

OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road
Peterborough, New Hampshire
CONTOOCOOK VALLEY SCHOOL BOARD

School Board Meeting

Tuesday, February 16, 2021

6:30 p.m.

Physical Location: SAU 1, Board Room
106 Hancock Rd.
Peterborough, NH

Virtual Location:

<https://us02web.zoom.us/j/82357977463?pwd=ZzczNE95T3UvS1RmOXU1azZKSDRlZz09>

Meeting ID: 823 5797 7463

Passcode: r1r7q1

Phone: +1 646 558 8656

Webinar ID: 823 5797 7463

Passcode: 773567

AGENDA

1. Call to Order and Pledge of Allegiance
2. Right to Know for Public Meeting Emergency Declaration
3. Non-Public Session: RSA 91-A: 3, II (If Required)
4. Accept School Board Meeting Minutes (Board Vote Required)
 - a. January 19, 2021 (pg. 1-8)
 - b. January 22, 2021 (pg. 9-10)
5. Points of Pride
6. Public Comment
7. Consent Agenda
 - a. Personnel (pg. 11-13)
 - 1) Retirement Notification
 - 2) Co-Curricular Notifications
 - b. February 1, 2021 Enrollment Update (pg. 14-15)
 - c. List of Registered School Board Candidates (pg. 16)
8. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 17-18)
 - b. ConVal School District Reopening Update & Local COVID Data Update
9. Reports
 - a. Teacher Representative
 - b. Education Committee – Jerry Wilson
 - c. Selectmen's Advisory Committee – Tim Theberge
 - d. Budget & Property Committee – Jim Fredrickson
 - e. Strategic Plan Committee – Tim Theberge
 - f. Communication Committee – Niki McGettigan
10. Old Business
 - a. Budget Status
 - b. 2nd Read Policy/Adoption (Board Vote Required)
 - DJD: Local Purchasing (pg. 19)
11. New Business
 - a. 1st Read Policy
 - JFA: Residency (pg. 20)
 - b. Reaffirm Policy
 - JHCB: Immunization of Students (pg. 21)
 - c. Rescind Policy
 - DJC: Petty Cash Accounts (pg. 22)
 - d. COVID Monitoring Committee Recommendation Re: Spring Remote Period (pg. 23-26)
 - e. Board Position on Upcoming Legislation

- f. Submission of Board Officer Declaration per Policy BDB Board Officers (pg. 27-28)**
 - g. Expenditure and Encumbrance Report (Board Vote Required) - Lori Schmidt (pg. 29-31)**
 - h. Requisition Approvals (Board Vote Required) – Lori Schmidt (pg. 32-33)**
 - i. Budget Transfers (Board Vote Required) – Lori Schmidt (pg. 34-36)**
- 12. Public Comment**
- 13. Approval of Manifests (Board Vote Required)**
- 14. Non-Public Session: RSA 91-A:3,II (If Required)**
 - a. Negotiations**
 - b. Personnel**
 - c. Legal**

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<https://us02web.zoom.us/j/86103498093?pwd=VHNHQ2Vjd3N6MjBFbmxoOGINRmFMQT09>

Meeting ID: 861 0349 8093

Passcode: 4Xu1jd

Phone: +1 646 558 8656

Webinar ID: 861 0349 8093

Passcode: 578172

Minutes

BOARD

Rich Cahoon, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Janine Lesser,
Niki McGettigan, Kevin Pobst,
Linda Quintanilha, Robert Short, Jr.,
Tim Theberge, Stephen Ullman,
Jerry Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Carrie James, H.R.
Cari Christian-Coates, Student Serv.
Ben Moenter, Special Ed.
Kat Foecking, GBS
Anne O'Bryant, SMS
Larry Pimental, PES
Heather McKillop, CVHS
Deb Riley, CVHS
Amy Janoch, HES
Nicole Pease, DCS

1. Call to Order and Pledge of Allegiance

Rich called the meeting to order at 6:31 p.m. The Pledge of Allegiance was recited.

2. Right to Know for Public Meeting Emergency Declaration

Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration".

3. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Legal

Tim Theberge moved to enter into non-public session at 6:34 p.m. for legal matters. Janine Lesser second. Unanimous on a roll call vote.

Dick Dunning motioned to exit non-public session at 7:05 p.m. Tim Theberge second. Unanimous on a roll call vote.

Tim Theberge moved to seal the minutes of non-public session for a period of five years. Dick Dunning second. Unanimous on a roll call vote.

4. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. December 22, 2020

Stephen Ullman moved to accept the minutes of December 22, 2020. Katherine Heck second. Unanimous on a roll call vote.

b. January 5, 2021

Katherine Heck moved to accept the minutes of January 5, 2021. Dick Dunning second.

Rob Short, Jr. noted one edit for the minutes on page 17 at the bottom in the motion to approve the budget. I

think my statement should read "if the people are willing to support...", not aren't willing to support.
Linda Quintanilha abstained.
All others in favor. Motion carried.

5. Points of Pride

Kimberly Saunders read various Points of Pride as reported to her by Administration.
Dick Dunning reported on a CTE meeting that he sat in on for Lance Levesque's film and photography program. Dick asked Kimberly to speak to Jen Kiley to have Fletcher and Lance present on their work at a future date to share what has come out of ConVal.

6. Public Comment

Dr. Kriebel shared his frustration with the lack of ski helmets for the ski team. The purchase is scheduled for approval.
Dr. Kriebel thanked those that responded to his communication after the last meeting.

7. Consent Agenda

a. Personnel

1) Para-Justification

Kimberly Saunders referenced the need for a paraprofessional
Tim Theberge moved to approve the request for a paraprofessional. Dick Dunning second. Unanimous on a roll call vote.

8. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

No changes were made to the Monthly Events Calendar.

b. ConVal School District Reopening Update & Local COVID Data Update

Kimberly Saunders reported that the most recent information is on the district website. Students returned today and it was great to see kids back in classrooms.

c. Accept Gift/Donation (Board Vote Required)

1) ConVal High School requests authorization to accept a gift/donation of \$3,600.00 from FCVA for the purpose of Nordic Ski Team race suits.

Dick Dunning moved to accept the donation as presented. Tim Theberge second.
Katherine Heck recused herself.
All others in favor. Motion carried.

9. Reports

a. Teacher Representative

Tom Morris reported that staff are excited and happy to be back with students. Many staff have real concerns about being back in person due to the COVID numbers reported in our area. They are working hard to implement the safety measures.

c. Budget & Property Committee – Jim Fredrickson

Jim Fredrickson reported that the committee reviewed the proposed budget and spoke about the solar project as well. Just after the holiday, a Nashua elementary school was visited to look at the Revision installation. It was impressive. The investment tax credit has been extended. The plan is to move forward very soon.

c. Strategic Plan Committee – Tim Theberge

Tim Theberge reported that the committee continues to make good progress at the committee level by adding to the draft plan. A list of individuals to invite directly to join have been identified. Individuals will be placed on various subcommittees. The theme is Reopening, Recovery, Resiliency. Applying what has been learned to other Strategic Plan goals are moving forward.

d. Communications Committee – Niki McGettigan

Niki McGettigan reported that a review of communications posted took place. Special thanks to Jim Fredrickson for the information he wrote on various topics. The archived links of past communications during budget time were reviewed to guide this year's budget prep notifications. This week, the goal is to get information out after tonight's meeting. Warrant Articles were discussed. Contract information communication and press releases were discussed. The committee will meet with Guilfoil on Thursday. In addition, Guilfoil has created a news page that will be valuable.

d. Policy Committee – Janine Lesser

Janine Lesser reported meeting tonight. Policy DJD will come for a first read tonight. DI will come tonight for a second read. There is a group of policies on communicable and infectious diseases and pandemic and epidemic emergencies that will go for further review.
Several policies will require RSA updates. A group of financial policies will go for review. A policy, JFA, will be rescinded. BEDH and KA will be on the February agenda for updates to reflect actual meeting practice.

10. Old Business

a. K-8 Remote Program

Alan Edelkind outlined the process as he saw it. Rich Cahoon confirmed, adding that the motion should be offered by someone who voted in the affirmative.

Alan Edelkind motioned to reconsider K-8 Remote learning in proposed 21/22 proposed budget.

Jim Fredrickson second.

Alan Edelkind reviewed several discussion points. This has nothing to do with the validity of K-8 remote. It has to do with mitigating the possibility of having a default budget and having the vote of \$780K for K-8 Remote learning. We know the ramifications of having a default are significant.

This would mitigate the change of having a default take place. This would move to a warrant article to let voters determine if they want to spend \$780K on this remote program. Is there risk? Yes.

Due to the COVID, surge we need to go remote and it would be a non-budgeted expense. Alan shared that whether or not voters approve, the expense would still be the same.

Alan further said that it is proper to have the voters weigh in on a non-mandatory program to spend \$780K. It gives an opportunity not to go into a default.

Kimberly Saunders said that the default number will not change. It would decrease our operating budget.

Alan said that he realizes the default would stay fixed. The operating budget would decrease making it below the default budget.

Kimberly Saunders said that the offsets that we put into place, based on this, would need to be placed back in the Operating Budget. We would have to look at final budget number.

ED 320 says that we may offer remote learning that will take occur when we are no longer in a State of Emergency.

We would be in a "No means No" situation and would not be able to spend dollars like there is now.

Rich Cahoon said that there are already public competency-based programs in this state.

Alan Edelkind said that he did not believe that we could mix competency based and traditional education.

Jim Fredrickson said that the default figure has increased by \$107K, which he learned when he entered tonight's meeting.

Does moving this into its own warrant increase the chances of everything passing? The default would be higher than the proposed budget.

Kimberly Saunders pointed out that in order to put this in the budget, administration made some significant tradeoffs. She would want to meet with administration to see if they were still in the same place.

Janine Lesser asked if we take this out do we still have the capacity to offer K-8 remote education. Kimberly Saunders said that if it doesn't pass we could not continue unless we were in State Mandate of Emergency Order.

If we move it into a warrant article and it gets voted down, we could not offer it. "No means No" is for one year only.

Kevin Pobst said that if this was moved to a warrant and the voters said no to \$780K for K-8 competency based remote, is what is being said is that we could not do K-8 Remote in 21/22?

Our clear indication is that "no means no", therefore no remote. If we took "competency" out and pursued, we would be splitting hairs.

Kimberly Saunders said that if the board cannot support this, it should not be in the budget. It should not be a separate warrant article. It is not a good approach with school district budgeting. Administrators felt that this was important enough that they were willing to forgo some of their benefits to get this off the ground. Finally, she would rather have the board look at this and say that the amount is too much but we believe in the program. Offer an alternative dollar amount and administration will do the best that they can.

Linda Quintanilha said that there is a population of families that homeschool their children. When it doesn't go well, they re-enter and it takes a lot to catch these kids up. In addition, there are so many kids that this model will work well for. It will ease students back into socialization.

Robert Short, Jr. said that he thinks that the establishment of a school is different than if we are simply going to have remote classes. All kids might not be able to attend this because it is competency based. It is not for everyone. Do we know how many kids might attend? What number do we anticipate will return to school? Will we be spending a lot of money on yet another school that has low enrollment?

Stephen Ullman asked how students would be placed. Second, would a reasonable person assume that under certain circumstances that students might enroll in another remote program elsewhere or homeschool?

Ann Forrest said that we have multi-age at Francetown Elementary School. Kids are grouped together based on where they are.

Kimberly Saunders said that ConVal is not the only district talking about this type of program.

Jim Fredrickson asked we leave it in the budget and the budget does not pass we would have to find an excess of \$600K to dump out of the budget. Ramifications to budget; staff have given up benefits for other items than remote learning.

Niki McGettigan supported the administrators for time and effort for forward thinking. It is important to look at how we deliver curriculum.

Kevin Pobst said that he thinks Rob Short is correct in rejecting the analogy that this would establish a precedent. It was presented to us as a separate discreet school with a separate structure. If we were opening a new school in Sharon, the board would weigh in and ask the community for approval. Second, he is skeptical about "no means no". The proposed warrant is distinct compared to the kind of remote school that we are offering now. Lastly, we recently received survey feedback that told us that it was a favorable experience for students. We were supposed to be impressed at how well this was received.

Jim Fredrickson said that voters should have a choice. Which scenario allows the proposed budget to pass?

If the warrant got approved and the budget did not, we actually have more money to spend.

Katherine Heck agreed with Rob Short and Kevin Pobst' statements. She understood this to be a separate school proposal around its own model. If a warrant article was presented in the right way, it would be like asking to build a new school.

Second, Katherine said that she hears about people's inability to pay their taxes. Affordability is relevant to program. There is value in what Alan is proposing.

Tim Theberge said that ConVal has been leading from Day 1. As the Chairman of the Strategic Plan Committee, he looks at where education is going. This is where education is going. VLACS is not the way it is going. This proposal is the way to lead. The numbers are scary. Remote education will continue absent enough vaccines. For students who have anxiety or social/emotional issues, attending school is not ideal learning. This is an alternative. There is never a good time to ask for money. The board has discussed this and voted on it. He has heard no new arguments.

Tim Theberge called the question. Rich Cahoon noted hands still up for questions.

Rich Cahoon said that it would be irresponsible to assume straight-line enrollment without remote learning. Second, the discussion is premised that the current model is viable into the following year. He wondered if the middle schools would agree if it is viable in a non-emergency situation. We cannot assume that what we are doing now is the alternative to the K-8 Remote Learning.

In favor to reconsider decision previously made to place K-8 Remote Learning Competency Based School in the budget:

Yes: Roberg Short, Jr., Kevin Pobst, Alan Edelkind, Katherine Heck

Opposed: Dick Dunning, Tim Theberge, Jim Fredrickson, Linda Quintanilha, Jerry Wilson, Stephen Ullman, Niki McGettigan, Janine Lesser

Motion failed, it stays in the budget.

b. Final Proposed 2021/2022 Budget

1) Proposed Budget

Kimberly Saunders said that this about the operating budget.

Jim Fredrickson said that in the past, the warrant is based on gross budget. Now one is based on operating budget and now there is a second that provides a significant difference in the way we do business.

Kevin Pobst said that he would like to lower the budget but he does not feel that the board is in support.

Kimberly Saunders said that if the board wants the budget to be X, it can be done.

Rich Cahoon said that we went through items in an order of priority and this was number three. Or would we pick a different priority item.

Linda Quintanilha shared concern about entertaining this at this late hour.

Robert Short said that we didn't start until December this year but we still need to push through.

Kevin Pobst said that he is taken by the statement that the 5-8 remote has not received as favorable reviews; especially for teachers. The MOA ends at the end of the year. Cost to do the current remote education is about \$100K per grade level. One option is to take the \$780K and recalculate it 5-8 at \$400K rather than \$780K. Do what we've been doing K-4 but for 5-8 for different money. This is an option. There is not likely a majority support.

Janine Lesser asked if a reduction of \$350K in the proposed budget would make a difference in the budget. We hear complaints about the budget every year. Part of it is the pandemic and part the State reductions.

Stephen Ullman asked about yearly increases in both operating and gross budgets. What is the year to year increase that the board would have to sell as it stands now? Is the budget going to increase 4.04%? Confirmed.

Dr. Ann Forrest said that the competency-based portion is not the part that is adding to the cost at all. If we tried to implement what we are doing now, K-8, there is a cost. Students have not had access to all of the programming that in person students do. Our five-year Strategic Plan has a focus on momentum on implementing a competency model. There has been a learning loss for many. This is a flexible model to work with.

Katherine Heck said that Greenfield traditionally votes down the ConVal budget. She works to connect with voters to educate them. It is hard to have that opportunity this year. Her position is a lower budget. Based on administration's response, she does not see where we could make a cut effectively.

Rich Cahoon said that we just reconsidered the question for remote school. If we want to cut the budget, we give administration the amount that we want cut and they will do so.

Jim Fredrickson said that we will end up with \$611K for difference of operational and default.

Dick Dunning moved forward to get this passed.

Rich Cahoon closed discussion.

Jim Fredrickson moved that we approve the version three operating budget of \$50,298,177. Tim Theberge second.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Linda Quintanilha, Jerry Wilson, Stephen Ullman, Niki McGettigan, Janine Lesser

Opposed: Robert Short, Jr., Kevin Pobst, Alan Edelkind, Katherine Heck

Motion carried.

2) Default Calculation

\$107K for workers compensation did not get added in to default of \$49,686,600.00. The difference is \$611,577.00

The default relative to the proposed is \$611,577.00 less.

c. Finalize Proposed Warrant

Kimberly Saunders said that over the past five years, she has asked why we are putting the gross budget number as a raised appropriated number. It does not make sense. What we can do is put the operating budget on and put in an appropriation for food service and federal grants. We would have to educate the public. These are funds that come into us. We can do this or roll it all into the operational budget and include it in the gross budget that goes on.

Rich Cahoon said that Article 2 should not say "raise and appropriate".

Lori said that this is the wording that was approved by the DRA today. She can make changes and discuss alternative wording.

Jim Fredrickson said that he has concern that wording is important, but what if the voters say no.

Kimberly Saunders said that we need to know, if the rewording is done, if the board approves of this type of article.

Tim Theberge asked why we need it. Kimberly Saunders said that we face this every year. Either we don't do it this year, but we have to think about how to do this next year.

Rich Cahoon asked if there is a way to add this to Article 1 combining the two.

Lori Schmidt said that wording for Article 1 is mandated by RSA.

Katherine Heck said "raise and appropriate" language has to be in there. A separate article should be done. She offered alternative language for clarification.

Katherine Heck said that when the mailer is produced, it would identify what a yes and no vote would mean.

Rich said that he wants to know what Attorney, Dean Eggert says about the legality of this in terms of if it failed.

Jim Fredrickson suggested going back to the old way that we have been doing it and also do some research on including an Article 2 and meet on Zoom for a vote on it. Risk should not be taken absent understanding.

Tim Theberge asked why not a generic warrant article without the dollars. Simply to accept and expend funds.

Board has statutory authority to accept and expend grant funds.

Linda asked where this came from and how is it different. Kimberly said that we are atypical and put our entire gross budget into one article. Many districts make sure that they can accept and expend federal dollars specifically. This is dollars coming into the district.

Voters of the district do not get to set aside a statutory obligation said Rich.

Jim Fredrickson moved to revise Article 01 to reflect the way that we have done it. We have something that we can put on the warrant if approved.

Jim Fredrickson moved to revise Article 01 to the old way of doing it and eliminating the proposed Article 2. Kevin Pobst second.

Katherine Heck said that it is supposed to show that it is a wash. It is standard language.

Linda Quintanilha said that for the purposes of kids in school, this money comes in the form of grants that separates students out. She said that this is a slippery slope.

Janine Lesser said that she is in favor of Tim's language for clarification.

Jim Fredrickson asked if this could be advisory.

\$52,583,177.00 would be the budget figure for Article 01.

In favor to go back to way that we have been doing it: Dick Dunning, Tim Theberge, Jim Fredrickson, Robert Short, Jr., Kevin Pobst, Linda Quintanilha, Jerry Wilson, Alan Edelkind, Stephen Ullman, Katherine Heck, Niki McGettigan, Janine Lesser.

Opposed: None.

Unanimous on a roll call vote.

Tim Theberge moved to use recommends/does not recommend without vote counts. Stephen Ullman second.

Kevin Pobst said that it is not the most transparent way to do this.

Tim Theberge said that once a decision of the board is made, it is the duty of the board to support it.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Robert Short, Jr., Kevin Pobst, Linda Quintanilha, Jerry Wilson, Alan Edelkind, Stephen Ullman, Katherine Heck, Niki McGettigan, Janine Lesser.

Opposed: None.

*(Minute-Taker's Note: As a result of eliminating the proposed Article 02 in this discussion, the following votes on Articles will be renumbered for the warrant and ballots)

Article 03 – Accept the Collective Bargaining Agreement

Jim Fredrickson moved to recommend the Collective Bargaining Agreement as written. Jerry Wilson second.

Jerry Wilson said that we agreed to a one-year extension of contract with salary adjustments. Total impact is the \$847,899. Adjustments take care of some inequities in the step structure. Without an extension, teachers would not have received their step. It provides more for staff at the lower end for beginning staff. It allows recruitment to be easier.

In favor: Tim Theberge, Jim Fredrickson, Robert Short, Jr., Kevin Pobst, Linda Quintanilha, Jerry Wilson, Alan Edelkind, Stephen Ullman, Katherine Heck, Niki McGettigan, Janine Lesser

Abstentions: Dick Dunning

Opposed: None.

Article 5 – Linda Quintanilha moved to recommend Article 5. Dick Dunning second.

In favor: Unanimous on a roll call vote.

Article 6 – Robert Short, Jr. moved to recommend Article 6. Katherine Heck second.

In favor: Unanimous on a roll call vote.

Article 7 – Energy Trust -Dick Dunning moved to recommend Article 7. Katherine Heck second.

In favor: Unanimous on a roll call vote.

Article 8 – Equipment Trust – Dick Dunning moved to recommend Article 8. Katherine Heck second.

In favor: Unanimous on a roll call vote.

Article 9 – Athletics Trust – Dick Dunning moved to recommend Article 9. Katherine Heck second.

In favor: Unanimous on a roll call vote.

Article 10 – will need motion and text in red is different than what was originally talked about.

Jim Fredrickson moved to accept as written. Robert Short, Jr. second.

In favor: Unanimous on a roll call vote.

If Article 6 fails, this would be moot.

This reads the opposite, that if 6 fails this still could pass.

Kimberly Saunders agreed to follow up with legal.

Rich Cahoon said that there is nothing that says that six must pass for 10 to matter.

Voters should be able to say no to 6 and yes to 10.

Robert Short asked if we have our audit report yet. We did not. Rob added concern that we do not have a report.

Article 12 - School Board Salaries

Tim Theberge moved to adopt and recommend this article. Jerry Wilson second. Unanimous on a roll call vote.

Article 13: Create and Establish a COVID Trust

Katherine Heck said that she favored option 3 and asked the recommended amount.

Kimberly said that \$750K would be suggested.

Kevin Pobst asked if this appears in the 13th position, would it mean that we fund other trusts first. In option 3, it states that it does as an optional sentence.

Does Katherine recommend 3 with the red or just the black and white? She said three with the red.

Rich Cahoon said that without tying it to COVID, this is unlikely to pass.

Katherine Heck said that she does not see language where these would close in a certain period of years.

Katherine Heck suggested adding the word "COVID" in option 3.

Kimberly Saunders said that we do not have to do any of the three. One could be done instead of the fund balance retention.

Linda Quintanilha said that we are verging on the ridiculous.

Linda said that her motion would be to eliminate Article 13 altogether. Tim Theberge second.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Robert Short, Jr., Kevin Pobst, Linda Quintanilha, Jerry Wilson, Alan Edelkind, Stephen Ullman, Katherine Heck, Niki McGettigan, Janine Lesser

Article 13 will be removed.

Article 14: Fund Balance Retention

Rich Cahoon said that this is something he has wanted for some time.

Katherine Heck provided the history on Fund Balance Retention for school districts. This would allow us to not have the same type of impact on our program and services in a year like this. It leads to a healthier cash flow.

Katherine Heck recommended that the language have "up to 5 percent" and include language in policy that we would not retain more than 2.5%. It would be used to offset tax rates or board emergency. It would be a switch from returning all to the taxpayers.

Rich Cahoon said that it changes the landscape on funding trust funds moving forward.

Kevin Pobst asked the criteria to determine an emergency.

Katherine Heck said that it is something that would rise to a higher level. We would assure the public of the intention.

Rich Cahoon shared history of the strict definition of "emergency" which is not currently present in the law.

How would this work?

Lori Schmidt said that it is 5% of net assessment that would go to the towns that could be retained if there is a remaining fund balance.

Linda Quintanilha asked if this is not the year given we have \$700K going into trust funds. It appears that we do not know how to budget.

This is responsible budgeting.

Katherine Heck said that to realize our capital plan, we should have been saving \$2M a year. We have been deferring work such as the high school parking lot. We should be saving more. The fund balance that is able to be retained become an emergency fund for essential items.

Kimberly said that she wants to make sure that no one points to past boards because they had a different fiduciary responsibility.

Rich Cahoon said that this would not be to fund trust funds.

Kevin Pobst said that he thinks that this should be an easier sell because towns operate this way. It will match what the towns are doing.

Stephen Ullman said that he was in favor of this article and recognized it as normal practice.

Rich Cahoon said that the policy would allow a roof collapse to be covered, but not planned updates in the capital plan.

Katherine Heck said that we should be offsetting taxation; 2.5% is reasonable and would be used to reduce the tax rate or for emergencies.

Rich Cahoon asked Lori Schmidt her recommendation. Lori said that it is a good idea. It will help equalize tax rates and adds a comfort level for emergency purposes that we did not have this year.

Jim Fredrickson said that we could retain \$900K every year in this fund. \$700K in trusts and return to taxpayers; we would need \$1.9M.

Lori Schmidt said that is not an option.

Janine Lesser asked if this fund was cumulative. The response was that it is not.

Lori said that if it is not used, it goes back to unfunded to potentially fund trusts. It rolls over but does not accumulate.

Tim Theberge spoke about language "up to 2.5%" vs. "2.5%".

Rich Cahoon said that if we agree to put this on the warrant, we need to adopt the policy about retained fund balance.

Katherine Heck suggested up to 2.5%.

Linda Quintanilha asked if this article should be moved up on the warrant to give flexibility in the future.

Rich Cahoon said that this does not take place this year.

Katherine Heck said that it is standard and does not take place this year. They are not fighting for the same money.

Kevin Pobst said that Linda's point is interesting. Is this the best place on the warrant?

Rich Cahoon said that the earliest it can be is Article 4.

Katherine Heck said that this is not occurring in this year. It is starting something new.

Kevin Pobst suggested language that states that this will occur "in future years".

Rich Cahoon suggested in the 22/23 fiscal year be added.

Tim Theberge suggested that if "in an amount not to exceed" be struck. No, it should remain.

Sense of the board: Consensus.

Do we want to make it clear that it is for future years? Yes.

Beginning in 22/23 fiscal year,and then the rest. Confirmed.

Not to exceed

Jim Fredrickson moved to amend his motion to read "beginning in fiscal year 22/23, to see if thenot to exceed 5%.

In favor adopts language.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Rob Short, Jr., Kevin Pobst, Linda Quintanilha, Jerry Wilson, Alan Edelkind, Stephen Ullman, Katherine Heck, Niki McGettigan, Janine Lesser

Opposed: None.

Discussion about changing the order of articles took place.

Moving Article 14 to Article 4 was proposed by Kevin Pobst.

Tim Theberge said that given all of the voter education that needs to occur, seeing it that high up on the warrant.

Jerry Wilson said that since trust funds occur this year, they should be established first.

Better keeping Article 14 where it is since it is for a future year.

Stephen Ullman agreed.

Janine said that it should remain at the end.

No motion to change order was made.

e. 2nd Read/Adoption Policy (Board Vote Required)

DI: Fiscal Accounting & Reporting

Linda Quintanilha moved to adopt the policy as presented. Dick Dunning second. Unanimous on a roll call vote.

11. New Business

a. 1st Read Policy

DJD: Local Purchasing

Janine Lesser referenced this policy for a first read.

f. Expenditure and Encumbrance Report - Lori Schmidt

Lori Schmidt referenced the expenditure and encumbrance report.

Linda Quintanilha shared her appreciation to Lori for all of the work that she has done during this budget cycle.

Lori highlighted changes that reflect encumbrances related to athletics.

Katherine Heck moved to accept the expenditure report and the encumbrances therein. Janine Lesser second. Unanimous on a roll call vote.

c. Requisition Approvals (Board Vote Required) – Lori Schmidt

Lori Schmidt reviewed the proposed requisition approvals requested.

Lori said that past records were reviewed specifically on this topic. It did not include these helmets. Money set aside for other athletic purposes was made and was used to purchase these helmets.

Rich shared the history of how this evolved.

Rob Short asked the history of helmets.

Kimberly said that we have been working on a helmet replacement cycle. Ski racers absolutely need helmets. One of the reasons that we supply helmets is so that we can identify the helmet to be used in terms of quality.

Kevin Pobst moved to approve the requisitions as presented. Jim Fredrickson second. Unanimous on a roll call vote.

Lori Schmidt reported that a LED project is underway being funded from previous LED reimbursements.

MS-DSB and MS26 need signatures after amending. Same for warrant.

d. NHSBA Resolutions

Linda Quintanilha proposed that we support the inclusive language even though the NHSBA does not support it. It stands for our values and we have taken a lead on inclusive education.

Katherine Heck said that she is the NHSA Delegate. She will attend a future meeting. Resolutions have been submitted. Katherine is asking the ConVal Board for their vote on each of the proposed resolutions.

Raymond School Board regarding building aid –

Rich Cahoon said that there is a massive equity issue as to how building aid is distributed.

Sense of the Board: In favor

Monadnock School Board proposal on inclusive education –

Sense of the Board: In favor

Oyster River School Board on student and staff privacy – schools requiring remote students to turn their cameras on remotely is the proposal.

Kimberly Saunders said that she understands why teachers prefer it but asked for consideration as to why students do not turn their cameras on.

Sense of board – Opposed.

Strafford/Nottingham– Changes in IDEA calculations to disburse IDEA dollars based on residence and not registration.

Ben Moenter said that it should be about where the child is and not the residency. He said that it does not make sense.

Sense of board – Opposed.

Manchester School Board – hold harmless for differentiated aid and should be based on FRL from 19/20.

Sense of Board – In favor

Katherine Heck said that this is COVID related and not long-standing.

12. Public Comment

Bob Edwards, Antrim, commended the Board on all of the fund balance policy discussion on structure and purposes.

13. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$431,106.41 and Payroll totaling \$3,185,024.17 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as presented. Jim Fredrickson second. Unanimous on a roll call vote.

14. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Personnel

c. Legal

None.

Linda Quintanilha motioned to adjourn at 10:34 p.m. Katherine Heck second. Unanimous on a roll call vote.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

**106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Friday, January 22, 2021

School Board Meeting

6:00 p.m.

Physical Location: SAU 1, Board Room

**106 Hancock Rd.
Peterborough, NH**

Virtual Location:

<https://us02web.zoom.us/j/84020343299?pwd=NHJ5TzM1dW9jRTJkZjR6b0RoZEVJZz09>

Meeting ID: 840 2034 3299

Passcode: MnNB56

Phone: +1 646 558 8656

Webinar ID: 840 2034 3299

Passcode: 772404

Minutes

BOARD

Rich Cahoon, Dick Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Janine Lesser,
Niki McGettigan, Kevin Pobst,
Linda Quintanilha, Rob Short, Jr.,
Tim Theberge, Stephen Ullman,
Jerry Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Carrie James, H.R.
Heather McKillop, CVHS
Deb Riley, CVHS
Cari Christian Coates, Student Serv.
Amy Janoch, HES
Larry Pimental, PES

1. Call to Order and Pledge of Allegiance

Rich Cahoon called the meeting to order at 6:05 p.m.

Tim Theberge moved to enter non-public session in accordance with RSA 91-A:3, II at 6:05 p.m. for matters of negotiation and personnel. Second. Unanimous on a roll call vote.

Dick Dunning moved to exit non-public session at 6:44 p.m. Tim Theberge second. Unanimous on a roll call vote.

2. Right to Know for Public Meeting Emergency Declaration

Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration".

Roll call attendance was taken. All thirteen board members were present.

Tim Theberge moved to seal the minutes of non-public session for a period of 5 years. Dick Dunning second. Unanimous on a roll call vote.

3. Public Comment

None.

Rich Cahoon proposed that the Board send a letter to Governor Sununu, in which he read.

Dick Dunning moved that we send the letter as presented. Jerry Wilson second.

Tim Theberge said that it is important that the board send a letter to the Governor. Stephen Ullman showed his appreciation for the letter and said that showing appreciation for our staff is deserving of the treatment suggested in this letter. Kevin Pobst said that the option to allow teachers who are most vulnerable was requested.

In Favor: Dick Dunning, Alan Edelkind, Jim Fredrickson, Katherine Heck, Janine Lesser, Niki McGettigan, Kevin Pobst, Linda Quintanilha, Tim Theberge, Stephen Ullman, Jerry Wilson.

Opposed: Robert Short, Jr.
Motion carried.

4. Old Business

a. Final 2021/2022 Proposed Budget (Board Vote Required)

Kimberly Saunders said that the proposed budget has not changed at all. What has changed is the default calculation. It has to do with student services. Our original proposed budget included positions related to mitigation strategies. They were included in the default. When the board requested that the mitigation strategies be eliminated, the decrease totals \$691K. It reduces the FICA line as well by \$31,000. In reviewing the default, a termination of a contract was discovered totaling \$50K and a one-time expenditure of \$55K for a security line.

Any questions on how new default was arrived at?

Stephen Ullman said that there are at least ten lines that contain default figures that are larger than originally budgeted for.

Kimberly Saunders said that there are times, for example, where the plan to offset legal obligations through a trust might be made. The legal obligation is still in the default because we have to cover legal expenses. The exposure remains. When thinking about a default calculation, exposure needs to be considered. In this case, we want to make sure that everything is taken care of.

Theoretically, you can end up with a default that is higher than the proposed budget.

The default is a calculation and you use the lines to create the calculation.

Default is the same appropriation as contained in the operating authorized for previous year. You increase or decrease it by those obligations by law and eliminate one-time expenditures. One-time expenditures are those not likely to repeat in future budgets. Looking at line 323, the default is figured out by looking at each line. A line may be budgeted more than we plan to spend but it doesn't mean we will spend that full amount. It is a default appropriation.

Kevin Pobst referenced line 211. Default takes us to maximum exposure but the choice was made to pull dollars out of a trust. The contractual obligation remains to provide health insurance so you use that number for the default calculation.

Rich Cahoon asked if any previously visited topics need a revisit.
Earlier decisions can be revisited as well.

A vote is not needed on the default. We may need to vote on the warrant.

Linda Quintanilha moved to modify the figure included in Article 01 for the default figure. Dick Dunning second.

In favor: Dick Dunning, Jim Fredrickson, Janine Lesser, Niki McGettigan, Linda Quintanilha, Robert Short, Jr., Tim Theberge, Stephen Ullman, Jerry Wilson

Opposed: Kevin Pobst, Alan Edelkind, Katherine Heck

Motion carried.

5. Public Comment

Bob Edwards, Antrim, asked for the gross and the default.

Article 01 operating gross totals \$52,583,177 and default will be \$51,065,984.00.

Rich Cahoon said that the letter that the Board supported sending should be publicized.

6. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Personnel

c. Legal

None.

Linda Quintanilha motioned to adjourn at 7:15 p.m. Tim Theberge second. Unanimous on a roll call vote.

Respectfully submitted,

Brenda Marschok

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL DISTRICT

**February 16, 2020
Personnel Agenda**

June 2021 Retirements:

SMS

Anne O'Bryant

Principal

Co-Curricular Notifications:

See Attached

Notice of Stipend Positions

First	Last	DAC	Position	Stipend Amt	FTE
Athletics					
Jeff	Friend	CVHS	Assistant Girls Ice Hockey Coach	\$ 2,846.20	1
Leo	Gershgorin	CVHS	Basketball - Boys Varsity	\$ 4,376.04	1
Jason	Starr	CVHS	Basketball - Boys Varsity Assistant	\$ 2,846.20	1
Kevin	Proctor	CVHS	Basketball - Girls Varsity	\$ 4,376.04	1
Kyle	Murray	CVHS	Basketball - Girls Varsity Assistant	\$ 2,846.20	1
Christopher	Spingola	CVHS	Hockey Ice - Girls Varsity	\$ 4,376.04	1
Holly	Wilson	CVHS	Skiing - Varsity Alpine	\$ 2,846.20	1
Scott	McGovern	CVHS	Skiing - Varsity Nordic	\$ 2,846.20	1
Kevin	Carne	CVHS	Unified Basketball	\$ 1,071.61	1
Lance	Flamino	CVHS	Track - Winter	\$ 3,557.75	1
Abe	Ewing	CVHS	Wrestling - Varsity	\$ 4,376.04	1
Non-Athletic					
Eric	Bowman	CVHS	History Club	\$ 812.15	0.5
Elizabeth	Concannon	CVHS	German Club	\$ 600.00	0.5
Karen	Fabianski	CVHS	National Technical Honor Society	\$ 800.00	1
Griffin	Fletcher	CVHS	Math Team	\$ 812.15	0.5
Nancy	Gagnon	CVHS	Youth & Government	\$ 1,000.00	0.5
Judy	Heddy	CVHS	Graduation Advisor	\$ 232.00	0.29
Chris	Heider	CVHS	History Club	\$ 812.15	0.5
Chris	Heider	CVHS	Youth & Government	\$ 1,000.00	0.5
Cynthia	Hodgdon	CVHS	German Club	\$ 600.00	0.5
Leslie	Holcombe	CVHS	Interact	\$ 1,600.00	1
Andrea	Johnson	CVHS	Envirothon	\$ 2,000.00	1
Jennifer	Kiley	CVHS	GSA	\$ 1,025.88	1
Jason	Lambert	CVHS	Drama Festival Director	\$ 2,000.00	1
Lisa	Pelkey	CVHS	Graduation Advisor	\$ 112.00	0.14
Ashley	Reindeau	CVHS	Math Team	\$ 800.00	0.5

First	Last	DAC	Position	Stipend Amt	FTE
Doreen	Decibus	SMS	Student Council	\$ 1,720.00	1
Doreen	Decibus	SMS	Science Club	\$ 1,370.98	1
Tim	Iwanowicz	SMS	Running Club	\$ 1,200.00	1
Sarah	Russell	SMS	Art Club	\$ 800.00	1
Patrick	Cogan	GBS	Select Choir	\$ 2,000.00	1
Katie	Doherty	GBS	Yearbook	\$ 637.76	.50
Siobhan	LeClerc	GBS	Yearbook	\$ 637.76	.50
Alison	Bell	GBS	8th Gr. Celebration	\$ 120.00	.05
Katie	Doherty	GBS	8th Gr. Celebration	\$ 120.00	.05
Ellen	Kidd	GBS	8th Gr. Celebration	\$ 120.00	.05
Paul	Bolduc	GBS	8th Gr. Celebration	\$ 120.00	.05
Maryanne	Cullinan	GBS	8th Gr. Celebration	\$ 120.00	.05

Grade	Total	51	138	129	127	152	118	6	721	
SCHOOL		Preschool	ant K	Kindergarten	1st	2nd	3rd	4th	5th	Remote
AES	# of Students	25	16	17	19	19	18		114	11
	# of Sections	2	1	2	1	2	1			
	Ratio	12.5	16.0	8.5	19.0	9.5	18.0			
BES	# of Students	Kindergarten								
	# of Sections	9	11	8	11	10		49	17	
	Ratio	1	1	1	1	1				
DCS	# of Students	Kindergarten								
	# of Sections	10	9	15	3rd, 4th & 5th Grade	6	5	6	51	1
	Ratio	1	1	1		1	1	1		
FES	# of Students	Kindergarten								
	# of Sections	12	6	6	3rd & 4th Grade	10	3		37	8
	Ratio	1	12.0	1		1				
GES	# of Students	Preschool								
	# of Sections	13	17	10	1st & 2nd	2nd Grade	2nd & 3rd	3rd	4th Grade	
	Ratio	1	2	1	3	6	7	5	12	9
HES	# of Students	Kindergarten								
	# of Sections	7	13	7	1st & 2nd	2nd Grade	3rd & 4th Grade	6	8	41
	Ratio	1	1	1	1	1	1	1		
PES	# of Students	Preschool								
	# of Sections	13	39	30	1st Grade	2nd Grade	3rd Grade	4th Grade	199	51
	Ratio	1	3	2	2	3	3	3		
TES	# of Students	Kindergarten & 1st Grade								
	# of Sections	3	5	7	1st & 2nd Grade	3rd	4th	12	8	42
	Para	1	1	1	Para*	1	1	1	1	
	Ratio	8.0	14.0	14.0		12.0	8.0			
URL	# of Students	Kindergarten								
	# of Sections	25	18	12	1st Grade	2nd Grade	3rd Grade	4th Grade	106	106
	Ratio	2	1	1	18.0	12.0	28	23		
* Teaching Principal Para										721

February 1, 2021

GRS

2/10/2021 11:53 AM

The open positions for ConVal School Board have had the following people declare their candidacy:

Bennington: One Position for a three-year term (March 2021-March 2024)

Keira Christian

Greenfield: One Position for a three-year term (March 2021-March 2024)

Katherine Heck

Kayla Kokal

Peterborough: One Position for a three-year term (March 2021-March 2024)

Janine Lesser

Rachel Maidment

Temple: One Position for a three-year term (March 2021-March 2024)

Elizabeth Swan

School District Moderator: One Position for a three-year term (March 2021-March 2024)

William Bryk

Robert L. Edwards

February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 School Board Mtg. @ 6:00 via Zoom	3 District Meeting Part I @ CVHS Gym @ 6:00 pm	4	5	6
7	8	9 Budget & Property Committee Mtg. @ 5:30 pm	10	11 Strategic Plan Committee Mtg. @ 5:00 pm Communication Committee Mtg. @ 6:00 pm	12	13
14	15 Education Committee Mtg. @ 5:00 pm	16 Policy Committee Mtg. @ 5:00 pm School Board Mtg. @ 6:30 pm	17	18	19	20
21	22	23 Equity Committee Mtg. @ 5:30 pm	24	25 Selectmen's Advisory Committee Mtg. @ 7pm	26	27
28						

March 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 Policy Committee Mtg. @ 5:00 pm School Board Mtg. @ 6:30 pm	3	4	5	6
7	8	9 Budget & Property Committee Mtg. @ 5:30 pm	10	11 Strategic Plan Committee Mtg. @ 5:00 pm Communication Committee Mtg. @ 6:00 pm	12	13
14	15 Education Committee Mtg. @ 5:00 pm	16 Policy Committee Mtg. @ 5:00 pm School Board Mtg. @ 6:30 pm	17	18	19	20
21	22	23 Equity Committee Mtg. @ 5:30 pm	24	25 Selectmen's Advisory Committee Mtg. @ 7pm	26	27
28	29	30	31			

DJD-LOCAL PURCHASING

When possible, the school District shall purchase locally, provided goods and services of equal quality, at competitive prices are available from local suppliers.

The district purchasing agent should not feel bound to purchase any item locally that can be secured at a saving to the school district from outside sources, nor shall they feel bound to purchase locally unless adequate service and delivery can be given by the local supplier.

April 2, 1991

Revised: December 15, 2020

First Read: January 19, 2021

Second Read: February 16, 2021

Adoption: February 16, 2021

JFA-Residency

Residency for the purpose of enrollment in a District school shall be defined by RSA 193:12.

Category R

Legal Reference:

RSA 193:12, Legal Residence Required

1st Read: February 16, 2021

2nd Read:

Adoption:

JHCB – Immunizations of Students

The school nurse shall ensure that all students shall be immunized prior to school entrance in accordance with current state rules and regulations.

Category: P

Legal References:

RSA141-C:20-a, Immunization

RSA 141-C:20-c, Exemptions

RSA 141-C:20-d, Exclusion During Outbreak of Disease

RSA 200:38, Control and Prevention of Communicable Diseases: Duties of School Nurse

NH Code of Administrative Rules, Ed. 311.01, Immunization Program

NH Code of Administrative Rules, He-P 301, Communicable Diseases

42 U.S.C. § 11432(g)(3)(C)(iii) - McKinney-Vento Act

~~1st Read: June 7, 2011~~

~~2nd Read: July 19, 2011~~

~~Adoption: July 19, 2011~~

1st Read: February 16, 2021

2nd Read:

Adoption:

DJC – Petty Cash Accounts

~~Petty cash funds may be established for schools, the SAU office, and special programs when they will expedite the purchase of minor items and/or provide immediate payment for minor services.~~

~~Expenditures against these funds must be itemized and documented with receipts and will be charged to the applicable budget code. After a budget item is exhausted, no expenditures against the item may be made from petty cash.~~

~~Authorization for the disbursement of petty cash funds must be signed by the principal and approved by the Business Administrator.~~

~~All petty cash accounts will be subject to the annual audit.~~

Petty cash funds are no longer established for schools, the SAU Office, or any program.

Category: R

1st Read: August 14, 2001

2nd Read/Adoption: September 18, 2001

Amended: September 18, 2012

Rescinded: February 16, 2021

COVID-19 and the ConVal School District

Recommendation from the COVID-19 Monitoring Team

Recommendation from the COVID-19 Monitoring Team: Reduce the number of remote learning days scheduled to follow the March vacation. Instead of returning to in-person learning on Monday, April 19, 2021, resume in-person learning on Thursday, April 8, 2021. This will provide anyone who has traveled outside of New England 10 days to self-quarantine.

Context: The District's Reopening Plan, which was developed during the summer of 2020, acknowledges that decisions may warrant review and revision as the school year progresses. The closing sentence of the Reopening Plan's introduction states, "While this document outlines plans for the coming school year, it is important to note that we may need to adjust the plans as we become aware of new information" (p.1).

As shared in the COVID-19 Monitoring Team's Review, Update, and Recommendation to the School Board prior to reopening in-person learning this January, our experiences and ongoing review of emerging research have shown:

- The COVID-19 Monitoring Team's daily review and analysis of community-based data from the State and school-based data from the District have allowed the District to be agile and responsive to changing conditions. The compiled data allows the team to examine transmission levels at a macro level (overall across the nine communities), a contextual level (where those cases are occurring), and a micro level (school by school, pod by pod, class by class). This triangulation provides information that can be acted upon quickly to limit exposure to students, staff, and the larger community.
- The District continues to successfully implement multiple mitigation strategies, which research has proven to significantly reduce the risk of COVID-19 (American Academy of Pediatrics, 2021, January 5; CDC, 2020, September 15).
- Research confirms that when schools follow public health guidance, they can remain open for in-person learning without causing significant increases to community transmission of the virus (American Academy of Pediatrics, 2021, January 5; Vogel, & Couzin-Frankel, 2020, November, p. 1024).
- Losses and disruptions to instructional time may accrue and affect students' ability to learn (United Nations, 2020, April 15; World Health Organization, EPI WiN, & Infodemic Management, 2020, October 21).
- When schools are closed and students need to learn remotely, access to important school-based services and resources (e.g., meals, mental health support, internet access) can be disrupted (American Academy of Pediatrics, 2021, January 5; World Health Organization, EPI WiN, & Infodemic Management, 2020, October 21).

COVID-19 and the ConVal School District
Recommendation from the COVID-19 Monitoring Team

- When schools are closed and students need to learn remotely, students have fewer opportunities for social interaction with their peers which can contribute to increased levels of anxiety, depression, irritability, boredom, and stress (Ontario Agency for Health Protection and Promotion, 2020, June 8; World Health Organization, EPI WiN, & Infodemic Management, 2020, October 21).
- To date, scientists have concluded that school outbreaks appear to be less common than initially feared (Vogel, & Couzin-Frankel, 2020, November, p. 1024). Additionally, research on school outbreaks has shown that staff-to-student and student-to-staff transmission has been uncommon and that student-to-student transmission has been rare (World Health Organization, EPI WiN, & Infodemic Management, 2020, October 21).

New information gained since our last recommendation to the School Board includes revised travel guidance from both the Centers for Disease Control and Prevention (CDC) and New Hampshire's Department of Health and Human Services (NH DHHS). Following travel outside of New England, New Hampshire residents are now being asked to stay home and self-quarantine for 10 days. Previously, residents were asked to self-quarantine for 14 days.

Based on what we have learned and experienced this school year, the COVID-19 Monitoring Team recommends that the School Board reduce the number of remote learning days scheduled to follow the March vacation. Instead of returning to in-person learning on Monday, April 19, 2021 (see attached calendar), the recommendation is to resume in-person learning on Thursday, April 8, 2021. This will provide anyone who has traveled outside of New England 10 days to self-quarantine, and it will allow students to safely return to in-person learning where they will be able to take full advantage of available school-based services and resources.

The Reopening Plan specifically states that should the District “be able to extend...periods of in-person learning...the public would be notified as soon as that decision is made” (p. 10). The COVID-19 Monitoring Team brings this recommendation forward for consideration so that, upon approval, staff and families can be provided six weeks of advance notice.

COVID-19 and the ConVal School District

Recommendation from the COVID-19 Monitoring Team

2020-2021 Segmented School Calendar

Student - 180
Teachers/SSP - 187
New Teachers - 197

ConVal School District 2020-2021 School Calendar

Paraprofessionals - 187
New Paraprofessionals - 188

Student School Days (180)
Holiday
New Professional Staff Days
Professional Development Day - PD (No School)
Parent/Teacher/SSPs Conference Day (No School)
Para PD Day/Teacher/SSPs Classroom Prep

August - Days = 0

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug. New Professional Staff Days
Aug. 26- September Professional Development Day and Reopening Prep - All Staff
Aug. Para PD Day Teacher/SSPs Classroom Prep

September - Days = 17

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept. 8 First Day of School
Sept. 7 Labor Day

October - Days = 21

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 12 Columbus Day- Professional Development Day

November - Days = 16

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov. Parent/Teacher/SSPs Conf.; (K-8); PD Day at CVHS
Nov. 11 Veteran's Day
Nov. 25-27 Thanksgiving Recess
Nov. 30-Remote Learning

December - Days = 16

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec. 1-Dec. 22 Remote Learning
Dec. 23 - 31 Holiday Recess

January - Days = 19

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan. 1 Holiday Recess
Jan. 4-15 Remote Learning
Jan. 18 Martin Luther King, Jr. Day

February - Days = 20

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March - Days = 12

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 9 PD Day - All Staff
Mar. 15-26 Vacation
Mar. 29-31 - Remote Learning

April - Days = 22

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Apr. 1-16-Remote Learning

May - Days = 20

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 31 Memorial Day

June - Days =

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Last Day of School - half day
Potential Make-Up Days

COVID-19 and the ConVal School District
Recommendation from the COVID-19 Monitoring Team

Resources

- American Academy of Pediatrics. (2021, January 5). *Safe schools during the COVID-19 pandemic*.
<https://www.healthychildren.org/English/health-issues/conditions/COVID-19/Pages/Return-to-School-During-COVID-19.aspx>
- Centers for Disease Control and Prevention (CDC). (2020, September 15). *Indicators for dynamic school decision-making*.
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/indicators.html>
- ConVal School District. (2020). *Reopening plan fall 2020*.
<https://1tw6p42hake44fllly017pmsy-wpengine.netdna-ssl.com/wp-content/uploads/2020/08/CVSD-Fall-2020-Reopening-Plan.pdf>
- COVID-19 Monitoring Team. (2021). Review, update, and recommendation.
<https://convalsd.net/wp-content/uploads/2021/02/Review-Update-Recommendation-v.2.pdf>
- Ontario Agency for Health Protection and Promotion (Public Health Ontario). (2020, June 8). *Negative impacts of community-based public health measures during a pandemic (e.g., COVID-19) on children and families*. Public Health Ontario.
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BDB — Board Officers

1. At the first meeting of the School Board after the District Voting in March, the Board shall elect a Chairperson and a Vice-Chairperson. Candidates for Chairperson shall have served at least two years as a member of the Board. Candidates for Vice-Chairperson shall have served at least one year as a member of the Board.
2. Method of Election. Candidates for each office shall declare in writing their candidacy at the first Board meeting in February of each year. Each candidate shall have the opportunity to speak to their qualifications at the following meeting and answer questions from Board members.

In the event that Board members may be leaving the Board, the candidates to replace them shall be invited and encouraged to attend this meeting.

The election of the Chairperson and Vice-Chairperson shall be done by a roll-call vote at the first meeting of the School Board after the District Voting in March. A plurality of votes cast during this open roll-call vote will be sufficient to elect a candidate.

1. Term Limits.

The length of term for these offices shall be one year. A Board member may serve as either Chairperson or Vice-Chairperson, or four terms in a combination of these offices.

1. Duties.

The Chairperson shall preside at all meetings and shall not originate or second motions; however, the Chairperson shall have the right to vote on all matters before the Board. The Chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall call special meetings as needed, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may determine.

The Vice-Chairperson shall have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may determine.

1. Resignation of Chairperson.

In the event that a Chairperson shall resign or be otherwise unable to serve a full term, the Vice-Chairperson shall assume the role of Chairperson. The Board will decide whether to elect an interim Vice Chairperson. If so, the aforementioned election procedure will be followed.

1. Other Officers.

Secretary

The Secretary of the School Board is hired by the Superintendent subject to approval by the Board. The Secretary shall be responsible for Board correspondence when directed by the Chairperson. The Secretary shall attend all board meetings and keep an accurate record of all proceedings which she/he shall sign.

She/He shall have custody of the record books and documents of the School Board, which are to be available for public inspection at all reasonable times. She/He shall be responsible to the Superintendent in performance of duties.

Legal References:

RSA 195:5, Cooperative School District Officers: School Board Powers & Duties

RSA 197:20, School Meetings & Officers: Clerk Duties

RSA 197:22, School Meetings & Officers: Treasurers Bond

RSA 197:23-a, School Meetings & Officers: Treasurers Duties

RSA 671:23, School District Elections: Warrant

RSA 671:6, School District Elections: Other Officers

RSA 671:31, School District Elections: Reports by Clerk

Category: R

1st Read: May 17, 2016

2nd Read: June 7, 2016

Adoption: June 7, 2016

< BCB -- School Board Member Conflict of Interest

BDC -- Appointed Board Officials (<https://schoolboard.convalsd.net/district-policies/bdc-appointed-board-officials/>)

Contoocook Valley School District

* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

From Date: 2/1/2021

To Date: 2/12/2021

☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.110	REGULAR SALARIES	\$0.00	\$16,052,020.48	\$16,052,020.48	\$591,590.02	\$8,480,560.39	\$7,571,460.09	\$6,928,606.30	\$842,853.79	4.00%
21.000.0000.00.111	PARAPROFESSIONAL SALARIES	\$0.00	\$2,582,501.51	\$2,582,501.51	\$135,480.28	\$1,690,006.31	\$892,495.20	\$1,159,156.87	(\$266,661.67)	-10.33%
21.000.0000.00.112	ADMIN ASSISTANTS	\$0.00	\$1,146,678.72	\$1,146,678.72	\$48,365.81	\$697,511.30	\$449,167.42	\$493,743.44	(\$44,576.02)	-3.89%
21.000.0000.00.113	CUSTODIAL/MAINTENANCE	\$0.00	\$536,493.82	\$536,493.82	\$20,439.22	\$344,305.19	\$192,188.63	\$220,510.06	(\$28,321.43)	-5.28%
21.000.0000.00.114	ADMINISTRATOR	\$0.00	\$2,698,326.43	\$2,698,326.43	\$110,851.36	\$1,821,052.01	\$877,274.42	\$1,063,531.37	(\$186,256.95)	-6.90%
21.000.0000.00.115	DEPARTMENT HEADS	\$0.00	\$25,000.00	\$25,000.00	\$993.60	\$13,743.69	\$11,256.31	\$11,256.31	\$0.00	0.00%
21.000.0000.00.119	SUPPORT SERVICES	\$0.00	\$876,889.37	\$876,889.37	\$32,370.37	\$525,945.01	\$350,944.36	\$336,710.27	\$14,234.09	1.82%
21.000.0000.00.120	TEMPORARY SALARIES	\$0.00	\$1,146,485.25	\$1,146,485.25	\$27,495.54	\$256,404.83	\$890,080.42	\$41,286.93	\$848,793.49	74.03%
21.000.0000.00.130	OVERTIME	\$0.00	\$34,500.00	\$34,500.00	\$1,319.65	\$40,450.07	(\$5,950.07)	\$0.00	(\$5,950.07)	-17.25%
21.000.0000.00.211	HEALTH INSURANCE	\$0.00	\$5,495,630.09	\$5,495,630.09	\$259,428.58	\$3,286,495.97	\$2,209,134.12	\$2,104,358.20	\$104,775.92	1.91%
21.000.0000.00.212	DENTAL INSURANCE	\$0.00	\$197,440.02	\$197,440.02	\$12,106.60	\$151,550.32	\$45,889.70	\$97,299.53	(\$51,409.83)	-26.04%
21.000.0000.00.213	LIFE INSURANCE	\$0.00	\$38,784.12	\$38,784.12	\$1,921.85	\$30,122.96	\$8,661.16	\$19,931.42	(\$11,270.26)	-29.06%
21.000.0000.00.214	LONG TERM DISABILITY	\$0.00	\$53,947.43	\$53,947.43	\$2,681.37	\$36,259.15	\$17,688.28	\$28,830.22	(\$11,141.94)	-20.65%
21.000.0000.00.220	FICA	\$0.00	\$1,871,540.42	\$1,871,540.42	\$69,686.25	\$1,001,049.81	\$870,490.61	\$744,192.50	\$126,298.11	6.75%
21.000.0000.00.231	NON - TEACH RETIRE	\$0.00	\$598,377.49	\$598,377.49	\$28,607.61	\$396,637.05	\$201,740.44	\$262,193.78	(\$60,453.34)	-10.10%
21.000.0000.00.232	TEACHER RETIRE	\$0.00	\$3,109,453.87	\$3,109,453.87	\$120,924.62	\$1,754,792.29	\$1,354,661.58	\$1,366,573.10	(\$11,911.52)	-0.38%
21.000.0000.00.250	UNEMPLOYMENT COMP	\$0.00	\$24,641.00	\$24,641.00	\$24,641.00	\$24,641.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.260	WORKERS' COMP	\$0.00	\$118,237.00	\$118,237.00	\$0.00	\$98,125.04	\$20,111.96	\$0.00	\$20,111.96	17.01%
21.000.0000.00.299	Other Benefits - Admin Annuity	\$0.00	\$7,005.00	\$7,005.00	(\$9.51)	\$12,941.77	(\$5,936.77)	\$5,648.00	(\$11,584.77)	-165.88%
21.000.0000.00.320	PRESENTERS	\$0.00	\$17,000.00	\$17,000.00	\$0.00	\$150.00	\$16,850.00	\$0.00	\$16,850.00	99.12%
21.000.0000.00.321	PROF SERVICES	\$0.00	\$103,500.00	\$103,500.00	\$0.00	\$92,578.91	\$10,921.09	\$0.00	\$10,921.09	10.55%
21.000.0000.00.322	STAFF SERVICES	\$0.00	\$84,525.00	\$84,525.00	\$279.00	\$3,641.29	\$80,883.71	\$0.00	\$80,883.71	95.68%
21.000.0000.00.323	PUPIL SERVICES	\$0.00	\$761,880.00	\$761,880.00	\$44,011.00	\$317,750.20	\$444,129.80	\$633,179.32	(\$189,049.52)	-24.81%
21.000.0000.00.330	PURCHASED/PROF	\$0.00	\$1,704,337.93	\$1,704,337.93	\$112,250.07	\$1,038,416.97	\$665,920.96	\$540,565.22	\$125,355.74	7.36%
21.000.0000.00.340	STATISTICAL SERVICES	\$0.00	\$34,060.00	\$34,060.00	\$0.00	\$0.00	\$34,060.00	\$21,500.00	\$12,560.00	36.88%
21.000.0000.00.380	PURCH SERVICES	\$0.00	\$162,500.00	\$162,500.00	\$0.00	\$120,603.47	\$41,896.53	\$71,209.92	(\$29,313.39)	-18.04%
21.000.0000.00.411	WATER/SEWER	\$0.00	\$62,697.00	\$62,697.00	\$3,779.14	\$19,332.59	\$43,364.41	\$32,817.41	\$10,547.00	16.82%
21.000.0000.00.421	DISPOSAL	\$0.00	\$44,040.00	\$44,040.00	\$3,805.00	\$29,253.78	\$14,786.22	\$10,373.00	\$4,413.22	10.02%
21.000.0000.00.422	SNOW PLOWING	\$0.00	\$179,800.00	\$179,800.00	\$15,265.00	\$40,484.25	\$139,315.75	\$139,315.75	\$0.00	0.00%
21.000.0000.00.430	REPAIR/MAINT	\$0.00	\$172,780.00	\$172,780.00	\$2,527.62	\$35,556.74	\$137,223.26	\$5,140.96	\$132,082.30	76.45%
21.000.0000.00.431	STRUCTURAL REPAIRS & MAINTENANCE	\$0.00	\$95,800.00	\$95,800.00	\$523.45	\$9,541.12	\$86,258.88	\$524.61	\$85,734.27	89.49%
21.000.0000.00.432	ELECTRICAL REPAIRS & MAINTENANCE	\$0.00	\$125,400.00	\$125,400.00	\$2,624.15	\$61,971.04	\$63,428.96	\$28,382.47	\$35,046.49	27.95%
21.000.0000.00.433	MECHANICAL REPAIRS & MAINTENANCE	\$0.00	\$43,450.00	\$43,450.00	\$3,391.18	\$18,860.90	\$24,589.10	\$4,156.04	\$20,433.06	47.03%
21.000.0000.00.434	HVAC REPAIRS & MAINTENANCE	\$0.00	\$74,000.00	\$74,000.00	\$5,054.30	\$107,838.77	(\$33,838.77)	\$624.36	(\$34,463.13)	-46.57%

Contoocook Valley School District

* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

From Date: 2/1/2021 To Date: 2/12/2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.436	Copier Repairs	\$0.00	\$17,000.01	\$17,000.01	\$0.00	\$25,914.35	(\$8,914.34)	\$7,368.07	(\$16,282.41)	-95.78%
21.000.0000.00.440	BUILDING RENTAL	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
21.000.0000.00.442	Equip Rental: Charging Carts	\$0.00	\$6,500.00	\$6,500.00	\$0.00	\$3,240.18	\$3,259.82	\$0.00	\$3,259.82	50.15%
21.000.0000.00.443	Equip Rental: Copiers	\$0.00	\$53,231.61	\$53,231.61	\$0.00	\$28,613.99	\$24,617.62	\$24,608.53	\$9.09	0.02%
21.000.0000.00.448	Equip Rental: Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$228,490.00	(\$228,490.00)	\$234,540.00	(\$463,030.00)	0.00%
21.000.0000.00.449	Equip Rental - Postage Meter	\$0.00	\$0.00	\$0.00	\$0.00	\$2,907.18	(\$2,907.18)	\$969.06	(\$3,876.24)	0.00%
21.000.0000.00.510	OTHER TRANSPORTATION	\$0.00	\$280,409.96	\$280,409.96	\$0.00	\$0.00	\$280,409.96	\$0.00	\$280,409.96	100.00%
21.000.0000.00.519	PUPIL TRANSPORTATION	\$0.00	\$2,545,542.55	\$2,545,542.55	\$414,564.68	\$1,321,696.92	\$1,223,845.63	\$1,037,154.00	\$186,691.63	7.33%
21.000.0000.00.520	INSURANCE	\$0.00	\$99,989.00	\$99,989.00	\$0.00	\$99,989.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.530	Telephone / Web access	\$0.00	\$381,144.00	\$381,144.00	\$28,662.65	\$251,904.63	\$129,239.37	\$181,786.02	(\$52,546.65)	-13.79%
21.000.0000.00.531	Cellular Phones	\$0.00	\$20,600.00	\$20,600.00	(\$4,892.12)	\$28,765.32	(\$8,165.32)	\$13,000.14	(\$21,165.46)	-102.74%
21.000.0000.00.534	POSTAGE	\$0.00	\$17,185.00	\$17,185.00	\$392.90	\$6,359.09	\$10,825.91	\$1,829.01	\$8,996.90	52.35%
21.000.0000.00.540	ADVERTISING	\$0.00	\$25,000.00	\$25,000.00	\$1,619.70	\$5,800.65	\$19,199.35	\$12,699.35	\$6,500.00	26.00%
21.000.0000.00.550	PRINTING	\$0.00	\$16,650.00	\$16,650.00	\$0.00	\$348.00	\$16,302.00	\$0.00	\$16,302.00	97.91%
21.000.0000.00.561	TUITION	\$0.00	\$734,949.24	\$734,949.24	\$6,386.47	\$264,481.13	\$470,468.11	\$417,879.13	\$52,588.98	7.16%
21.000.0000.00.580	MILEAGE	\$0.00	\$90,475.00	\$90,475.00	\$965.10	\$10,986.80	\$79,488.20	\$22,833.73	\$56,654.47	62.62%
21.000.0000.00.610	GENERAL SUPPLIES	\$0.00	\$658,123.20	\$658,123.20	\$2,983.49	\$543,639.58	\$114,483.62	\$69,638.10	\$44,845.52	6.81%
21.000.0000.00.615	TESTING SUPPLIES	\$0.00	\$19,080.00	\$19,080.00	\$0.00	\$6,535.00	\$12,545.00	\$3,085.39	\$9,459.61	49.59%
21.000.0000.00.622	ELECTRICITY	\$0.00	\$456,856.00	\$456,856.00	\$32,020.42	\$252,427.04	\$204,428.96	\$187,794.47	\$16,634.49	3.64%
21.000.0000.00.623	BOTTLED GAS	\$0.00	\$16,170.00	\$16,170.00	\$1,807.90	\$12,996.36	\$3,173.64	\$4,832.73	(\$1,659.09)	-10.26%
21.000.0000.00.624	FUEL OIL	\$0.00	\$367,469.00	\$367,469.00	\$0.00	\$98,349.74	\$269,119.26	\$269,119.26	\$0.00	0.00%
21.000.0000.00.640	BOOKS	\$0.00	\$72,148.74	\$72,148.74	\$305.34	\$17,124.87	\$55,023.87	\$600.46	\$54,423.41	75.43%
21.000.0000.00.641	PERIODICALS	\$0.00	\$22,906.99	\$22,906.99	\$0.00	\$12,691.64	\$10,215.35	\$790.00	\$9,425.35	41.15%
21.000.0000.00.649	OTHER INFO SOURCES	\$0.00	\$2,750.00	\$2,750.00	\$0.00	\$122.55	\$2,627.45	\$0.00	\$2,627.45	95.54%
21.000.0000.00.650	SOFTWARE SUPPORT	\$0.00	\$356,110.00	\$356,110.00	\$2,889.21	\$332,902.13	\$23,207.87	\$17,780.35	\$5,427.52	1.52%
21.000.0000.00.656	GASOLINE	\$0.00	\$217,800.00	\$217,800.00	\$14,478.02	\$60,878.40	\$156,921.60	\$40,121.60	\$116,800.00	53.63%
21.000.0000.00.733	NEW FURNITURE	\$0.00	\$8,984.49	\$8,984.49	\$0.00	\$2,717.94	\$6,266.55	\$0.00	\$6,266.55	69.75%
21.000.0000.00.734	OTHER TECH EQUIPMENT	\$0.00	\$20,933.43	\$20,933.43	\$0.00	\$5,055.87	\$15,877.56	\$0.00	\$15,877.56	75.85%
21.000.0000.00.737	REPL FURNITURE	\$0.00	\$21,160.00	\$21,160.00	\$0.00	\$1,379.03	\$19,780.97	\$0.00	\$19,780.97	93.48%
21.000.0000.00.738	REPL EQUIPMENT	\$0.00	\$429,295.98	\$429,295.98	\$8,078.00	\$40,339.31	\$388,956.67	\$13,998.00	\$374,958.67	87.34%
21.000.0000.00.739	OTHER EQUIPMENT	\$0.00	\$122,429.78	\$122,429.78	\$4,043.99	\$472,943.63	(\$350,513.85)	\$56,990.23	(\$407,504.08)	-332.85%
21.000.0000.00.810	DUES & FEES	\$0.00	\$220,919.35	\$220,919.35	\$295.74	\$57,930.37	\$162,988.98	\$41,883.81	\$121,105.17	54.82%
21.000.0000.00.830	DEBT SERVICE INTEREST	\$0.00	\$83,532.50	\$83,532.50	\$0.00	\$83,532.50	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.890	MISCELLANEOUS	\$0.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$135,000.00	\$134,999.90	\$0.10	0.00%

Contoocook Valley School District

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Fiscal Year: 2020-2021

From Date: 2/1/2021 To Date: 2/12/2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$0.00	\$540,000.00	\$540,000.00	\$0.00	\$540,000.00	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.930	TRUSTS/IC	\$0.00	\$670,000.00	\$670,000.00	\$0.00	\$670,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: General Fund - 21	\$0.00	\$49,013,567.78	\$49,013,567.78	\$2,197,005.62	\$28,049,637.39	\$20,963,930.39	\$19,167,918.70	\$1,796,011.69	3.66%
Grand Total:		\$0.00	\$49,013,567.78	\$49,013,567.78	\$2,197,005.62	\$28,049,637.39	\$20,963,930.39	\$19,167,918.70	\$1,796,011.69	3.66%

End of Report

Vendor	DAC	Project	Total Amt.	Notes
Lexis Nexis Matthew Bender	SPED	Books	\$114.43	NH Juvenile Laws 20-21 Edition
Amazon.com	CVHS	Books	\$16.79	AP World History - Modern 2021
Follett School Solutions	CVHS	Books	\$2,186.37	Ebooks & books for library
VEX Robotics inc	Tech Ctr	Classroom Consumables	\$753.60	Comp Tech
Jones & Bartlett Learning LLC	Tech Ctr	Classroom Consumables	\$999.36	EMT Class
Amazon.com	DCS	Classroom Consumables	\$62.38	monthly assembly
School Specialty	SPED	Classroom Supplies	\$77.51	PreK supplies
Discount School Supply	SPED	Classroom Supplies	\$175.48	PreK supplies
Quill	CVHS	Classroom Supplies	\$246.78	science investigations
Wards Natural Science	CVHS	Classroom Supplies	\$318.82	various tubes, minerals etc
Flinn Scientific	CVHS	Classroom Supplies	\$487.70	various tubes, minerals etc
Carolina Biological Supply	CVHS	Classroom Supplies	\$259.00	stem kits
Amazon.com	CVHS	Classroom Supplies	\$39.95	student dry erase boards
WB Mason Co Inc	CVHS	Classroom Supplies	\$315.11	Biology hands on learning
Nasco	CVHS	Classroom Supplies	\$114.08	Biology hands on learning
Amazon.com	Curriculum	Classroom Supplies	\$400.00	Reasoning Materials
Amazon.com	GBS	Classroom Supplies	\$19.98	modeling clay for health class
Amazon.com	GBS	Classroom Supplies	\$191.39	individual pencil sharpeners
Casey's Wood Products	GBS	Classroom Supplies	\$70.15	wood for 3rd qrt IAT
Amazon.com	GBS	Classroom Supplies	\$174.95	batteries & levels IAT
Amazon.com	GBS	Classroom Supplies	\$41.98	piano covers
FirstGroup America Inc	Athletics	Contracted Srvc	\$5,000.00	Winter Sports Transportation
Keene Ice	Athletics	Contracted Srvc	\$1,581.66	January Ice Time
Monadnock Community Hospital	Athletics	Contracted Srvc	\$15,000.00	Athletic Trainer - Winter Sports
Crotched Mtn Ski and Ride	Athletics	Contracted Srvc	\$2,000.00	Alpine Ski Training 2x week
STA - Goffstown Truck Center	CVHS	Contracted Srvc	\$10,300.00	Winter Sports
Keene Ice	Athletics	Contracted Srvc	\$260.00	Dec Ice Time
RC Brayshaw & Co LLC	SAU	Contracted Srvc - Printing	\$2,688.00	
Amazon.com	AES	Covid19	\$31.00	handwarmers
Town Of Peterborough	SAU	District Mtg	\$592.00	
Flinn Scientific	CVHS	Equipment	\$774.30	Microscope & Labquest Interface
Webb & Company, F.W.	Maintenance	Repairs & Maintenance	\$238.26	
Webb & Company, F.W.	Maintenance	Repairs & Maintenance	\$668.79	
Webb & Company, F.W.	Maintenance	Repairs & Maintenance	\$108.04	
Webb & Company, F.W.	Maintenance	Repairs & Maintenance	\$334.94	
Cleaning Parts Direct	Maintenance	General Supplies	\$55.00	squeegee
Super Bright LEDs Inc	Maintenance	General Supplies	\$40.43	
Gravotech Inc	Maintenance	General Supplies	\$628.26	Sign making material
Amazon.com	SPED	General Supplies	\$215.62	4 drawer letter file cabinet
Amazon.com	CVHS	General Supplies	\$238.91	general supplies / bulletin board paper
Amazon.com	CVHS	General Supplies	\$43.98	laminating paper
B & H Photo-Video Incorporated	CVHS	General Supplies	\$149.97	keyboard / mice sets
Staples	CVES	General Supplies	\$100.00	cardstock various sizes & general materials
Amazon.com	SMS	Classroom Supplies	\$180.10	misc class supplies
Gopher Sport	SMS	General Supplies	\$139.90	sports balls
Quill	SMS	General Supplies	\$133.93	staples, large Tyvek envelopes
Total Funds by Hasler	SMS	General Supplies	\$500.00	postage meter - larger mailings
Belletetes	SMS	General Supplies	\$400.00	wood & misc supplies
Casey's Wood Products	SMS	General Supplies	\$300.00	1" wooden block cubes
Amazon.com	SMS	General Supplies	\$166.20	belt sander
Amazon.com	GBS	General Supplies	\$63.95	8 1/2 x 14 copy paper
Amazon.com	GBS	General Supplies	\$160.75	expo markers, batteries, stickies
Quill	TES	General Supplies	\$242.03	general office & needs for remote packets
Amazon.com	PES	General Supplies	\$24.77	dry erase markers
School Specialty	PES	General Supplies	\$156.56	markers, gluesticks paper
Amazon.com	PES	General Supplies	\$7.99	guitar picks
Amazon.com	HES	General Supplies	\$43.80	glue, batteries, cardstock
Amazon.com	AES	General Supplies	\$63.91	heavy envelopes, atomic wall clock, pens
Amazon.com	CVES	General Supplies	\$55.00	modeling clay

SHRM	SAU	Membership	\$219.00
CPI	SPED	Membership	\$150.00
NHASP	SMS	Membership	\$1,620.00
Winchendon Fire Department	Athletics	n/a	\$50.00 EMT coverage
Edwards, Robert	SAU	Deliberative Session	\$300.00 Moderator
Quill	SAU	General Supplies	\$132.50 paper for ballots
Monadnock Ledger	CVHS	Contracted Srvc	\$650.00 printing the LINK
Amazon.com	GBS	n/a	\$334.87 art kits for 3rd quarter
NHASEA	SPED	PD / Workshop	\$410.00
SSWAA	SPED	PD / Workshop	\$319.00
Amazon.com	PES	Remote Learning	\$1,299.00 laptop sleeves to protect chromebook
L & L Kiln Mfg Inc	CVHS	Repairs & Maintenance	\$892.00 replace broken 12 tables
School Health Supply Company	BES	Repairs & Maintenance	\$207.10 AED replacement pads
Infobase Holdings Inc	CVHS	Subscriptions	\$681.82
Nearpod Inc	Curriculum	Subscriptions	\$350.00
Monadnock Ledger	PES	Subscriptions	\$81.75
Hobbs Jewelers	CVHS	Year End Award	\$275.00 Bowl for Student
Coll's Garden Center & Florist	CVHS	Year End Event	\$850.00
Christian Delivery & Chair Service	CVHS	Year End Event	\$2,995.00
Dale Albert	CVHS	Year End Event	\$2,150.00
Request for Approval			\$64,720.90

Budget Transfers

Acct No.	Description	Debit	Credit
21.000.2320.40.540	Advertising	12,500.00	
21.000.2310.40.540	Dist Admin Advertising		12,500.00
	correct allocation of budget & expenses for advertising expense between school board and SAU functions. Shifting job posting to to SAU and keeping district notices with school board.		
21.102.1100.18.110	CVERS Teacher Salaries	332,366.07	
21.117.1100.18.110	TES Gen Ed Salaries		16,538.38
21.116.1100.18.110	PES Gen Ed Salaries		168,935.84
21.110.1100.18.110	AES Gen Ed Salaries		56,047.62
21.115.1100.18.110	HES Gen Ed Salaries		49,825.00
21.113.1100.18.110	FES Gen Ed Salaries		41,019.23
	Remote pgroam for elementary remote students. We have been tracking costs for this URL and several teachers were reallocated to this model. This entry is to shift the corresponding budgets from original building assignment to URL.		
21.000.2190.49.114	District Tech Director	101,850.00	
21.000.2190.49.119	District Tech Support Salaries		101,850.00
	To shift budget for Systems Administrator from support salary to administration line		
21.330.2410.40.114	CVHS Admin Salaries	248,489.00	
21.330.1100.11.110	CVHS Math Salaries		89,403.00
21.330.1100.02.110	CVHS Art Salaries		71,400.00
21.330.1100.13.110	CVHS Science Salaries		87,686.00
	Moving budget for teaching administrator from instruction function to building administration as well as moving from teaching salary object code to administration code.		
21.220.2220.38.110	GBS Ed Media Salaries	71,325.44	
21.220.1100.50.110	GBS Tech Integ Salaries		71,325.44
	To correct budget line for media teacher		
21.102.1200.39.111	CVERS Para Salaries	82,711.45	
21.110.1200.39.111	AES SPED Para		31,241.76
21.116.1200.39.111	PES SPED Para Salaries		51,469.69
	Remote program for elementary remote students. We have been tracking costs for this URL and several paras were reallocated to this model. This entry is to shift the corresponding budgets from original building assignment to URL.		
21.102.2120.35.110	CVES Guidance Salaries	75,562.38	
21.101.2120.35.110	CVERS Counselor Salaries		75,562.38

Budget Transfers

Remote program for elementary remote students. We have been tracking costs for this URL. This entry is to shift the budget for guidance counselor from original building assignment to URL.

21.112.2130.71.110	DCS Health Serv Salaries COVID 19	61,770.44	
21.330.2130.42.110	CVHS Health Serv Salaries		61,770.44
21.113.2130.42.110	FES Health Serv Salaries	54,778.48	
21.111.2130.71.110	BES Health Serv Salaries COVID 19	6,981.96	
21.101.2130.42.110	CVES Health Serv Salaries		61,760.44
21.117.2130.71.110	TES Health Serv Salaries COVID 19	51,250.00	
21.101.2130.42.110	CVES Health Serv Salaries		51,250.00

We had to reaclocate nurses across the district to cover needs. This is to shift budgets to correspond with actual placement.

21.110.2220.38.110	AES ED Media Salaries	59,100.00	
21.101.2220.38.110	CVES ED Media Salaries		59,100.00

To correct budget line for AES media teacher

21.112.1200.39.111	DCS SPED Para Salaries	33,894.91	
21.116.1200.39.111	PES SPED Para Salaries		33,894.91
21.110.1100.02.110	AES Art Salaries	37,198.66	
21.110.1100.12.110	AES Music Salaries	24,799.10	
21.101.1100.02.110	CVES Art Salaries		37,198.66
21.101.1100.12.110	CVES Music Salaries		24,799.10
21.000.1200.35.111	Dist Emot Supp Para Salaries	31,778.78	
21.000.1200.36.111	Dist Life Skills Para Salaries		31,778.78
21.221.2120.35.110	SMS Guidance Salaries	30,650.00	
21.101.2120.35.110	CVES Guidance Salaries		30,650.00

To shift budget to correspond with employee move for fy 21

21.000.2620.70.113	Dist Maintenance Salaries	15,393.02	
21.000.2600.00.113	Dist Facilities		15,393.02
21.330.1410.44.112	CVHS Athletic Admin Assist Salary	949.80	
21.330.2120.35.112	CVHS Guid Admin Assist Salary	2,374.41	
21.000.2320.40.112	SAU Admin Assist Salary	12,369.75	
21.330.2410.40.112	CVHS Admin Assist Salary	17,704.44	
21.330.2410.40.114	CVHS Admin Salaries	63,847.64	
21.330.1200.39.114	CVHS SPED Admin Salaries	3,691.92	
21.330.1410.44.114	CVHS Athletic Admin Salaries	3,584.40	
21.330.2120.35.114	CVHS Guid Admin Salaries	7,808.92	
21.000.2330.40.114	SAU Admin Salaries	27,892.76	
21.000.2620.70.114	Dist Maintenance Admin Salaries	4,442.48	
21.330.1100.18.119	CVHS 504 Coordinator	9,642.96	
21.330.1200.39.119	Transition Coordinator	6,894.69	

Budget Transfers

21.101.2190.49.119	Elem Network Systems	3,633.88	
21.000.1400.00.112	Dist Athletic AA		949.80
21.000.2100.00.112	Dist Support Srvc AA		2,374.41
21.000.2300.00.112	Dist Admin AA		12,369.75
21.000.2400.00.112	Dist CVAA Admin		17,704.44
21.000.1100.00.114	Dist CVHS Teach Admin		9,939.56
21.000.1200.00.114	Dist SPED Admin		3,691.92
21.000.1400.00.114	Dist Athletic Admin		3,584.40
21.000.2100.00.114	Dist Support Srvc Admin		7,808.92
21.000.2300.00.114	Dist Admin		27,892.76
21.000.2400.00.114	Dist CVAA Admin		53,908.08
21.000.2600.00.114	Dist Maint Admin		4,442.48
21.000.1100.00.119	Dist Support Staff		9,642.96
21.000.1200.00.119	Dist SPED Coordinators		6,894.69
21.000.2100.00.119	Dist Tech Support		3,633.88

Merit increase pools are budgeted for at the district level. This entry is to shift the budget number to the account where increases were applied.