

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee

**Wednesday, December 2, 2020
8:00 p.m.**

Physical Location: None

Virtual Location:

<https://us02web.zoom.us/j/89406118701?pwd=aFNlZXFLUjRlZ3ZzTnFKTnZyVWJSdz09>

Meeting ID: 894 0611 8701

Passcode: fUUFu6

Phone: 1 646 558 8656

Meeting ID: 894 0611 8701

Passcode: 838054

AGENDA

School Board Committee Members:

Tim Theberge – Chairperson
Alan Edelkind
Katherine Heck
Niki McGettigan
Kevin Pobst
Robert Short, Jr.

- 1. Call Meeting to Order**
- 2. Approval of Minutes – *November 12, 2020***
- 3. Reopening, Recovery, Resilience**
- 4. Community Outreach**
- 5. Next Steps**
- 6. Non-Public Session: RSA 91-A:3,II (If Required)**

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

106 Hancock Road
Peterborough, New Hampshire

CONTOOCCOOK VALLEY SCHOOL BOARD

Strategic Plan Committee

Thursday, November 12, 2020
5:00 p.m.

Physical Location: None

Virtual Location:

<https://us02web.zoom.us/j/89735680447?pwd=bzJaM0owVWVZcnJ6Q2htRTM3YXNhZz09>

Meeting ID: 897 3568 0447

Phone: 1 301 715 8592

Passcode: hhA60g

Webinar ID: 897 3568 0447

Passcode: 172050

MINUTES

School Board Committee Members:

Tim Theberge – Chairperson

Alan Edelkind

Katherine Heck

Niki McGettigan

Kevin Pobst

Robert Short, Jr.

Present: Tim Theberge, Alan Edelkind, Katherine Heck, Kevin Pobst, Robert Short, Jr.,
Dr. Kimberly Saunders, Dr. Ann Forrest, Cari Christian-Coates

1. Call Meeting to Order

Tim Theberge called the meeting to order at 5:09 p.m.

2. Approval of Minutes – October 8, 2020

Katherine Heck moved to approve the minutes of October 8, 2020. Robert Short, Jr. second. Unanimous.

3. Relationship with Governance

Tim Theberge reported that he met with Kimberly Saunders and the broader Governance Group to discuss leveraging that group and their success with the Strategic Plan Committee (SPC) group. The plan is to utilize Governance and add others in. They will contribute information to SPC. Discussion included having focus groups on specific issues that would weave into the plan. SPC would be the larger steering group.

Kimberly Saunders said that the meeting with Governance from the start went really well. Governance and SPC talked about a multi-phased plan for at least the next three years. Kevin Pobst asked Kimberly to share an idea of identifying the Governance Committee makeup.

4. Charge of Larger Committee

Tim Theberge shared information on a screenshare. Tim said that the original discussion included adding people from different groups in the communities.

Kimberly Saunders referenced a list of resources associated with the ConVal School District Reopening Framework. If we are talking about recovery, what are all of the aspects of recovery for a district?

Tim compiled groups to include:

- Recovery July 1, 2020 – June 30, 2022
- Governance
- Academics
- Mental Health/Wellness
- Finance/CIP
- Technology
- Facilities
- Personnel (Professional Development/Responsibilities)
- Co-Curricular Activities
- Community

Kevin Pobst said that if we are talking about building pavilions, we better have a plan. It needs to be part of an overall vision for what a recovered district looks like. It should reflect what we didn't have that we needed and what the district looks like now.

Kevin spoke about being sure that we are spending money toward a plan. Tim agreed; does it mean extended year, etc.?

The relationship between other committees and SPC and Governance was discussed.

Tim said that he thinks the speed at which we might have to move and the groups that we have to talk to might not be that melded group.

Alan Edelkind said that he thought Governance was going to keep some of its current structure. It is.

- Resiliency – July 1, 2022 – June 30, 2025
- What stays and what goes? What do we do for the next time this happens?
- Governance
- Academics
- Mental Health/Wellness
- Finance/CIP
- Technology
- Facilities
- Personnel (Professional Development/Responsibilities)
- Co-Curricular Activities
- Community

5. Complete Membership Discussion

Kevin Pobst said that he would like to see a School Board member have a presence on each of these committees. Kimberly said that it is an overreach; it is a fine line between governance and management. She said that she does not think it is productive.

Kevin said that he disagreed, if this is an envisioning function, which it is, visioning what the district should/will look like, it is important to have someone there during the finance discussions. Kimberly said that they are involved when we get the final document to provide input. They don't live in it every day or breathe it.

Kevin said that he is uncomfortable having the envisioning committee be just personnel from inside the district. It should include others.

Kimberly asked if there is a particular board member that has a specialty. We may draw people into the committees but having a board member on every committee is different. Kevin said that maybe it is not every committee. The board might be in early on facilities. Alan said that he would set it up similarly to the Governance Committee; he agreed with Kimberly. He said that it should be kept in the same framework. Availability varies. He said that he sees where Kevin is coming from with the finance piece. He said that he is unsure what the makeup of the board would do on other committees.

Katherine Heck said that key functions, who will contribute and develop, will be brought forward for finalizing. It is important for SPC to give direction on what they want to see from each committee.

The beauty of this is that it is a phased approach that overlaps.

The focus is recovery first and then resilience.

6. Concept of Reopening, Recovery, Resiliency

Kimberly said that the mission of schools is to teach children. All of the other pieces support that mission. Everything flows from there.

Katherine Heck asked if it would be reasonable for this group to discuss with Kimberly, what type of content, format, and frequency to insure effectiveness. Agreed that was appropriate.

Tim said that if we talk about the recovery effective July 1, 2021, a solid working document in January 2021 would be the hope. The sooner we have the document and the board confirms that is the direction we want to go, the better off we are.

Kimberly said that she would like to have a draft by the second or third week in December.

Tim said that if decisions on staffing need to be made, that is the date (December).

Rob Short, Jr. said that planning alongside budget planning is favorable.

Kimberly said that a skeleton of the framework with ideas of what the groups need to think about and headed would come first. That will drive the rest of the work.

7. Community Engagement

Tim Theberge said that we want to do a series of communications that say that we are working on this. An invite that says that we are hearing from various constituents as well. Focus groups will come after subcommittee groups.

Tim Theberge agreed to draft something to bring forward.

8. Other

None.

9. Non-Public Session: RSA 91-A:3,II (If Required)

None.

Kevin Pobst motioned to adjourn at 6:02 p.m. Katherine Heck second. Unanimous.

Respectfully submitted,

Brenda Marschok