

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

**106 Hancock Road
Peterborough, New Hampshire**

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, January 19, 2021

**School Board Meeting
6:30 p.m.**

**Physical Location: SAU 1, Board Room
106 Hancock Rd.
Peterborough, NH**

Virtual Location:

<https://us02web.zoom.us/j/86103498093?pwd=VHNHQ2Vjd3N6MiBFbmxoOGlnRmFMQT09>

Meeting ID: 861 0349 8093

Passcode: 4Xu1jd

Phone: +1 646 558 8656

Webinar ID: 861 0349 8093

Passcode: 578172

Agenda

1. Call to Order and Pledge of Allegiance
2. Right to Know for Public Meeting Emergency Declaration
3. Non-Public Session: RSA 91-A: 3, II (If Required)
 - a. Personnel
4. Acceptance of School Board Meeting Minutes (Board Vote Required)
 - a. December 22, 2020 (pg. 1-11)
 - b. January 5, 2021 (pg. 12-19)
5. Points of Pride
6. Public Comment
7. Consent Agenda
 - a. Personnel
 - 1) Para-Justification (pg. 20)
8. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 21-22)
 - b. ConVal School District Reopening Update & Local COVID Data Update
 - c. Accept Gift/Donation (Board Vote Required) (pg. 23-24)
 - 1) ConVal High School requests authorization to accept a gift/donation of \$3,600.00 from FCVA for the purpose of Nordic Ski Team race suits.
9. Reports
 - a. Teacher Representative
 - b. Budget & Property Committee – Jim Fredrickson
 - c. Strategic Plan Committee – Tim Theberge
 - d. Communications Committee – Niki McGettigan
 - e. Policy Committee – Janine Lesser
10. Old Business
 - a. K-8 Remote Program
 - b. Final Proposed 2021/2022 Budget (pg. 25-29)
 - 1) Proposed Budget
 - 2) Default Calculation
 - c. Finalize Proposed Warrant
 - d. 2nd Read/Adoption Policy (Board Vote Required)
 - DI: Fiscal Accounting & Reporting (pg. 30)
11. New Business
 - a. 1st Read Policy
 - DJD: Local Purchasing (pg. 31)
 - b. Expenditure and Encumbrance Report - Lori Schmidt (pg. 32-34)

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

c. Requisition Approvals (Board Vote Required) – Lori Schmidt (pg. 35)

d. NHSBA Resolutions

12. Public Comment

13. Approval of Manifests (Board Vote Required)

14. Non-Public Session: RSA 91-A: 3, II (If Required)

a. Negotiations

b. Personnel

c. Legal

MISSION STATEMENT

The ConVal Regional School District, in partnership with its member communities, will inspire all learners to achieve academically, contribute to the global community, and thrive as independent and productive citizens.

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, December 22, 2020

School Board Meeting

5:30 p.m.

Physical Location: SAU #1 Board Room

106 Hancock Rd.

Peterborough, NH

Virtual Location:

<https://us02web.zoom.us/j/89422390387?pwd=WFdCU0dpeHlKS0hZUmJnZXNOWDBWQT09>

Meeting ID: 894 2239 0387

Password: 5w3ryF

Phone: +1 646 558 8656 US

Meeting ID: 894 2239 0387

Password: 436410

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Janine Lesser,
Niki McGettigan, Kevin Pobst,
Robert Short, Jr., Tim Theberge,
Stephen Ullman, Jerome Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Kat Foecking, GBS
Jennifer Kiley, CVHS ATC

1. Call to Order and Pledge of Allegiance

Rich Cahoon called the meeting to order at 5:35 p.m. The Pledge of Allegiance was recited.

2. Right to Know for Public Meeting Emergency Declaration

Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration".

3. Middle School Model Discussion

Kimberly Saunders introduced members of the Middle School Committee. She reported that they worked to develop multiple models.

Tim Conway reported a tremendous amount of work being done on this committee.

Michelle Hautanen said that the purpose was three-fold in addressing concerns of middle school teachers. Planning time – curriculum and team planning time is needed. Teaching both remote and in person was a challenge. A committee was created with a makeup of pod members and different teacher types to allow all approaches to be heard. The first steps included a survey of teachers and staff. Major themes were identified. Results were reviewed with staff. Two challenges evolved. First, the dual platform of both remote and in person and second, the teaching of four grade levels. Needs included the need for more planning time and time to work with students individually and in small groups.

Next, parents and students were surveyed. The committee broke into four subcommittees; a survey group, remote group, alternative schedule group, and Flex Friday Group.

Parent/Student Survey Results – Kevin Morneault shared baseline survey data. Demographic Data (Location of Instruction) was shared.

Parent and Student Survey Results – Tim Iwanowicz shared information from survey results that resulted in different themes emerging. Both students and parents felt that there was too much screen time during the

course of a day. Neither wanted longer classes lasting over an hour. Issues included the appreciation of a teacher and students didn't want to change teachers. Quantitative data resulted in parents being comfortable with practicing COVID safety. Having kids in school was popular. Flex Fridays were also popular. Parents did not favor changing a child's teacher, length of screen time, and mixing both remote and in person learning. Students liked Flex Fridays, learning in school, and having a mix of in person and remote learning. Students did not find comfort with longer classes, mixing teachers, screen time, and mixing remote and in person learning.

Remote Only Pod – Maryanne Cullinan spoke about a pod that was only with remote teachers and remote learners. Teachers felt strongly that teaching on two different platforms was challenging. Allowing remote students to create their own culture was important when not physically present. Other considerations included staffing, transportation, special education, among others. Pros and Cons of a Remote Only Pod were shared. It became a non-starter because changing teachers in the middle of the year was seen as more disruptive. It would be a consideration for next year but not this year mid-year.

Plan #2, Alternative Schedule – Riley Beliveau shared proposals for an alternative schedule which included increased advisory time, and increased intervention time among others. This would reduce the daily prep time from four classes to two classes. It would allow increased daily instruction.

Schedules – Sara Norby shared possible schedules. Included in them was the possibility for increased advisory time and increased transition time to allow for sanitization and other needs. Other schedule possibilities were shared. Instructional minutes per class, per week comparisons were shared.

The Alternative Schedule Recommendation – Riley Beliveau reported that after reviewing results, the committee concluded not to recommend an alternative schedule.

Flex Day Highlights – Siobhan Leclerc reported the proposed highlights for the Flex Day and she shared what the proposed schedule would look like.

Flex Day Remote Options would result in students remoting into assigned intervention classes.

Flex Day: Parent Survey Results – Cari Gillespie shared Flex Day: Parent Survey Results. 81.5% of parents reported that reliable supervision was available for their child. With the remaining portion, an alternative that fit for most families was proposed. Parents were more comfortable with a Flex Day with no classes due to the amount of screen time.

The recommendation is that the support of a flex day to allow a reduction in screen time and allow more time for teachers to work individually or in small groups and more planning time.

Committee Work: Summary – Tim Conway reported that areas of concerns were identified. The impact on students and teachers resulted in not moving forward with many of the plans. A full-day flex Friday was supported by both teachers and paras and is recommended to begin the week of January 19, 2021. In addition, the committee recommends that as the district plans for 21/22 it will consider the concerns and needs brought forward by stakeholders.

Questions and Answers – Kat Foecking said that the options seemed to some people, to decrease learning by 20%. The response was that the Flex Friday allows the students to stay current with the progress they should be making.

Kimberly Saunders said that this is a change to the plan which was adopted.

Katherine Heck moved to adopt the revised middle school plan. Dick Dunning second.

Janine Lesser asked if the flex day is part intervention, will students be able to be pulled in for that time. Kat Foecking said that it would have to be made clear that the intervention time on Friday's is not optional and would be based on progress.

Alan Edelkind asked if a student does not require any intervention what would a student do on Friday. Kat Foecking said that there are options for social/emotional support, enrichment activities, among other connections. Alan asked if we are actually hurting students more than they already have been with the

amount of instructional time. Kat Foecking said that small group instructional time will provide more supports for struggling students and allow them to work alongside their peers better.

How does this factor into the number of school days the State requires us to have? Kimberly Saunders said that a total number of instructional hours is required which allows a little more flexibility. This meets the requirements.

Katherine Heck thanked the committee for their work, time and effort. What does it look like for a family with no childcare options?

Anne O'Bryant said that students can come into the building and would be scheduled for interventions in the classroom with a teacher. She reported that 15% of students stay on Friday's and she anticipated that would stay the same. It is a challenge to use this time for teacher planning and intervention for in person learners. Should the percentage increase, additional thought would be required?

Robert Short, Jr. asked the number of instructional minutes recommended per week for this new flex day schedule. Kat Foecking said that the number of direct instructions does not change much. Students will replace time on Fridays with intervention time.

Stephen Ullman said that he is interested in the implications on instructional time as applied to a teacher presenting new information. Can a comparison of instruction time for new material under the alternative and the current plan be made?

Anne O'Bryant said that the minutes are there. It is a shift in contact time and contact time occurs every day.

Michelle Hautanen said that this would allow her to pre-teach material for some students before they see it for the first time in school. It would allow her to get into greater depth.

Dick Dunning said that he believes that it is a great plan and that it is well thought out.

The School Board meeting broke for the public hearing at 6:30 p.m.

4. Break for Posted Public Hearing to Expend Funds – 6:30 p.m.

Kimberly Saunders said that the purpose of the public hearing is to access funds to replace a generator at ConVal High School.

Tim Grossi said that it is not being replaced, it needs repairs. The generator is 13 years old and has received regular service. It needs a fuel pump, a water pump, the block heater is cracked and requires new coolant, thermostat replacement, and a gasket and belt.

The request is to expend up to \$7,500 from Capital Reserve Funds.

The generator runs the refrigerators, freezers, ConVal High School IT, boiler, hot water pumps and lighting when power is lost.

The funds would come from the Equipment Capital Reserve Funds.

Tim Grossi said that there is a five-day lead time for parts. The work would be completed in one day.

If we do not do this work, the lack of diesel going into it will be detrimental. This work is essential.

What is the useful life for this type of generator and what will this work add? It depends on the maintenance. This generator has been maintained since installation. An oil analysis was conducted and it came back very clean; Tim said that he expects it to last 5-7 additional years.

Rich Cahoon asked the public if they had any questions. There were none.

Rich Cahoon closed the public hearing at 6:36 p.m.

Jim Fredrickson moved to approve the expenditure of up to \$7,500.

Katherine Heck second. Unanimous on a roll call vote.

The meeting redirected back to the School Board on the Middle School Model Discussion.

Robert Short, Jr. asked why the intervention time could not take place during the regular school day. Kimberly Saunders said that the changes to teacher's schedules and loads, screen time, simultaneously teaching remote students and in person students at the same time requires more planning time. The need created the request early on in the school year for some sort of relief. We implemented the half flex day on Fridays. We put this team together to look more deeply. If we could put in a separate remote school like the elementary it would be ideal but not mid-year. This is the next best solution.

Kevin Pobst said that the Strategic Planning Committee is thinking about "recovery". He asked the committee, specific to math, if this schedule is likely to reduce, exacerbate, or be neutral with the loss of learning in math. Kimberly said that we are neutral so there may be additional learning loss. At best we are neutral. This model provides the opportunity to understand what type of learning losses students are

experiencing. It would be difficult to guarantee that we would get ahead of the learning loss. We know that there is learning loss that will need time and energy to make up.

Kevin Pobst shared his concern that this might increase learning loss.

Michelle Hautanen said that she sees it helping because of the opportunities it will provide to work with struggling students. In math, it is hard to move on until certain basics are mastered. This approach can only help.

Jim Fredrickson said that he understands that if this is approved it will allow for a full flex day on Friday. Any budget implications? Kimberly said that this model would not go into the 21/22 school year. No additional cost for the current school year.

Tim Theberge said that his child has benefited from flex Friday at the high school for the additional support in math in particular and science.

In favor: Unanimous.

Opposed: None

Motion carried.

5. Dr. Schoel Presentation on COVID-19

Kimberly Saunders introduced Dr. Schoel, Pediatrician, and member of the COVID Monitoring Team.

Dr. Suzanne Schoel, was present to talk about the predictions for COVID 19, mitigation factors in place, her thoughts on new mitigation, and thoughts on how the district may want to move forward.

Dr. Schoel said that she is excited about the vaccine. Concerns of the Monitoring Team are related to the potential of social distancing needed in the fall and that students can be brought back in the fall.

Most experts with the Center for Disease Control anticipate mitigation strategies until the end of 2021 and into 2022. In NH and locally, there are a large number who do not do any immunizations compared to other parts of the country. 80% of our children get all of the required immunizations. When it comes to the flu, we have 50-60% of students who get vaccinated every year. The COVID vaccine is more effective than the flu vaccine. If only 50-60% get the vaccine, it will extend the time where we will see lower numbers.

Rich Cahoon asked Dr. Schoel if she had an idea of when teachers will have vaccines available. Dr. Schoel estimated before the end of the current school year. For students, unsure. Studies are still underway for specific teenage years.

Janine Lesser asked if pods will still be necessary or what might it look like. Dr. Schoel said that it is hard to predict. We had not had a positive case with a student until remote learning was entered into. If the positivity rate gets lower, pods might not be necessary. It is hard to know when developing a budget. It is better to plan for the maximum and return the money.

Kimberly Saunders said that Richard Scheinblum and the County Commissioner are also present.

Richard Scheinblum concurred with Dr. Schoel. He meets every day with the COVID Monitoring Team and proceeds with calls with hospital administration. It is difficult to know what will happen. We do not know the long-term effects of the vaccine. We don't know about different strains. A vaccine doesn't necessarily make it so you don't get the virus, it can make it so that you don't have severe symptoms. The safe thing to do is keep mitigation systems in place through the next holiday season next year.

Chris Coates said that the work that ConVal has done to meet the needs is exceptional. He said that the care and thought is to be proud of.

John Reitnauer said that this is the only district that he is aware that has a group that meets daily to discuss and make decisions on what is best for the community.

Alan Edelkind asked the feeling, knowing the data and progression, on the chances of moving backward or forward in levels. We are currently in the orange phase.

Dr. Schoel said that the hope is that when people get back to normal after Christmas, more will be known.

Rich Cahoon thanked the committee for their report.

Kimberly Saunders said that she will be presenting the next revision of the budget. The costs associated with COVID are considerations. Potential solutions to avoid costs to the budget that would outline to the taxpayers that we do not intend to spend those dollars unless absolutely necessary.

6. Revised Budget

Kimberly Saunders said that administration went back to the drawing board. She revisited the focus of moving from reopening to recovery to resiliency. Policy and long-term planning are needed.

The assumptions of this budget have changed. Rather than continue with the original proposed plan, minimal mitigation assumptions are planned. Financial and programmatic assumptions are in place.

The proposed operating budget is \$50,069,177 which is an increase of \$1,055,610.

The operating budget reflects a 2.15% increase. Gross budget reflects a 2.18% increase to \$52,354,177. Revenues reflect a 6% decrease in total estimated revenues. Salaries are up .8% due to additional paraprofessionals, lane changes, and notified retirements as well as 3% increases. Staffing changes were highlighted. Benefits are up near 11% which includes a 4.2% plan increase, NH Retirement increase of 2.9% for non-teaching staff, and a 3.2% increase in NHRS for teachers. Property Services are up \$574,014 or 65.33%. Furniture and equipment are being deferred. Dues and Fees and Debt Service is down 10.9%.

Recommendations for the Use of Trusts were shared.

Offsetting the budget through the use of trusts was recommended.

Additionally, articles for unreserved fund balances is a possibility, a non-lapsing article related specifically to COVID, create an expendable trust to raise and appropriate funds specific to emergencies, and create an expendable trust to raise and appropriate specifically for COVID.

Recommendations include additional positions as a result of significant social/emotional needs of students. The recommendations listed are not included in the proposed budget.

Options to create expendable trusts were shared.

Kimberly Saunders asked the board how they would like to proceed.

Rich Cahoon asked about the increases in retirement that are required. They occur every other year? Kimberly confirmed. One of the decisions needed is that we budgeted to maximum exposure. Students might be gained that were lost to home school.

Do we use straight-line projections or assume that we will get the students from the census? The added placeholder positions of a para and teacher were added back into this budget.

Rich Cahoon said that this district has seen much less enrollment decline than other districts around us. Kimberly said that it is related partly due to being in-person. We regularly get requests from families wanting to know more about our dashboard. The outreach in answering questions one-on-one by administrators is great. The Monitoring Team members were able to answer questions in our communities. Positions potentially eliminated are COVID positions hired as one-year positions.

Jim Fredrickson commented that the teachers' contract needs consideration. He shared a tracking tool.

6.16% impact to an 8.6% increase in District Assessment if the contract and budget gets approved. He said that these are hefty numbers.

Kimberly Saunders said that the way that stimulus dollars through CARES was distributed to schools was difficult and very last minute. We had 30 days to pull everything together. We were slated to receive \$150 per student and we continue to go back for more. We see COVID fatigue happening. Planning, whether in the budget or through a warrant article, is the way that we have to go. We cannot chance that we will have to spend money on mitigation strategies without planning relief for that. Otherwise, we will have to step down our program to cover these costs. There is no room in the budget.

Kevin Pobst shared how pleased he is with the progress made in the proposed budget from December 5th to today. Kevin said that he did not see, given that the real money lies in personnel, that class sizes were increased.

Kimberly said that class size guidelines are followed when planning. Multiage opportunities are not always available due to the combined total that would result should classes be combined. We have not had issues with staffing for the most part.

Kevin asked that a harder look at class sizes take place at elementary, middle, and high school.

Stephen Ullman asked about the positions that were listed for reduction. Kimberly said that the positions were one-year hire positions related to COVID 19.

Katherine Heck asked if Preschool for All Phase II is in the budget. Kimberly said that it is not in the budget. The items listed come with their own offsets.

Kimberly Saunders said that it is imperative that we put a fiscally responsible budget forward. In addition, the first responsibility is to the students in the district and to assure we can educate them. A bottom line budget was developed. We are concerned about cutting back on all of the mitigation strategies. In order to reopen in the best interest for students and the school district and look out for years. Offsets were looked for. Without going into personnel, it is difficult.

Kevin Pobst noticed that unless we have a lot of move ins, we are dropping another 150 students as the middle school shifts to the high school in the next four years. He said that this should be kept in mind.

Kimberly said that this budget does not project a remote school. The remote school piece is in the justifications. It assumes if our students move remote that we will move teachers with them.

Robert Short, Jr. asked how we can truly support a remote school if we recognize that there is a loss in learning for remote students. Then, we have to pay additional money for 5th quarter to catch them up.

Kimberly said that this would be for students who remote learning was a good fit and experienced a positive impact. In addition, we could open up this remote school for out of district students. It might be in our best interest to look at this as a Charter School opportunity inside the district.

Rich Cahoon added that we are required to offer a level of remote learning as long as the emergency order is in place.

Rob Short said that a totally separate school would have additional associated costs.

Rich Cahoon brought attention to the priority list of positions.

Katherine Heck said that she sees two schools affected by the school counseling and service provided. Dr.

Ann Forrest said that it is not exclusive to the two schools listed.

Katherine Heck further asked if the numbers are similar in other schools. Ann Forrest confirmed.

Additional Elementary School Counselor position –

The assumption on cost is \$85,000.

Rich Cahoon asked the Board if this should be included or not.

Jim Fredrickson said that there are \$1.26M in offsets to keep in mind.

Katherine Heck said that she would need to know what the offsets would impact before she could vote.

Kimberly Saunders said that at the elementary level, there would be \$1K in co-curricular, books \$11K, dues and fees \$14K. At the middle school, field trips and dues and fees would be impacted. At the high school, \$2,300 language lab, \$25K in Block 5 would be impacted. These are things identified by administration that would be let go because what is proposed is more important.

Rich Cahoon shared his concern that this district has directed a lot of resources at the elementary level to the detriment of the middle and high school. This proposal continues in this vein. He asked that she speak to this request.

Ann Forrest said that without this position, there would only be three counselors at the elementary level. With increasing concerns in mental health, having people work across so many buildings, we do not feel the support needed is there.

Kevin Pobst asked if the items in the right column can be given up, regardless of whether a position is added or not, why don't we eliminate them.

Jim Fredrickson asked that the rationale for the requests being made be explained. Kimberly Saunders said that a position is not added to the budget without a specific justification.

Rob Short, Jr. asked at what point do we not talk again about consolidating buildings. Dick Dunning said that it brings the point home that this board has not been driven to do this. It is becoming a reality.

Rich Cahoon said that we cannot do anything about it before March so we need to develop a budget.

Rich said that what he hears from the Board is that we are adding an Elementary School Counselor.

Middle School Student Support Counselor position -

Welding was discussed as an offset. It is a popular program. Students feel success in it which contributes to positive mental health. Concern about taking away this opportunity was shared. It would reduce from 12 to 9 seats. Right now, we don't have students in the program because of the present situation.

Rich Cahoon said that he hears that adding this position is favorable so far. May be revisited.

Tim Theberge moved to enter into non-public for personnel at 8:20 p.m. Kevin Pobst second. Unanimous on a roll call vote.

Tim Theberge moved to exit non-public session at 8:36 p.m. Janine Lesser second. Unanimous on a roll call vote.

Tim Theberge moved to seal the minutes of non-public session for a period of five (5) years. Second. Unanimous on a roll call vote.

K-8 Remote School – Trust offsets were listed totaling \$551,000. The use of these would allow it to leverage the dollars into these positions. We did consider not decreasing the trusts past a certain point. Anticipated revenue was not proposed to be placed in these trusts.

Stephen Ullman asked if we would be establishing this or is this a permanent enterprise. Kimberly Saunders said that it would be a permanent enterprise.

Kevin Pobst said that he does not see how this is sustainable if we need the funds to start it up to the level that is anticipated. What do we do the following year when one-year offsets are used to create?

We have over 200 students remote now with other remote options available to them.

Kevin said that when he looks at our down revenue, he also looked at previous years. Two or three years ago, we got a bump in money from the State that has since disappeared. It appears that the bump in revenue became part of the budget process rather than look at it in terms of one year or two-year piece. Kevin said that he is unsure we should imagine that we should go forward.

Rich Cahoon said that we currently have 200 students remote that we receive full adequacy for. If we do not offer a remote option, those students could leave along with the associated funding.

Dick Dunning said that the State wants to mandate remote learning therefore, should they not fund it. Rich spoke to State mandates and the increase in them absent constitutional language.

Robert Short, Jr. asked the dollar amount that we would receive from the State. The response was \$814,000.

How much are we expecting this program to cost? The \$780K are the new costs associated with the program.

Stephen Ullman asked how this school would operate for special education students. Discussion took place.

Katherine Heck said that she is unsure how she feels about paying for something for one year. Kimberly Saunders shared a list of items that might be recurring. The Trust Fund Summary and Expenditure Plan were referenced as associated documents.

Katherine Heck asked for data to support that 200+ students would remain remote. It could be more or it could be less. Kimberly said that some parents have indicated that their students have been more successful with remote learning. It also depends on what the fall looks like. There is also the potential to attract homeschool students.

Tim Theberge shared his appreciation for the option to enter and remain remote during this time of uncertainty. This gives the district relief for the option to remote.

Rich asked if we did not do the K-8 competency-based model, what would we do. Kimberly said that we would do what we did this year and extend it to the middle school. Associated costs with this would be less than \$780K.

The meeting broke for a break at 9:00 p.m. and resumed at 9:07 p.m.

What is the feeling about the K-8 Remote School?

Kevin Pobst said that personnel should not be paid with temporary money. Next year, we will have to find it somewhere else. We don't want to make an obligation without knowing where the money is coming.

Tim Theberge said that if we go back to "normal minimal transmission school", there is nothing that gives a circuit breaker. It is a potential draw for students as well.

What is meant by circuit breaker? We would still find ourselves with moderate transmission and a recommendation not to be in school, we would not have the funding for what we would have needed to prepare for. This provides an option for families, K-8, and stay enrolled in the district.

Jim Fredrickson said that this could be set up as a separate warrant article. Thoughts?

Kimberly Saunders said that we have done that before and the board said they would not do it again. Either the board supports it enough to put it in the budget or you do not. If the board does not feel strongly enough, it should not be pursued.

Rich Cahoon said that Charter Law contains a provision for District based Charter Schools. That model does represent a future sustainable source. It is at least an 18-month process and involves a consultant to do so. We would need to start that process immediately.

Kimberly said that this concept has already been floated with Kim Carter. We would put money in a grant application to work with her to develop the charter piece.

Rich Cahoon asked if administration has the bandwidth to take this on? It is a big project.

Kimberly said that this is work she is planning and noted platforms out there that might make this an attractive program.

Katherine Heck said that the legislative body has to approve a charter. This board would not be in charge of the charter, it would have its own board. There are a lot of steps to do before we can even talk about this.

Kimberly Saunders said that the process is a two-year one. Rich agreed that this could not be done for March.

Are we putting this remote school in the budget or not?

Dick Dunning said that he worries where the money would be found. He is more in favor of Preschool Phase 2.

Niki McGettigan said she supported the K-8 Remote Model, the world is a different place, we would be remiss in not looking forward. It can be refined.

Jerry Wilson shared concerns on the impact on enrollment at smaller schools. Down the line, we may have to reevaluate the viability of the smaller schools.

Janine Lesser said that she wants to see Preschool for All. She supports the proposal but worries about paying for it going forward. She does not think she could support it.

Jim Fredrickson said that at this point, he is in favor.

Kevin Pobst said that he was not.

Kimberly Saunders reminded the board of the plan for reopening toward resiliency. If we do not open and retain our student population and provide opportunities that people can get elsewhere, then we are not going through the steps. The administration saw this as a way to adapt in a way that would attract students who might not be willing to come back to the building or those not interested in a traditional public school.

Robert Short said that 5th Quarter is proposed to get our kids caught up. He would place this higher up on the priority list to get them what they need as a result of their sacrifices.

Alan Edelkind said that he supports the concept but has concerns as to how it would be paid for.

Katherine Heck said that she supports it but is concerned. She said that she looks at the list and is making justifications as to what is in and out. She supports the idea but is concerned about funding it in future years.

Stephen Ullman asked if 5th Quarter is a one-year item. Kimberly said that this is looking at where we are as a long-term solution for students who want to go through school more quickly, for students who want to recover, for those that need an extended day or year. We have to be willing to try things to be adaptable.

Tim Theberge said that providing a product that people will show up for is important to stay in business as a public education system.

Rich Cahoon proposed a vote on recommendation up or down or go to the bottom of list and put this discussion off until later in the meeting.

Vote now or go down list? Go down the list was decided.

Elementary Technology Integration Specialist – This is a trade. We will repurpose a position to do this.

Katherine Heck was in favor of this request. Stephen Ullman agreed.

All in favor.

Additional Special Educator for ESP Program – ESP is a specialized program designed for students who struggle with behavioral and emotional issues that get in the way of them accessing education. This helps retain students in our district. It is a middle school position.

Stephen Ullman asked if there are other staff working at this level in their school. Confirmed.

Kimberly Saunders said that this program has one case manager and this would expand it to a second.

Stephen Ullman said that the documentation was received late tonight which left him unavailable to read the information.

Is this position necessary to prevent out of district positions or bring people back in?

Ben Moenter said that this will help support keeping kids in our programs without having to go out of district. It expands the program to allow focus on the instructional pieces.

Dick Dunning said that this is a good utilization of resources.

5th Quarter – This is a summer recovery program. Kimberly Saunders said that the goal is to pre-teach or intervene at the beginning of how we meet the schedule and the needs of students. We would be bound by learning and not by time.

Katherine Heck asked if administration have an idea of how this would be delivered. Summer, afterschool, optional or mandated, open to all students or tier one students, etc.

Kimberly said that this would be a summer program. Grant dollars might allow an extended day program. The first part would be for those students that are determined to be behind.

Rich Cahoon said that the math intervention is realizing a 20% participation rate. If this held true for the proposed summer program, it would be problematic for 20% to show up at a cost of \$1 million.

Katherine Heck asked if this is K-12. Confirmed.

Rich asked if in person, this summer, is possible with current transmission rates.

Kevin Pobst said that he has seen this tried before and has never seen compelling evidence that it accomplishes what was hoped. We would be better to intensify instruction during the day.

The number of students attending would directly impact the actual cost.

Rich echoed everything that Rob Short said earlier in that students have made a sacrifice to protect the community. He questioned if this was the way and if it could be done this summer. He would not want to bet the farm that this could be done this summer. What would we do then if we were unable to do it in the summer? Extensions during the following school year.

Kimberly said that two- and three-week interventions do not get the bang for the buck.

Janine Lesser said that the math intervention response rate stopped her dead in her tracks. She said that she can leave this one behind.

Rich Cahoon asked to what extent we can require students to come to a summer program. Kimberly said that competencies would have to be met while leaning away from the grading model.

Katherine Heck asked if kids had to repeat classes if they got a COVID grade. Kimberly said that we already do this at the high school. We want to define the set of learning progressions that have to be gone through. Students will travel through the progressions at different rates.

Ann Forrest spoke about the different ways that learning loss can be addressed.

Dick Dunning said that he would rather see Phase Two of preschool than 5th Quarter. It has the greatest long-term impact on learning.

Kevin Pobst said that he is a fan of closing gaps and catching kids up. He has not heard Ann or Kimberly share a particular program that has been practiced, implemented, and proven a success. He said that it is difficult to sit here and imagine how this would go.

Katherine Heck asked what amount of money, if provided, would be asked for this purpose outside of \$1M.

Rich said that is we said that it unlikely that there be an in-person summer program this year. Kimberly said that she would look at grant monies for work to take place during the school year.

Jerry Wilson said that the \$1M is likely impossible to run a program this summer. He is in favor of preschool but agreed that remediation monies were needed. He suggested \$100K.

Kimberly said that she would rather thoughtfully go through grant dollars for something like this.

Niki McGettigan said that the \$1M would require 44 teaching staff and she listed others. She said that she is not confident that this could happen this summer. She said the combination of lots of different interventions is what works for kids. She doesn't see 44 teaching staff in the schools this summer. She does not know that we could get our population to attend. Interventions are important, but she was unsure she was in favor of a summer catch-up.

Alan Edelkind said that he does not think that there are enough specifics on this to make sound judgements. Looking at it from a grant standpoint is favorable.

Kimberly said that thought did go into the proposal and students were identified. She has no problem with the direction that this moves in.

Robert Short, Jr. shared his understanding of the number of hours that would be required to work with students in need of intense instruction.

Kevin Pobst said that this argument could be made yearly regardless of COVID or not. He would want to see a program that had shown results.

Rich Cahoon said that he is skeptical that we would be able to implement this July 1st. He asked what would help to do something during the school year. Several years ago, interventionists were eliminated.

Kimberly said that it would depend on what interventionists would look like.

Preschool for All Phase 2A – Dick Dunning said that this is critical. He would like administration to find the funds to offset this to address the student needs to find success.

Kimberly said that this is \$144K. Offsets are trust offsets.

Robert Short, Jr. supported this program and asked if there is associated revenue. Kimberly said that there is a sliding scale fee that will never cover the cost of the program. This will help more students access preschool. The target for the program is for students who might not have access to high quality program due to financial reasons.

Rich Cahoon said that this is targeted at a specific population that might not otherwise be able to afford these types of program.

Stephen Ullman said that there is demand for this programming.

Katherine Heck asked questions; if this was approved, this allows 60 slots across five classrooms. Katherine further asked about transportation. Cari Christian-Coates said that a phased approach every year was proposed. The original proposal was to provide transportation to all. This proposal does not include any transportation.

Argument against? None.

2nd Middle School Support Counselor (trust offset) –

Jim Fredrickson said that he is uncomfortable depleting Capital Reserve to the amount proposed.

Anyone who would place these positions higher than K-8 remote school or other?

This was put off as a result.

Back to K-8 Remote –

Tim Theberge moved to adopt the K-8 Remote option as presented. Janine Lesser second.

Katherine Heck shared concern with when people can return to work, would remote be as popular.

Janine Heck said that we are considering attracting a new population for which this would be attractive.

Katherine added concern with the screen dependency and the homeschoolers.

In favor: Dick Dunning, Jim Fredrickson, Tim Theberge, Stephen Ullman, Janine Lesser, Alan Edelkind, Niki McGettigan, Jerry Wilson

Opposed: Robert Short, Jr., Katherine Heck, Kevin Pobst

Motion carried.

Extended School Year –

Stephen Ullman moved to adopt as presented. Katherine Heck second.

In favor: Robert Short, Jr., Tim Theberge, Janine Lesser, Katherine Heck, Niki McGettigan

Opposed: Dick Dunning, Jim Fredrickson, Stephen Ullman, Alan Edelkind, Kevin Pobst, Jerry Wilson

Motion failed.

Rich Cahoon asked if we are not doing that, will we request that Kimberly explore grant-based options or is this just out.

Exploring grant options was suggested.

Kimberly said that she would rather sit with Ann Forrest and have a mindful discussion.

Two positions on the list – Middle School Student Support Counselor and Elementary School Counselor

Katherine Heck said that she is generally concerned about affordability but was unsure the need would go away. She said that our student's mental health is critical and we may need to support this now and in the future.

Robert Short, Jr. said that he was in support.

No one argued against.

Elementary School Counselor – this would allow five counselors at the elementary level.

Katherine Heck asked what the net justification is.

Kimberly Saunders said that it is about the number of students who are having social/emotional learning needs.

Student: Counselor ratios were touched on. Consideration for some of the ratios was seen as an equity issue.

Dick Dunning moved to support the elementary school counselor position. Janine Lesser second.

In favor: Dick Dunning, Tim Theberge, Niki McGettigan

Opposed: Robert Short, Jr., Jim Fredrickson, Stephen Ullman, Janine Lesser, Alan Edelkind, Katherine Heck, Kevin Pobst, Jerry Wilson

Motion failed.

Kimberly Saunders said that she would like to take the items added and return on January 5th with a clear picture of costs, associated offsets and then have the board go through the trusts.

Jim Fredrickson said that we agreed to adding two items with a budget impact totaling \$229K. Others added have an impact on budget offsets of \$518,090 leaving \$601K to take out of trusts. \$1.261M is in the proposal.

Rich Cahoon said that not everything was adopted and they were based on priority listing.

Kimberly Saunders asked if they want her to find offsets for everything.

Robert Short, Jr. said that \$660K was offset to 5th Quarter and he suggested taking some of that to give administrator benefits back.

Kimberly Saunders said that she will go back and realign the offsets.

Jim Fredrickson said that relative to default, assuming the budget doesn't get approved but the CVEA Contract does, it is \$650K higher.

Rich Cahoon said that we budgeted to maximum exposure. Do we want to consider not budgeting to maximum exposure knowing we could back fill from Health Trust? Kimberly Saunders noted the potential to take money out of trusts to offset.

7. Unreserved Fund Balance Warrant Article

Rich Cahoon said that we need to do something in this area. It would cause us to align with what the monitoring team suggests.

Kimberly Saunders said that if the money is not used, it would go back to the taxpayer.

Tim Theberge asked about the "no means no rule".

Kimberly said that with an expendable trust, they are voting to create the trust and not on expending money. If it was voted down, we don't have any money but we could still spend money on COVID related expenses. Kimberly further said that there are several creative ideas on the table.

Rich Cahoon said that he doubts option three would pass. The idea of retaining a fund balance is an option.

Katherine Heck said that she could send out what a warrant article could look like and associated information.

Kimberly Saunders suggested pulling out larger COVID costs to determine a number to insert. Between \$1M and \$1.2M in COVID costs was determined between March to November.

Katherine Heck spoke about compensatory services and the ability not to have pushback. \$750K was a number floated for purposes of example.

Does the board believe we need to put one of these numbers on the ballot?

Katherine Heck said that we can encumber. Kimberly said that only if we have funds.

Rich Cahoon said that the reality might be something between "back to normal" and "some form of remote."

Rich Cahoon said that if legal says that we can't encumber, he would want to know why.

8. Non-Public Session (if needed)

None.

Janine Lesser motioned to adjourn at 11:30 p.m. Robert Short, Jr. second. Unanimous on a roll call vote.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, January 5, 2021

School Board Meeting

6:30 p.m.

Physical Location: SAU # 1, Board Room

106 Hancock Rd.

Peterborough, NH

Virtual Location:

<https://us02web.zoom.us/j/83748142123?pwd=STI2NVJnMHhkS2doL01VcWRqZGZBQT09>

Meeting ID: 837 4814 2123

Passcode: kCseM6

Phone: +1 646 558 8656 US

Meeting ID: 837 4814 2123

Passcode: 891162

MINUTES

BOARD

Rich Cahoon, Richard Dunning,
Alan Edelkind, Jim Fredrickson,
Katherine Heck, Janine Lesser,
Nik McGettigan, Kevin Pobst,
Linda Quintanilha, Robert Short, Jr.,
Tim Theberge, Stephen Ullman,
Jerome Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt.
Dr. Ann Forrest, Asst. Supt.
Lori Schmidt, B.A.
Tim Grossi, Facilities
Ben Moenter, Special Ed.
Cari Christian-Coates, Student Serv.
Carrie James, H.R.
Nicole Pease, DCS
Colleen Roy, GES
Kristen Levesque-Lee, PES
Anne O'Bryant, SMS
Tim Conway, SMS
Heather McKillop, CVHS
John Reitnauer, CVHS A.D.
Deb Riley, CVHS
Fabi Woods, TES

1. Call to Order and Pledge of Allegiance

Rich Cahoon called the meeting to order at 6:30 p.m.

2. Right to Know for Public Meeting Emergency Declaration

Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration".

3. Non-Public Session: RSA 91-A:3,II (6:30 pm – 7:00 pm)

Tim Theberge moved to enter into Non-Public Session in accordance with RSA 91-A:3,II at 6:34 pm for matters of negotiations and legal. Katherine Heck second. Unanimous on a roll call vote.

Tim Theberge moved to exit non-public session at 6:53 p.m. Katherine Heck second. Unanimous on a roll call vote.

Tim Theberge moved to seal the minutes of non-public session for a period of five (5) years. Katherine Heck second. Unanimous on a roll call vote.

4. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. December 15, 2020

Katherine Heck moved to accept the minutes of December 15, 2020. Jerry Wilson second. Unanimous on a roll call vote.

5. Points of Pride

Kimberly Saunders shared an ABC News Report on Hamilton Bennett, CVHS 2003 Graduate, who led a team at Moderna that resulted in the development and release of a COVID-19 vaccine!

In addition, Kimberly Saunders reported on the success of five CVHS German IV students who won the top slots in recent German Goethe Institut Contest. They included Anthea Curtis and Tate Doherty taking first place. Lily Heck placing second. Cameron Jordan and Elli Ward placed third. Congratulations!

6. Public Comment

Jada Stevens, Sophomore at ConVal, reported that her depression has gone up as a result of COVID. She is losing seeing her family and playing sports. She is willing to go remote to school but would like her sport back.

Lindsey Carey, 2019 ConVal Graduate, said that she played four years of basketball. She said that she plays college basketball in Springfield, MA and has been able to play by following guidelines and protocols with zero positive cases. Full contact play with masks was possible. Sports have been in question at ConVal and she said that it is possible to play if everyone follows the guidelines. Remote learning while playing sports would keep students safe.

Celeste Lunetta said that co-curriculars and sports are very important to the community. They help develop people as whole people. The effects of social isolation have had an impact on the community. Schools feel the gap for families that cannot provide for their kids. She said that she hopes that the board decides to allow athletics.

Brenna Leahigh said that she is a 2019 Graduate and she played on the girl's ice hockey team. She attends the University of Maine and has been able to hold practices and stay within the regulations. Masks were worn and COVID testing was part of the plan. Sports are important especially during this time. She said that the community she had through playing sports was important to her. It provides an outlet and a focus. There are options that can be taken to allow kids to play.

Scott McGovern, Nordic Ski Coach at CV, asked the board to consider that the NHIAA differentiated sports into different risk groups. He asked that be considered. He shared that he received emails from parents who reported the positive impact on their kids for just being able to get outside to practice.

Sabrina Leahigh asked if sports are not happening this year where the money allocated to playing sports this year would go.

Rich said that this is a Public Comment period not typically used for question and comments. However, he said that sports were budgeted for this year and this is not a financially driven decision. It is driven by COVID-19.

7. Consent Agenda

a. Personnel

None.

8. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

1) Snow Dates for Public Hearing and Deliberative Session

Tim Theberge moved to establish Wednesday, January 13, 2021 as the snow date for the Public Hearing on the proposed budget. Katherine Heck second. Unanimous on a roll call vote.

Tim Theberge moved to establish Wednesday, February 3, 2021 as snow date for the February 2nd Deliberative Session. Katherine Heck second. Unanimous on a roll call vote.

b. January 1st Enrollment Update

Kimberly Saunders referenced enrollment information.

c. ConVal School District Reopening Update & Local COVID Data Update

Kimberly Saunders reported that we continue to plan for a January 19th opening. We have carefully been looking at positive rates in Peterborough. Most are a result of long-term care communities.

We are moving forward, although still in orange, planning a return to in-person learning on January 19th.

Robert Short, Jr. asked why we wouldn't move to green as a result of long-term care being the location of positives.

Kimberly Saunders said that the recommendation of the committee has not been made to move back at this time. They feel it appropriate to stay at orange.

d. Elementary School Survey Results

Ann Forrest referenced survey results on remote learning at the elementary level. Preschool and elementary parents were surveyed. 51% of the parents responded.

The response to "How engaged do you feel your child has been with remote learning?" was higher for third and fourth grade levels. Communication also scored higher at the third and fourth grade. Parents described the amount of live teacher led instruction as just enough by 82.7%. Areas of concern will be responded to.

Stephen Ullman said that this is an endorsement for teachers that the communication with the child's teacher has been very positive.

The majority of respondents reported just enough of independent work for students. Other areas surveyed were the need for additional support; emotional support, technological support, nutritional/food, as well as other areas.

Key themes that emerged described challenges in the areas of isolation from peers, parents balancing their need to work while trying to support their children to learn, internet connectivity issues, the amount of time between teacher-led sessions, the amount of independent work, and keeping students motivated and engaged.

Areas of success were evident in the support and availability of teachers, consistent schedule, small group, teacher-led instruction, and identifying areas students are struggling.

Next steps include a review of the survey results with administrators, having administrators review the results with their staff, and responding to the needs/issues that were identified.

Several shared their thanks to staff and administration.

Katherine Heck asked if additional efforts are made to those that did not respond to the survey to engage them.

Ann Forrest said that administrators will work with staff on breaking down the results and looking at it in more depth.

Robert Short, Jr. said that one thing that should be emphasized is that we can say that ELA is 60 minutes, but he said that in his experience it is far less and that his children are out of class in 15 minutes. He said that we need to make sure that the learning that we say we are going to do is getting done. Confirmed.

9. Reports

a. Teacher Representative

Rachael Heard, CVEA Representative, said that she had nothing new to report at this time. They are getting back into the groove of things.

b. Strategic Plan Committee – Tim Theberge

Tim Theberge reported that a notice was published laying out the intent of the Strategic Plan Committee on the website. Progress is being made on the plan and it will continue to take shape. Community members have been identified to participate in the planning.

c. Education/Equity Committee – Niki McGettigan

Niki McGettigan reported that a joint meeting took place to look at CVHS Math Department updates. Student performance data was looked at. Lance Flamino was present to provide an update on the math department and their work on the intervention model. Students are identified for intervention based on weekly assessments. Turnout rates for intervention in the first several weeks was shared. More students than typical are struggling with Algebra due to COVID and remote learning. Other ways that students can get help in off times is under consideration.

10. Old Business

a. Athletic Recommendation

Heather McKillop and John Reitnauer were present to speak about athletics. John Reitnauer said that athletics was paused on December 10th as a result of moving to the “Orange Phase”. We are still in the Orange Phase and the recommendation is to remain in the pause state to allow additional time to re-evaluate. If we move out of the Orange Phase, we would look to begin our athletic program as we did earlier in the year.

Heather McKillop said that this recommendation was made with input from the COVID Monitoring Team and as a result of being in the Orange Phase. A small population of Tier I students was present previously, but once the Orange Phase was entered, it was not possible to return additional students. The recommendation is to remain paused but are ready to move forward to start winter sports when deemed possible.

Linda Quintanilha moved to adopt the proposal as presented. Janine Lesser second.

Tim Theberge said that he would like the board to look at allowing the lower risk sports to go ahead. The sufficient buffer for students who participate to remain at remote learning is his suggestion.

Janine Lesser agreed. As long as students are remote, we should consider letting lower risk sports move forward.

Stephen Ullman asked John Reitnauer and Heather McKillop if they saw anything in the testimony of former students that was compelling. Heather said that the NCAA has mandated, at DI and DII, that there is mandatory testing several times a week. Some can compete regionally while others have paused their season. It is a difficult decision across the board. She trusts the COVID-19 Monitoring Team.

Kevin Pobst moved to amend the motion to recognize the differentiation by risk level.

Tim Theberge said that wrestling would not go forward. Skiing is a no brainer. He could be swayed on basketball but it might be too close. The outside sports should move forward.

Kimberly Saunders said that the NHIAA has put the different sports into risk categories.

John Reitnauer said that lower risk sports are Alpine and Nordic, moderate are ice hockey and basketball. Wrestling is the only high-risk winter sport.

Linda Quintanilha asked if the students who are on the ski team are supervised all the way up and down the mountain and social distancing on the chairlift. We can't guarantee students will do the right thing all of the time. She said that until we can guarantee the safety of these athletes and those in their households we should not move forward. She asked if we are willing to sacrifice three months of joy for a lifetime of pain.

Kevin Pobst moved to restart Nordic and Alpine skiing as possible as a result of being lowest in risk.

Rich Cahoon said that we should remember the risk levels.

Stephen Ullman second.

Rich said that this motion would amend the initial motion but not adopt anything. It would change the motion.

Kevin Pobst said that the motion is to modify Linda's motion to pull the lowest level of risk and start them and the others would wait until the 19th of January. Kevin said that he has talked to people who are using Crotched Mountain and have skied different mountains. Crotched has worked to cut off spaces that might be used for general gathering. Coaches are tuned into this. He is encouraged by the practice of these protocols.

Second, he said that we should acknowledge that athletes who are competing aren't competing in club sports. We would be foolish to think that skiers are not skiing. It is better to have as many athletes participate in school supervised athletics.

John Reitnauer said that he and his family are avid skiers. There are many ski areas in NH that are doing the correct thing and there are many that are not.

Robert Short, Jr. said that he agreed and said that basketball and hockey should be allowed to play. We are in remote now and athletes would continue remote. It hurts the athletes.

Alan Edelkind asked the logic behind not using risk levels when we decided to pause sports. Heather McKillop said that some sports could be shifting from risk levels. At the time basketball was shifting between levels and could have bound the district. John Reitnauer said that there was an amendment made, at a previous school board meeting, to have the high school administrators decide as to which levels should participate and it was decided not to go with that amendment.

Linda Quintanilha asked if kids were supervised everywhere, she said that she suspected the answer is no. We are not voting on athletics, we are voting on the plan. Are we changing the plan?

Kimberly Saunders said that the plan did not specify, it said that we would follow NHIAA guidelines, which have been slow. The NHIAA says that it is a local decision and defines categories of risk.

Linda Quintanilha said that it is the Board role to be leaders in the community. Is it the Board role to say that it is okay to take risks or not? She is terrified of making exceptions to a rule and overriding administration. She does not find this to be extenuating. It is an emotional decision. She cannot accept this amendment to the motion.

Stephen Ullman asked how would the COVID Monitoring Team react to this to allow two teams to participate.

Kimberly Saunders said that she can say that it was their recommendation to ride out the next several weeks to see what happens. John Reitnauer agreed with Kimberly.

Katherine Heck agreed with Kevin's amendment to the original motion. She said that she would not disagree with the monitoring team and the assessment of the situation. The kids are skiing anyway. She said that the skills and drills was important to students in the fall. We are in a remote period. She is watching declines in students in her household and the fresh air and outdoors helps. She would like to consider the low risk sports and skills and drills for the medium sports. This is also for co-curricular activities that are so important.

Jim Fredrickson asked John Reitnauer to remind everyone what specific activities would not happen either way.

John Reitnauer said that Alpine and Nordic would be involved with team practices five to six times each week for each sport. When the game schedule starts, they are playing twice each week and practicing in between.

Kimberly said that we would go back to what was originally presented in October which was to have students practice and begin the competitive schedule as soon as possible.

Winter Track does not have venues available this year. Skills and drills separated by cohort allow students to be involved looking toward a spring track season.

A 14-day quarantine after the last day of practice or competition would be required.

John Reitnauer asked if we are looking at beginning low level sports only? He has heard basketball mentioned.

Vote on the amendment to adopt it except as regards to allow low risk sports to go forward.

Linda Quintanilha said that she has served the board for nine years. When you start over riding administration recommendations, it is not a place the board be. Linda asked that when we publicly state that ConVal skiers must remain remote do we require the same of ski passholders?

A "Yes" vote modifies the motion to allow low level sports.

In favor: Tim Theberge, Jim Fredrickson, Robert Short, Jr., Katherine Heck, Kevin Pobst

Opposed: Dick Dunning, Jerry Wilson, Janine Lesser, Stephen Ullman, Alan Edelkind, Niki McGettigan, Linda Quintanilha

Motion to amend defeated.

Back to original motion to adopt the recommendation as presented.

A "Yes" vote pauses athletics until the 19th of January.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Jerry Wilson, Janine Lesser, Stephen Ullman, Alan Edelkind, Niki McGettigan, Linda Quintanilha

Opposed: Robert Short, Jr., Katherine Heck, Kevin Pobst

Motion carried.

b. Proposed 2021/2022 Budget

Lori Schmidt reported board actions to include several positions have been included in the revised budget. The budget was reduced by line items put forward as offsets. Transfers from the budget to trusts have not been included.

Version 2.3 reduces two positions.

Jim Fredrickson recognized that the total operational budget would be up 5.29% with changes discussed. District Assessment would be up 8.51%. The board needs to decide how much additional budget should be transferred from the budget to the trusts.

How much the board puts in warrant articles also needs decision.

Jim Fredrickson said that the recommendation is to transfer up to \$1.2M from the budget to trusts. Jim recommended not doing \$1.2M because it depletes the Capital Reserve Fund. Adjusting the Operational Budget down by \$1.2M then the proposed budget equals the default, giving the voters no choice. Jim said that he recommends that the board come up with \$600K to transfer from the budget to trust funds.

Rich Cahoon asked Lori Schmidt what the proposed budget would be if we moved the \$1.2M from the budget to trusts.

Lori Schmidt said that it would total \$49,700,000 approximately.

Kimberly Saunders said that is not how a default works. It will not match.

Lori said that the RSA refers to one-time expenditures. There were some items that we could not purchase and expend funds this year. If it stays in the budget for next year, then it would be included in the default. She would have to review the default budget.

Kimberly Saunders said that the board needs to decide what number they are comfortable with placing on the warrant. Administration will make the cuts. We cannot go around any longer, the public hearing is next week.

Katherine Heck said that as she reviews the proposed budget, she is hesitant to bring forward a budget that is significantly greater than the previous year's budget. She said that she is not comfortable with the budget numbers as they stand knowing how they are going to impact constituents in the district and the tax rates.

Robert Short said that he agreed with Katherine. Over the last five years we have had an increase of 20% overall in the Operational Budget with a decrease in student enrollment. There is only so much our towns can handle.

Rich Cahoon noted that the district is maintaining eleven buildings.

Janine Lesser said that she is comfortable with the \$600K and the number that will get the budget to. As adequacy decreases, this has been anticipated. She asked if the new stimulus money would assist with closing the gap in lost learning.

Kevin Pobst said that he sees revenues going down 6.6%. He said that he is not comfortable with a budget going up more than 6.6%. He is uncomfortable with adding expenses to a budget that was already not small enough. He is also uncomfortable with using trust funds to pay operational expenses which should be stated in the budget.

Kimberly pointed out that administration has worked at the direction of the board at each step in this. If the board has a number in mind they were asked to provide it early. It is the eleventh hour. We have to leave today with a budget for Public Hearing.

Kevin Pobst said that the budget he is reacting to had funds added to it last time; projects and personnel. We are talking about substantial portions being paid through trusts and he worried about the following years and how it would be paid for.

Lori Schmidt said that operational expenses would be the cost for ongoing day to day operational expenses to provide an adequate education to our students.

Rich said that we talked about adding expenses and funding in the budget. We weren't talking about using Capital Reserve Trust fund to hire therapists. Every proposed use of one of the trust funds was for a proper purpose.

Stephen Ullman said that it is not surprising that the district has fiscal stress when we have elementary schools with fewer than 40 students. He asked Katherine Heck what the number she would want as a bottom line budget figure for the warrant.

Katherine Heck said that towns are decreasing their budgets by 10% or more. She recognized that our costs are very different. The Operational Budget at \$50M is the maximum.

Kimberly Saunders said that if the board provides a number, administration will prepare for that.

Rich Cahoon said that if the board provided a number, the board would not know where the cuts would come.

Linda Quintanilha said that administration has to run the organization. The fact that we are looking at trust funds, she would say that the administration should tell the board what they need. The education of our children is paramount.

Jim Fredrickson reminded the board of the discussions that have taken place. We agreed to add \$1.3M in costs.

Kimberly and Lori proposed budget offsets and trust offsets. The impression was that more would be transferred to trusts.

Jim Fredrickson moved to find \$600K in the proposed budget to transfer to trust funds.

Dick Dunning second.

Robert Short, Jr. said that some of the maintenance big ticket items were transferred to trusts. Then we voted to fund the trusts again.

Lori Schmidt said that the list was fine-tuned; if we were looking at \$600K, money would be taken from the Special Education Trust leaving over \$500K in the trust as is. For equipment, we would take \$200K leaving the balance at \$61K. Health and Maintenance Trust would maintain \$250K taking \$225K. Athletics would transfer \$234K which would leave \$156K. The sum of those items is \$622K.

The result is to reduce the proposed budget by \$601,310.00 that will come from trust fund monies. \$621K has been identified.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Jerry Wilson, Robert Short, Jr., Janine Lesser, Stephen Ullman, Katherine Heck, Alan Edelkind, Niki McGettigan, Linda Quintanilha

Opposed: Kevin Pobst

Motion carried.

Kimberly Saunders said that the appropriate items totaling the \$600K needs to be tied back to the trusts.

Lori Schmidt highlighted items that might be removed from the proposed budget to the trust funds approximating \$600K. These are the specific recommendations.

The Equipment Capital Reserve has been used on vehicles and maintenance equipment. We have not used it on computers in the past. To the extent that this is an emergency fund, we have used a lot of funds on emergency computers.

The Health Trust account was discussed. Kimberly said that our Guaranteed Maximum Rate (GMR) is 4.2% this year. The lower it is, the smaller the "gap" between.

Katherine Heck said that she is not a proponent of using trust money to fund long-term obligations. It is there for a buffer. She worries about depleting an account such as this.

Lori Schmidt asked if one boiler could be moved to a trust.

Rich Cahoon moved to enter into non-public session for matters of personnel. Tim Theberge second. Unanimous on a roll call vote.

Dick Dunning motioned to exit non-public session at 9:43 p.m. Tim Theberge second. Unanimous on a roll call vote.

Lori Schmidt reported that the Health Trust was reduced in spending from \$225K to \$100K. She is looking to offset the \$125K. She would eliminate a transfer in the equipment fund.

Rich Cahoon said that boilers are an acceptable use of capital reserves.

One boiler out of capital reserve? Board confirmed.

Adding one security enhancement back in was suggested. Trust fund monies are appropriate for security enhancements.

This leaves proposed operational budget at \$50,298,177.

Dick Dunning moved to approve the proposed 21/22 budget as presented unless there are reasonable changes.

Jim Fredrickson said that \$50.3M is the operational budget.

Tim Theberge second.

The Operational Budget would be up 4.06% and Gross Budget would be up 2.65%, District Assessment would be up 6.83%.

The increase in District Assessment if both the budget and teacher's contract are approved would be an increase of 9.23%. It is driven by a decrease in revenues.

Tim Theberge reminded the Board about the State obligation to fund education.

Rich Cahoon encouraged Board members to talk further to arrive at consensus.

Kimberly Saunders said that Gross Budget is adopted and then the warrant is created.

Katherine Heck said that her vote has to do with sustainability and longevity and nothing to do with the hard work of staff and administration. We also have a significant Capital Plan coming. In a year of economic uncertainty, the last thing she wants to see is a budget that is not sustainable over time.

Kevin Pobst said that he is opposed because there is \$1.2M that is at hand.

Robert Short, Jr. said that it comes down to a lot of buildings and it all takes costs. Our towns can't afford it anymore. We need to start the ball rolling with that future thought. It goes to the sustainability concerns.

Kimberly Saunders said that this has been an ongoing conversation for over 15 years. Previous Superintendents warned that this would be coming. There would no longer be the ability to steal from Peter to pay Paul. None of the models brought forward have been accepted. There is only one long-term solution and no one wants to have the conversation.

Robert Short said that if people aren't willing to support it than it is difficult to complain about the taxes.

Stephen Ullman spoke about the need for some orientation.

In favor: Dick Dunning, Tim Theberge, Jim Fredrickson, Jerry Wilson, Janine Lesser, Stephen Ullman, Niki McGettigan, Linda Quintanilha

Opposed: Kevin Pobst, Robert Short, Jr., Katherine Heck, Alan Edelkind

Motion carried.

Rich Cahoon said that this number will be brought into the budget hearing next week.

Next, warrant articles in terms of order and dollars associated.

Discussion in general:

Building Capital Reserve – Jim Fredrickson asked if two warrant articles for the same fund could be on the warrant. This is a question worth asking legal.

Katherine Heck asked that the spreadsheet that describes facilities and funding sources along with a rating system be used to make decisions on funding.

Jim Fredrickson said that the Health and Special Education are pretty well funded.

Discussion about encumbering COVID Special Education costs in amount of \$1.2M.

Jim Fredrickson proposed -
Trusts, in order, and amount:

- Building - \$500K
- Equipment - \$25K
- Athletics - \$50K
- Energy - \$25K

Katherine Heck suggested looking at the funds and what the plan is for them and replenishing them to bring them to the minimum based on those plans:

For example, the athletics trust does not have anything coming up for several years in 2024. There is \$20K in 2023 for a PES Softball field improvement.

Rich Cahoon called a five-minute recess at 10:38 p.m.

Rich Cahoon asked if the approach comes down to the Building Trust and Athletic Trust.

Katherine Heck said that buildings outweigh other needs but we would schedule the others according to the need as well. The decision making and fund amounts were discussed.

Katherine Heck said that you do not want a fund to dip below the target balance.

Linda Quintanilha suggested shuffling the articles around so that we are covered in the event of an emergency.

Ben Moenter recommended putting additional monies in the Special Education Trust Fund. He suggested adding an additional \$100K in.

Rich Cahoon said that the difference in the trusts is that one is a rainy-day fund, the other will be spent.

Linda Quintanilha said that she was opposed to putting \$500K in the Building Trust and nothing back into the Special Education while taking some out. She suggested it be placed first on the list to be funded.

- Special Ed will be first for \$100K.
- Building Trust \$100K (to maintain a \$1M balance) (July 2021 would be \$1.8M and transfer out \$725K)

Rob said that \$1.6M should be target balance.

Kimberly said that the year has been horrendous. There have been twists and turns at every corner. This entire year has been about being on edge every single day. We can't predict how much money will be left over at the end of the year because we are trying to figure out what it will look like for staff and students every single day.

Rich Cahoon said that the better place to start is consideration for what might be funded.

Discussion came back to the potential to have two warrants for this trust, spaced apart on the warrant.

Katherine Heck proposed \$300K and having Energy next, Equipment, Athletics, and another Building for \$200K more.

Recap:

Special Education \$100K

Building \$300K

Energy \$25K

Equipment \$50K

Athletics \$25K

Building \$200K

Tim Theberge moved to adopt the warrant article for the trust funds as discussed and recapped. Katherine Heck second.

Unanimous on a roll call vote.

Kimberly Saunders said that COVID costs were stripped out of the budget. Do we want to bring forward a separate warrant article for COVID purposes? Kimberly said that potential warrant language has been discussed with legal. If we need dollars, they could be raised with the caveat that if they are not used they would automatically return to the towns or set up a trust. We took \$1.8M out of the budget. A smaller figure would be suggested. The question is should legal put together warrant article language for this purpose? \$1.2M was suggested. Katherine Heck asked if our auditors could be consulted about the potential for encumbrance. Kimberly confirmed. This would be new money

raised and appropriated. It would be added to the budget number. Linda Quintanilha shared her concern with asking for this with the potential to be shot down.

First, confirmation for encumbering for compensatory services will be confirmed. If not, the board will look more deeply at the option for this warrant article.

Kimberly Saunders agreed to consult with legal and auditors.

Warrant article to retain a fund balance in future years –

Board members agreed, but Janine Lesser asked if given the other asks, this was the year to pursue this.

When would be the good year? It would be a good year to introduce this to voters.

Rich Cahoon spoke about how he and Marian Alese spoke about this years ago. He regrets not moving this forward then.

Legal will be asked to draft the warrant article. Katherine said that it is directly from the DRA website.

11. New Business

a. 1st Read Policy

DI: Fiscal Accounting & Reporting

Janine Lesser referenced Policy DI for a first read.

DJD: Local Purchasing

Janine Lesser referenced Policy DJD for a first read.

b. Expenditure and Encumbrance Report - Lori Schmidt

Lori Schmidt reviewed the report with the Board. Once adjustments are made to pull grants, Lori said that she will better be able to look at accounts that are over spent.

Robert Short asked where HUB expenses would be found in this report. Lori said that they are in the 530 and 531 lines.

Dick Dunning moved to accept the report and adopt the encumbrances therein. Katherine Heck second. Unanimous on a roll call vote.

c. Requisition Approvals (Board Vote Required) – Lori Schmidt

Dick Dunning moved to approve the requisitions as presented. Jerry Wilson second. Unanimous on a roll call vote.

d. Budget Transfers – Lori Schmidt

Lori Schmidt referenced a budget transfer to clean up benefit allocations in the amount of \$24,641.00.

Dick Dunning moved to approve the budget transfer as requested. Jerry Wilson. Unanimous on a roll call vote.

e. COVID Financial Expenses Estimate

Lori Schmidt referenced a document detailing that \$816,711.25 was awarded.

\$1.2M of expenses covered by general fund are included in the report just approved. Unsure if full encumbrance will be used.

12. Public Comment

None.

13. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests listed totaling \$1,186,732.64 and Payroll totaling \$899,723.09 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board.

Dick Dunning moved to approve the manifests as read. Jerry Wilson second. Unanimous on a roll call vote.

14. Non-Public Session: RSA 91-A:3,II (If Required)

a. Negotiations

b. Personnel

c. Legal

Linda Quintanilha motioned to adjourn at 12:12 a.m. Jerry Wilson second. Unanimous on a roll call vote.

Respectfully submitted,

Brenda Marschok



CONVAL School District
Justification for Staffing Increase
Paraprofessional

Present State: ConVal School District has 1 student new to the District with an Individualized Educational Plan (IEP) that requires 1:1 paraprofessional support.

Recommended Addition/Change: Add 1 Paraprofessional position

Estimated Financial Impact:

2020-2021: \$28,723 + Benefits = \$37,340

January 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 District Closed	2
3	4	5 School Board Mtg. @ 6:30 pm	6	7	8	9
10	11	12 Budget & Property Committee Mtg. @ 5:30 pm Public Hearing on Proposed 21/22 Budget @ 6:30 pm	13 Snow Date for Public Hearing on Proposed 21/22 Budget @ 6:30 pm	14 Strategic Plan Committee Mtg. @ 5:00 pm Communication Committee Mtg. @ 6:00 pm	15	16
17	18 District Closed – Martin Luther King, Jr. Day	19 Policy Committee Mtg. @ 5:00 pm School Board Mtg. @ 6:30 pm	20	21	22	23
24	25 Education Committee Mtg. @ 5:00 pm	26 Equity Committee Mtg. @ 5:30 pm	27	28 Selectmen's Advisory Committee Mtg. @ 7pm	29	30
31						

February 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 District Meeting Part I - @ CVHS Gym @ 6:00 pm	3 Snow Date – District Meeting Part I @ CVHS Gym @ 6:00 pm	4	5	6
7	8	9 Budget & Property Committee Mtg. @ 5:30 pm	10	11 Strategic Plan Committee Mtg. @ 5:00 pm Communication Committee Mtg. @ 6:00 pm	12	13
14	15 Education Committee Mtg. @ 5:00 pm	16 Policy Committee Mtg. @ 5:00 pm School Board Mtg. @ 6:30 pm	17	18	19	20
21	22	23	24	25 Selectmen's Advisory Committee Mtg. @ 7pm	26	27
28						

NEW HAMPSHIRE PUBLIC SCHOOLS
SCHOOL ADMINISTRATIVE UNIT #1

CONTOOCOOK VALLEY SCHOOL DISTRICT
OFFICE OF THE SUPERINTENDENT OF SCHOOLS
106 Hancock Road, Peterborough, NH, 03458-1197

Telephone: 603-924-3336

Fax: 603-924-6707

Kimberly Saunders
Superintendent of Schools
ksaunders@conval.edu

Dr. Ann Forrest
Assistant Superintendent of Schools
aforrest@conval.edu

TO: Contoocook Valley School Board

FROM: John Reitnauer

DATE: 1/4/21

RE: REQUEST TO ACCEPT A GIFT OR DONATION

The Con Val High School School requests authorization to accept from:

Name/Address: FCVA

the following gift/donation of: 25 Nordic Ski Team uniforms valued at \$ 3600.00

for the purpose of: Nordic Ski Team competition


Teaching/Supervising Principal's Signature

SAU OFFICE USE ONLY: Date Received _____

Date Approved by School Board _____

Date Not Approved by School Board/Reason: _____



Dear ConVal School Board Members,

The Friends of ConVal Athletics is an all-volunteer 501 (c) (3) organization associated with ConVal Regional High School and 19 of the high school athletic teams. The FCVA Member Sports are the following: Alpine Skiing, Nordic Skiing, Boys Basketball, Girls Basketball, Unified Basketball, Field Hockey, Cross Country, Indoor/Outdoor Track, Boys Lacrosse, Girls Lacrosse, Softball, Spirit Team, Volleyball, Wrestling, Golf, Boys Tennis, Boys Soccer, Girls Soccer. As a non-profit our mission is to foster a spirit of cooperation and support among the ConVal Athletes and the broader community.

We are respectfully requesting your authorization to accept a donation in accordance with SAU 1 policy: *KMB – Relations with Booster Organizations*. Please accept our donation of 25 Nordic Ski Team race suits. Valued at \$,3600.00 these suits will be used by the Nordic Ski Team as uniforms for their expected useful life. Our Tax ID is 47-1001907 and the invoice and supporting records can be found in the Athletic Department.

Thank you in advance for your consideration and support.

Sincerely,

Katherine Heck, President *on behalf of*

The FCVA Board and Parent Volunteers

The FCVA is a registered 501 (c) (3) Non-Profit Organization

FRIENDS OF CONVAL ATHLETICS

184 Hancock Road, Peterborough, NH 03458 www.facebook.com/friendsofconvalathletics/

Revenue Code	Description	Proposed 2021-2022	Approved 2020-2021	Difference Increase (Decrease)	Percent
1000	Revenue from Local Sources				
	Regular Ed, Preschool, Sped Tuition	\$ 115,000	\$ 115,000	\$ -	0.00%
	Voc Ed Tuition	\$ 16,000	\$ 16,000	\$ -	0.00%
	Total Tuition	\$ 131,000	\$ 131,000	\$ -	0.00%
	Unreserved Fund Balance	\$ 250,000	\$ 250,000	\$ -	0.00%
	Transfer to Building Capital Reserve	\$ -	\$ 550,000	\$ (550,000)	-100.00%
	Transfer to Sped Trust Fund	\$ -	\$ -	\$ -	0.00%
	Transfer to Health Maintenance Trust Fund	\$ -	\$ 25,000	\$ (25,000)	-100.00%
	Transfer to Athletic Trust	\$ -	\$ 25,000	\$ (25,000)	-100.00%
	Transfer to Equipment Trust	\$ -	\$ -	\$ -	0.00%
	Transfer to Energy Trust	\$ -	\$ 70,000	\$ (70,000)	-100.00%
	Earned Interest	\$ 10,000	\$ 31,000	\$ (21,000)	-67.74%
	Special Revenue Fund	\$ 75,000	\$ 200,000	\$ (125,000)	-62.50%
	Child Nutrition	\$ 200,000	\$ 300,000	\$ (100,000)	-33.33%
	Total Local Sources	\$ 666,000	\$ 1,582,000	\$ (916,000)	-57.90%
3000	Revenue from State Sources				
	Adequacy Grant	\$ 7,725,622	\$ 8,062,504	\$ (336,882)	-4.18%
	Special Education Aid	\$ 38,000	\$ 110,000	\$ (72,000)	-65.45%
	Vocational Aid	\$ 25,000	\$ 25,000	\$ -	0.00%
	Child Nutrition	\$ 10,000	\$ 15,000	\$ (5,000)	-33.33%
	Medicaid	\$ 100,000	\$ 100,000	\$ -	0.00%
	Total State Sources	\$ 7,898,622	\$ 8,312,504	\$ (413,882)	-4.98%
4000	Revenue from Federal Sources				
	All Special Ed	\$ 600,000	\$ 475,000	\$ 125,000	26.32%
	Title I & II	\$ 550,000	\$ 403,535	\$ 146,465	36.30%
	Child Nutrition	\$ 600,000	\$ 585,000	\$ 15,000	2.56%
	Other Federal Sources	\$ 250,000	\$ 243,000	\$ 7,000	2.88%
	Total Federal Sources	\$ 2,000,000	\$ 1,706,535	\$ 293,465	17.20%
5000	Revenue from Other Sources				
	Bond Sales	\$ -	\$ -	\$ -	0.00%
	Total Other Sources	\$ -	\$ -	\$ -	0.00%
	State Education Tax	\$ 4,259,724	\$ 4,281,725	\$ (22,001)	-0.51%
TOTAL ESTIMATED REVENUES		\$ 14,824,346	\$ 15,882,764	\$ (1,058,418)	-6.66%
PROPOSED GROSS BUDGET		\$ 52,583,177	\$ 51,235,103	\$ 1,348,075	2.63%
Less Revenues		\$ 14,824,346	\$ 15,882,764	\$ (1,058,418)	
DISTRICT ASSESSMENT		\$ 37,758,831	\$ 35,352,339	\$ 2,406,493	6.81%

Contoocook Valley School District Budget 2021-2022
V.3.0 01/11/2021

Description	Proposed 2021-2022 Budget	Approved 2020-2021 Budget	Difference	Percent	Notes
REGULAR SALARIES	\$ 16,717,221	\$ 16,056,020	\$ 661,201	4.12%	see Note 1 on 2nd page
PARAPROFESSIONAL SALARIES	\$ 2,894,144	\$ 2,582,502	\$ 311,642	12.07%	see Note 2 on 2nd page
ADMN ASSISTANTS	\$ 1,175,080	\$ 1,146,679	\$ 28,401	2.48%	
CUSTODIAL/MAINTENANCE	\$ 534,342	\$ 536,494	\$ (2,152)	-0.40%	
ADMINISTRATOR	\$ 2,959,099	\$ 2,698,326	\$ 260,772	9.66%	see Note 3 on 2nd page
DEPARTMENT HEADS	\$ 25,000	\$ 25,000	\$ -	0.00%	
SUPPORT SERVICES	\$ 886,120	\$ 901,889	\$ (15,769)	-1.75%	
TEMPORARY SALARIES	\$ 1,080,896	\$ 1,129,835	\$ (48,939)	-4.33%	See Note 4 on 2nd Page
OVERTIME	\$ 40,500	\$ 34,500	\$ 6,000	17.39%	Facility
Total Salaries	\$ 26,312,402	\$ 25,111,246	\$ 1,201,157	4.78%	
HEALTH INSURANCE	\$ 5,707,106	\$ 5,495,630	\$ 211,476	3.85%	
DENTAL INSURANCE	\$ 221,807	\$ 197,440	\$ 24,367	12.34%	
LIFE INSURANCE	\$ 41,952	\$ 38,784	\$ 3,168	8.17%	
LONG TERM DISABILITY	\$ 57,852	\$ 53,947	\$ 3,905	7.24%	
FICA	\$ 1,889,336	\$ 1,871,540	\$ 17,796	0.95%	
NON - TEACH RETIRE	\$ 797,317	\$ 598,377	\$ 198,940	33.25%	
TEACHER RETIRE	\$ 3,814,899	\$ 3,109,454	\$ 705,445	22.69%	
UNEMPLOYMENT COMP	\$ 24,641	\$ 24,641	\$ -	0.00%	
WORKERS' COMP	\$ 107,584	\$ 118,237	\$ (10,653)	-9.01%	Moved from 520
OTHER BENEFITS	\$ 16,805	\$ 7,005	\$ 9,800	139.90%	UNUM LT not budgeted in py
Total Benefits	\$ 12,679,299	\$ 11,515,056	\$ 1,164,243	10.11%	
PRESENTERS	\$ -	\$ 17,000	\$ (17,000)	-100.00%	
PROF SERVICES	\$ 110,400	\$ 103,500	\$ 6,900	6.67%	
STAFF SERVICES	\$ 92,000	\$ 84,525	\$ 7,475	8.84%	
PUPIL SERVICES	\$ 457,557	\$ 761,880	\$ (304,323)	-39.94%	
PURCHASED/PROF	\$ 1,642,352	\$ 1,682,202	\$ (39,850)	-2.37%	Communications, Cornucopia, Welding 3 spots
STATISTICAL SERVICES	\$ 33,548	\$ 34,060	\$ (512)	-1.50%	
PURCH SERVICES	\$ 198,500	\$ 175,150	\$ 23,350	13.33%	Legal (negotiations)
Total Services	\$ 2,534,357	\$ 2,858,317	\$ (323,960)	-11.33%	
WATER/SEWER	\$ 61,093	\$ 62,697	\$ (1,604)	-2.56%	
DISPOSAL	\$ 44,067	\$ 44,040	\$ 27	0.06%	
SNOW PLOWING	\$ 172,855	\$ 179,800	\$ (6,945)	-3.86%	
REPAIR/MAINT	\$ 154,216	\$ 179,755	\$ (25,539)	-14.21%	
STRUCTURAL REPAIRS & MAINTENANCE	\$ 198,600	\$ 95,800	\$ 102,800	107.31%	PES 3 story wing roof *CIP*
ELECTRICAL REPAIRS & MAINTENANCE	\$ 109,060	\$ 125,400	\$ (16,340)	-13.03%	
MECHANICAL REPAIRS & MAINTENANCE	\$ 338,200	\$ 43,450	\$ 294,750	678.37%	Boiler replacement 3 bldgs
HVAC REPAIRS & MAINTENANCE	\$ 102,465	\$ 74,000	\$ 28,465	38.47%	Replace ERV units at AES & GBS *CIP*
SAFETY REPAIRS & MAINT	\$ 19,600	\$ -	\$ 19,600	0.00%	
COPIER REPAIRS	\$ 16,000	\$ 17,000	\$ (1,000)	-5.88%	
BUILDING RENTAL	\$ 2,000	\$ 3,500	\$ (1,500)	-42.86%	
EQUIPMENT RENTAL - COPIERS	\$ 53,232	\$ 53,232	\$ -	0.00%	
RENTAL	\$ 5,000	\$ -	\$ 5,000	0.00%	
Total Property Services	\$ 1,276,388	\$ 878,674	\$ 397,714	45.26%	
OTHER TRANSPORTATION	\$ 197,438	\$ 280,410	\$ (82,972)	-29.59%	Eliminate MS field trips & music festival
PUPIL TRANSPORTATION	\$ 2,514,618	\$ 2,545,543	\$ (30,925)	-1.21%	Reduction in OOD transportation needs
INSURANCE	\$ 106,988	\$ 99,989	\$ 6,999	7.00%	Moved Worker's Comp to 260
TELEPHONE/INTERNET	\$ 330,310	\$ 381,144	\$ (50,834)	-13.34%	
CELLULAR PHONE SERVICE	\$ 20,600	\$ 20,600	\$ -	0.00%	
POSTAGE	\$ 16,428	\$ 17,185	\$ (757)	-4.41%	
ADVERTISING	\$ 25,000	\$ 25,000	\$ -	0.00%	
PRINTING	\$ 8,850	\$ 16,650	\$ (7,800)	-46.85%	
TUITION	\$ 750,018	\$ 734,949	\$ 15,069	2.05%	
MILEAGE	\$ 64,642	\$ 90,475	\$ (25,833)	-28.55%	
Total Other Services	\$ 4,034,891	\$ 4,211,945	\$ (177,054)	-4.20%	
GENERAL SUPPLIES	\$ 591,116	\$ 660,241	\$ (69,125)	-10.47%	
TESTING SUPPLIES	\$ 21,141	\$ 19,080	\$ 2,061	10.80%	
ELECTRICITY	\$ 481,074	\$ 456,856	\$ 24,218	5.30%	
BOTTLED GAS	\$ 23,120	\$ 16,170	\$ 6,950	42.98%	SMS added green house; CVHS higher consumption
FUEL OIL	\$ 326,974	\$ 367,469	\$ (40,495)	-11.02%	FY21 budgeted @ \$2/gallon FY 20 @ \$2.45/gallon
BOOKS	\$ 68,865	\$ 71,537	\$ (2,672)	-3.73%	
PERIODICALS	\$ 20,822	\$ 22,907	\$ (2,085)	-9.10%	
OTHER INFO SOURCES	\$ 4,319	\$ 2,750	\$ 1,569	57.05%	
SOFTWARE SUPPORT	\$ 476,965	\$ 350,015	\$ 126,950	36.27%	
GASOLINE	\$ 217,800	\$ 217,800	\$ -	0.00%	
Total Supplies and Materials	\$ 2,232,197	\$ 2,184,825	\$ 47,372	2.17%	
NEW FURNITURE	\$ 7,120	\$ 8,984	\$ (1,865)	-20.75%	

Object Code	Description	Proposed 2021-2022 Budget	Approved 2020-2021 Budget	Difference	Percent	Default 2020-2021 Budget	Difference
110	REGULAR SALARIES	\$ 16,717,221	\$ 16,056,020	\$ 661,201	4.12%	\$ 15,976,148	\$ (741,073)
111	PARAPROFESSIONAL SALARIES	\$ 2,894,144	\$ 2,582,502	\$ 311,642	12.07%	\$ 2,811,924	\$ (82,220)
112	ADMN ASSISTANTS	\$ 1,175,080	\$ 1,146,679	\$ 28,401	2.48%	\$ 1,146,679	\$ (28,401)
113	CUSTODIAL/MAINTENANCE	\$ 534,342	\$ 536,494	\$ (2,152)	-0.40%	\$ 536,494	\$ 2,152
114	ADMINISTRATOR	\$ 2,959,099	\$ 2,698,326	\$ 260,772	9.66%	\$ 2,698,326	\$ (260,772)
115	DEPARTMENT HEADS	\$ 25,000	\$ 25,000	\$ -	0.00%	\$ 25,000	\$ -
119	SUPPORT SERVICES	\$ 886,120	\$ 901,889	\$ (15,769)	-1.75%	\$ 978,467	\$ 92,347
120	TEMPORARY SALARIES	\$ 1,080,896	\$ 1,129,835	\$ (48,939)	-4.33%	\$ 1,129,835	\$ 48,939
130	OVERTIME	\$ 40,500	\$ 34,500	\$ 6,000	17.39%	\$ 34,500	\$ (6,000)
100	Total Salaries	\$ 26,312,402	\$ 25,111,246	\$ 1,201,157	4.78%	\$ 25,337,374	\$ (975,029)
211	HEALTH INSURANCE	\$ 5,707,106	\$ 5,495,630	\$ 211,476	3.85%	\$ 5,807,106	\$ 100,000
212	DENTAL INSURANCE	\$ 221,807	\$ 197,440	\$ 24,367	12.34%	\$ 217,774	\$ (4,033)
213	LIFE INSURANCE	\$ 41,952	\$ 38,784	\$ 3,168	8.17%	\$ 38,784	\$ (3,168)
214	LONG TERM DISABILITY	\$ 57,852	\$ 53,947	\$ 3,905	7.24%	\$ 53,947	\$ (3,905)
220	FICA	\$ 1,889,336	\$ 1,871,540	\$ 17,796	0.95%	\$ 1,925,551	\$ 36,215
231	NON - TEACH RETIRE	\$ 797,317	\$ 598,377	\$ 198,940	33.25%	\$ 797,437	\$ 120
232	TEACHER RETIRE	\$ 3,814,899	\$ 3,109,454	\$ 705,445	22.69%	\$ 3,782,482	\$ (32,417)
250	UNEMPLOYMENT COMP	\$ 24,641	\$ 24,641	\$ -	0.00%	\$ 24,641	\$ -
260	WORKERS' COMP	\$ 107,584	\$ 118,237	\$ (10,653)	-9.01%	\$ -	\$ (107,584)
299	OTHER BENEFITS	\$ 16,805	\$ 7,005	\$ 9,800	139.90%	\$ 7,005	\$ (9,800)
200	Total Benefits	\$ 12,679,299	\$ 11,515,056	\$ 1,164,243	10.11%	\$ 12,654,728	\$ (24,571)
320	PRESENTERS	\$ -	\$ 17,000	\$ (17,000)	-100.00%	\$ -	\$ -
321	PROF SERVICES	\$ 110,400	\$ 103,500	\$ 6,900	6.67%	\$ 103,500	\$ (6,900)
322	STAFF SERVICES	\$ 92,000	\$ 84,525	\$ 7,475	8.84%	\$ 84,525	\$ (7,475)
323	PUPIL SERVICES	\$ 457,557	\$ 761,880	\$ (304,323)	-39.94%	\$ 1,148,590	\$ 691,033
330	PURCHASED/PROF	\$ 1,642,352	\$ 1,682,202	\$ (39,850)	-2.37%	\$ 1,682,202	\$ 39,850
340	STATISTICAL SERVICES	\$ 33,548	\$ 34,060	\$ (512)	-1.50%	\$ 34,060	\$ 512
380	PURCH SERVICES	\$ 198,500	\$ 175,150	\$ 23,350	13.33%	\$ 175,150	\$ (23,350)
300	Total Services	\$ 2,534,357	\$ 2,858,317	\$ (323,960)	-11.33%	\$ 3,228,027	\$ 693,670
411	WATER/SEWER	\$ 61,093	\$ 62,697	\$ (1,604)	-2.56%	\$ 61,093	\$ -
421	DISPOSAL	\$ 44,067	\$ 44,040	\$ 27	0.06%	\$ 44,040	\$ (27)
422	SNOW PLOWING	\$ 172,855	\$ 179,800	\$ (6,945)	-3.86%	\$ 172,855	\$ -
430	REPAIR/MAINT	\$ 154,216	\$ 179,755	\$ (25,539)	-14.21%	\$ 156,516	\$ 2,300
431	STRUCTURAL REPAIRS & MAINTENANCE	\$ 198,600	\$ 95,800	\$ 102,800	107.31%	\$ 95,800	\$ (102,800)
432	ELECTRICAL REPAIRS & MAINTENANCE	\$ 109,060	\$ 125,400	\$ (16,340)	-13.03%	\$ 109,060	\$ -
433	MECHANICAL REPAIRS & MAINTENANCE	\$ 338,200	\$ 43,450	\$ 294,750	678.37%	\$ 43,450	\$ (294,750)
434	HVAC REPAIRS & MAINTENANCE	\$ 102,465	\$ 74,000	\$ 28,465	38.47%	\$ 74,000	\$ (28,465)
435	SAFETY REPAIRS & MAINT	\$ 19,600	\$ -	\$ 19,600	0.00%	\$ -	\$ (19,600)
436	COPIER REPAIRS	\$ 16,000	\$ 17,000	\$ (1,000)	-5.88%	\$ 16,000	\$ -
440	BUILDING RENTAL	\$ 2,000	\$ 3,500	\$ (1,500)	-42.86%	\$ 2,000	\$ -
443	EQUIPMENT RENTAL - COPIERS	\$ 53,232	\$ 53,232	\$ -	0.00%	\$ 53,232	\$ -
450	RENTAL	\$ 5,000	\$ -	\$ 5,000	0.00%	\$ -	\$ (5,000)
400	Total Property Services	\$ 1,276,388	\$ 878,674	\$ 397,714	45.26%	\$ 828,046	\$ (448,342)
510	OTHER TRANSPORTATION	\$ 197,438	\$ 280,410	\$ (82,972)	-29.59%	\$ 220,248	\$ 22,810
519	PUPIL TRANSPORTATION	\$ 2,514,618	\$ 2,545,543	\$ (30,925)	-1.21%	\$ 2,514,618	\$ -
520	INSURANCE	\$ 106,988	\$ 99,989	\$ 6,999	7.00%	\$ 106,988	\$ -
530	TELEPHONE/INTERNET	\$ 330,310	\$ 381,144	\$ (50,834)	-13.34%	\$ 381,144	\$ 50,834
531	CELLULAR PHONE SERVICE	\$ 20,600	\$ 20,600	\$ -	0.00%	\$ 20,600	\$ -
534	POSTAGE	\$ 16,428	\$ 17,185	\$ (757)	-4.41%	\$ 16,428	\$ -
540	ADVERTISING	\$ 25,000	\$ 25,000	\$ -	0.00%	\$ 25,000	\$ -
550	PRINTING	\$ 8,850	\$ 16,650	\$ (7,800)	-46.85%	\$ 8,850	\$ -
561	TUITION	\$ 750,018	\$ 734,949	\$ 15,069	2.05%	\$ 750,018	\$ -
580	MILEAGE	\$ 64,642	\$ 90,475	\$ (25,833)	-28.55%	\$ 65,892	\$ 1,250
500	Total Other Services	\$ 4,034,891	\$ 4,211,945	\$ (177,054)	-4.20%	\$ 4,109,785	\$ 74,894
610	GENERAL SUPPLIES	\$ 591,116	\$ 660,241	\$ (69,125)	-10.47%	\$ 660,241	\$ 69,125
615	TESTING SUPPLIES	\$ 21,141	\$ 19,080	\$ 2,061	10.80%	\$ 19,080	\$ (2,061)
622	ELECTRICITY	\$ 481,074	\$ 456,856	\$ 24,218	5.30%	\$ 456,856	\$ (24,218)
623	BOTTLED GAS	\$ 23,120	\$ 16,170	\$ 6,950	42.98%	\$ 16,170	\$ (6,950)
624	FUEL OIL	\$ 326,974	\$ 367,469	\$ (40,495)	-11.02%	\$ 326,974	\$ -
640	BOOKS	\$ 68,865	\$ 71,537	\$ (2,672)	-3.73%	\$ 71,537	\$ 2,672
641	PERIODICALS	\$ 20,822	\$ 22,907	\$ (2,085)	-9.10%	\$ 20,822	\$ -
649	OTHER INFO SOURCES	\$ 4,319	\$ 2,750	\$ 1,569	57.05%	\$ 2,750	\$ (1,569)

Contoocook Valley School District Budget 2021-2022
V.3.0 01/11/2021

Object Code	Description	Proposed 2021-2022 Budget	Approved 2020-2021 Budget	Difference	Percent	Default 2020-2021 Budget	Difference
650	SOFTWARE SUPPORT	\$ 476,965	\$ 350,015	\$ 126,950	36.27%	\$ 350,015	\$ (126,950)
656	GASOLINE	\$ 217,800	\$ 217,800	\$ -	0.00%	\$ 217,800	\$ -
600	Total Supplies and Materials	\$ 2,232,197	\$ 2,184,825	\$ 47,372	2.17%	\$ 2,142,245	\$ (89,952)
733	NEW FURNITURE	\$ 7,120	\$ 8,984	\$ (1,865)	-20.75%	\$ 2,790	\$ (4,330)
734	OTHER EQUIPMENT	\$ 21,800	\$ 20,933	\$ 867	4.14%	\$ 8,500	\$ (13,300)
737	REPL FURNITURE	\$ 14,440	\$ 21,160	\$ (6,720)	-31.76%	\$ 11,040	\$ (3,400)
738	REPL EQUIPMENT	\$ 272,670	\$ 429,246	\$ (156,576)	-36.48%	\$ 272,670	\$ -
739	OTHER EQUIPMENT	\$ 31,401	\$ 123,230	\$ (91,829)	-74.52%	\$ 31,401	\$ -
700	Total Property	\$ 347,431	\$ 603,554	\$ (256,123)	-42.44%	\$ 326,401	\$ (21,030)
810	DUES & FEES	\$ 175,221	\$ 221,419	\$ (46,198)	-20.86%	\$ 221,419	\$ 46,198
830	DEBT SERVICE INTEREST	\$ 55,993	\$ 83,533	\$ (27,540)	-32.97%	\$ 55,993	\$ -
890	MISCELLANEOUS	\$ 110,000	\$ 135,000	\$ (25,000)	-18.52%	\$ 135,000	\$ 25,000
800	Total Other	\$ 341,214	\$ 439,952	\$ (98,738)	-22.44%	\$ 412,412	\$ 71,198
910	DEBT SERVICE PRINCIPAL	\$ 540,000	\$ 540,000	\$ -	0.00%	\$ 540,000	\$ -
930	TRUST FUNDS/CAP RESERVES TFRS	\$ -	\$ -	\$ -	0.00%		
900	Total Debt Service	\$ 540,000	\$ 540,000	\$ -	0.00%	\$ 540,000	\$ -
TOTAL OPERATIONAL BUDGET		\$ 50,298,177	\$ 48,343,568	\$ 1,954,610	4.04%	\$ 49,579,016	\$ (719,162)

DI — Fiscal Accounting and Reporting

The District's accounting system will be in conformance with the New Hampshire Financial Accounting Handbook published by the State Department of Education. An adequate system of encumbrance accounting will be maintained.

The following purposes must be satisfied by the accounting system:

1. Administrative Control: The financial records must be adequate to guide the making or deferring of purchases, the expanding or curtailing of programs, and the controlling of expenses. Current data should be immediately available and, in such form, that periodic summaries may be readily made from the data.
2. Budget Preparation: The financial records must be adequate to serve as a guide to budget estimates of subsequent years, and to hold expenditures to the amounts appropriated. Accounts are to be kept for each item for which separate budget estimates must be made. An adequate code of expenditure accounts will be used.
3. Accounting for Stewardship: The financial records of the district must be adequate to show that those in charge have handled funds within the framework of law and in accordance with Board policy.

The district's financial records will provide the following information:

1. For each account in the district's budget: the appropriation, appropriation transfers, expenditures, encumbrances, and unencumbered balance.
2. For each purchase order: the name of vendor, description of the item involved, the amounts, the call for bids if required, and an abstract of the bids received. Purchase order sets will be pre-numbered, and each set accounted.
3. For each purchase: the purchase order information above, plus the record of the receipt and condition of goods, the invoice and the record of payment.
4. For each income account: the budget estimate, the estimates as revised periodically, the receipts to date, and the balance anticipated.
5. Offsetting revenues received will be credited to the appropriate revenue account as defined by the State Department of Education. Refunds received will offset an expense account. Refunds received on expenses from the prior year will be credited to the Refund from Prior Year revenue account.

The School Board shall receive financial reports and statements showing the financial condition of the School District. These statements/reports shall be prepared a minimum of four times during the school year, two of which shall contain estimates to project cost for the full year. The School Board may ask for a statement or report at any time.

First Read: January 5, 2021

Second Read: January 19, 2021

Adoption:

DJD - LOCAL PURCHASING

When possible, the school district shall purchase locally, provided goods and services of equal quality, at competitive prices are available from local suppliers.

The district purchasing agent should not feel bound to purchase any item locally that can be secured at a saving to the school district from outside sources, nor shall he or she feel bound to purchase locally unless adequate service and delivery can be given by the local supplier.

First Read: January 19, 2021

Second Read:

Adoption:

Contoocook Valley School District

* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

☐ Include pre encumbrance

☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 1/1/2021

To Date: 1/13/2021

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.110	REGULAR SALARIES	\$0.00	\$16,052,020.48	\$16,052,020.48	\$650,269.07	\$7,300,133.52	\$8,751,886.96	\$8,116,141.89	\$635,745.07	3.96%
21.000.0000.00.111	PARAPROFESSIONAL SALARIES	\$0.00	\$2,582,501.51	\$2,582,501.51	\$113,089.12	\$1,416,207.13	\$1,166,294.38	\$1,413,661.75	(\$247,367.37)	-9.58%
21.000.0000.00.112	ADMIN ASSISTANTS	\$0.00	\$1,146,678.72	\$1,146,678.72	\$31,202.07	\$598,799.12	\$547,879.60	\$589,571.04	(\$41,691.44)	-3.64%
21.000.0000.00.113	CUSTODIAL/MAINTENANCE	\$0.00	\$536,493.82	\$536,493.82	\$20,439.22	\$303,426.75	\$233,067.07	\$261,388.50	(\$28,321.43)	-5.28%
21.000.0000.00.114	ADMINISTRATOR	\$0.00	\$2,698,326.43	\$2,698,326.43	\$106,349.46	\$1,603,851.19	\$1,094,475.24	\$1,276,230.29	(\$181,755.05)	-6.74%
21.000.0000.00.115	DEPARTMENT HEADS	\$0.00	\$25,000.00	\$25,000.00	\$993.60	\$11,756.49	\$13,243.51	\$13,243.51	\$0.00	0.00%
21.000.0000.00.119	SUPPORT SERVICES	\$0.00	\$876,889.37	\$876,889.37	\$31,175.52	\$461,038.03	\$415,851.34	\$401,554.91	\$14,296.43	1.63%
21.000.0000.00.120	TEMPORARY SALARIES	\$0.00	\$1,146,485.25	\$1,146,485.25	\$2,610.02	\$220,239.75	\$926,245.50	\$46,207.71	\$880,037.79	76.76%
21.000.0000.00.130	OVERTIME	\$0.00	\$34,500.00	\$34,500.00	\$798.69	\$38,379.62	(\$3,879.62)	\$0.00	(\$3,879.62)	-11.25%
21.000.0000.00.211	HEALTH INSURANCE	\$0.00	\$5,495,630.09	\$5,495,630.09	\$225,083.05	\$2,749,778.29	\$2,745,851.80	\$2,629,697.56	\$116,154.24	2.11%
21.000.0000.00.212	DENTAL INSURANCE	\$0.00	\$197,440.02	\$197,440.02	\$10,592.57	\$127,198.20	\$70,241.82	\$120,948.31	(\$50,706.49)	-25.66%
21.000.0000.00.213	LIFE INSURANCE	\$0.00	\$38,784.12	\$38,784.12	\$106.43	\$1,279.52	\$37,504.60	\$23,737.27	\$13,767.33	35.50%
21.000.0000.00.214	LONG TERM DISABILITY	\$0.00	\$53,947.43	\$53,947.43	\$2,569.35	\$30,892.05	\$23,055.38	\$34,160.54	(\$11,105.16)	-20.59%
21.000.0000.00.220	FICA	\$0.00	\$1,871,540.42	\$1,871,540.42	\$69,151.28	\$863,493.23	\$1,008,047.19	\$877,896.92	\$130,150.27	6.95%
21.000.0000.00.231	NON - TEACH RETIRE	\$0.00	\$598,377.49	\$598,377.49	\$23,654.51	\$339,644.89	\$258,732.80	\$312,548.84	(\$53,816.24)	-8.99%
21.000.0000.00.232	TEACHER RETIRE	\$0.00	\$3,109,453.87	\$3,109,453.87	\$120,461.73	\$1,514,301.75	\$1,595,152.12	\$1,611,921.02	(\$16,768.90)	-0.54%
21.000.0000.00.250	UNEMPLOYMENT COMP	\$0.00	\$24,641.00	\$24,641.00	\$0.00	\$0.00	\$24,641.00	\$0.00	\$24,641.00	100.00%
21.000.0000.00.260	WORKERS' COMP	\$0.00	\$216,362.04	\$216,362.04	\$0.00	\$98,125.04	\$118,237.00	\$0.00	\$118,237.00	54.65%
21.000.0000.00.299	Other Benefits - Admin Annuity	\$0.00	\$7,005.00	\$7,005.00	(\$9.51)	\$11,460.39	(\$4,455.39)	\$7,148.40	(\$11,603.79)	-165.65%
21.000.0000.00.320	PRESENTERS	\$0.00	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	\$0.00	\$17,000.00	100.00%
21.000.0000.00.321	PROF SERVICES	\$0.00	\$103,500.00	\$103,500.00	\$0.00	\$87,897.91	\$15,602.09	\$0.00	\$15,602.09	15.07%
21.000.0000.00.322	STAFF SERVICES	\$0.00	\$84,525.00	\$84,525.00	\$680.99	\$6,802.97	\$77,722.03	\$0.00	\$77,722.03	91.95%
21.000.0000.00.323	PUPIL SERVICES	\$0.00	\$761,880.00	\$761,880.00	\$30,592.13	\$257,544.83	\$504,335.17	\$714,834.28	(\$210,499.11)	-27.63%
21.000.0000.00.330	PURCHASED/PROF	\$0.00	\$1,707,201.93	\$1,707,201.93	\$102,632.08	\$888,909.85	\$518,292.08	\$650,116.68	\$168,175.40	9.85%
21.000.0000.00.340	STATISTICAL SERVICES	\$0.00	\$34,060.00	\$34,060.00	\$0.00	\$0.00	\$34,060.00	\$0.00	\$34,060.00	100.00%
21.000.0000.00.380	PURCH SERVICES	\$0.00	\$162,500.00	\$162,500.00	\$0.00	\$104,207.43	\$58,292.57	\$74,205.21	(\$15,912.64)	-8.79%
21.000.0000.00.411	WATER/SEWER	\$0.00	\$62,697.00	\$62,697.00	\$0.00	\$15,553.45	\$47,143.55	\$36,596.55	\$10,547.00	16.92%
21.000.0000.00.421	DISPOSAL	\$0.00	\$44,040.00	\$44,040.00	\$3,760.00	\$25,448.78	\$18,591.22	\$13,398.00	\$5,193.22	11.79%
21.000.0000.00.422	SNOW PLOWING	\$0.00	\$179,800.00	\$179,800.00	\$23,934.25	\$25,219.25	\$154,580.75	\$154,580.75	\$0.00	0.00%
21.000.0000.00.430	REPAIR/MAINT	\$0.00	\$172,780.00	\$172,780.00	\$1,531.27	\$33,029.12	\$139,750.88	\$5,203.57	\$134,547.31	77.87%
21.000.0000.00.431	STRUCTURAL REPAIRS & MAINTENANCE	\$0.00	\$95,800.00	\$95,800.00	\$651.51	\$9,017.67	\$86,782.33	\$653.14	\$86,129.19	89.91%
21.000.0000.00.432	ELECTRICAL REPAIRS & MAINTENANCE	\$0.00	\$125,400.00	\$125,400.00	\$3,242.01	\$59,348.89	\$66,053.11	\$17,508.20	\$48,544.91	38.71%
21.000.0000.00.433	MECHANICAL REPAIRS & MAINTENANCE	\$0.00	\$43,450.00	\$43,450.00	\$2,008.25	\$15,469.72	\$27,980.28	\$6,824.72	\$21,155.56	48.65%
21.000.0000.00.434	HVAC REPAIRS & MAINTENANCE	\$0.00	\$74,000.00	\$74,000.00	\$3,113.63	\$102,784.47	(\$28,784.47)	\$5,678.66	(\$34,463.13)	-46.57%

Contoocook Valley School District

* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

From Date: 1/1/2021

To Date: 1/13/2021

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
21.000.0000.00.436	Copier Repairs	\$0.00	\$17,000.01	\$17,000.01	\$8,508.95	\$24,686.42	(\$7,686.41)	\$8,596.00	(\$16,282.41)	-95.78%
21.000.0000.00.440	BUILDING RENTAL	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
21.000.0000.00.442	Equip Rental: Charging Carts	\$0.00	\$6,500.00	\$6,500.00	\$540.03	\$3,240.18	\$3,259.82	\$0.00	\$3,259.82	50.15%
21.000.0000.00.443	Equip Rental: Copiers	\$0.00	\$53,231.61	\$53,231.61	\$0.00	\$24,482.64	\$28,748.77	\$28,739.68	\$9.09	0.02%
21.000.0000.00.448	Equip Rental: Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$228,490.00	(\$228,490.00)	\$234,540.00	(\$463,030.00)	0.00%
21.000.0000.00.449	Equip Rental - Postage Meter	\$0.00	\$0.00	\$0.00	\$746.64	\$2,907.18	(\$2,907.18)	\$969.06	(\$3,876.24)	0.00%
21.000.0000.00.510	OTHER TRANSPORTATION	\$0.00	\$280,409.96	\$280,409.96	\$0.00	\$0.00	\$280,409.96	\$0.00	\$280,409.96	100.00%
21.000.0000.00.519	PUPIL TRANSPORTATION	\$0.00	\$2,545,542.55	\$2,545,542.55	\$22,816.04	\$709,257.90	\$1,836,284.65	\$1,683,957.02	\$152,327.63	5.98%
21.000.0000.00.520	INSURANCE	\$0.00	\$1,863.96	\$1,863.96	\$0.00	\$99,989.00	(\$98,125.04)	\$0.00	(\$98,125.04)	-5264.33%
21.000.0000.00.530	Telephone / Web access	\$0.00	\$381,144.00	\$381,144.00	\$19,340.76	\$195,045.80	\$186,098.20	\$200,626.55	(\$14,528.35)	-3.81%
21.000.0000.00.531	Cellular Phones	\$0.00	\$20,600.00	\$20,600.00	\$1,520.51	\$26,175.59	(\$5,575.59)	\$23,532.12	(\$29,107.71)	-141.30%
21.000.0000.00.534	POSTAGE	\$0.00	\$17,185.00	\$17,185.00	\$403.05	\$5,966.19	\$11,218.81	\$1,791.91	\$9,426.90	54.86%
21.000.0000.00.540	ADVERTISING	\$0.00	\$25,000.00	\$25,000.00	\$310.09	\$4,180.95	\$20,819.05	\$20,569.05	\$250.00	1.00%
21.000.0000.00.550	PRINTING	\$0.00	\$16,650.00	\$16,650.00	\$0.00	\$348.00	\$16,302.00	\$0.00	\$16,302.00	97.91%
21.000.0000.00.581	TUITION	\$0.00	\$734,949.24	\$734,949.24	\$5,714.21	\$232,701.79	\$502,247.45	\$449,668.47	\$52,588.98	7.16%
21.000.0000.00.580	MILEAGE	\$0.00	\$90,475.00	\$90,475.00	\$625.78	\$10,006.83	\$80,468.17	\$23,413.08	\$57,055.09	63.06%
21.000.0000.00.610	GENERAL SUPPLIES	\$0.00	\$659,009.20	\$659,009.20	\$15,472.56	\$539,180.42	\$119,828.78	\$70,865.64	\$48,963.14	7.43%
21.000.0000.00.615	TESTING SUPPLIES	\$0.00	\$19,080.00	\$19,080.00	\$0.00	\$5,413.64	\$13,666.36	\$4,179.39	\$9,486.97	49.72%
21.000.0000.00.622	ELECTRICITY	\$0.00	\$456,856.00	\$456,856.00	\$36,335.36	\$220,406.62	\$236,449.38	\$219,522.63	\$16,926.75	3.71%
21.000.0000.00.623	BOTTLED GAS	\$0.00	\$16,170.00	\$16,170.00	\$3,501.54	\$11,188.46	\$4,981.54	\$4,875.67	\$105.87	0.65%
21.000.0000.00.624	FUEL OIL	\$0.00	\$367,469.00	\$367,469.00	\$50,700.01	\$98,349.74	\$269,119.26	\$269,119.26	\$0.00	0.00%
21.000.0000.00.640	BOOKS	\$0.00	\$72,148.74	\$72,148.74	\$214.14	\$11,992.60	\$60,156.14	\$5,679.73	\$54,476.41	75.51%
21.000.0000.00.641	PERIODICALS	\$0.00	\$22,906.99	\$22,906.99	\$50.00	\$12,691.64	\$10,215.35	\$790.00	\$9,425.35	41.15%
21.000.0000.00.649	OTHER INFO SOURCES	\$0.00	\$2,750.00	\$2,750.00	\$0.00	\$122.55	\$2,627.45	\$0.00	\$2,627.45	95.54%
21.000.0000.00.650	SOFTWARE SUPPORT	\$0.00	\$351,910.00	\$351,910.00	\$8,492.94	\$330,012.92	\$21,897.08	\$19,424.29	\$2,472.79	0.70%
21.000.0000.00.656	GASOLINE	\$0.00	\$217,800.00	\$217,800.00	\$4,960.32	\$46,400.38	\$171,399.62	\$54,599.62	\$116,800.00	53.63%
21.000.0000.00.733	NEW FURNITURE	\$0.00	\$8,984.49	\$8,984.49	\$0.00	\$2,717.94	\$6,266.55	\$0.00	\$6,266.55	69.75%
21.000.0000.00.734	OTHER TECH EQUIPMENT	\$0.00	\$20,933.43	\$20,933.43	\$0.00	\$5,055.87	\$15,877.56	\$0.00	\$15,877.56	75.85%
21.000.0000.00.737	REPL FURNITURE	\$0.00	\$21,160.00	\$21,160.00	\$0.00	\$1,379.03	\$19,780.97	\$0.00	\$19,780.97	93.48%
21.000.0000.00.738	REPL EQUIPMENT	\$0.00	\$429,245.98	\$429,245.98	\$216.55	\$28,430.53	\$400,815.45	\$20,330.78	\$380,484.67	88.64%
21.000.0000.00.739	OTHER EQUIPMENT	\$0.00	\$122,429.78	\$122,429.78	\$26,451.26	\$465,901.65	(\$343,471.87)	\$60,000.22	(\$403,472.09)	-329.55%
21.000.0000.00.810	DUES & FEES	\$0.00	\$221,419.35	\$221,419.35	\$3,747.43	\$55,327.88	\$166,091.47	\$42,666.30	\$123,425.17	55.74%
21.000.0000.00.830	DEBT SERVICE INTEREST	\$0.00	\$83,532.50	\$83,532.50	\$0.00	\$83,532.50	\$0.00	\$0.00	\$0.00	0.00%
21.000.0000.00.890	MISCELLANEOUS	\$0.00	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$135,000.00	\$134,999.90	\$0.10	0.00%

Contoocook Valley School District

* Monthly Board Report (Object Report)

Fiscal Year: 2020-2021

To Date: 1/13/2021

From Date: 1/1/2021

☐ Include pre encumbrance

☐ Exclude inactive accounts with zero balance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal % Rem
21,000,0000.00,910	DEBT SERVICE PRINCIPAL	\$0.00	\$540,000.00	\$540,000.00	\$0.00	\$540,000.00	\$0.00	\$0.00	0.00%
21,000,0000.00,930	TRUSTS/IC	\$0.00	\$670,000.00	\$670,000.00	\$0.00	\$670,000.00	\$0.00	\$0.00	0.00%
	Fund: General Fund - 21	\$0.00	\$49,013,567.78	\$49,013,567.78	\$1,791,350.47	\$24,016,820.34	\$24,996,747.44	\$22,999,104.59	\$1,997,642.85 4.08%
Grand Total:		\$0.00	\$49,013,567.78	\$49,013,567.78	\$1,791,350.47	\$24,016,820.34	\$24,996,747.44	\$22,999,104.59	\$1,997,642.85 4.08%

End of Report

Vendor	Project	Total Amt.
Wisconsin Center for Educ Prod & Svcs	Books	\$53.00 WIDA English Development
Amazon.com	Classroom Consumables	\$62.46 SPED needs
Flinn Scientific	Classroom Supplies	\$36.25 POGIL activities Physical Science
Amazon.com	Classroom Supplies	\$216.89 Graphic Design
NIHOA-NH Inc	Contracted Svc	\$65.00 Hockey Assignor Fee
Literacy Resources LLC	Curriculum	\$237.57 Phonemic Awareness & Bridge the gap
Ken Jones Ski Mart	equipment	\$5,580.00 ski helmets, repurposing funds
Fluke Electronics Corp	General Maintenance	\$976.00 Fluke calibration & service
Nasco	General Supplies	\$217.50 8 lab coats, test tube racks
Lostakey.Net	General Supplies	\$12.53 replacement key for locked file cabinet
School Specialty	General Supplies	\$34.00 20 prang watercolor paint sets
Savron Graphics	n/a	\$130.00 absentee ballot
School Health Supply Company	Nurse Supplies	\$76.11
New Hampshire Learning Initiative	PD / Workshop	\$350.00 How to lead work to competency based learning
In Tune Monthly	Remote Learning	\$299.00 music subscription
McGraw Hill Education	Software	\$339.60 ALEKS (6-12) add on 7 mth subscription - math
Guillou Construction Svcs	Tuition	\$35,000.00 2nd semester welding

Request for Approval

\$43,685.91