

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Rd.**

**Peterborough, New Hampshire**

**CONTOOCOOK VALLEY SCHOOL BOARD**

**Tuesday, January 5, 2021**

**School Board Meeting**

**6:30 p.m.**

**Physical Location: SAU # 1, Board Room**

**106 Hancock Rd.**

**Peterborough, NH**

**Virtual Location:**

<https://us02web.zoom.us/j/83748142123?pwd=STI2NVJnMHhkS2doL01VcWRqZGZBQT09>

Meeting ID: 837 4814 2123

Passcode: kCseM6

Phone: +1 646 558 8656 US

Meeting ID: 837 4814 2123

Passcode: 891162

**AGENDA**

- 1. Call to Order and Pledge of Allegiance**
- 2. Right to Know for Public Meeting Emergency Declaration**
- 3. Non-Public Session: RSA 910A:3,II (6:30 pm – 7:00 pm)**
- 4. Acceptance of School Board Meeting Minutes (Board Vote Required)**
  - a. December 15, 2020 (pg. 1-3)**
- 5. Points of Pride**
- 6. Public Comment**
- 7. Consent Agenda**
  - a. Personnel**
- 8. Superintendent's Report and Presentation of Business**
  - a. Monthly Events Calendar (pg. 4-5)**
    - 1) Snow Dates for Public Hearing and Deliberative Session
  - b. January 1<sup>st</sup> Enrollment Update (pg. 6-7)**
  - c. ConVal School District Reopening Update & Local COVID Data Update**
  - d. Elementary School Survey Results (pg. 8-10)**
- 9. Reports**
  - a. Teacher Representative**
  - b. Strategic Plan Committee – Tim Theberge**
  - c. Education/Equity Committee – Niki McGettigan**
- 10. Old Business**
  - a. Athletic Recommendation (pg. 11)**
  - b. Proposed 2021/2022 Budget**
- 11. New Business**
  - a. 1<sup>st</sup> Read Policy**
    - DI: Fiscal Accounting & Reporting (pg. 12)
    - DJD: Local Purchasing (pg. 13)
  - b. Expenditure and Encumbrance Report - Lori Schmidt (pg. 14-16)**
  - c. Requisition Approvals (Board Vote Required) – Lori Schmidt (pg. 17)**
  - d. Budget Transfers – Lori Schmidt (pg. 18)**
  - e. COVID Financial Expenses Estimate**
- 12. Public Comment**
- 13. Approval of Manifests (Board Vote Required)**
- 14. Non-Public Session: RSA 91-A:3,II (If Required)**
  - a. Negotiations**
  - b. Personnel**
  - c. Legal**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

**106 Hancock Rd.**

**Peterborough, New Hampshire**

**CONTOOCH VALLEY SCHOOL BOARD**

**Tuesday, December 15, 2020**

**School Board Meeting**

**6:30 p.m.**

**Physical Location: ConVal High School Library**

**184 Hancock Rd.**

**Peterborough, NH**

**Virtual Location:**

**<https://us02web.zoom.us/j/82252932065?pwd=MFhYaXoxRys5b0tUd3Yva3MyVWorUT09>**

**Meeting ID: 822 5293 2065**

**Passcode: 2NjGEy**

**Phone: +1 646 558 8656 US**

**Meeting ID: 822 5293 2065**

**Passcode: 432414**

**Minutes**

**BOARD**

Rich Cahoon, Richard Dunning,  
Alan Edelkind, Jim Fredrickson,  
Katherine Heck, Janine Lesser,  
Niki McGettigan, Kevin Pobst,  
Linda Quintanilha, Robert Short, Jr.,  
Tim Theberge, Stephen Ullman,  
Jerome Wilson

**ADMINISTRATION**

Dr. Kimberly Saunders, Supt.  
Dr. Ann Forrest, Asst. Supt.  
Lori Schmidt, B.A.  
Kat Foecking, GBS  
Jen Kiley, CVHS ATC

**1. Call to Order and Pledge of Allegiance**

**Rich Cahoon called the meeting to order at 6:34 p.m. The Pledge of Allegiance was recited.**

**2. Right to Know for Public Meeting Emergency Declaration**

**Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration" as a result of a physical quorum of the board not present.**

**3. Acceptance of School Board Meeting Minutes (Board Vote Required)**

**a. December 1, 2020**

**Dick Dunning moved to accept the minutes of December 1, 2020. Katherine Heck second. Unanimous on a roll call vote.**

**b. December 10, 2020**

**Dick Dunning moved to accept the minutes of December 10, 2020. Tim Theberge second. Unanimous on a roll call vote.**

**4. Points of Pride**

**Kimberly Saunders shared Points of Pride as reported to her by Administrators.**

**5. Public Comment**

**None.**

**6. Consent Agenda**

**a. Personnel**

1) Co-Curricular Notifications

Notice of Stipend Positions was pulled from the agenda for notification tonight.

**7. Superintendent's Report and Presentation of Business**

**a. Monthly Events Calendar**

Selectmen's Advisory will not meet on December 17<sup>th</sup> as previously planned. However, Strategic Plan Committee will meet on December 17<sup>th</sup> at 6:00 p.m.

The Public Hearing, previously scheduled on January 5<sup>th</sup> was moved to January 12<sup>th</sup>.

**b. ConVal School District Reopening Update & Local COVID Data Update**

Kimberly Saunders provided an update on the COVID Data relative to the area and ConVal.

**8. Reports**

**a. Teacher Representative**

A report out from the CVEA Teacher Representative was shared.

**b. Strategic Plan Committee – Tim Theberge**

Tim Theberge reported out on the most recent Strategic Plan Committee meeting.

**c. Policy Committee – Janine Lesser**

Janine Lesser reported out on the work that the Policy Committee has been conducting at the most recent Policy Committee meeting.

**d. Budget & Property Committee – Jim Fredrickson**

Jim Fredrickson shared what took place at the most recent Budget & Property Committee meeting.

**9. Old Business**

**a. 2<sup>nd</sup> Read/Adoption Policy (Board Vote Required)**

JLCG: Exclusion of Students Who Present a Hazard

Policy JLCG was pulled for a second read from the agenda.

**10. New Business**

**a. Requisition Approvals (Board Vote Required) – Lori Schmidt**

Lori Schmidt referenced requisitions for the Board's approval totaling \$19,776.16 which included black performance masks for athletics. The total absent the masks is \$18101.21.

**Jim Fredrickson moved to approve the requisitions including the masks. Dick Dunning second. Unanimous on a roll call vote.**

**b. Expenditure and Encumbrance Report - Lori Schmidt**

Lori Schmidt referenced the Expenditure and Encumbrance Report and noted specific lines with details. Jim Fredrickson moved to approve the Expenditures and Encumbrances therein. Dick Dunning second.

**Unanimous on a roll call vote.**

**11. Public Comment**

None.

**12. Approval of Manifests (Board Vote Required)**

Lori Schmidt certified that manifest listed totaling \$1,781,213.22 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

**Jim Fredrickson moved to approve the manifests as read. Dick Dunning second. Unanimous on a roll call vote.**

**13. Non-Public Session: RSA 91-A:3,II (If Required)**

**a. Negotiations**

**b. Legal**

**Tim Theberge moved to adjourn. Jerry Wilson second. Unanimous on a roll call vote.**

Respectfully submitted,

Brenda Marschok

# January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<b>1</b> District Closed	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b> School Board Mtg. @ 6:30 pm	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b>	<b>11</b> Education Committee Mtg. @ 5:00 pm	<b>12</b> Budget & Property Committee Mtg. @ 5:30 pm  Public Hearing on Proposed 21/22 Budget @ 6:30 pm	<b>13</b> Proposed Snow Date for Public Hearing on Proposed 21/22 Budget @ 6:30 pm	<b>14</b> Strategic Plan Committee Mtg. @ 5:00 pm  Communication Committee Mtg. @ 6:00 pm	<b>15</b>	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b> Policy Committee Mtg. @ 5:00 pm  School Board Mtg. @ 6:30 pm	<b>20</b>	<b>21</b> Selectmen's Advisory Committee Mtg. @ 7pm	<b>22</b>	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b> Equity Committee Mtg. @ 5:30 pm	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>31</b>						

# February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b>	<b>2</b> District Meeting Part I - @ CVHS Gym @ 6:00 pm	<b>3</b> <u>Proposed Snow</u> Date – District Meeting Part I @ CVHS Gym @ 6:00 pm	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> Education Committee Mtg. @ 5:00 pm	<b>9</b> Budget & Property Committee Mtg. @ 5:30 pm	<b>10</b>	<b>11</b> Strategic Plan Committee Mtg. @ 5:00 pm  Communication Committee Mtg. @ 6:00 pm	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b> Policy Committee Mtg. @ 5:00 pm  School Board Mtg. @ 6:30 pm	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> Selectmen's Advisory Committee Mtg. @ 7pm	<b>26</b>	<b>27</b>
<b>28</b>						

## ENROLLMENT 2020-2021

Grade	Total	46	137	128	125	150	116	6	708	Remote
SCHOOL	Preschool	ant K	Kindergarten	1st	2nd	3rd	4th	5th	Total	
AES	# of Students	22	16	17	17	18	17		107	15
	# of Sections	2	1	2	1	2	1			
	Ratio	11.0	16.0	8.5	17.0	9.0	17.0			
BES	# of Students		9	11	9	14	10		53	13
	# of Sections		1	1	1	1	1			
	Ratio		9.0	11.0	9.0	14.0	10.0			
DCS	# of Students		9	9	15	3	5	6	47	2
	# of Sections		1	1	1					
	Ratio		9.0	9.0	15.0		14.0			
FES	# of Students		12	6	6	10	3		37	8
	# of Sections		1	1		1				
	Ratio		12.0	12.0		13.0				
GES	# of Students	13	17	10	7	11	9		81	4
	# of Sections	1	2	1	1	1	1			
	Ratio	13.0	8.5	10.0	12.0	11.0	9.0			
HES	# of Students		7	13	7	6	8		41	8
	# of Sections		1	1	1	1	1			
	Ratio		7.0	13.0	7.0	6.0	8.0			
PES	# of Students	11	39	30	37	42	33		192	53
	# of Sections	1	4	3	3	4	3			
	Ratio	11.0	9.8	10.0	12.3	10.5	11.0			
TES	# of Students		3	5	6	11	7		39	8
	# of Sections		1	1	1	1	1			
	Para		Para*	Para*	Para*					
	Ratio		8.0	13.0	13.0	11.0	7.0			
URL	# of Students		25	17	15	30	24		111	111
	# of Sections		2	1	2	2	2			
	Ratio		12.5	17.0	7.5	15.0	12.0			
1.3.2021	* Teaching Principal Para								708	

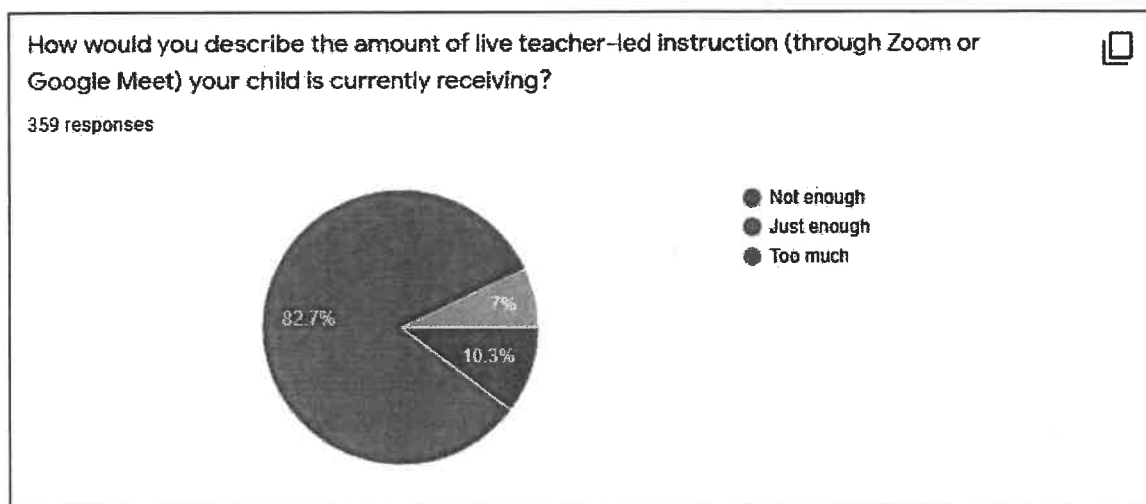
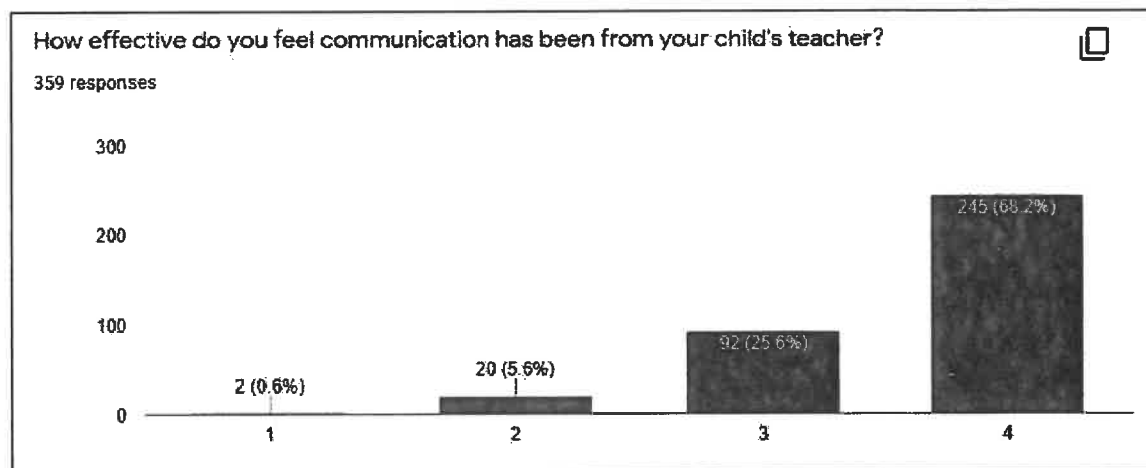
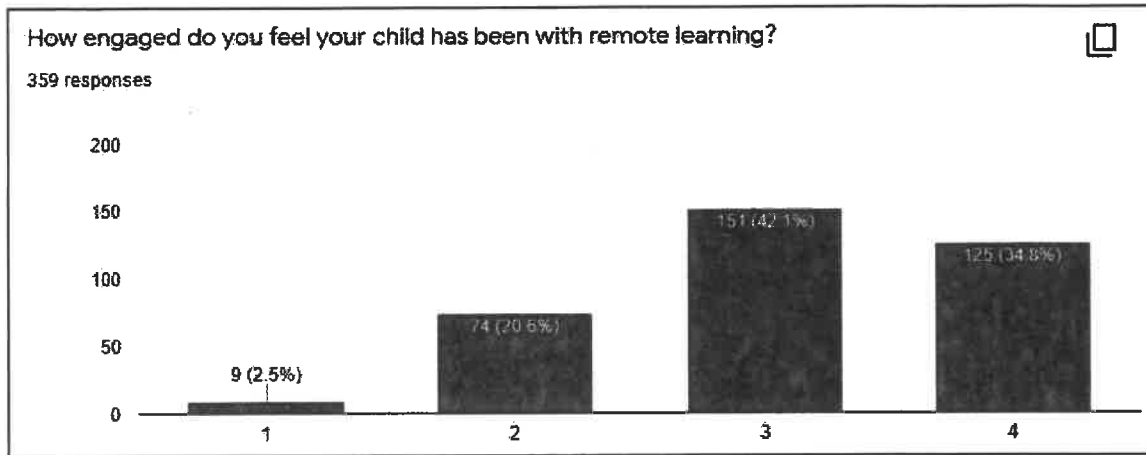
Total Elem. Students PreK-4

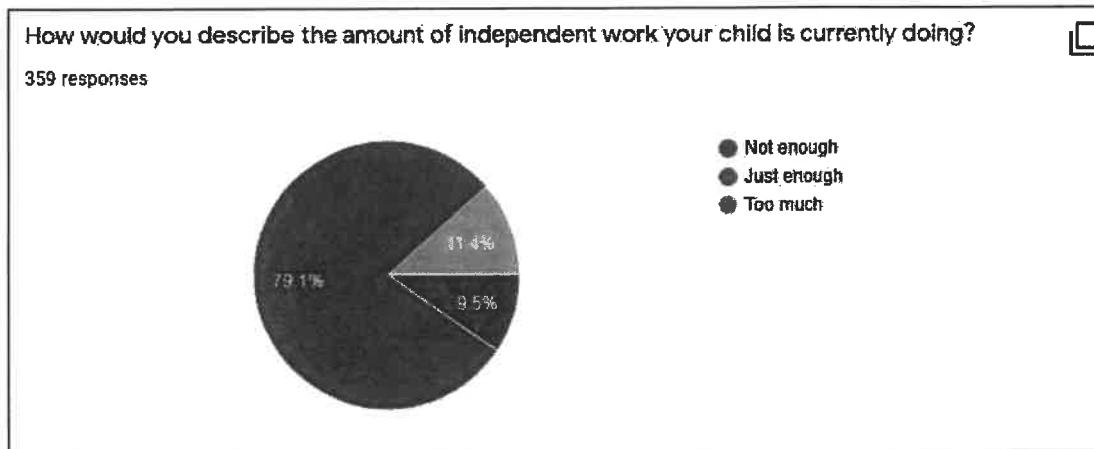
	<u>Grade 5</u>	<u>Grade 6</u>	<u>Grade 7</u>	<u>Grade 8</u>	<u>Total</u>	<u>In Person</u>	<u>Remote</u>
GBS # of Students	62	51	77	70	260	212	48
# of Teachers*					16		
Ratio		16.25					
SMS # of Students	72	86	89	104	351	258	93
# of Teachers*					20		
Ratio		17.55					
Total Students GBS and SMS	134	137	166	174	611	470	141
CVHS # of Students	173	172	173	186	704	530	174
Ratio		12.5					
CVHS enrollment numbers do NOT include ATC students from other Districts							
Enrollment numbers may include tuitioned-in students							
					<b>Total 2020-21</b>	<b>1597</b>	<b>426</b>
Includes Preschool students							
					<b>708</b>	<b>597</b>	<b>111</b>
					<b>611</b>	<b>470</b>	<b>141</b>
					<b>704</b>	<b>530</b>	<b>174</b>
Total Enrollment							
	2012-13	2342	2019-20	2074			
	2011-12	2434	2018-19	2109			
	2010-11	2534	2017-18	2143			
	2009-10	2755	2016-17	2234			
	2008-09	2855	2015-16	2169			
	2007-08	2969	2014-15	2239			
	2006-07	3104	2013-14	2325			



## Survey on Remote Learning at the Elementary Level

A survey on remote learning was sent out to the parents of elementary students before the District's holiday recess. We received responses back from 51% of our elementary parents.





When asked to identify resources in which they needed additional support:

- 186 (51.8%) of the respondents identified that they did not need any additional support at this time.
- 49 (13.6%) of respondents identified needing emotional support for their child or family.
- 17 (4.7%) of respondents identified needing support with navigating Google Meet/ Hangout.
- 15 (4.2%) of respondents identified needing support accessing digital resources.
- 12 (3.3%) of respondents identified needing support navigating Zoom.
- 7 (1.9%) of respondents identified needing support with nutritional support/food service.
- Each of the remaining responses were brought up by only one or two individuals (e.g., limiting distractions, more explicit directions, better internet, more in-person instruction, childcare, one-on-one support for their child, and less screen time).

Key themes that emerged from responses describing the biggest challenges faced during this time by parents and students:

- Isolation from peers, missing in-person interactions with peers and teachers
- Parents balancing their need to work while trying to support their children to learn remotely
- Difficulty with Internet connectivity
- Amount of time between teacher-led sessions throughout the day
- Amount of independent work
- Students staying motivated and engaged

Themes that emerged from responses describing what has been successful for parents and students during this:

- How supportive and available teachers have been

- Small-group, teacher-led instruction
- Having a consistent schedule
- Developing a stronger understanding of exactly what their children are struggling with

Next Steps:

- Review the survey results with administrators.
- Have administrators review the results with their staff.
- Respond to the needs/issues that parents identified. For example:
  - Connect individually with the 7 respondents who identified needing support with nutritional support/food service to find out exactly what kind of support they need.
  - Add additional resources (e.g., tutorials on navigating Zoom and Google Meet) to our Remote Learning webpage.
  - For the 37 respondents who described the amount of teacher-led instruction as “not enough,” confirm that teachers have created schedules that follow the guidelines for the amount of instructional time established by the District for remote learning (see below table):

Morning Meeting	K-1st 20-30 min., 2nd-4th 30 min.
English Language Arts (ELA)	60 minutes
Math	60 minutes
Science/Social Studies	30 minutes
What I Need (WIN)	30 minutes
Closing	15 minutes
Daily Total	215-225 minutes

**CVHS Athletic Recommendation**  
**Tuesday 1/5/2021**

***Previously:***

On Tuesday October 27, 2020, the School Board approved the ConVal High School (CVHS) administrations' proposal to allow all Winter athletic programs to participate in a competitive, limited, regional NHIAA sanctioned schedule. During the District's remote period, members of the Blue and Gold Cohorts would be allowed to combine and form teams. Any ConVal High School athlete who participated would be required to sign a Covid-19 waiver and they, as well as siblings or household members, would be required to learn/work remotely until after their final competition and a 14 day quarantine before they can return to in-person learning.

The following timeline was approved by the NHIAA's Executive Council on October 16, 2020:

- 11/30/20-12/11/20 - Phase 1 and Phase 2 conditioning/skills and drills activities for all sports;
- 12/14/20-1/10/21 - Team practice sessions;
- 1/11/21 - First date to play games.

The plan is re-evaluated prior to and during these dates to determine if Covid-19 cases have increased in the region.

On Thursday, December 10th , 2020 the ConVal School Board adopted the recommendation of the District's Covid-19 Monitoring Team to move into the "Orange Phase" of the Reopening Plan. Additionally, all district athletic programs were paused and would be reconsidered at the School Board meeting on January 5th, 2021.

***Presently:***

- The District remains in the "Orange Phase" of the Reopening Plan.
- The community and state are still seeing some increases in Covid, presumably due to holiday travel.

***Recommendation:***

- It is the recommendation of the CVHS and the Covid-19 Monitoring Team that participation in all winter athletic programs continue to be paused while the District is in the Orange Phase.
- The suspension of winter athletics will be re-evaluated on Tuesday January 19, 2021.
- During this time, coaches will be in contact with their teams remotely to conduct team meetings and remote workouts.

# DI — Fiscal Accounting and Reporting

The District's accounting system will be in conformance with the New Hampshire Financial Accounting Handbook published by the State Department of Education. An adequate system of encumbrance accounting will be maintained.

The following purposes must be satisfied by the accounting system:

1. **Administrative Control:** The financial records must be adequate to guide the making or deferring of purchases, the expanding or curtailing of programs, and the controlling of expenses. Current data should be immediately available and, in such form, that periodic summaries may be readily made from the data.
2. **Budget Preparation:** The financial records must be adequate to serve as a guide to budget estimates of subsequent years, and to hold expenditures to the amounts appropriated. Accounts are to be kept for each item for which separate budget estimates must be made. An adequate code of expenditure accounts will be used.
3. **Accounting for Stewardship:** The financial records of the district must be adequate to show that those in charge have handled funds within the framework of law and in accordance with Board policy.

The district's financial records will provide the following information:

1. For each account in the district's budget: the appropriation, appropriation transfers, expenditures, encumbrances, and unencumbered balance.
2. For each purchase order: the name of vendor, description of the item involved, the amounts, the call for bids if required, and an abstract of the bids received. Purchase order sets will be pre-numbered, and each set accounted.
3. For each purchase: the purchase order information above, plus the record of the receipt and condition of goods, the invoice and the record of payment.
4. For each income account: the budget estimate, the estimates as revised periodically, the receipts to date, and the balance anticipated.
5. Offsetting revenues received will be credited to the appropriate revenue account as defined by the State Department of Education. Refunds received will offset an expense account. Refunds received on expenses from the prior year will be credited to the Refund from Prior Year revenue account.

The School Board shall receive financial reports and statements showing the financial condition of the School District. These statements/reports shall be prepared a minimum of four times during the school year, two of which shall contain estimates to project cost for the full year. The School Board may ask for a statement or report at any time.

First Read: January 5, 2021

Second Read:

Adoption:

## DJD - LOCAL PURCHASING

~~When possible, the school District shall purchase locally, provided goods and services of equal quality, at competitive prices are available from local suppliers.~~

It shall be the policy of the school district to purchase locally, provided goods of equal quality and at competitive prices are available from local suppliers.

The district purchasing agent should not feel bound to purchase any item locally that can be secured at a saving to the school district from outside sources, nor shall he or she feel bound to purchase locally unless adequate service and delivery can be given by the local supplier.

First Read: January 5, 2021

Second Read:

Adoption:

# Contoocook Valley School District

## \* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

From Date: 12/11/2020 To Date: 12/31/2020

☐ Include pre encumbrance  
☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.110	REGULAR SALARIES	\$0.00	\$16,052,020.48	\$16,052,020.48	\$1,179,367.63	\$6,649,864.45	\$9,402,156.03	\$8,761,783.45	\$640,372.58	3.99%
21.000.0000.00.111	PARAPROFESSIONAL SALARIES	\$0.00	\$2,582,501.51	\$2,582,501.51	\$274,398.28	\$1,303,118.01	\$1,279,383.50	\$1,529,849.73	(\$250,466.23)	-9.70%
21.000.0000.00.112	ADMIN ASSISTANTS	\$0.00	\$1,146,678.72	\$1,146,678.72	\$91,013.64	\$567,597.05	\$579,081.67	\$589,571.04	(\$10,489.37)	-0.91%
21.000.0000.00.113	CUSTODIAL/MAINTENANCE	\$0.00	\$536,493.82	\$536,493.82	\$41,088.57	\$282,987.53	\$253,506.29	\$261,680.52	(\$8,174.23)	-1.52%
21.000.0000.00.114	ADMINISTRATOR	\$0.00	\$2,698,326.43	\$2,698,326.43	\$212,698.92	\$1,497,501.73	\$1,200,824.70	\$1,382,579.75	(\$181,755.05)	-6.74%
21.000.0000.00.115	DEPARTMENT HEADS	\$0.00	\$25,000.00	\$25,000.00	\$1,987.20	\$10,762.89	\$14,237.11	\$14,237.11	\$0.00	0.00%
21.000.0000.00.119	SUPPORT SERVICES	\$0.00	\$876,889.37	\$876,889.37	\$64,455.02	\$429,862.51	\$447,026.86	\$432,397.95	\$14,628.91	1.67%
21.000.0000.00.120	TEMPORARY SALARIES	\$0.00	\$1,146,485.25	\$1,146,485.25	\$14,447.19	\$217,629.73	\$928,855.52	\$46,668.10	\$882,187.42	76.95%
21.000.0000.00.130	OVERTIME	\$0.00	\$34,500.00	\$34,500.00	\$6,118.93	\$37,580.93	(\$3,080.93)	\$0.00	(\$3,080.93)	-8.93%
21.000.0000.00.211	HEALTH INSURANCE	\$0.00	\$5,495,630.09	\$5,495,630.09	\$488,127.97	\$2,524,695.24	\$2,970,934.85	\$2,836,948.71	\$133,986.14	2.44%
21.000.0000.00.212	DENTAL INSURANCE	\$0.00	\$197,440.02	\$197,440.02	\$22,357.62	\$116,605.63	\$80,834.39	\$130,743.62	(\$49,909.23)	-25.28%
21.000.0000.00.213	LIFE INSURANCE	\$0.00	\$38,784.12	\$38,784.12	\$218.46	\$1,173.09	\$37,611.03	\$1,516.51	\$36,094.52	93.07%
21.000.0000.00.214	LONG TERM DISABILITY	\$0.00	\$53,947.43	\$53,947.43	\$5,274.02	\$28,322.70	\$25,624.73	\$36,613.87	(\$10,989.14)	-20.37%
21.000.0000.00.220	FICA	\$0.00	\$1,871,540.42	\$1,871,540.42	\$135,420.28	\$794,341.95	\$1,077,198.47	\$943,337.77	\$133,860.70	7.15%
21.000.0000.00.231	NON - TEACH RETIRE	\$0.00	\$598,377.49	\$598,377.49	\$55,468.34	\$316,262.02	\$282,115.47	\$330,784.25	(\$48,668.78)	-8.13%
21.000.0000.00.232	TEACHER RETIRE	\$0.00	\$3,109,453.87	\$3,109,453.87	\$237,605.72	\$1,394,385.12	\$1,715,068.75	\$1,735,486.29	(\$20,417.54)	-0.66%
21.000.0000.00.260	WORKERS' COMP	\$0.00	\$241,003.04	\$241,003.04	\$0.00	\$98,125.04	\$142,878.00	\$0.00	\$142,878.00	59.28%
21.000.0000.00.299	Other Benefits - Admin Annuity	\$0.00	\$7,005.00	\$7,005.00	(\$19.02)	\$11,469.90	(\$4,464.90)	\$7,148.40	(\$11,613.30)	-165.79%
21.000.0000.00.320	PRESENTERS	\$0.00	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
21.000.0000.00.321	PROF SERVICES	\$0.00	\$103,500.00	\$103,500.00	\$5,877.00	\$87,897.91	\$15,602.09	\$0.00	\$15,602.09	15.07%
21.000.0000.00.322	STAFF SERVICES	\$0.00	\$84,525.00	\$84,525.00	\$848.00	\$6,121.98	\$78,403.02	\$0.00	\$78,403.02	92.76%
21.000.0000.00.323	PUPIL SERVICES	\$0.00	\$761,880.00	\$761,880.00	\$12,389.16	\$226,952.70	\$534,927.30	\$745,426.41	(\$210,499.11)	-27.53%
21.000.0000.00.330	PURCHASED/PROF	\$0.00	\$1,707,201.93	\$1,707,201.93	\$11,121.21	\$786,277.77	\$920,924.16	\$752,748.76	\$168,175.40	9.85%
21.000.0000.00.340	STATISTICAL SERVICES	\$0.00	\$34,060.00	\$34,060.00	\$0.00	\$0.00	\$34,060.00	\$0.00	\$34,060.00	100.00%
21.000.0000.00.380	PURCH SERVICES	\$0.00	\$162,500.00	\$162,500.00	\$459.00	\$104,207.43	\$58,292.57	\$74,205.21	(\$15,912.64)	-8.79%
21.000.0000.00.411	WATER/SEWER	\$0.00	\$62,697.00	\$62,697.00	\$0.00	\$15,553.45	\$47,143.55	\$36,596.55	\$10,547.00	18.82%
21.000.0000.00.421	DISPOSAL	\$0.00	\$44,040.00	\$44,040.00	\$0.00	\$21,688.78	\$22,351.22	\$17,158.00	\$5,193.22	11.79%
21.000.0000.00.422	SNOW PLOWING	\$0.00	\$179,800.00	\$179,800.00	\$340.00	\$1,285.00	\$178,515.00	\$178,515.00	\$0.00	0.00%
21.000.0000.00.430	REPAIR/MAINT	\$0.00	\$172,780.00	\$172,780.00	\$136.00	\$31,497.85	\$141,282.15	\$4,965.49	\$136,316.66	78.90%
21.000.0000.00.431	STRUCTURAL REPAIRS & MAINTENANCE	\$0.00	\$95,800.00	\$95,800.00	\$3,327.14	\$8,366.16	\$87,433.84	\$724.19	\$86,709.65	90.51%
21.000.0000.00.432	ELECTRICAL REPAIRS & MAINTENANCE	\$0.00	\$125,400.00	\$125,400.00	\$0.00	\$56,104.88	\$69,295.12	\$20,180.21	\$49,114.91	39.17%
21.000.0000.00.433	MECHANICAL REPAIRS & MAINTENANCE	\$0.00	\$43,450.00	\$43,450.00	\$0.00	\$13,461.47	\$29,988.53	\$8,069.49	\$21,919.04	50.45%
21.000.0000.00.434	HVAC REPAIRS & MAINTENANCE	\$0.00	\$74,000.00	\$74,000.00	\$0.00	\$99,670.84	(\$25,670.84)	\$4,673.84	(\$30,344.68)	-41.01%
21.000.0000.00.436	Copier Repairs	\$0.00	\$17,000.01	\$17,000.01	\$1,528.88	\$16,177.47	\$822.54	\$15,967.12	(\$15,144.58)	-89.09%

# Contoocook Valley School District

## \* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

From Date: 12/11/2020 To Date: 12/31/2020

☐ Include pre encumbrance  
☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance  
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.440	BUILDING RENTAL	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
21.000.0000.00.442	Equip Rental: Charging Carts	\$0.00	\$6,500.00	\$6,500.00	\$0.00	\$2,700.15	\$3,799.85	\$1,080.06	\$2,719.79	41.84%
21.000.0000.00.443	Equip Rental: Copiers	\$0.00	\$53,231.61	\$53,231.61	\$4,131.15	\$24,482.84	\$28,748.77	\$28,739.68	\$9.09	0.02%
21.000.0000.00.448	Equip Rental: Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$228,490.00	\$228,490.00	\$234,540.00	(\$463,030.00)	0.00%
21.000.0000.00.449	Equip Rental - Postage Meter	\$0.00	\$0.00	\$0.00	\$222.42	\$2,160.54	(\$2,160.54)	\$1,715.70	(\$3,876.24)	0.00%
21.000.0000.00.510	OTHER TRANSPORTATION	\$0.00	\$280,409.96	\$280,409.96	\$0.00	\$0.00	\$280,409.96	\$0.00	\$280,409.96	100.00%
21.000.0000.00.519	PUPIL TRANSPORTATION	\$0.00	\$2,545,542.55	\$2,545,542.55	\$224,533.54	\$686,441.86	\$1,859,100.69	\$1,706,773.06	\$152,327.63	5.98%
21.000.0000.00.520	INSURANCE	\$0.00	\$1,863.96	\$1,863.96	\$0.00	\$99,989.00	(\$98,125.04)	\$0.00	(\$98,125.04)	-5284.33%
21.000.0000.00.530	Telephone / Web access	\$0.00	\$381,144.00	\$381,144.00	\$25,122.09	\$175,705.04	\$205,438.96	\$236,941.16	(\$31,502.20)	-8.27%
21.000.0000.00.531	Cellular Phones	\$0.00	\$20,600.00	\$20,600.00	\$6,515.28	\$24,655.08	(\$4,055.08)	\$25,052.63	(\$29,107.71)	-141.30%
21.000.0000.00.534	POSTAGE	\$0.00	\$17,185.00	\$17,185.00	\$1,500.00	\$5,583.14	\$11,621.86	\$2,194.96	\$9,426.90	54.86%
21.000.0000.00.540	ADVERTISING	\$0.00	\$25,000.00	\$25,000.00	\$0.00	\$3,870.86	\$21,129.14	\$20,879.14	\$250.00	1.00%
21.000.0000.00.550	PRINTING	\$0.00	\$16,650.00	\$16,650.00	\$0.00	\$348.00	\$16,302.00	\$0.00	\$16,302.00	97.91%
21.000.0000.00.561	TUITION	\$0.00	\$734,949.24	\$734,949.24	\$36,652.72	\$226,987.58	\$507,961.66	\$455,372.68	\$52,588.98	7.16%
21.000.0000.00.580	MILEAGE	\$0.00	\$90,475.00	\$90,475.00	\$1,282.66	\$9,123.16	\$81,351.84	\$22,666.08	\$58,685.76	64.86%
21.000.0000.00.610	GENERAL SUPPLIES	\$0.00	\$659,009.20	\$659,009.20	\$4,938.57	\$523,707.86	\$135,301.34	\$82,242.78	\$53,058.56	8.05%
21.000.0000.00.615	TESTING SUPPLIES	\$0.00	\$19,080.00	\$19,080.00	\$0.00	\$5,413.64	\$13,666.36	\$1,286.39	\$12,379.97	64.88%
21.000.0000.00.622	ELECTRICITY	\$0.00	\$456,856.00	\$456,856.00	\$0.00	\$184,071.26	\$272,784.74	\$255,564.54	\$17,220.20	3.77%
21.000.0000.00.623	BOTTLED GAS	\$0.00	\$16,170.00	\$16,170.00	\$0.00	\$7,686.92	\$8,483.08	\$8,377.21	\$105.87	0.65%
21.000.0000.00.624	FUEL OIL	\$0.00	\$367,469.00	\$367,469.00	\$20,590.50	\$47,649.73	\$319,819.27	\$319,819.27	\$0.00	0.00%
21.000.0000.00.640	BOOKS	\$0.00	\$72,148.74	\$72,148.74	\$0.00	\$11,778.46	\$60,370.28	\$6,071.95	\$54,298.33	75.26%
21.000.0000.00.641	PERIODICALS	\$0.00	\$22,906.99	\$22,906.99	\$472.25	\$12,641.64	\$10,265.35	\$840.00	\$9,425.35	41.15%
21.000.0000.00.649	OTHER INFO SOURCES	\$0.00	\$2,750.00	\$2,750.00	\$0.00	\$122.55	\$2,627.45	\$0.00	\$2,627.45	95.54%
21.000.0000.00.650	SOFTWARE SUPPORT	\$0.00	\$351,910.00	\$351,910.00	\$19,513.85	\$321,519.98	\$30,390.02	\$25,421.23	\$4,968.79	1.41%
21.000.0000.00.656	GASOLINE	\$0.00	\$217,800.00	\$217,800.00	\$2,181.40	\$41,440.06	\$176,359.94	\$59,559.94	\$116,800.00	53.63%
21.000.0000.00.733	NEW FURNITURE	\$0.00	\$8,984.49	\$8,984.49	\$0.00	\$2,717.94	\$6,266.55	\$0.00	\$6,266.55	69.75%
21.000.0000.00.734	OTHER EQUIPMENT	\$0.00	\$20,933.43	\$20,933.43	\$0.00	\$5,055.87	\$15,877.56	\$0.00	\$15,877.56	75.85%
21.000.0000.00.737	REPL FURNITURE	\$0.00	\$21,160.00	\$21,160.00	\$0.00	\$1,379.03	\$19,780.97	\$0.00	\$19,780.97	93.46%
21.000.0000.00.738	REPL EQUIPMENT	\$0.00	\$429,245.98	\$429,245.98	\$196.04	\$28,213.98	\$401,032.00	\$16,712.55	\$384,319.45	89.53%
21.000.0000.00.739	OTHER EQUIPMENT	\$0.00	\$122,429.78	\$122,429.78	\$49,151.25	\$439,450.39	(\$317,020.61)	\$86,569.43	(\$403,590.04)	-329.65%
21.000.0000.00.810	DUES & FEES	\$0.00	\$221,419.35	\$221,419.35	(\$129.25)	\$51,580.45	\$169,838.90	\$46,364.73	\$123,474.17	55.76%
21.000.0000.00.830	DEBT SERVICE INTEREST	\$0.00	\$83,532.50	\$83,532.50	\$39,407.50	\$83,532.50	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.890	MISCELLANEOUS	\$0.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$135,000.00	\$134,999.90	\$0.10	0.00%
21.000.0000.00.910	DEBT SERVICE PRINCIPAL	\$0.00	\$540,000.00	\$540,000.00	\$355,000.00	\$540,000.00	\$0.00	\$0.00	\$0.00	0.00%



# Contoocook Valley School District

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☐ Include pre encumbrance

☐ Exclude inactive accounts with zero balance

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☒ Filter Encumbrance Detail by Date Range

From Date: 12/11/2020 To Date: 12/31/2020

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21,000,000.00.930	TRUSTS/IC	\$0.00	\$670,000.00	\$670,000.00	\$0.00	\$670,000.00	\$0.00	\$0.00	\$0.00	0.00%
	Fund: General Fund - 21	\$0.00	\$49,013,567.78	\$49,013,567.78	\$3,657,337.13	\$22,226,028.72	\$26,787,539.06	\$24,680,362.41	\$2,107,176.65	4.30%
<b>Grand Total:</b>		<b>\$0.00</b>	<b>\$49,013,567.78</b>	<b>\$49,013,567.78</b>	<b>\$3,657,337.13</b>	<b>\$22,226,028.72</b>	<b>\$26,787,539.06</b>	<b>\$24,680,362.41</b>	<b>\$2,107,176.65</b>	<b>4.30%</b>

End of Report

<b>Vendor</b>	<b>Project</b>	<b>Total Amt.</b>
School Health Supply Company	Equipment	\$3,834.78 equipt trust 8/20 hearing
Quill	General Supplies	\$35.26
ASCD	Membership	\$49.00
Asset Genie Inc	R&M - Chromebook	\$895.00
Quill	Remote Learning	\$259.33 misc supplies for students
BrainPOP	Subscriptions	\$325.00 ESL subscription
West Music	Subscriptions	\$149.95 music curriculum
Jostens	Year End Award / Event	\$2,796.20 diploma covers & inserts

<b>Request for Approval</b>	<b>\$8,344.52</b>
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## Budget Transfers

### Clean Up Budgets

Acct No.	Description	Debit	Credit
21.000.2320.00.250	District Wide Benefit - Unemployment Comp	24,641.00	
21.000.9000.80.260	Fixed Charges Unemployment		24,641.00

Corrects function and object codes