT'D)**

Object Code	Description	Proposed 2021-2022 Budget	Approved 2020-2021 Budget	Difference	Percent	Actual 2019-2020 Expense
<b>500</b>	<b>Other Purchased Services</b>					
510	Field Trip/Athletic Transportation	\$ 197,438	\$ 280,410	\$ (82,972)	-29.59%	\$ 153,959
519	Pupil Transportation	\$ 2,514,618	\$ 2,545,543	\$ (30,925)	-1.21%	\$ 2,240,909
520	Insurance	\$ 106,988	\$ 99,989	\$ 6,999	7.00%	\$ 147,846
530	Telephone / Web Access	\$ 330,310	\$ 381,144	\$ (50,834)	-13.34%	\$ 330,415
531	Cellular Phones	\$ 20,600	\$ 20,600	\$ -	0.00%	\$ 28,343
534	Postage	\$ 16,428	\$ 17,185	\$ (757)	-4.41%	\$ 20,702
540	Advertising	\$ 25,000	\$ 25,000	\$ -	0.00%	\$ 32,775
550	Printing	\$ 8,850	\$ 16,650	\$ (7,800)	-46.85%	\$ 11,495
561	Special Needs and Voc Tuition	\$ 750,018	\$ 734,949	\$ 15,069	2.05%	\$ 535,670
580	Mileage	\$ 64,642	\$ 90,475	\$ (25,833)	-28.55%	\$ 49,369
590	Purchased Services	\$ -	\$ -	\$ -	0.00%	\$ 15,212
	<b>Total Other Services</b>	<b>\$ 4,034,891</b>	<b>\$ 4,211,945</b>	<b>\$ (177,054)</b>	<b>-4.20%</b>	<b>\$ 3,566,694</b>
<b>600</b>	<b>Supplies and Materials</b>					
610	Supplies	\$ 591,116	\$ 660,241	\$ (69,125)	-10.47%	\$ 473,113
615	Testing Supplies	\$ 21,141	\$ 19,080	\$ 2,061	10.80%	\$ 23,488
622	Electricity	\$ 481,074	\$ 456,856	\$ 24,218	5.30%	\$ 438,020
623	Bottled Gas	\$ 23,120	\$ 16,170	\$ 6,950	42.98%	\$ 26,194
624	Fuel Oil	\$ 326,974	\$ 367,469	\$ (40,495)	-11.02%	\$ 320,877
640	Books	\$ 68,865	\$ 71,537	\$ (2,672)	-3.73%	\$ 90,023
641	Periodicals	\$ 20,822	\$ 22,907	\$ (2,085)	-9.10%	\$ 18,857
649	A/V Materials	\$ 4,319	\$ 2,750	\$ 1,569	57.05%	\$ 1,597
650	Software Support	\$ 476,965	\$ 350,015	\$ 126,950	36.27%	\$ 361,173
656	Gasoline/Diesel	\$ 217,800	\$ 217,800	\$ -	0.00%	\$ 107,718
	<b>Total Supplies and Materials</b>	<b>\$ 2,232,197</b>	<b>\$ 2,184,825</b>	<b>\$ 47,372</b>	<b>2.17%</b>	<b>\$ 1,861,060</b>
<b>700</b>	<b>Property</b>					
733	Additional Furniture	\$ 7,120	\$ 8,984	\$ (1,865)	-20.75%	\$ 27,509
734	Additional Equipment	\$ 21,800	\$ 20,933	\$ 867	4.14%	\$ 4,639
737	Replacement Furniture	\$ 14,440	\$ 21,160	\$ (6,720)	-31.76%	\$ 19,129
738	Replacement Equipment	\$ 272,670	\$ 429,246	\$ (156,576)	-36.48%	\$ 218,825
739	Other Equipment	\$ 31,401	\$ 123,230	\$ (91,829)	-74.52%	\$ 289,234
	<b>Total Property</b>	<b>\$ 347,431</b>	<b>\$ 603,554</b>	<b>\$ (256,123)</b>	<b>-42.44%</b>	<b>\$ 559,336</b>
<b>800</b>	<b>Other Objects</b>					
810	Dues and Fees	\$ 175,221	\$ 221,419	\$ (46,198)	-20.86%	\$ 131,355
830	Payment of Bond Interest	\$ 55,993	\$ 83,533	\$ (27,540)	-32.97%	\$ 103,978
890	Miscellaneous	\$ 110,000	\$ 135,000	\$ (25,000)	-18.52%	\$ 140,222
	<b>Total Other</b>	<b>\$ 341,214</b>	<b>\$ 439,952</b>	<b>\$ (98,738)</b>	<b>-22.44%</b>	<b>\$ 375,555</b>
910	Payment of Bond Principal	\$ 540,000	\$ 540,000	\$ -	0.00%	\$ 540,200
	<b>Total Debt Service</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 540,200</b>
	<b>TOTAL OPERATIONAL BUDGET</b>	<b>\$ 50,298,177</b>	<b>\$ 48,343,568</b>	<b>\$ 1,954,610</b>	<b>4.04%</b>	<b>\$ 44,663,809</b>
	Title I & II	\$ 550,000	\$ 403,535	\$ 146,465	36.30%	\$ 547,768
	Other Federal Programs	\$ 250,000	\$ 243,000	\$ 7,000	2.88%	\$ 190,026
	IDEA	\$ 600,000	\$ 475,000	\$ 125,000	26.32%	\$ 586,084
	Food Service	\$ 810,000	\$ 900,000	\$ (90,000)	-10.00%	\$ 1,052,713
	Special Revenue Fund	\$ 75,000	\$ 200,000	\$ (125,000)	-62.50%	\$ -
	Health Maintenance Trust		\$ 50,000	\$ (50,000)	-100.00%	\$ 50,000
	Athletic Trust		\$ -	\$ -	0.00%	\$ -
	Capital Reserve		\$ 250,000	\$ (250,000)	-100.00%	\$ 250,000
	Equipment Trust		\$ 100,000	\$ (100,000)	-100.00%	\$ 100,000
	Energy Trust		\$ 70,000	\$ (70,000)	-100.00%	\$ -
	Special Education Trust		\$ 200,000	\$ (200,000)	-100.00%	\$ 200,000
	<b>TOTAL GROSS BUDGET</b>	<b>\$ 52,583,177</b>	<b>\$ 51,235,103</b>	<b>\$ 1,348,075</b>	<b>2.63%</b>	<b>\$ 47,640,400</b>

## CONTOOCCOOK VALLEY SCHOOL DISTRICT BUDGET DEFAULT BY OBJECT 2021-2022

Object Code	Description	Approved 2020-2021 Budget	Proposed 2021-2022 Budget	Default 2021-2022 Calculation	\$ Diff Between proposed & Default	%	Default Notes
<b>100</b>	<b>Personnel Services - Salaries</b>						
110	Teachers	\$ 16,056,020	\$ 16,717,221	\$ 15,538,222	\$ (1,178,999)	-7.05%	CBA & excludes added positions
111	Paraprofessionals	\$ 2,582,502	\$ 2,894,144	\$ 2,894,144	\$ 0	0.00%	CBA plus additional positions
112	Administrative Assistants	\$ 1,146,679	\$ 1,175,080	\$ 1,146,679	\$ (28,401)	-2.42%	
113	Custodial/Maintenance	\$ 536,494	\$ 534,342	\$ 534,342	\$ 0	0.00%	
114	Administrators	\$ 2,698,326	\$ 2,959,099	\$ 2,956,555	\$ (2,544)	-0.09%	Contractual & Shifted positions
115	Department Heads	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%	
119	Support Services	\$ 901,889	\$ 886,120	\$ 880,852	\$ (5,268)	-0.59%	Shifted positions & added positions
120	Other Salaries	\$ 1,129,835	\$ 1,080,896	\$ 1,080,896	\$ (0)	0.00%	
130	Overtime	\$ 34,500	\$ 40,500	\$ 35,180	\$ (5,320)	-13.14%	
	<b>Total Salaries</b>	<b>\$ 25,111,246</b>	<b>\$ 26,312,402</b>	<b>\$ 25,091,870</b>	<b>\$ (1,220,532)</b>	<b>-4.64%</b>	
<b>200</b>	<b>Personnel Services - Employee Benefits</b>						
211	Health Insurance	\$ 5,495,630	\$ 5,707,106	\$ 5,807,106	\$ 100,000	1.75%	Contractual
212	Dental Insurance	\$ 197,440	\$ 221,807	\$ 221,807	\$ 0	0.00%	Contractual
213	Life Insurance	\$ 38,784	\$ 41,952	\$ 41,952	\$ -	0.00%	Contractual
214	Long-Term Disability	\$ 53,947	\$ 57,852	\$ 57,852	\$ (0)	0.00%	Contractual
220	FICA	\$ 1,871,540	\$ 1,889,336	\$ 1,889,336	\$ (0)	0.00%	Mandated by Law
231	Non-Teacher Retirement	\$ 598,377	\$ 797,317	\$ 797,317	\$ (0)	0.00%	Mandated by Law
232	Teacher Retirement	\$ 3,109,454	\$ 3,814,899	\$ 3,814,899	\$ 0	0.00%	Mandated by Law
250	Unemployment Comp	\$ 24,641	\$ 24,641	\$ 24,641	\$ -	0.00%	
260	Worker's Comp	\$ 118,237	\$ 107,584	\$ 107,584	\$ -	0.00%	
299	Other Benefits	\$ 7,005	\$ 16,805	\$ 16,805	\$ -	0.00%	Contractual
	<b>Total Benefits</b>	<b>\$ 11,515,056</b>	<b>\$ 12,679,299</b>	<b>\$ 12,779,299</b>	<b>\$ 100,000</b>	<b>0.79%</b>	
<b>300</b>	<b>Purchased Prof. &amp; Technical Services</b>						
320	Presenters	\$ 17,000	\$ -	\$ -	\$ -		
321	Staff Tuition	\$ 103,500	\$ 110,400	\$ 110,400	\$ -	0.00%	Contractual
322	Staff Services	\$ 84,525	\$ 92,000	\$ 90,160	\$ (1,840)	-2.00%	Contractual
323	Pupil Services	\$ 761,880	\$ 457,557	\$ 654,855	\$ 197,298	43.12%	Appropriation w/ Change in Needs
330	Other Purchased & Tech. Services	\$ 1,682,202	\$ 1,642,352	\$ 1,712,975	\$ 70,623	4.30%	Contractual
340	Statistical Services	\$ 34,060	\$ 33,548	\$ 34,060	\$ 512	1.53%	
380	Purchased Services	\$ 175,150	\$ 198,500	\$ 175,150	\$ (23,350)	-11.76%	
	<b>Total Services</b>	<b>\$ 2,858,317</b>	<b>\$ 2,534,357</b>	<b>\$ 2,777,600</b>	<b>\$ 243,243</b>	<b>9.60%</b>	
<b>400</b>	<b>Purchased Property Services</b>						
411	Water & Sewer	\$ 62,697	\$ 61,093	\$ 62,697	\$ 1,604	2.63%	
421	Disposal Services	\$ 44,040	\$ 44,067	\$ 44,040	\$ (27)	-0.06%	
422	Snow Plowing Services	\$ 179,800	\$ 172,855	\$ 172,855	\$ -	0.00%	Contractual
430	Repair and Maint. Services	\$ 179,755	\$ 154,216	\$ 179,755	\$ 25,539	16.56%	
431	Structural Repairs and Maint	\$ 95,800	\$ 198,600	\$ 95,800	\$ (102,800)	-51.76%	
432	Electrical Repairs and Maint	\$ 125,400	\$ 109,060	\$ 54,000	\$ (55,060)	-50.49%	Less 1x Transactions
433	Mechanical Repairs and Maint	\$ 43,450	\$ 338,200	\$ 43,450	\$ (294,750)	-87.15%	
434	HVAC Repairs and Maint	\$ 74,000	\$ 102,465	\$ 74,000	\$ (28,465)	-27.78%	
435	Safety Repairs and Maintenance	\$ -	\$ 19,600	\$ -	\$ (19,600)	-100.00%	
436	Copier Repairs	\$ 17,000	\$ 16,000	\$ 17,000	\$ 1,000	6.25%	
440	Rental	\$ 3,500	\$ 2,000	\$ 3,500	\$ 1,500	75.00%	
443	Copier Lease	\$ 53,232	\$ 53,232	\$ 53,232	\$ -	0.00%	
450	Equipment Rental	\$ -	\$ 5,000	\$ -	\$ (5,000)	-100.00%	
	<b>Total Property Services</b>	<b>\$ 878,674</b>	<b>\$ 1,276,388</b>	<b>\$ 800,329</b>	<b>\$ (476,059)</b>	<b>-37.30%</b>	

## BUDGET DEFAULT BY OBJECT 2021-2022 (CONT'D)

Object Code	Description	Approved 2020-2021 Budget	Proposed 2021-2022 Budget	Default 2021-2022 Calculation	\$ Diff Between proposed & Default	%	Default Notes
<b>500</b>	<b>Other Purchased Services</b>						
510	Field Trip/Athletic Transportation	\$ 280,410	\$ 197,438	\$ 280,410	\$ 82,973	42.02%	
519	Pupil Transportation	\$ 2,545,543	\$ 2,514,618	\$ 2,514,618	\$ -	0.00%	Reduced Out-of-District
520	Insurance	\$ 99,989	\$ 106,988	\$ 106,988	\$ -	0.00%	
530	Telephone / Web Access	\$ 381,144	\$ 330,310	\$ 330,310	\$ -	0.00%	Consolidating providers with savings
531	Cellular Phones	\$ 20,600	\$ 20,600	\$ 20,600	\$ -	0.00%	
534	Postage	\$ 17,185	\$ 16,428	\$ 17,185	\$ 757	4.61%	
540	Advertising	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%	
550	Printing	\$ 16,650	\$ 8,850	\$ 8,850	\$ -	0.00%	
561	Special Needs and Voc Tuition	\$ 734,949	\$ 750,018	\$ 750,217	\$ 199	0.03%	
580	Mileage	\$ 90,475	\$ 64,642	\$ 90,475	\$ 25,833	39.96%	
	<b>Total Other Services</b>	<b>\$ 4,211,945</b>	<b>\$ 4,034,891</b>	<b>\$ 4,144,653</b>	<b>\$ 109,762</b>	<b>2.72%</b>	
<b>600</b>	<b>Supplies and Materials</b>						
610	Supplies	\$ 660,241	\$ 591,116	\$ 660,241	\$ 69,125	11.69%	
615	Testing Supplies	\$ 19,080	\$ 21,141	\$ 21,141	\$ -	0.00%	
622	Electricity	\$ 456,856	\$ 481,074	\$ 456,856	\$ (24,218)	-5.03%	
623	Bottled Gas	\$ 16,170	\$ 23,120	\$ 16,170	\$ (6,950)	-30.06%	
624	Fuel Oil	\$ 367,469	\$ 326,974	\$ 367,469	\$ 40,495	12.38%	
640	Books	\$ 71,537	\$ 68,865	\$ 71,537	\$ 2,672	3.88%	
641	Periodicals	\$ 22,907	\$ 20,822	\$ 22,907	\$ 2,085	10.01%	
649	A/V Materials	\$ 2,750	\$ 4,319	\$ 2,750	\$ (1,569)	-36.33%	
650	Software Support	\$ 350,015	\$ 476,965	\$ 350,015	\$ (126,950)	-26.62%	
656	Gasoline/Diesel	\$ 217,800	\$ 217,800	\$ 217,800	\$ -	0.00%	
	<b>Total Supplies &amp; Materials</b>	<b>\$ 2,184,825</b>	<b>\$ 2,232,197</b>	<b>\$ 2,186,886</b>	<b>\$ (45,311)</b>	<b>-2.03%</b>	
<b>700</b>	<b>Property</b>						
733	Additional Furniture	\$ 8,984	\$ 7,120	\$ 2,790	\$ (4,330)	-60.81%	Less 1x Transactions
734	Additional Equipment	\$ 20,933	\$ 21,800	\$ 8,500	\$ (13,300)	-61.01%	Less 1x Transactions
737	Replacement Furniture	\$ 21,160	\$ 14,440	\$ 11,040	\$ (3,400)	-23.55%	Less 1x Transactions
738	Replacement Equipment	\$ 429,246	\$ 272,670	\$ 272,670	\$ -	0.00%	Less 1x Transactions
739	Other Equipment	\$ 123,230	\$ 31,401	\$ 31,401	\$ -	0.00%	Less 1x Transactions
	<b>Total Property</b>	<b>\$ 603,554</b>	<b>\$ 347,431</b>	<b>\$ 326,401</b>	<b>\$ (21,030)</b>	<b>-6.05%</b>	
<b>800</b>	<b>Other Objects</b>						
810	Dues and Fees	\$ 221,419	\$ 175,221	\$ 221,419	\$ 46,198	26.37%	Contractual
830	Payment of Bond Interest	\$ 83,533	\$ 55,993	\$ 55,993	\$ -	0.00%	Decrease in Bond Interest
890	Miscellaneous	\$ 135,000	\$ 110,000	\$ 135,000	\$ 25,000	22.73%	
	<b>Total Other</b>	<b>\$ 439,952</b>	<b>\$ 341,214</b>	<b>\$ 412,412</b>	<b>\$ 71,198</b>	<b>20.87%</b>	
910	Payment of Bond Principal	\$ 540,000	\$ 540,000	\$ 540,000	\$ -	0.00%	
	<b>Total Debt Service</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ -</b>		
	<b>TOTAL OPERATIONAL BUDGET</b>	<b>\$ 48,343,568</b>	<b>\$ 50,298,177</b>	<b>\$ 49,059,449</b>	<b>\$ (1,238,728)</b>	<b>-2.46%</b>	
	Title I & II	\$ 403,535	\$ 550,000	\$ 403,535	\$ (146,465)		
	Other Federal Programs	\$ 243,000	\$ 250,000	\$ 243,000	\$ (7,000)		
	IDEA	\$ 475,000	\$ 600,000	\$ 475,000	\$ (125,000)		
	Food Service	\$ 900,000	\$ 810,000	\$ 810,000	\$ -		
	Special Revenue Fund	\$ 200,000	\$ 75,000	\$ 75,000	\$ -		
	Health Maintenance Trust	\$ 50,000		\$ -			
	Athletic Trust	\$ -		\$ -			
	Capital Reserve	\$ 250,000		\$ -			
	Equipment Trust	\$ 100,000		\$ -			
	Energy Trust	\$ 70,000		\$ -			
	Special Education Trust	\$ 200,000		\$ -			
	Bond Sale	\$ -					
	<b>TOTAL GROSS BUDGET</b>	<b>\$ 51,235,103</b>	<b>\$ 52,583,177</b>	<b>\$ 51,065,984</b>	<b>\$ (1,517,193)</b>	<b>-2.89%</b>	

## REVENUE

Revenue Code	Description	Proposed 2021-2022	Approved 2020-2021	Difference Increase (Decrease)	Percent
<b>1000</b>	<b>Revenue from Local Sources</b>				
	Regular Ed, Preschool, Sped Tuition	\$ 115,000	\$ 115,000	\$ -	0.00%
	Voc Ed Tuition	\$ 16,000	\$ 16,000	\$ -	0.00%
	<b>Total Tuition</b>	<b>\$ 131,000</b>	<b>\$ 131,000</b>	<b>\$ -</b>	<b>0.00%</b>
	Unreserved Fund Balance	\$ 250,000	\$ 250,000	\$ -	0.00%
	Transfer to Building Capital Reserve	\$ -	\$ 550,000	\$ (550,000)	-100.00%
	Transfer to Sped Trust Fund	\$ -	\$ -	\$ -	0.00%
	Transfer to Health Maintenance Trust Fund	\$ -	\$ 25,000	\$ (25,000)	-100.00%
	Transfer to Athletic Trust	\$ -	\$ 25,000	\$ (25,000)	-100.00%
	Transfer to Equipment Trust	\$ -	\$ -	\$ -	0.00%
	Transfer to Energy Trust	\$ -	\$ 70,000	\$ (70,000)	-100.00%
	Earned Interest	\$ 10,000	\$ 31,000	\$ (21,000)	-67.74%
	Special Revenue Fund	\$ 75,000	\$ 200,000	\$ (125,000)	-62.50%
	Child Nutrition	\$ 200,000	\$ 300,000	\$ (100,000)	-33.33%
	<b>Total Local Sources</b>	<b>\$ 666,000</b>	<b>\$ 1,582,000</b>	<b>\$ (916,000)</b>	<b>-57.90%</b>
<b>3000</b>	<b>Revenue from State Sources</b>				
	Adequacy Grant	\$ 7,725,622	\$ 8,062,504	\$ (336,882)	-4.18%
	Special Education Aid	\$ 38,000	\$ 110,000	\$ (72,000)	-65.45%
	Vocational Aid	\$ 25,000	\$ 25,000	\$ -	0.00%
	Child Nutrition	\$ 10,000	\$ 15,000	\$ (5,000)	-33.33%
	Medicaid	\$ 100,000	\$ 100,000	\$ -	0.00%
	<b>Total State Sources</b>	<b>\$ 7,898,622</b>	<b>\$ 8,312,504</b>	<b>\$ (413,882)</b>	<b>-4.98%</b>
<b>4000</b>	<b>Revenue from Federal Sources</b>				
	All Special Ed	\$ 600,000	\$ 475,000	\$ 125,000	26.32%
	Title I & II	\$ 550,000	\$ 403,535	\$ 146,465	36.30%
	Child Nutrition	\$ 600,000	\$ 585,000	\$ 15,000	2.56%
	Other Federal Sources	\$ 250,000	\$ 243,000	\$ 7,000	2.88%
	<b>Total Federal Sources</b>	<b>\$ 2,000,000</b>	<b>\$ 1,706,535</b>	<b>\$ 293,465</b>	<b>17.20%</b>
<b>5000</b>	<b>Revenue from Other Sources</b>				
	Bond Sales	\$ -	\$ -	\$ -	0.00%
	<b>Total Other Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
	<b>State Education Tax</b>	<b>\$ 4,259,724</b>	<b>\$ 4,281,725</b>	<b>\$ (22,001)</b>	<b>-0.51%</b>
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 14,824,346</b>	<b>\$ 15,882,764</b>	<b>\$ (1,058,418)</b>	<b>-6.66%</b>
	<b>PROPOSED GROSS BUDGET</b>	<b>\$ 52,583,177</b>	<b>\$ 51,235,103</b>	<b>\$ 1,348,075</b>	<b>2.63%</b>
	Less Revenues	\$ 14,824,346	\$ 15,882,764	\$ (1,058,418)	
	<b>DISTRICT ASSESSMENT</b>	<b>\$ 37,758,831</b>	<b>\$ 35,352,339</b>	<b>\$ 2,406,493</b>	<b>6.81%</b>

## OPERATIONAL BUDGET BY FUNCTION 2021-2022

Function		New Budget 2021-2022	Current Budget 2020-2021	Difference (+/-)
1100	Instruction	17,572,008	16,887,586	684,422
1200	Special Ed	11,717,408	11,165,672	551,736
1300	Vocational	1,166,830	1,168,420	(1,590)
1400	Co-Curricula	929,666	928,954	712
2120	Guidance	1,758,351	1,421,328	337,024
2123	Accountability	33,548	34,060	(512)
2130	Health Services	823,841	942,772	(118,931)
2190	Support Services	310,957	429,469	(118,512)
2210	Imp Instruc	404,152	523,701	(119,549)
2213	Staff Development	202,400	188,025	14,375
2220	Ed Media	647,418	589,578	57,840
2310	School Board	342,785	296,225	46,560
2315	Legal	150,000	115,000	35,000
2320	SAU Management	1,808,239	1,555,209	253,030
2330	SPED Administration	437,945	347,042	90,903
2410	School Administration	3,721,913	3,481,499	240,414
2490	Voc Admin	213,785	306,677	(92,892)
2620	Plant Operation	4,079,281	3,791,951	287,330
2630	Grounds	289,950	319,859	(29,909)
2640	Upkeep Equipmwnt	48,516	11,959	36,557
2650	Vehicle Oper	217,800	217,800	0
2721	Transportation	1,814,768	1,761,896	52,872
2722	Transportation (SPED)	699,850	783,646	(83,796)
2724	Transportation (Ath)	114,000	114,000	0
2725	Transportation (FT)	32,798	115,270	(82,472)
2726	Transportation Voc	48,000	48,000	0
2829	Other Info Services	5,975	7,790	(1,815)
3100	Food Service Operations	810,000	900,000	(90,000)
5100	Debt Service	595,993	623,533	(27,540)
5200	Fund Transfers (Grants and Food Service)	1,585,000	1,456,535	128,465
9990	Benefits*	0	31,646	(31,646)
	<b>TOTAL</b>	<b>52,583,177</b>	<b>50,565,103</b>	<b>2,018,074</b>

\*Benefits reallocated to function codes as per recommendation of Annual Audit

**OPERATIONAL BUDGET BY SCHOOL  
2021-2022**

<b>SCHOOL</b>	<b>New Budget 2021-2022</b>	<b>Current Budget 2020-2021</b>	<b>Increase / (Decrease)</b>
AES	\$ 1,852,386	\$ 2,012,290	\$ (159,904)
BES	\$ 889,444	\$ 834,412	\$ 55,032
DCS	\$ 993,386	\$ 728,857	\$ 264,529
FES	\$ 836,339	\$ 820,972	\$ 15,367
GES	\$ 1,166,084	\$ 1,029,303	\$ 136,781
HES	\$ 756,109	\$ 849,337	\$ (93,228)
PES	\$ 3,931,282	\$ 3,763,080	\$ 168,202
TES	\$ 884,777	\$ 815,391	\$ 69,386
CVES	\$ 1,958,294	\$ 2,156,882	\$ (198,588)
URL (Remote ES)	\$ 1,803,146	\$ -	\$ 1,803,146
GBS	\$ 4,398,050	\$ 4,459,045	\$ (60,995)
SMS	\$ 5,459,924	\$ 5,262,730	\$ 197,194
CVHS	\$ 11,345,375	\$ 11,264,204	\$ 81,171
DIST*	\$ 16,308,582	\$ 16,568,600	\$ (260,018)
<b>TOTAL</b>	<b>\$ 52,583,177</b>	<b>\$ 50,565,103</b>	<b>\$ 2,018,074</b>

\*Includes Fund Transfers for Food Service and Grant Appropriations  
Special Education costs are included in each location



**CONTOOCCOOK VALLEY SCHOOL DISTRICT  
Annual Meeting  
ConVal High School  
District Meeting – Part I  
Tuesday, February 4, 2020  
6:00 p.m.**

**MINUTES**

**Call to Order:**

**Moderator Bob Edwards called the meeting to order at 6:02 p.m.**

**CVHS Student, Frank Dinino lead the Pledge of Allegiance.**

Mr. Edwards welcomed everyone and thanked them for coming to District Meeting.

He introduced himself as Moderator and introduced Attorney John Cronin as Assistant Moderator. In addition, he introduced Attorney, Dean Eggert, School District Counsel.

Mr. Edwards said that Deliberative Session is the legislative body that serves as the vehicle for what will be voted in March. The Rules will be Moderator Rules and may be overruled by a simple majority vote. Each article will be read and a School Board member or petitioner will be recognized to speak on behalf of the article.

Motions to amend will require a second. All amendments must be presented to the moderator in written form.

Once the article is closed, a motion, second and majority will be brought forward. If voted in the affirmative, the article may not be brought up again. The motion for reconsideration may only occur after a vote has closed.

Registered voters may vote by using a voter registration card provided at registration.

A registered voter may request that a non-registered voter speak and, by vote, may be allowed.

Speakers will be recognized in order at the microphone with the exception of one raising Point of Order. Voter cards are used for voting purposes and when approaching the microphone to speak.

The only voice vote exclusively will be a motion to adjourn.

A secret ballot vote may be requested in writing with five signatures. A secret vote may also be requested by seven voters immediately after the moderator has declared the vote and before any other business has been discussed.

Motion to move the question is not debatable and will require 2/3's vote. Motion to move the vote will not be entertained until both sides of the discussion have taken place.

Chairman Stephan Morrissey was recognized for opening remarks.

Stephan Morrissey welcomed everyone tonight to conduct the important business of the district. He said that the board looks forward to their input.

School Board members and SAU Administrators introduced themselves. Jerry Wilson, Katherine Heck, Tim Theberge, Alan Edelkind, Crista Salamy, Kristen Reilly, Niki McGottigan, Dick Dunning, Linda Quintanilha, Tim Grossi, Janine Lesser, Dr. Ann Forrest, Lori Schmidt, Dr. Kimberly Rizzo Saunders, Stephan Morrissey, and Jim Fredrickson.

Moderator Edwards read the following:

**WARRANT  
THE STATE OF NEW HAMPSHIRE**

To the Inhabitants of the Contoocook Valley School District consisting of the Towns of Antrim, Bennington, Dublin, Frankestown, Greenfield, Hancock, Peterborough, Sharon, and Temple qualified to vote in District affairs:

You are hereby notified to meet at **ConVal High School** at 184 Hancock Rd., (Route 202 North) in Peterborough on the **fourth day of February, 2020**, next at 6 o'clock in the evening for the first session of the Annual School District Meeting (snow date: sixth day of February next at 6 o'clock in the evening), to deliberate upon the warrant articles listed below. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended; (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended; and, (c) no warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this provision.

You are further notified to meet at the following places in the Town of your residence:

Antrim	Antrim Town Hall	8 a.m. – 7 p.m.
Bennington	Pierce Elementary School	8 a.m. – 7 p.m.
Dublin	Dublin Town Hall	8 a.m. – 7 p.m.
Francestown	Francestown Town Hall	10 a.m. – 7 p.m.
Greenfield	Greenfield Town Hall	10 a.m. – 7 p.m.
Hancock	Hancock Town Office	8 a.m. – 7 p.m.
Peterborough	Peterborough Community Center	8 a.m. – 7 p.m.
Sharon	Sharon Meeting House	11 a.m. – 7 p.m.
Temple	Temple Town Hall	7 a.m. – 7 p.m.

on the tenth day of March next for the second session of the Meeting (polls will be open for voting by official ballot at the second session)

#### Article 01: Operating Budget-School District-SB2

Shall the Contoocook Valley School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$50,565,103? Should this article be defeated, the default budget shall be \$49,142,616, which is the same as last year, with certain adjustments required by previous action of the Contoocook Valley School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

Jim Fredrickson, Budget & Property Committee Chairman, said that a short presentation on the proposed budget will be shared. If the budget is not voted, a default budget will result. He referenced the "School Budget Primer" which shares how the budget is developed. How district tax assessment is calculated is also detailed in the Primer. The default budget is explained as well in the report.

Dr. Kimberly Saunders referenced a handout on the budget. She said that the main drivers will be reviewed. Dr. Saunders said that most of the budget is made up of salaries and benefits. More than 75% of the budget is in staffing. 9% of the budget makes up telephone, internet, and tuition. Other portions of the budget reflect contracted services for specific services such as background checks, certifications, and other services that the district does not staff for. General supplies include fuel oil, propane, and gasoline, as well as water and sewer to name a few. Equipment was detailed as well as debt service and a category of other.

This year's budget is an increase of \$1.5M in the operating budget. Guiding questions were reviewed. When budgeting, the question asked is "Is this request mission critical?"

The largest drivers have been salaries and benefits; salaries are up 4.54% and benefits are up 2.18% over last year. Combined, those cover existing staff and increases in staff. First, there is a decrease of five positions with the addition of 4.2 full-time staff. Dr. Saunders outlined the changes in staff.

Contractual increases for transportation as well as other contractual requirements were noted. Lastly, the increase of 8.57% in the equipment line includes several new vehicles, a cub cadet type vehicle for maintenance, and the replacement cycle for technology.

ConVal is looking to expand our current preschool program. Preschool is prescribed federally. In the past, we were able to educate students in private preschools. There are not enough preschools in the area to meet the need. Dr. Saunders shared the preparedness level and various challenges that students arrive with. New Hampshire is one of five states in the United States that do not offer a robust preschool program. For every dollar that we spend on preschool, there is a savings of \$2-\$6 later on.

Every time the budget is discussed, the default is discussed. If the budget does not pass, we go to default. Default is a calculation and not a separate budget. It is last year's approved and adopted budget plus contractual obligations, those mandated by law, minus one time expenditures. The default is \$1.4M less than the proposed budget. \$1.4 comes from staffing, programs, facilities, and supplies. We look carefully at what we need to do for students.

First, Tier 1 items are looked at, which are those with the lowest direct impact on students. Tier 2 includes those that have a lower direct impact on the quality of programming. Tier 3 include programs outside the school day/year and would significantly impact programming. Tier 4 are those programs that take place during the school day/school year. Lastly, Tier 5 would impact the Core Essential Program in terms of cuts.

Tom Welden, Hancock, spoke about student enrollment. Enrollment has not increased in the elementary schools. He said that we cannot continue to pass on the discussion of keeping schools open with less than 50% capacity. It

is not an affordable situation. Mr. Welden said that we are adding a program, the Preschool for All, and are lumping it in the budget. Our school charter calls for K-12 and not preschool. He questions the mechanisms that this is going on. The cost would approximate \$400,000 next year and additional thereafter. He said that he agrees with it but said that it should be voted separately. In addition, he said that 3% added to staff with population declines is unacceptable. The board needs to address this in a more substantial matter. Things have changed, population has changed, the district has lost one-third of its population. Dr. Saunders said that the enrollment history is included in "We are ConVal". No further discussion Debate was closed by the moderator.

#### **Article 02: Appropriate to Building Reserve Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$550,000 to be added to the Contoocook Valley School District Building Capital Reserve Fund, previously established? This sum to come from June 30, 2020 fund balance available for transfer on July 1, 2020, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

**Katherine Heck moved Article 02.** Ms. Heck said that the fund has \$1.37 M and is anticipated that \$917,000 will be spent from the fund on the high school parking lot and for the HVAC system at Peterborough Elementary School (PES).

Jim Creighton asked if that is in addition to the proposed budget. Kimberly said that if there are dollars left over at the end of the year, those dollars will be allocated to funds in the order they appear on the warrant.

Jeanne Dietsch, Peterborough, asked if PES is a very uncomfortable place to teach with temperatures. She has heard that there are also problems with insulation at PES.

Tim Grosel, Facilities, said that primarily heating and ventilation for a three story building can see 80 degrees on the third floor. We are replacing a ventilation system that does not have air conditioning with one that does. No further discussion; debate was closed by the moderator.

#### **Article 03: Appropriate to the Athletic Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$25,000 to be added to the Contoocook Valley School District Athletic Trust Fund, previously established? This sum to come from June 30, 2020 fund balance available for transfer on July 1, 2020, with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

**Richard Dunning moved the article as read.** Mr. Dunning said that this allows us to set funds aside for major renovations or repairs and other things related to athletics so that the cost impact can be minimized. No further discussion; debate was closed by the moderator.

#### **Article 04: Appropriate to Health Trust Fund from Fund Balance**

Shall the Contoocook Valley School District vote to raise and appropriate the sum of \$25,000 to be added to the Health Trust Fund as previously established? This sum to come from June 30, 2020 fund balance available for transfer on July 1, 2020 with no amount to be raised from taxation. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

**Stephan Morrissey** said that setting funds aside to insulate against the medical costs for the district is prudent. No further discussion; debate was closed by the moderator.

#### **Article 05: Power Purchase Agreement**

Shall the District authorize its Board to negotiate a lease of property or an easement agreement with a solar provider on such terms and conditions as it deems to be in the best interest of the District for the purpose of installing a solar panel array and related equipment at the High School property and further to authorize the Board to enter into a Power Purchase Agreement with a third party investor for a term not to exceed 25 years, with provisions for a buy-out of the agreement subject to subsequent appropriation, on such terms and conditions as the Board deems to be in the best interest of the District, with the understanding that the Board may decline to enter into either of these agreements if it deems the terms and conditions not to be in the best interest of the District. (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

Jim Fredrickson said that this is a good program. One of the reasons voter approval is needed is because it could be up to 25 years. There will be an option to purchase the system in a later year which will result in an increased savings. Once approved, a letter of intent can be finalized and contract. The project could be located on either the roof or the ground.

No further discussion, debate was closed by the moderator.

#### **Article 06: Establish and Appropriate to Energy Projects and Efficiency Fund**

Shall the Contoocook Valley School District vote to establish an expendable trust fund under the provisions of RSA 196:20-c, to be known as the Energy Projects and Efficiency Fund, for the purpose of funding alternative energy projects and energy efficiency projects, including but not limited to, future buyouts in the event the District enters into power purchase agreements, as well as funding the design, construction and implementation of alternative energy projects and projects designed to conserve energy, and shall it raise and appropriate the sum of \$70,000 to be placed in the fund; further to name the school board as agents to expend from this fund. (The ConVal School Board designates this article as a SPECIAL warrant article.) (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

Tim Theberge moved the article as read. This will provide the funding should the power purchase agreement move forward and allow the buyout opportunity to have funds available without additional appropriation. This fund is also established to allow spending for other efficiency upgrades such as deploying LED fixtures. He recommended support of this article.

Jim Fredrickson added that this trust is different than the last three, this would be a separate appropriation.

Jeanne Dietsch, said that the State Administration of Health and Human Services invoked a rule that cut all reimbursements to the tune of \$300k this year. A bill is being fast-tracked that will allow this to be revoked. She said that is likely not incorporated into the proposed budget.

No further debate; discussion closed by moderator.

#### **Article 07: Accept Reports of Agents and Auditors**

Shall the Contoocook Valley School District accept the reports of Agents, Auditors, Committees, and Officers chosen?

Niki McGettigan moved that the article be accepted as read.

No further discussion; debate closed by moderator.

#### **Article 08: School Board Salaries**

Shall the Contoocook Valley School District appoint the salaries of the School Board and fix the annual compensation of any other officers or agents of the District as follows: School Board Chair, \$1500; each member, \$1000; Treasurer, \$2,500; Moderator, \$300? (The ConVal School Board RECOMMENDS adoption of this article by a unanimous vote.)

Janine Lesser moved this article as read. These are the amounts that the school board, moderator, and treasurer for their services.

No further discussion; debate was closed by the Moderator.

#### **Article 09: Petitioned Warrant Article**

To see if the District will vote to set the reimbursement rate for facilities utilized by the District that are controlled by another entity. The District shall pay a percentage of agreed costs calculated as follows: (hours per day utilized by District multiplied times the annual days utilized) divided by (twenty-four hours multiplied times three hundred sixty-five days) equals District percentage. The Controlling Entity shall pay the District for agreed maintenance incurred and utility costs for the facility at a rate calculated as follows: (One hundred percent minus District percentage). (SUBMITTED BY PETITION)

Myron Steere, Peterborough, said that this was submitted as a matter of fairness. There are a couple of instances where the district is sometimes unfairly charged. Peterborough has charged for tennis and softball fields when used for only a quarter of a year. The second entity is Antrim; the district pays 100% of heat and electricity for the Antrim Gym. Other work conducted by the district was outlined. Since we are paying 100%; currently if we used the formula, the amount would be less. The Antrim Recreation Department should reimburse the district for heat and electricity.

No further discussion; closed from further debate by the Moderator.

Dean Eggert, District Attorney, said that the article was reviewed to determine if it would have a binding effect on the district or if it would be advisory. After looking at law, in order for this to be binding, it would be an overreach of the legislative body on the governing body. It would mean the governing body would give up its authority to contract for these types of arrangements. In sum, the legislative body has a function and the governing body as well. This would be a referendum article; and would share their wishes of what they would like to see.

Jim Fredrickson said that negotiations for the Antrim Gym are currently under way.

Myron Steere, Peterborough, said that this should be voted in to give the school board the thought that we should be paying appropriately.

Tom Weiden, Hancock, said that Fran Chapman brought us SB2 and we used to have discussions at these meetings. We have a proposed \$50M budget with no dialogue about spending \$50M.

Ken Phillips, Peterborough, said that as a community when there is a budget such as this, there are different viewpoints. When it comes to finances, it can be very challenging. We can be sensitive to our neighbors who have concern. His concern as a parent of two children in this district said that it is crucial to approve this budget at the amount that the School Board has approved. If we lose this budget, are the things that will make our students the kinds of people that will lead in the future taken away. The kinds of activities are those that are incredibly important. He cited the Nordic Team as important. He has seen an incredible impact on this one activity in terms of commitment, team work, etc. He has seen them evolve into the kinds of people that we want to lead the community years from now. The return on investment (ROI) for the tax dollars leads us to ask what are we really buying. He encouraged the passing of vote on this budget.

Holly Wilson, Frankestown, Alpine Coach and Team Captains, thanked the board for their hard work putting together the budget. This team has thrived tremendously in the past five years. If Alpine is cut in the default, she asked the board to remember that sports build good citizens. This team wants to get the vote out to encourage the passing of the vote.

Dennis Calcutt, Frankestown, said that the Article asks us to be more accountable. He emphasized that we voted in \$50M and set quiet. Many come and trust what is happening here.

No further discussion; debate closed by the Moderator.

#### **Article 10: School Board Members**

To choose Contoocook Valley School District Officers as follows: Six (6) Members of the School Board; one (1) from the Town of Antrim for a term of three (3) years; one (1) from the Town of Dublin for a term of two (2) years; one (1) from the Town of Frankestown for a term of three (3) years; one (1) from the Town of Greenfield for a term of one (1) year, one (1) from the Town of Peterborough for a term of three (3) years; one (1) from the Town of Sharon for a term of three (3) years.

Moderator Edwards said that this will go on the town ballots appropriate to each town and is statutory. No comment, debate was closed by the Moderator.

Moderator Edwards said that he has the pleasure of acknowledging School Board members whose term has ended and they are not running for a future position. He read a resolution acknowledging their work on the board and the appreciation of their time serviced on behalf of ConVal staff and students. Crista Salamy and Kristen Reilly were recognized for their years of service on the Board.

Moderator Edwards thanked everyone for coming and attending tonight to speak on the articles. With no other business to address, he asked for a motion to adjourn.

Myron Steere moved to adjourn at 7:23 p.m. Second. Unanimous.

Respectfully submitted,

Brenda Marschok

# March 2020 Voting Results

ConVal School District  
Voting Results - March 10, 2020

ConVal School District - Results of Voting March 10, 2020 - OFFICIAL

	1		2		3		4		5		6		7		8		9										
	Budget		Building Capital Reserve Fund - \$550,000		Athletic Trust Fund \$25,000		Health Trust Fund - \$25,000		Power Purchase Agreement (Solar)		Establish and Fund Energy Projects and Efficiency Fund \$70,000		Accept Reports of Agents, Auditors, Committees, and Officers		School Board Salaries		Petition Warrant Article to Set Reimbursement Rate for Facilities Utilized by District										
	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO									
Antrim	195	87	65%	213	89	76%	208	72	74%	225	55	80%	225	95	75%	250	22	92%	232	49	83%	124	149	42%			
Bentington	115	80	59%	126	70	64%	128	66	65%	131	64	67%	128	67	66%	129	54	67%	168	29	85%	143	51	74%	93	86	51%
Dublin	319	216	60%	380	154	71%	383	159	71%	384	146	72%	331	138	74%	367	161	70%	446	69	87%	408	111	78%	263	206	56%
Francesstown	312	183	63%	335	153	69%	336	157	68%	336	151	69%	340	152	69%	303	187	62%	404	63	83%	371	118	76%	242	206	54%
Greenfield	103	113	48%	129	87	60%	137	79	63%	132	82	62%	141	74	66%	124	91	58%	170	43	80%	153	62	71%	165	94	53%
Hancock	274	141	66%	301	114	73%	298	113	74%	313	99	76%	307	106	74%	292	121	71%	365	40	90%	333	77	81%	201	177	53%
Peterborough	552	202	73%	602	149	80%	594	160	79%	618	135	82%	634	124	84%	584	162	78%	691	51	93%	646	100	87%	370	311	54%
Sharon	43	42	51%	42	43	49%	44	40	52%	39	46	46%	45	39	54%	45	41	50%	41	41	50%	41	43	48%	33	39	46%
Temple	183	162	53%	198	140	59%	196	143	58%	212	123	63%	229	118	66%	189	145	56%	266	51	84%	242	96	72%	131	173	43%
<b>Total</b>	<b>2097</b>	<b>1226</b>	<b>61%</b>	<b>2326</b>	<b>979</b>	<b>70%</b>	<b>2324</b>	<b>991</b>	<b>70%</b>	<b>2362</b>	<b>901</b>	<b>74%</b>	<b>2441</b>	<b>876</b>	<b>74%</b>	<b>2242</b>	<b>1042</b>	<b>68%</b>	<b>2819</b>	<b>429</b>	<b>87%</b>	<b>2569</b>	<b>707</b>	<b>74%</b>	<b>1567</b>	<b>1445</b>	<b>52%</b>

**School Board Members**

**Antrim - 3 Year Term (One Position)**

Stephen Uffran   
Write-In

**Dublin - 2 Year Term (One Position)**

H. Alan Edelkind   
Write-In

**Francesstown - 3 Year Term (One Position)**

Stephen Montissey   
Kevin Pobsel   
Write-In

**Greenfield - 1 Year Term (One Position)**

Katherine Heck   
Kim Kamienecki   
Write-In

**Peterborough - 3 Year Term (One Position)**

Robert Short Jr.   
Write-In

**Sharon - 3 Year Term (One Position)**

James M. Fredricksch   
Write-In

# CONVAL SCHOOL DISTRICT MISSION STATEMENT

THE CONVAL SCHOOL DISTRICT,  
IN PARTNERSHIP WITH ITS MEMBER COMMUNITIES,  
WILL INSPIRE ALL LEARNERS TO ACHIEVE ACADEMICALLY,  
CONTRIBUTE TO THE GLOBAL COMMUNITY,  
AND THRIVE AS INDEPENDENT AND PRODUCTIVE CITIZENS.

