OFFICE OF THE SUPERINTENDENT OF SCHOOLS 106 Hancock Rd. Beterbarough New Hampshire

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, December 15, 2020

School Board Meeting

6:30 p.m.

Physical Location: ConVal High School Library 184 Hancock Rd. Peterborough, NH

Virtual Location:

https://us02web.zoom.us/j/82252932065?pwd=MFhYaXoxRys5b0tUd3Yva3MyVWorUT09

Meeting ID: 822 5293 2065 Passcode: 2NjGEy Phone: +1 646 558 8656 US Meeting ID: 822 5293 2065 Passcode: 432414

AGENDA

- 1. Call to Order and Pledge of Allegiance
- 2. Right to Know for Public Meeting Emergency Declaration
- 3. Acceptance of School Board Meeting Minutes (Board Vote Required)
 - a. December 1, 2020 (pg. 1-4)
 - **b. December 10, 2020** (pg. 5-6)
- 4. Points of Pride
- 5. Public Comment
- 6. Consent Agenda
 - a. Personnel
 - 1) Co-Curricular Notifications (pg. 7-8)
- 7. Superintendent's Report and Presentation of Business
 - a. Monthly Events Calendar (pg. 9-10)
 - b. ConVal School District Reopening Update & Local COVID Data Update
- 8. Reports
 - a. Teacher Representative
 - b. Strategic Plan Committee Tim Theberge
 - c. Policy Committee Janine Lesser
 - d. Budget & Property Committee Jim Fredrickson
- 9. Old Business
 - a. 2nd Read/Adoption Policy (Board Vote Required)

JLCG: Exclusion of Students Who Present A Hazard (pg. 11)

- 10. New Business
 - a. Requisition Approvals (Board Vote Required) Lori Schmidt (pg. 12)
 - b. Expenditure and Encumbrance Report Lori Schmidt
- 11. Public Comment
- 12. Approval of Manifests (Board Vote Required)
- 13. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Negotiations
 - b. Legal

OFFICE OF THE SUPERINTENDENT OF SCHOOLS 106 Hancock Rd.

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Tuesday, December 1, 2020

School Board Meeting

6:30 p.m.

Physical Location: ConVal High School Library 184 Hancock Rd. Peterborough, NH

Virtual Location:

https://us02web.zoom.us/j/81022753754?pwd=ZIZ4cjUzSHq1bll2cjJqTFZKSndFZz09

Meeting ID: 810 2275 3754 Passcode: nnhFV5 Phone: +1 646 558 8656 US Meeting ID: 810 2275 3754 Passcode: 716530

MINUTES

BOARD

Rich Cahoon, Richard Dunning, Alan Edelkind, Jim Fredrickson, Katherine Heck, Janine Lesser, Niki McGettigan, Kevin Pobst, Linda Quintanilha, Robert Short, Jr., Tim Theberge, Stephen Ullman, Jerome Wilson

Rachael Heard, CVEA

ADMINISTRATION

Dr. Kimberly Saunders, Supt. Dr. Ann Forrest, Asst. Supt. Lori Schmidt, B.A. Carrie James, H.R. Cari Christian-Coates, Student Serv. Ben Moenter, Special Ed. Heather McKillop, CVHS Deb Riley, CVHS Kat Foecking, GBS Anne O'Bryant, SMS Fabi Woods, TES Nicole Pease, DCS

1. Call to Order and Pledge of Allegiance

Rich Cahoon called the meeting to order at 6:33 p.m. The Pledge of Allegiance was recited.

2. Right to Know for Public Meeting Emergency Declaration

Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration" as a result of not having a quorum of the Board physically present this evening.

3. Acceptance of School Board Meeting Minutes (Board Vote Required)

a. November 17, 2020

Dick Dunning moved to accept the minutes of November 17, 2020. Stephen Ullman second. Linda Quintanilha abstained. All others in favor on a roll call vote. Motion carried.

4. Points of Pride

Dr. Kimberly Saunders shared information about a new opportunity for extra math help that is available for Algebra 1 students that is being provided at the high school.

5. Public Comment

None.

6. Consent Agenda

a. Personnel

None.

7. Superintendent's Report and Presentation of Business

a. Monthly Events Calendar

The School Board/Budget Work Session will begin at 8:30 a.m. at the SAU Office and remotely.

b. December 1st Enrollment Update

Carrie James reported that December 1st enrollment is very much the same as it was in November.

c. ConVal School District Reopening Update & Local COVID Data Update

Kimberly Saunders reported that the district has started our remote period. Elementary teachers have worked on getting ready for remote learning, working out bumps in the road etc. This is our first full week of remote. Next week, Tier 1 students return to in-person learning. Remote will go through January 19th. Dr. Saunders reported that local data has remained pretty reliable with the highest town having eleven cases. The Monitoring Team meets daily.

Internet accessibility will be a consideration when calling snow days.

Ten percent of the student body population make up Tier 1 students returning to school in person.

When making decisions about remote, hybrid, or fully in school, what information is used to make these determinations? How many positive cases locally and regionally are factored into making determinations. Hospitalization rates, student absence rates related to quarantining, and positive cases are also factors. Our local cases range from 1-4 with the exception of Dublin with none and Peterborough with eleven. Looking at the context of the positive cases is considered when making decisions.

d. Update on Snow Days (Policy EBCE School Closings)

Kimberly Saunders said that it is likely that for the very first snow day upon return that she will call an actual snow day to allow students to experience a real snow day.

e. Introduction to the 2021-2022 Budget

Hard copy budget books are ready for pick up at the SAU. In addition, a .pdf version is also available.

Linda Quintanilha questioned the change in presenting on the budget this evening as opposed to the traditional Saturday.

Kimberly Saunders explained that additional time to digest the material in the binder was asked of by the board. As a result, the books are ready for pick up and the presentation is being shared tonight, as posted on the agenda, to coincide with the release of information requested.

Jim Fredrickson said that typically we hold the meeting in November and it is now December.

Katherine Heck shared her appreciation for the work done. Katherine asked if the presentation could be made available for the public on the agenda.

In order to allow preparation time, the budget presentation is being shared tonight. Jim said that there was a request to have the information in hand this evening. It is a posted agenda item and is under the Superintendent's Presentation of Business.

Kimberly Saunders said that the focus of this budget is on moving beyond COVID-19. COVID has been a challenge within the current budget. The District Vision has been to "Become a model of educational excellence within 5-7 years". The challenges are being taken very seriously when we focus on this at the same time as providing an equitable education for all. Reopening, Recovery, and Resilience is front and center. How do we stay open, how do we protect the public's health? How do we put in what is necessary in terms of program for students to recover loss learning? What practices, structures, and strategies will result in a stronger and more adaptable ConVal organization? Reopening is in Phase I and Phase II stretching into 2022, while recovery will stretch into 2023 and resiliency into 2024. At each stage, we are concentrating on the building blocks for the next stage. Tools will be necessary to do this work. When there is a crisis, often, a step back is necessary to move forward. Organizational learning would rather balance between exploitation and exploration. Investment is necessary.

The Board needs to prioritize learning over time. We need to talk about the creation of long-term structures in the delivery service models; a long-term fiscal plan for capital improvement. A capital improvement policy might be considered.

The Budget Prep Process was shared, which began on October 22nd leading up to the March 9th vote.

Budget Assumptions were drawn from the direction of the Budget & Property Committee. They included procedural, financial, and programmatic assumptions.

The operating budget is proposed at \$51,779,486.00. Dr. Saunders said that this is the biggest increase in her five years. Central questions were shared that were considered when developing the budget. Additional questions were considered at each level; elementary, middle, and high school.

The district has to consider how we are going to retain students, families, and staff.

The proposed budget reflects a 5.64% increase or \$2,765,917.00. The gross budget reflects a 5.52% increase or \$54,064,484.00. Revenue information was shared. State Revenues are down. Salaries are up 2.28% related to the continuation of the one-year positions, a 4% merit pool for administrators among others. Staffing changes reflect both reductions and additions. Benefits are up \$1,675,252 or 14.70%.

Professional services are services that we purchase and do not hire for, and are up 23.84%. Property Services are up 65.33% or \$574,014; including boilers and other items. Other purchased services are down 2.92% or \$126,631. Supplies and Materials are up 10.5%. Furniture is down as a result of deferment.

Recommendations for the Use of Trust Funds was shared that would help to decrease the budget.

Other recommendations include the consideration of a bond in 2022; not this year, for long-term planning of capital investment.

Staffing recommendations for Reopening Phase 2 were shared; these are not in the proposed budget and would need to be added in if approved. Other recommendations were shared.

Is the assumption that we will open in a COVID setting? Yes, part of the guidance was to continue with the present model.

How is "lost learning" determined? Multiple data points are looked at.

f. Research Project (Policy LC)

Kimberly Saunders referenced a request to conduct a research project. She recommended that this request be approved.

Linda Quintanilha moved to approve the research project. Katherine Heck second.

Robert Short, Jr. opposed. All others in favor on a roll call vote. Motion carried.

8. Reports

a. Teacher Representative - Rachael Heard

Rachael Heard reported that teachers have worked really hard to make a smooth transition for this learning period. She gave a shout out to the tech department who has been working so hard to make this all possible. The middle school has been looking at working conditions.

b. Education Committee – Niki McGettigan

Niki McGettigan reported that curriculum renewal agenda items were reviewed; health curriculum K-4, and school counseling were two focused upon. Student performance and NWEA testing was discussed. NWEA gives a projected growth along with the actual scores. It is of value when looking at comparisons.

Niki said that there are some articles on the School Board website that explain the budget process. She encouraged to direct people there should they have any questions.

9. Old Business

None.

10. New Business

a. 1st Read Policy

JLCG: Exclusion of Students Who Present A Hazard

Janine Lesser referenced this policy for a first read. We do not currently have a policy. Please direct any questions to Tim Theberge who worked to get this policy ready for presentation.

b. Requisition Approvals (Board Vote Required) - Lori Schmidt

Lori Schmidt referenced a list of requisitions totaling \$41,583,50.

Dick Dunning moved to approve the requisitions as presented. Niki McGettigan second.

Katherine Heck and Rob Short, Jr. opposed. All others in favor on a roll call vote. Motion carried.

c. Expenditure and Encumbrance Report - Lori Schmidt

Lori Schmidt reported a drop in the unencumbered balance.

Dick Dunning moved to accept the Expenditure Report and adopt the encumbrances therein. Janine Lesser second. Unanimous on a roll call vote.

d. Budget Transfers - Lori Schmidt

Lori Schmidt referenced items identified in the budget process that needed realignment.

Dick Dunning motioned to approve line transfers as presented. Tim Theberge second.

Unanimous on a roll call vote.

e. Revised Payment Schedule - Lori Schmidt

Tax rates have been set. Lori Schmidt shared the proposed schedule for payments January thru December. The appropriation schedule is included.

Dick Dunning moved to approve the revised payment schedule. Katherine Heck second. Unanimous on a roll call vote.

11. Public Comment

None.

12. Approval of Manifests (Board Vote Required)

Lori Schmidt certified that manifests totaling \$677,662.97 and Payroll totaling \$1,931,651.83 have been reviewed by her and found to be proper charges against the Contoocook Valley School District for goods and/or services received and have been properly processed prior to their submittal to the School Board. Dick Dunning moved to approve the manifests as presented. Jim Fredrickson second. Unanimous on a roll call vote.

- 13. Non-Public Session: RSA 91-A:3,II (If Required)
 - a. Negotiations
 - b. Personnel

Tim Theberge moved to enter into non-public session in accordance with RSA 91-A:3,II at 8:03 p.m. for matters of personnel. Dick Dunning second. Unanimous on a roll call vote.

Tim Theberge moved to exit non-public session at 8:17 p.m. Dick Dunning second. Unanimous on a roll call vote.

Tim Theberge moved to seal the minutes of non-public session for 5 years for both items. Dick Dunning second. Unanimous on a roll call vote.

Tim Theberge moved to authorize the School Board Chairman to sign a letter on behalf of the Board. Stephen Ullman second. Unanimous on a roll call vote.

Tim Theberge moved to adjourn at 8:22 p.m. Robert Short, Jr. second. Unanimous on a roll call vote.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS 106 Hancock Rd. Peterbarough New Hampshire

Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL BOARD

Thursday, December 10, 2020

Emergency School Board Meeting

6:00 p.m.

Physical Location: Superintendent's Office 106 Hancock Rd. Peterborough, NH

Virtual Location:

https://us02web.zoom.us/j/89805156318?pwd=cTFkTVFkQ2VuTnBVQVZFZEZGN3V2UT09

Meeting ID: 898 0515 6318 Passcode: YUfn2A Phone: +1 646 558 8656 US Meeting ID: 898 0515 6318 Passcode: 096002

Minutes

BOARD

Rich Cahoon, Richard Dunning, Alan Edelkind, Jim Fredrickson, Katherine Heck, Janine Lesser, Niki McGettigan, Kevin Pobst, Robert Short, Jr., Tim Theberge, Stephen Ullman, Jerome Wilson

ADMINISTRATION

Dr. Kimberly Saunders, Supt. Dr. Ann Forrest, Asst. Supt. Ben Moenter, Special Ed. Heather McKillop, CVHS John Reitnauer, CVHS

- 1. Call to Order and Pledge of Allegiance Rich Cahoon called the meeting to order at 6:04 p.m.
- 2. Right to Know for Public Meeting Emergency Declaration Rich Cahoon read the "Right to Know for Public Meeting Emergency Declaration".

3. COVID Monitoring Team Recommendation

Kimberly Saunders reported that the COVID Monitoring Team has made the recommendation to move from the Green Phase, which ConVal has been at since August, to the Orange Phase.

What this is indicative of is substantial control measures. Rich Scheinblum, Monadnock Community Hospital, was present. Kimberly Saunders noted the membership makeup of the team who meet daily to review data. There has been an increase of local cases and statewide cases and an increase in positivity locally to 8%. There is increasing demand on medical facilities and personnel.

The Orange Phase does not change our day to day operating plan. We went with a segmented calendar in anticipation of a surge when people began to move back inside. We will not be changing our learning mode but we are recommending thinking about our sports program. The recommendation is to pause sports immediately and allow time for evaluation. Coaches would continue to send workout expectations to athletes.

Initially, the thought was that additional students could be brought back sooner than January 19th. Those plans need to be paused.

Alan Edelkind asked if the pause in athletics would be for all risk groups. Kimberly Saunders confirmed that is the recommendation at this time.

Janine Lesser asked what the markers are to go to the Red Phase. Rich Scheinblum said that it would be a team-based decision. He imagined it would occur if the Governor began shutting the State down, student and staff issues. ConVal has done an excellent job. There are things going on in the community. There are positive cases in Antrim and at Great Brook School and what is going on in long-term care facilities. Daily confirmed positive rates at Monadnock Community Hospital are greater than that of

previous weeks. Mr. Scheinblum said that based on everything that is being seen, this is the best recommendation.

Kevin Pobst asked about additional students coming back on January. Kimberly said that the students in person now were identified as Tier I students in greater need of services. The hope was to increase student in-person learning with Tier II students. That is no longer possible at this time.

Ben Moenter said that 145 students are in person at this time.

If we go to the Red Phase, both students and staff would be remote.

Stephen Ullman spoke about the recent passing of NH Speaker of the House, Dick Hinch's death, due to COVID and the hope that people will wear masks to help mitigate the spread as a result.

Robert Short, Jr. spoke about the 8% rate of positivity and ask how it is calculated.

Rich Scheinblum said that statistically, there are more cases in the community than are identified. When they do the calculation, it is the number of positives over the number of tests and not the population.

Kimberly Saunders said that moving to the Orange Phase will help.

Rich Cahoon said that there is no intention, at this time, not to have the current 145 students at school, with the exception of the current Great Brook School students.

Katherine Heck spoke about the importance of keeping communities safe. She shared what other local communities are doing and not doing. She spoke about potential exposure to the ConVal community as a result.

Kimberly said that an increase in risk is a result and increase in the possibility that we would not come back on January 19th.

Rich Cahoon said that the COVID Monitoring Team can move up from one level to another, it is the movement back down that is a Board decision.

Dick Dunning moved to adopt the athletic recommendation as presented. Stephen Ullman second.

Kimberly Saunders said that while the COVID Team could change the status of pods and individual schools, that it would be a board decision as well for moving up levels.

Kevin Pobst said that he understands that we are pausing until the 5th of January.

Stephen Ullman noted that we are going beyond the phases in the plan. Rich Cahoon said that the phases in the reopening plan are the focus.

Jim Fredrickson said that pause means a complete and absolute pause. Kimberly said that students may remote to team meetings and coaches will be sending workouts to athletes. Team practices will not occur in person. No team practices, exercises or activities will occur in person.

Katherine Heck said that the risk level of the sport and the plan that we adopted has nothing to do with this decision.

John Reitnauer confirmed that all sports, no matter what risk level, would be paused until further evaluation on January 5th.

In favor: Janine Lesser, Dick Dunning, Kevin Pobst, Alan Edelkind, Jim Fredrickson, Tim Theberge, Stephen Ullman, Jerry Wilson, Niki McGettigan

Opposed: Robert Short, Jr. Abstained: Katherine Heck

Motion carried.

Tim Theberge moved to instruct the administration to move the District to the Orange Phase in the reopening guidelines. Jerry Wilson second.

In favor: Janine Lesser, Dick Dunning, Kevin Pobst, Alan Edelkind, Jim Fredrickson, Tim Theberge, Stephen Ullman, Jerry Wilson, Niki McGettigan, Katherine Heck

Opposed: Robert Short, Jr.

Motion carried.

4. Non-Public Session (if needed)

None.

Dick Dunning motioned to adjourn at 6:37 p.m. Jerry Wilson second. Unanimous.

Respectfully submitted,

Brenda Marschok

OFFICE OF THE SUPERINTENDENT OF SCHOOLS Peterborough, New Hampshire

CONTOOCOOK VALLEY SCHOOL DISTRICT

December 15, 2020 Personnel Agenda

Co-Curricular Notifications:

See Attached

NOTICE OF STIPEND POSITIONS

Name		DAC	Position	Stipend Amt	FTE
Non-Athleti	C				
Eric	Bowman	CVHS	History Club	\$812.16	0.50
Christopher	Heider	CVHS	History Club	\$812.16	0.50
Chris	Heider	CVHS	Youth and Government	\$1,000.00	0.50
Leslie	Holcombe	CVHS	Interact	\$1,600.00	1.00
Nancy	Gagnon	CVHS	Youth and Government	\$1,000.00	0.50

December 2020

January 2021

day	2	တ	16	23	30	
Saturday						
Friday	1 District Closed		15	22	59	
Thursday		7	Strategic Plan Committee Mtg. @ 5:00 pm Communication Committee Mtg. @ 6:00 pm	Selectmen's Advisory Committee Mtg. @ 7pm	58	
Wednesday		9	13	20	27	
Tuesday		Policy Committee Mtg. @ 5:00 pm Public Hearing on Proposed 21/22 Budget @ 6:30 pm School Board Mtg. @ Immediately following Public Hearing	Budget & Property Committee Mtg. @ 5:30 pm	Policy Committee Mtg. @ 5:00 pm School Board Mtg. @ 6:30 pm	26 Equity Committee Mtg. @ 5:30 pm	
Monday		4	Education Committee Mtg. @ 5:00 pm	18	25	
Sunday		m	10	17	24	

JLCG - EXCLUSION OF STUDENTS WHO PRESENT A HAZARD

A student may be excluded from school when they exhibit symptoms of a contagious or communicable illness, or is otherwise a hazard to themselves or others.

Exclusions based upon hazards other than contagious or communicable disease may only occur with the approval of the Superintendent.

Parents will be notified if their child is excluded from school and provided with criteria for readmission.

If a student is disabled under the Individuals with Disabilities Education Act (IDEA), the New Hampshire RSA 186-C, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA), or any other law providing special rights to any child with a disability as defined in Ed 1102.01(t), those laws shall govern and shall supersede this policy to the extent this policy may be inconsistent with those laws.

Category: R

Legal and Other References:

RSA 186-C, Special Education

RSA 193:38, Discrimination in Public Schools RSA 200:32, Physical Examination of Students

District Policy History:

First reading: <u>12/1/2020</u> Second reading: 12/15/2020

Adopted: _____

Vendor	Project	Total Amt.	
Scholastic Art Awards of NH	Assessments / Evaluations	\$357.00	submission of 7 applications to NH Scholastic Arts Awards
Scholastic Magazine	Books	\$165.00	MMaughn - Life skills
Learning Without Tears	Classroom Consumables	\$115.00	Remote Kindergarten
Teachers Pay Teachers	Classroom Supplies	\$55.74	Spanish
Harbor Freight	Furniture	\$149.99	Base to mount drill press
Webb & Company, F.W.	General Maintenance	\$50.75	DCS
Webb & Company, F.W.	General Maintenance	\$3,076.62	CVHS Walk In Fridge
Webb & Company, F.W.	General Maintenance	\$972.86	CVHS
Webb & Company, F.W.	General Maintenance	\$185.52	FES, GES, TES
Commtank Inc	General Maintenance	\$3,100.00	Sump & Spill Testing - PES, GBS, SMS CVHS
Webb & Company, F.W.	General Maintenance	\$1,678.91	DCS/SMS
School Specialty	General Supplies	\$166.58	SM remote prek through end of year
NAfME	Membership	\$135.00	Advisor membership required for students to participate in All sTate
School Health Supply Company	Health Office Supplies	\$236.79	includes AED pads \$175
Market Basket - Rindge	n/a	\$40.32	Budget Meeting
The Bagel Mill	n/a	\$20.95	Budget Meeting
Anco Signs & Stamps Inc	n/a	\$23.00	Notary stamp
Amazon.com	Remote Learning	\$383.88	128gb flash drives engineering
T Mobile USA Inc	Remote Learning	\$2,546.60	Hotspots
Kami	Remote Learning	\$1,120.00	Math software
Kami	Remote Learning	\$1,600.00	Math Software
Rochester Truck	Repairs & Maintenance	\$91.67	
LRP Publications 130	Subscriptions	\$289.50	Section 504 Compliance Advisor
Brookes Publishing Co Inc	Subscriptions	\$1,069.00	PreK Assessment Tools
Amazon.com	General Supplies	\$16.57	batteries for thermometer, walkies & student timers

Request for Approval	\$17,647.25
reducation Approval	717,047.25